1. **AGENDA MODIFICATIONS**

2. **Consent**

   A. **Minutes of the October 6, 2015 Committee Meeting**
   
   The minutes of the October 6, 2015 Committee Meeting are provided for committee review and approval.

   **Recommended Action:** *Approve the October 6, 2015 committee meeting minutes.*

   B. **2016 Committee Meeting Calendar**
   
   The meeting calendar for 2016 has been developed to support the proposed CRTPA Board Meeting calendar. The proposed calendar is provided for committee review and approval.

   **Recommended Action:** *Approve the 2016 committee meeting calendar.*

   C. **Election of 2016 Committee Chair and Vice-Chair**
   
   Annually, committee members elect a new Chair and Vice-Chair to serve for the upcoming calendar year. Pursuant to the bylaws for the TAC, the Chairperson and Vice-Chairperson must represent different member governments.

   The newly elected officers will begin their term at the January meeting and can be the same as currently serving in 2015. The Chair position for the TAC is vacant (vacated by Mr. Luis Serna/Wakulla County) and the Vice-Chair position is currently held by Ms. Kathy Burke/Leon County.

   **Recommended Action:** *Elect a Chair and Vice-Chair for 2016.*

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*If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is #711.*
3. **PRESENTATIONS/DISCUSSION/ACTION**

A. **Connections 2040 Regional Mobility Plan Adoption**

The CRTPA’s long range transportation plan, “Connections 2040 Regional Mobility Plan” is scheduled for final adoption at the November 16, 2015 CRTPA Board meeting. Committee members will receive a briefing on any comments received on the plan from the Public Hearing (scheduled for Thursday, October 29, 2015 from 6:00 PM to 8:00 PM in the City Hall Commission Chambers of Tallahassee) and will have an opportunity to discuss the plan and comments received.

**Recommended Action:** *For committee discussion and recommendation of approval.*

B. **Woodville Highway (SR 363) Design**

A project update on the design for Woodville Highway (Capital Circle to Paul Russell Road) will be provided including information related to an upcoming public meeting for the project.

**Recommended Action:** *For committee discussion and information.*

C. **Thomasville Road Planning Study Update**

A brief update will be provided on the Thomasville Road Planning Study that is exploring alternatives to provide additional capacity to north-south roadways on or parallel to Thomasville Road.

**Recommended Action:** *For committee information.*

4. **OPEN FORUM FOR PUBLIC COMMENT**

*Citizens are invited to address the committee.*

5. **INFORMATION**

- **November 16, 2015 CRTPA Agenda**
  The November 16, 2015 CRTPA Agenda is provided for committee information.

6. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**
STATEMENT OF ISSUE

The Minutes of the October 6, 2015 Committee Meeting have been provided for review and approval.
October 6, 2015

MEMBERS PRESENT: Brian Waterman, Heather Whitmore, Jill Jeglie, Melissa Corbett, Cherie Bryant, Ryan Guffey, Allen Secrest, Kathy Burke, Charles Wu

STAFF PRESENT: Jack Kostrzewa, Lynn Barr, Yulonda Mitchell, Harry Reed, Randy Farwell, Kate Widness, Starsky Harrell, Andrew White, Artie White

1. **AGENDA MODIFICATIONS:** NONE

2. **CONSENT**

   A. **Minutes of the September 8, 2015 Committee Meeting**

   **Action:** The minutes were approved with a motion made by Mr. Charles Wu, with a second by Mr. Ryan Guffey. The motion passed unanimously.

3. **PRESENTATIONS/DISCUSSION/ACTION**

   A. **Draft Fiscal Year (FY) 2017-2021 Work Program**

   Mr. Starsky Harrell, FDOT, provided a brief highlight of the Work program for the four CRTPA counties.

   **Action:** This item was informational only.

   B. **Connections 2040 Regional Mobility Plan and StarMetro Transit Development Plan Update**

   The Connections 2040 Regional Mobility Plan was introduced as having been formally released for final review and for comment at the Public Hearing scheduled for Thursday, October 29, 2015. Additionally, the TDP was presented for information.

   **Action:** No action was taken.
C. **Ochlockonee Bay Trail – Sopchopy Alternatives Study**

An update on the Ochlockonee Bay Trail Project was provided by Mr. Jack Kostzewa, CRTPA staff, explaining the desire to evaluate additional possibilities of connecting the trail to Sopchopy as part of the study.

**Action:** A motion was made to recommend that the CRTPA Executive Director pursue a contract to initiate the extension of the project into Sopchopy for continuity. The motion was made by Ms. Melissa Corbett and seconded by Ms. Jill Jeglie. The motion passed unanimously with a quorum present.

4. **Open Forum for Public Comment**

   Citizens were invited to address the Committee; however, there were none in attendance.

5. **Information**

   - October 19, 2015 CRTPA Agenda – Provided for information.

6. **Items from Committee Members or Staff**

   - Mr. Brian Waterman, Starmetro, announced a real-time app for StarMetro that he would like members to be aware of. Additionally, he announced that there would be route changes introduced for 2016 and encouraged everyone to utilize SatrMetroSurvey.com over the next three months.

   The meeting was adjourned at 10 am.
STATEMENT OF ISSUE

Annually, the CRTPA approves a calendar of meetings for the upcoming year. The CRTPA 2016 calendar has been developed for CRTPA approval, and along with it, the CRTPA committees must adopt a meeting schedule to support the proposed calendar.

RECOMMENDED ACTION

Approve the 2016 CRTPA Committee Meeting Calendar including suggestions for times, location, or date changes as deemed necessary.

PROPOSED MEETING DATES

<table>
<thead>
<tr>
<th>CRTPA Meeting Date</th>
<th>Committee Meeting Date (Tuesday)</th>
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<tbody>
<tr>
<td>January 25</td>
<td>January 12</td>
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<tr>
<td>February 22</td>
<td>February 9</td>
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<tr>
<td>(Tentative)</td>
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<td>March 21</td>
<td>March 8</td>
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<td>April 18</td>
<td>April 5</td>
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<td>(Workshop at 1 pm)</td>
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<td>May 16</td>
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<td>June 20</td>
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<td>September 19</td>
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<td>October 17</td>
<td>November 1</td>
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<td>(Retreat)</td>
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STATEMENT OF ISSUE

The purpose of this item is to present comments received from the final Public Hearing for the Connections 2040 Regional Mobility Plan and to gather final comments and recommendations from committee members for final adoption of the long range transportation plan.

HISTORY AND ANALYSIS

Connections 2040 Regional Mobility Plan Report

The Draft Final Connections 2040 Regional Mobility Plan (RMP) can be found using the following Link: http://connections2040rmp.com/connections-2040-regional-mobility-plan-document/

Schedule for Adopting Final Documentation

One of the last tasks associated with the Connections 2040 Regional Mobility Plan (RMP) is the approval of the documentation. CRTPA staff developed the schedule below to outline the process for adoption of the entire plan at the November 16, 2015 CRTPA Board meeting:

1. Draft Connection 2040 RMP Report
   The draft report was released on September 24, 2015. CRTPA staff sent emails to all Board members, committees, and any citizen that had provided an email address at any of the RMP public meetings. The release of the report coincided with the public meeting for continued public involvement. Additionally, the September 24, 2015 date serves as the beginning of the 30 day document review process as outlined in the Public Participation Plan. The comments received from the Formal Public Meeting have been provided as an attachment to this agenda item.

2. CRTPA Committee Meetings
   The CRTPA Committee Meetings were held on October 6, 2015, and scheduled in the future for November 3, 2015.
3. **CRTPA Board Meetings**
The CRTPA Board meeting was held on October 19, 2015, and scheduled to be held in the future on November 16, 2015.

4. **October 29, 2015 Public Hearing**
This serves as the official date for taking comments on record regarding the Connections 2040 RMP and the Connection 2040 RMP Report. Newspaper Ads were placed in the four counties of the CRTPA region during the week of October 12, 2015.

5. **November 16, 2015 CRTPA Board Meeting**
CRTPA Board members will be provided the results of the Public Hearing, the recommendations of the CRTPA Committees, and the Final Connections 2040 RMP Report to discuss and take action on.

**Next Steps**

Following recommendation of the committee, the Connections 2040 RMP will be provided to the CRTPA Board to adopt on November 16, 2015. Following adoption, the document will be transmitted to the Florida Department of Transportation and Federal Highway Administration.

**Attachments**

** A summary of the comments received at the Final Public Hearing will be provided to the committee following the public hearing.

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*The public hearing takes place on Thursday, October 29, 2015 from 6:00 PM to 8:00 PM in the Tallahassee City Commission Chambers located at 300 South Adams Street in Tallahassee, Florida.*
STATEMENT OF ISSUE

A brief update on the design of Woodville Highway (SR 363) from Capital Circle to Paul Russell Road will be provided.

A public meeting on the project has been scheduled to occur in December:

Tuesday, December 8, 2015
5:30 p.m. to 6:30 p.m. EST
North Florida Fairgrounds Building 2
441 Paul Russell Road
Tallahassee, Florida
STATEMENT OF ISSUE

Florida Department of Transportation (FDOT) consultant staff will provide an update on the Thomasville Road Planning Study.

HISTORY AND ANALYSIS

The Thomasville Road Planning Study is under development to explore alternatives to provide additional capacity to north-south roadways on or parallel to Thomasville Road within the proposed study limits. Coordination has been ongoing with Blueprint 2000, City of Tallahassee, Leon County and the Welanee Interchange project.

Efforts to date include significant coordination for the Methodology Letter of Understanding (MLOU) with the above mentioned parties and CRTPA staff to outline the methods of traffic analysis to be used for this study. This document will indicate agreement with all signed parties as to the methods utilized, and in turn the results, of the traffic analysis. FDOT’s consultant for this project (RS&H) has already completed initial efforts to analyze existing traffic patterns and conditions, as well as completed a subarea validation of the CRTPA 2007 Base Year and 2040 Cost Feasible travel demand models. Upon completion of the MLOU, traffic analysis on potential alternatives will begin. These alternatives include varying levels of improvements to Thomasville Road and Welanee Boulevard to understand the effects of those improvements on the traffic network. The existing network between those corridors will also be evaluated to identify potential constraints to mobility improvements.

A basic environmental analysis will also be completed as part of this study for each of the three areas being evaluated for potential improvement. Environmental considerations such as contamination, geotechnical features, wetlands, threatened and endangered species habitat, as well as historic and archaeological sites are being considered in these areas.

FDOT is committed to keeping CRTPA updated on developments of this project, and will continue to update staff, committees and the Board at milestones along the way. A project website (http://www.nwflroads.com/22259352201/) is available to any interested person, which provides additional information regarding the project as well as a page to submit comments or questions to FDOT District 3 staff or their consultant.
The November 16, 2015 CRTPA Board Agenda is provided for information.
CRTPA BOARD

MEETING OF MONDAY, NOVEMBER 16, 2015 AT 9 AM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

DRAFT AGENDA

1. AGENDA MODIFICATIONS

   Recommended Action: Approve agenda modifications by Board vote

2. AWARDS AND SPECIAL PRESENTATIONS

3. CONSENT AGENDA

   A. Minutes of the October 16, 2015 CRTPA Board Meeting

   B. 2016 CRTPA Meeting Calendar
      The CRTPA Board meeting calendar for 2016 has been developed for board approval

      Recommended Action: Approve consent agenda

4. CONSENT ITEMS PULLED FOR DISCUSSION

   If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is # 711.
5. **CRTPA Discussion**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. **Connections 2040 Regional Mobility Plan Adoption**

The CRTPA’s long range transportation plan, “Connections 2040 Regional Mobility Plan” is scheduled for adoption.

**Recommended Action: For Board Discussion and Approval**

B. **Election of CRTPA Chair and Vice-Chair**

Annually, CRTPA members elect a new Chair and Vice-Chair to serve for the upcoming calendar year. Currently, Commissioner Dozier and Commissioner Barfield hold the CRTPA Chair and Vice-Chair positions, respectively.

**Recommended Action: Elect CRTPA Chair and Vice-Chair**

C. **Woodville Highway (SR 363) Design**

A project update on the design for Woodville Highway (Capital Circle to Paul Russell Road) will be provided including information related to an upcoming project public meeting.

**Recommended Action: For Information**

D. **Thomasville Road Planning Study Update**

A brief update will be provided on the Thomasville Road Planning Study that is exploring alternatives to provide additional capacity to north-south roadways on or parallel to Thomasville Road.

**Recommended Action: For Information**
E. Executive Director Transition Activities

A discussion related to the executive director transition will be provided.

Recommended Action: For Discussion

6. EXECUTIVE DIRECTOR’S REPORT

A status report on the activities of the Capital Region Transportation Planning Agency (CRTPA) and other items of interest will be provided.

Recommended Action: For Board Information

7. CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

8. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

9. INFORMATION

A. Correspondence
B. Transportation Improvement Program Administrative Amendment
C. Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
D. Future Meeting Dates and Agenda Items (Next Meeting: January 25, 2016)
E. CRTPA Expense Reports

Recommended Action: Information only - No action required