1. Agenda Modifications

2. Consent

   A. Minutes of the September 8, 2015 Committee Meeting

   The minutes of the September 8, 2015 Committee Meeting will be provided for committee review and approval.

   **Recommended Action**: Approve the September 8, 2015 Committee Meeting Minutes.

3. Presentations/Discussion/Action

   A. Draft Fiscal Year 2017-2021 Work Program

   Staff from the District 3, Florida Department of Transportation (FDOT) will provide an update on the Draft FY 2017 – FY 2021 Work Program, which will be released for public review from FDOT on the date of the committee meeting (October 6, 2015). A public meeting to present the Draft Work Program is scheduled to occur today (October 6) at 2:30 pm at the FDOT Midway Operations Center.

   The Draft Work Program will be presented to the CRTPA Board at their October 16, 2015 meeting. Written comments on the Draft Work Program must be provided to the FDOT by November 17, 2015.

   **Recommended Action**: For information only.
B. **Connections 2040 Regional Mobility Plan & StarMetro Transit Development Plan Update**

The Draft Connections 2040 Regional Mobility Plan (RMP) was released for Public review on Thursday, September 24, 2015 and can be found using the following Link:


In addition, the StarMetro Transit Development Plan Update, which is a policy and programming document for transit which was completed under the RMP umbrella, will be presented to the committee for their information.

**Recommended Action:** *For committee information and comment.*

C. **Ochlockonee Bay Trail- Sopchoppy Alternatives Study**

This item seeks approval of a contract with Kimley-Horn to identify and select a preferred alternative to extend the Ochlockonee Bay Trail into the City of Sopchoppy.

**Recommended Action:** *Recommend that the CRTPA Board Executive Director execute and manage a contract with Kimley-Horn for the Ochlockonee Bay Trail – Sopchoppy Alternatives Study.*

D. **Open Forum for Public Comment**

Citizens are invited to address the committee.

E. **Information**

- **October 19, 2015 CRTPA Agenda**
  The October 19, 2015 CRTPA Agenda will be provided for committee information. *Please note the meeting will take place from 9 am – 11:30 am in the City Hall Commission Chambers of Tallahassee.*

F. **Items from Committee Members or Staff**
Next TAC Committee Meeting Dates:

November 3, 2015
City of Tallahassee, Tallahassee Room
2nd Floor City Hall
300 S. Adams Street
Tallahassee, Fl.
STATEMENT OF ISSUE

The Minutes of the September 8, 2015 Committee Meeting have been provided for review and approval.
1. **Agenda Modifications:** None

2. **Consent**

   A. Minutes of the June 23, 2015 Committee Meeting

   **Action:** The consent agenda was approved unanimously without a quorum present. The motion was made by Mr. Charles Wu and seconded by Ms. Melissa Corbett.

3. **Presentations/Discussion/Action**

   A. **US 27 (Apalachee Parkway) at Magnolia Drive Intersection Safety Study**

      **TAC Discussion:** The recently completed intersection safety study was presented to the committee for information. Discussions from CRTPA staff members and TAC members focused on the lack of bike lanes from the various approaches at the intersection as well as the connections to the service roads (where connections must be made through utilization of a sidewalk). Additional discussion focused on an interest in the intersection improvement to utilize enhanced visibility treatments (stamped and painted, for example), which may or may not require a local government maintenance agreement if FDOT is not willing to absorb the additional maintenance cost of these types of treatments.

   B. **SUNTrails (“State Multi-Use, Non-Motorized Trails”) presentation**

      The presentation on the SUNTrails was announced as taking place at the CRTPA Meeting.
C. **Florida Arts Trail Project Update**

An update on the Florida Arts Trail project in Gadsden County was presented, which included a discussion with TAC members on the negative feedback the project has been getting from some residents of Gadsden County. In particular, it was relayed that there is a concern from residents that the trail will negatively impact those who have the trail go in front of their property as they feel it will increase crime and/or contribute additional stormwater problems to their property. TAC members asked about the construction materials of the trail, to which Ryan Wetherell of Kimley-Horn replied that the material is predominantly asphalt, but in some areas the trail was to be designed with a more "residential feel" to it, and in these areas concrete and boardwalk will be used.

D. **Connections 2040 Regional Mobility Plan – Project Schedule and Update**

CRTPA staff provided an update to the committee members on the remainder of the RMP project schedule and the documentation products in progress. The Formal Public Meeting to release the entire document for public review was announced as taking place on Thursday, September 24, 2015 in the Tallahassee Room of Tallahassee’s City Hall.

4. **Open Forum for Public Comment**
   
   *No citizens were present.*

5. **Information**

   - September 21, 2015 CRTPA Agenda
     
     The September 21, 2015 CRTPA Agenda was provided for committee information.

6. **Items from Committee Members or Staff: None**

   *The next meeting dates were announced as:*

   - October 6, 2015: City Commission Chambers
   - November 3, 2015: Tallahassee Room

   *The meeting was adjourned at 9:45 am.*
STATEMENT OF ISSUE

Florida Department of Transportation (FDOT) District 3 staff will provide an update on the Draft FY 2017 – FY 2021 Work Program. A public meeting to present the Draft Work Program is scheduled to occur today (October 6) at 2:30 pm at the FDOT Midway Operations Center.

As a background, the Draft Work Program identifies transportation projects that have received state and federal funding within the next five (5) years. Subsequent to release of the Draft Work Program, CRTPA staff will initiate development of the FY 2017 – FY 2021 Transportation Improvement Program which includes those projects within the CRTPA region (Gadsden, Jefferson, Leon and Wakulla counties) that have been identified for funding.

The Draft Work Program will be presented to the CRTPA Board at their October 16, 2015 meeting. Written comments on the Draft Work Program must be provided to the FDOT by November 17, 2015.
STATEMENT OF ISSUE

The purpose of this item is to present the results of the September 24, 2015 RMP Public Meeting, introduce the Draft Connections 2040 Regional Mobility Plan (RMP) Report, and to introduce the StarMetro Transit Development Plan.

PREVIOUS AGENDA ITEMS

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<td>September 16, 2013</td>
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<tr>
<td>September 15, 2014</td>
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<td>February 9, 2015</td>
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<td>April 20, 2015</td>
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<tr>
<td>May 18, 2015</td>
<td>Agenda Item 5A</td>
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<tr>
<td>June 29, 2015</td>
<td>Agenda Item 5A</td>
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HISTORY AND ANALYSIS

Connections 2040 Regional Mobility Plan Report

The Draft Connections 2040 Regional Mobility Plan (RMP) can be found using the following Link:


In summary, the document is divided into seven chapters which are briefly described below:

Chapter 1: Introduction
This chapter describes the background, project purpose, the CRTPA area, Project time line, previous planning efforts, citizen outreach, and the goals of the project.

Chapter 2: Existing Conditions
Chapter two describes the region in terms of demographics, environmental features, land use, and transportation systems.

Chapter 3: Multimodal Needs Assessment
Included in this chapter is a regional growth assessment, transportation mode descriptions, “Complete Streets” description, and finally Opportunity Plan and Needs Plan descriptions.

Chapter 4: Prioritization
This chapter focuses on the Evaluation Criteria, project ranking and transit priorities.

Chapter 5: Financial Analysis
Chapter four details the development of the Cost Feasible Plan including the “tiered” approach as required by the Florida Department of Transportation and the Federal Highway Administration. Also included are county by county modal maps of roadway, bike and pedestrian, transit and aviation projects.

Chapter 6: Recommendations
This chapter provides detailed county to county project descriptions beginning with the Opportunity Plan, then Needs Pal and ultimately the Cost Feasible Plan. Additionally, all Cost Feasible Plan projects have individual project sheets to assist in further detailing each project.

Chapter 7: Continued Coordination
Chapter seven provides information regarding the coordinated efforts that the project team incorporated in the Connections 2040 RMP.
In addition to the seven chapters of the report there are six (6) appendices of support documentation for the Connections 2040 RMP that are briefly described below:

**Appendix 1: Public Outreach Compendium (118 pages)**
Provides detailed information pertaining to the workshops, meetings, sign-ins sheets, etc... in support of the public participation program for the project.

**Appendix 2: Existing Conditions Report (170 pages)**
Provides more in-depth (county by county) detailed demographics environmental, historic properties, schools, parks, land use, and transportation for the region.

**Appendix 3: StarMetro Transit Development Plan (118 pages)**
Provides the Draft 2017 – 2026 Transit Development Plan (TDP) for StarMetro.

**Appendix 4: Opportunities Plan (32 pages)**
Includes all projects in the Opportunity Plan.

**Appendix 5: Feasibility Study Areas (10 pages)**
The Feasibility Study Areas are project to consider developing in between long range transportation plans to provide additional projects in support of the transportation system.

**Appendix 6: FDOT 2040 Revenue Forecast (12 pages)**
This Appendix details the revenue forecasts provided to the CRTPA by the Florida Department of Transportation.

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**Schedule for Adopting Final Documentation**

One of the last tasks associated with the Connections 2040 Regional Mobility Plan (RMP) is the approval of the documentation. CRTPA staff developed the schedule below to outline the process for adoption of the entire plan at the November 16, 2015 CRTPA Board meeting:

1. **Draft Connection 2040 RMP Report**
   
   The draft report was released on September 24, 2015. CRTPA staff sent emails to all Board members, committees, and any citizen that had provided an email address at any of the RMP public meetings. The release of the report coincided with the public meeting for continued public involvement. Additionally, the September 24, 2015 date serves as the beginning of the 30 day document review process as outlined in the Public Participation Plan. The comments received from the Formal Public Meeting have been provided as an attachment to this agenda item.

2. **CRTPA Committee Meetings**
   
   The CRTPA Committee Meetings are to be held on October 6, 2015, and November 3, 2015.

3. **October 19, 2015 CRTPA Board Meeting**
   
   The CRTPA Board will have the opportunity to provide and discuss comments on the Draft Connection 2040 RMP Report.
No changes to the documentation will occur prior to the October 19, 2015 CRTPA Board meeting, however, all comments from the public, CRTPA Committees and the CRTPA Board will be documented and provided to the CRTPA Board for their consideration along the process, and the Draft Final Report (including any recommended edits from the CRTPA Board) will be produced for release prior to the Final Public Hearing.

4. **October 29, 2015 Public Hearing**
   
   This serves as the official date for taking comments on record regarding the Connections 2040 RMP and the Connection 2040 RMP Report.

5. **November 16, 2015 CRTPA Board Meeting**
   
   CRTPA Board members will be provided the results of the Public Hearing as well as the Final Connections 2040 RMP Report.

   **STARMETRO TRANSIT DEVELOPMENT PLAN**

   Under the umbrella of the RMP Update and in coordination with Kimley-Horn, Nelson/Nygaard Consulting Associates coordinated with StarMetro to update to their Transit Development Plan (TDP), as required by the Florida Department of Transportation. The TDP is a policy and programming document intended to establish a working framework and roadmap for transit service goals, objectives, and performance metrics and also provides both a five-year and ten-year window of prioritized transit service and capital improvements. The assessment of existing and future transit demand in the TDP is based on market conditions and transit service performance.

   This TDP was conducted in conjunction with the CRTPA Regional Mobility Plan update and included community outreach and stakeholder interviews in the development of the recommendations for transit service and capital improvements in the short-term (2016-2021) and in the longer term (2022-2026). The short-term improvements focus on frequency improvements, a new regional route serving Havana, and two new local routes. Long-term improvements focus on operational and operating facility capacity, Bus Rapid Transit, additional low density Flex services, additional regional services, and application of new technologies to improve service delivery, access to service and fare payment.

   Staff members from Nelson/Nygaard and StarMetro will be providing a short presentation of the TDP development and recommendations to the committees and will answer any questions and take any comments that committee members may have at this time.

   **ATTACHMENT:** September 24, 2015 RMP Formal Public Meeting Comments and Summary
Connections 2040 Regional Mobility Plan Public Meeting Summary

Thursday, September 24, 2015
City of Tallahassee, City Hall, Florida Room
6:00 p.m. – 7:30 p.m.

The CRTPA held a formal public meeting on Thursday, September 24, 2015 to make available to the public the Draft Connections 2040 Regional Mobility Plan (RMP) and the accompanying documentation, which included maps for the cost feasible plans and StarMetro’s Transit Development Plan (TDP). This meeting marked the beginning of the formal public review period for the RMP. Additionally, the formal Public Hearing date, which is scheduled for Thursday, October 29, 2015 from 6:00 p.m. to 8:00 p.m. in the Tallahassee City Commission Chambers, was made known to the public at this meeting.

Attendance sheets have been attached to this summary, as well as the comment sheets received. Four members of CRTPA staff were in attendance, as well as three individuals who identified themselves as students, two who identified themselves as citizens, one who identified himself as a member of the Leon County-Tallahassee Bike Workgroup, one who identified himself as a member of Capital City Cyclist (who also participates on the Leon County-Tallahassee Bike Workgroup) and one representative each from the Florida Department of Transportation (FDOT), StarMetro, and the City of Tallahassee Public Works Department.

In addition to receiving comment forms, CRTPA staff engaged in conversations with attendees to hear and attempt to address their concerns. One concern involved the elimination of stand-alone bike lane projects from the cost feasible plan due to an inability to appropriately establish a cost for the proposed projects. It was relayed from CRTPA staff that the inability stems not from an inability to understand costs per mile, but from questions that remain unanswered at the local level from both citizens and local governments on how to accommodate the proposed bicycle lanes in the existing roadways they are proposed on. Within existing roadways, direction needs to be provided at the local level on the manner in which they would embrace the physical change to the roadway and surrounding area to accommodate the construction or striping of bicycle lanes. In some instances, this change may require taking a travel lane, moving sidewalks, utilities, and stormwater, and perhaps in some cases acquiring right-of-way. Without knowing the will of the local governments regarding the manner in which the bike lanes could be added with their agreement, it is not possible to assign a cost to a bike lane project such as these, and early discussions with the Technical Advisory Committee revealed this roadblock.

It was also conveyed that CRTPA Staff recognizes a need for an analysis to be conducted on the state roadways system within the CRTPA region for the provision of bicycle lanes. A study such as this will identify where the facilities do not exist and also the various proposed solutions and costs that could be expected for these roadways. Additionally, this type of study can also
identify the spur roadways to the state roadway system that may also need bicycle lanes to support the state roadway system improvements. CRTPA Staff is recommending adding this project to the Connections 2040 Regional Mobility Plan for consideration by the CRTPA Board. Following the same path, CRTPA Staff is recommending that the local governments undertake locally-led studies on their local roads (roads not on the state roadway system) as well, because citizen input is indicating a desire for their local government to plan and provide for these facilities. The CRTPA Study can focus on the state roadway system and regionally significant spurs off of the system, but the locally-led studies need to provide vision and direction to their own staff for other roadways. It is anticipated that cost-sharing of bike lane projects on regionally significant spurs off the state roadway system can be considered between CRTPA and local governments, but again, local direction on the manner in which the bike lanes are provided in the projects needs to be made clear for cost estimates and public participation to be viable, and these are crucial components of the CRTPA programming and funding process.
# Welcome, Please Sign In

**Regional Mobility Plan 2040 – CRTPA Public Meeting**  
Thursday, September 24, 2015 - 6:00 p.m. to 7:30 p.m.

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<td>Jane Doe</td>
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<td><a href="mailto:fake@email.com">fake@email.com</a></td>
<td>(850) 123-4567</td>
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## WELCOME, PLEASE SIGN IN
Regional Mobility Plan 2040 – CRTPA Public Meeting
Thursday, September 24, 2015 - 6:00 p.m. to 7:30 p.m.

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<td>Greg Burke</td>
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<tr>
<td>Harry Reed</td>
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<td>Brian Wade</td>
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<td>Suzanne Ley</td>
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<td>813-509-6109</td>
<td>32303</td>
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</table>
Please provide us with any comments you may have:

Please produce a report addressing casting refinements for bike lanes. We need these projects to remain visible, even if casting is difficult. And we need to see a roadmap towards implementation of these bike projects to the priority list.

Mohave between Bluestone and Capitol Circle is an example of a roadway needing bike lanes getting a good cost estimate is needed, obviously, but let’s not forget about these projects.

As citizens, we need goals to encourage the city & county to better cost the bike lane projects. In parents, they include your list can help.

Please visit www.Connections2040RMP.com, www.Facebook.com/Connections2040, or www.CRTPA.org for more information and for ways to participate and provide input.

Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status.
The following optional questions are only used for informational purposes to determine who our public involvement activities are reaching and appealing to. Your answers are confidential and will not be used for any other reasons.

Please select where you live and provide a street name:
Leon County, I live on _____________________________
Wakulla County, I live on _____________________________
Gadsden County, I live on _____________________________
Jefferson County, I live on _____________________________
I live in another County: _____________________________

Do you live within the study area?  Yes  No  Not Sure

What is your gender?
- Male
- Female

What is your race?
- White
- African-American
- Other

What is your age?
- Under age 18
- 18 to 29
- 30 to 59
- 60 to 74
- 75 or older

Do you own or have access to a vehicle?
- Yes
- No

Do you have a disability that limits your mobility?
- Yes
- No

Are you fluent in any languages other than English?
- Yes
- No

If you are fluent in a language other than English, would you be willing to serve as an interpreter for future CRTPA meetings if needed?
- Yes, I can translate/interpret: _____________________________
- No

Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status.
Regional Mobility Plan 2040 – CRTPA Public Meeting
Comment Form
September 24, 2015 6:00pm-7:30pm

Please provide us with any comments you may have:

1. Outside of Blueprint projects in Leon County only 124% of Roadway+3P space gets to bike/ped projects
2. Intergroup of regionally (outside of TPS) only 1% goes to TSP projects down from current 25%
3. This plan promotes urban sprawl
4. Too much to road widenings in this age of flat VMT (vehicle miles traveled)
5. The community prioritizes of safety and multimodal choice are not sufficiently reflected in the recommendations
6. The recommendations do not contain any "backbone projects" in spite of them being often the safest option

Please visit www.Connections2040RMP.com, www.Facebook.com/Connections2040, or www.CRTPA.org for more information and for ways to participate and provide input.

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- No

If you are fluent in a language other than English, would you be willing to serve as an interpreter for future CRTPA meetings if needed?
- Yes, I can translate/interpret: ____________

(Please list language(s))
- No

Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status
STATEMENT OF ISSUE

This item seeks approval of a contract with Kimley-Horn to identify and select a preferred alternative to extend the Ochlocknee Bay Trail into the City of Sopchopy.

RECOMMENDED ACTION

- Recommend that the CRTPA Board Executive Director execute and manage a contract with Kimley-Horn for the Ochlocknee Bay Trail – Sopchopy Alternatives Study.

HISTORY AND ANALYSIS

The Ochlocknee Bay Trail is located in Wakulla County and is a component of the Capital City to the Sea Trails project. In total, the project is 10 miles in length and when linked with the Coastal Trail will provide a total trail length (St. Marks Trail, Coastal Trail, and Ochlocknee Bay Trail) of 45 miles from the City of Tallahassee to the City of Sopchopy.

To date, the Ochlocknee Bay Trail begins at Mashes Sands Beach and terminates at Clermont Avenue in Sopchopy on the south side of US 319. The entire length of the project from Mashes Sans Beach to Clermont Avenue is either constructed, under construction or funded through construction except for this one piece that would provide access to a Sopchopy park located across the street from Railroad Avenue.

To complete this last link, the CRTPA is proposing to work with the City of Sopchopy to identify several options, meet with the public and the Sopchopy City Council, and select a preferred alternative to address the access issue.

The project is being proposed to be accomplished through a CRTPA General Planning Consultant (GPC) contract process and will cost $26,330 and three months to complete once the contact is executed.

NEXT STEPS

Upon CRTPA approval the Executive Director will initiate the development of a contract to execute the scope of services in support of the Ochlocknee Bay Trail – Sopchopy Alternatives Study.
STATEMENT OF ISSUE

The October 19, 2015 CRTPA Board Agenda has been provided for your information.
CRTPA BOARD

MEETING OF MONDAY, OCTOBER 19, 2015 AT 9 AM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT
“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

DRAFT AGENDA

1. Agenda Modifications

2. Awards and Special Presentations
   - Willie Ann Dickey, Big Bend Transit, CRTPA Service Recognition

3. Consent Agenda
   A. Minutes of the September 21, 2015 CRTPA Board Meeting
   B. Capital City to the Sea Trails - Coastal Trail Project Development and Environment Study (PD&E) Contract Extension

   Recommended Action: Approve consent agenda

4. Consent Items Pulled for Discussion

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is # 711.
5. **CRTPA Discussion**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. **DRAFT Fiscal Year (FY) 2017 – FY 2021 Work Program**

Regina Battles, Florida Department of Transportation (FDOT), District 3, will present the Draft FY 2017 – FY 2021 Work Program. CRTPA written comments on the Draft Work Program must be provided to the FDOT by November 17, 2015.

**Recommended Action: For Board Information**

B. **Connections 2040 Regional Mobility Plan**

Kimley-Horn will present the Draft Connections 2040 Regional Mobility Plan (RMP) Report to the CRTPA Board.

**Recommended Action: For Board Discussion and Approval**

C. **Ochlocknee Bay Trail – Sopchopy Alternatives Study**

The currently funded Ochlocknee Bay Trail terminates on the south side of US 319 in the City of Sopchopy. This study will analyze alternatives for connecting the trail to the city park across from the railroad depot.

**Recommended Action: For Board Discussion and Approval**

D. **Executive Director Transition Update**

A discussion related to the Executive Director transition will be provided.

**Recommended Action: For Board Discussion**
6. **EXECUTIVE DIRECTOR'S REPORT**

A status report on the activities of the Capital Region Transportation Planning Agency (CRTPA) and other items of interest will be provided.

*Recommended Action: For Board Information*
7. **ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

8. **CITIZEN COMMENT**

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

9. **INFORMATION**

A. Correspondence  
B. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)  
C. Future Meeting Dates and Agenda Items (Next Meeting: November 16, 2015)  
D. CRTPA Expense Reports

**Recommended Action:** *Information only - No action required*