1. **Agenda Modifications**

2. **Consent**

   A. **Minutes of the May 10, 2016 Committee Meeting**
   
   The minutes of the May 3, 2016 Committee Meeting are provided for committee review and approval.

   **Recommended Action:** *Approve the May 3, 2016 committee meeting minutes.*

   B. **Final Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) Adoption**
   
   The CRTPA Final FY 2017 – FY 2021 TIP has been developed for Board adoption. The TIP contains those projects that have received funding in the Florida Department of Transportation’s FY 2017 – FY 2021 Work Program.

   **Recommended Action:** *Provide a recommendation to adopt the FY 2017-2021 TIP.*

3. **Presentations/Discussion/Action**

   A. **Connections 2040 Regional Mobility Plan Modification**
   
   This agenda item provides information on a proposed modification to the adopted Connections 2040 Regional Mobility Plan (RMP).

   **Recommended Action:** *Provide a recommendation of approval of the modification of the RMP.*
B. **CRTPA Transportation Alternatives (TA) Priority Project List Adoption**

The Fiscal Year (FY) 2018 – FY 2022 CRTPA TA Priority Project List has been developed for CRTPA committee and board consideration and adoption.

**Recommended Action:** *Provide a recommendation of approval of the TA subcommittee’s TA Project ranking for consideration by the FDOT.*

C. **SUN Trails Applications and Priorities**

CRTPA staff will present the recommended priority ranking of SUN Trail project applications received by CRTPA staff.

**Recommended Action:** *Provide a recommendation of approval of the priority ranking of SUN Trail applications.*

4. **Open Forum for Public Comment**

Citizens are invited to address the committee.

5. **Information**

- **June 20, 2016 CRTPA Agenda**
  The June 20, 2016 CRTPA Agenda is provided for committee information.

6. **Items from Committee Members or Staff**

**Next CMAC meeting: September 6, 2016**
STATEMENT OF ISSUE

The May 10, 2016 Minutes of the Technical Advisory Committee and Citizen’s Multimodal Advisory Committee Joint Meeting have been attached.
CRTPA COMMITTEE MINUTES

Tuesday, May 10, 2016
CITIZENS MULTIMODAL ADVISORY COMMITTEE
TECHNICAL ADVISORY COMMITTEE
11:30 A.M., Renaissance Building
435 North Macomb Street
Tallahassee, FL 32301

CMAC Members Present:  Jeff Horton; Han VanTol; Terry Basham; Britney Moore;

TAC Members Present:  Kwentin Eastberg; Cristina Paredes; Cherie Bryant; Melissa Corbett; Keith Burnsed; Jill Jeglie; Andrea Rosser; Ryan Guffey; Chris Muehlemann; Allen Scecreast

Staff Present:  Lynn Barr, Greg Burke, Jack Kostrzewa, Yulonda Mitchell; Charles Hargraves, Autumn Calder; Artie White

1. AGENDA MODIFICATIONS
   ○ None

2. CONSENT

   A. Minutes of the March 8, 2016 Committee Meeting

   CMAC Action:  A motion as made by Mr. Terry Basham to accept the minutes, with a second being made by Mr. Jeff Horton. The motion passed unanimously.

   TAC Action:  A motion as made by Mr. Keith Burnsed to accept the minutes, with a second being made by Mr. Ryan Guffey. The motion passed unanimously.
B. **DRAFT FINAL Fiscal Year 2017 & 2018 Unified Planning Work Program (UPWP)**

The Draft FINAL version of the FY 2017 & 2018 UPWP was provided for committee comment and recommended approval for final adoption. Ms. Melissa Corbett, Wakulla County, had questions about the language on page 10 regarding the dates identified for the Transportation Disadvantaged Service Plan (TDSP). CRTPA staff responded that they would look into the dates identified and provide a clarification response to her prior to the CRTPA Board adoption date on May 16, 2016. Upon further review, it was noted that the first sentence under, “Wakulla County Transportation Disadvantaged Service Plan” (page 10) needed to be amended to reflect the date of its update. Erroneously, the sentence replaced, “update” with, “initial adoption date.” The sentence should read, “originally adopted on January 16, 2007, the plan’s update was approved in June 2012.

**CMAC Action:** A recommendation of approval was made by Mr. Jeff Horton, with a second made by Mr. Terry Basham. The motion was unanimously passed.

**TAC Action:** A recommendation of approval was made by Mr. Ryan Guffey, with a second made by Ms. Melissa Corbett. The motion was unanimously passed.

C. **Draft Fiscal Year 2017-2021 Transportation Improvement Program (TIP)**

The CRTPA Draft FY 2017-2021 TIP was provided for committee review and comment. CMAC members discussed disappointment in the length of time it takes to have sidewalk projects constructed.

**CMAC Action:** A recommendation of approval was made by Mr. Terry Basham, with a second made by Mr. Jeff Horton. The motion was unanimously passed.

**TAC Action:** A recommendation of approval was made by Mr. Ryan Guffey, with a second made by Ms. Melissa Corbett. The motion was unanimously passed.
3. **Presentations/Discussion**

   **A. US 90 Action Plan**
   
   Ms. Suzanne Lex, FDOT, provided a brief overview of the ongoing US 90 Action Plan, including a project timeline for anticipated involvement in the project development.
   
   **Committee Action:** No action was taken or requested.

   **B. Thomasville Road Planning Study Update**
   
   The consultant for the Thomasville Road Planning Study presented an update on the planning study for the committee.
   
   **Committee Action:** No action was taken or requested, although TAC members discussed the likelihood of pursuing the improvement through the Killearn development. Likewise, committee members discussed the importance of transit improvements and options, but questioned the degree of improvement the additional services could make to Thomasville Road when historic ridership and the lack of park and ride lots are considered. Flex hours and telecommuting provided by the State employers was a congestion management tool that the committees suggested could have a large impact if it became a reality.

4. **Open Forum for Public Comment**

   None

5. **Information (No Action Taken)**

   **A. May 16, 2016 CRTPA Agenda**
   
   The May 16, 2016 CRTPA Agenda was provided for committee information.

6. **Items from Committee Members or Staff**

   None

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**Next Meeting Date was noticed as June 7, 2016.**
STATEMENT OF ISSUE

Consistent with state and federal requirements, the DRAFT Fiscal Year (FY) 2017—FY 2021 Transportation Improvement Program (TIP) has been developed (a link to the document can be found on the agency’s homepage: www.crtpa.org) for Capital Region Transportation Planning Agency (CRTPA) adoption.

RECOMMENDED ACTION

Option 1: Recommend CRTPA adopt the FY 2017—FY 2021 TIP.

HISTORY AND ANALYSIS

The CRTPA Transportation Improvement Program identifies regional transportation projects (roadway, bicycle and pedestrian, transportation systems management, transportation enhancement, public transportation, aviation, resurfacing and bridge projects) that have received funding in the Florida Department of Transportation’s (FDOT) Five-Year Work Program. The TIP is developed in accordance with 23 U.S.C. 134(h), 23 CFR 450 and Chapter 339.175(7), F.S., and is one of the annual requirements of the metropolitan transportation planning process for the CRTPA.

The purpose of the TIP is to inform the public and governmental agencies of transportation projects (planning through construction) that have received funding during the next five-year period (FY 2017—FY 2021) within our region (Gadsden, Jefferson, Leon and Wakulla counties).

Projects contained within the FY 2017—FY 2021 TIP reflect those projects that were presented to the CRTPA Board on October 19, 2015 by the FDOT District 3 during their presentation of the FDOT Draft FY 2017—FY 2021 Five-Year Work Program.
Highlights of newly funded projects include the following:

Leon County:

- Apalachee Parkway at Magnolia Drive Intersection Improvement (PE, CST*) in FY 17 & 19 (4381481).
- Capital Circle (US 319/SR 263): Crawfordville Road (SR 61) to Springhill Road. Add Lanes & Reconstruct (ROW & CST (local funding)) in FY 20 & 21 (2197493).
- Monroe Street (US 27) at Talpeco Road Intersection. Traffic Signals (PE, ROW & CST) in FY 17, 19 & 20 (4381401).
- Woodville Highway: Gaile Avenue to Paul Russell Road. ROW – Future Capacity (ROW) in FY 19, 20 & 21 (4240095).
- Woodville Highway: Capital Circle to Gaile Avenue. ROW – Future Capacity (ROW) in FY 19 (4240094).

Gadsden County:

- US 90 @ Lanier Road. Intersection Improvement (PE & CST) in FY 18 & 19 (4382722)
- US 90 @ River Birch Road/Water Management Drive. Intersection Improvement (PE & CST) in FY 18 & 19 (4382721)
- Havana Middle School Sidewalk Extension. Sidewalk (PE) in FY 18 (4381271)

Jefferson County:

- Waukeenah Highway (CR 259): SR 20 to I-10. Widen/Resurface Existing Lanes (CST) in FY 19 (4383661)
- SR 57 (US 19). Gateway Landscaping (CST) in FY 17 (4381881)

Wakulla County:

- Wakulla Springs Road (CR 61): Bloxham Cutoff (SR 267) to Leon County line. Resurfacing (CST) in FY 19 (4383581).

* PROJECT PHASES ABBREVIATION KEY:

PLN = Planning; PE = Preliminary Engineering (Design); CST = Construction; ROW = Right of Way; ENV = Environment; RRU = Rail Road/Utilities
**Public Comments**

A public meeting to present the Transportation Improvement Program (and the agency’s FY 2018–2022 Transportation Alternatives Priority Project List) was held on May 23 at Tallahassee City Hall. Information regarding the meeting was placed on the CRTPA’s website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency’s transportation partners.

**Next Step**

Subsequent to CRTPA Board adoption of the TIP, staff will transmit the document to the Florida Department of Transportation.

**Attachment**

STATEMENT OF ISSUE

Staff is seeking modification of the adopted Connections 2040 Regional Mobility Plan (RMP) to address a concern raised by the Florida Department of Transportation (FDOT). At the time of agenda development, the proposed modification was not finalized, therefore, the information pertaining to this modification will be provided to the committee on June 6, 2016.
COMMITTEE AGENDA ITEM 3 B

CRTPA FISCAL YEAR 2018 – FY 2022 TRANSPORTATION ALTERNATIVES PRIORITY PROJECT LIST

REQUESTED BY: Staff  TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the CRTPA Fiscal Year 2018 – FY 2022 CRTPA Transportation Alternatives (TA) Priority Project List (PPL), provided as Attachment 1.

RECOMMENDED ACTION

Option 1: Recommend CRTPA adopt the CRTPA FY 2018 – FY 2022 Transportation Alternatives Priority Project List.

HISTORY AND ANALYSIS

The CRTPA Transportation Alternatives Program (TAP) was established in 2013 subsequent to The creation of the Transportation Alternatives Program associated with the July 6, 2012 signing of P.L. 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21) by President Obama.

Transportation Alternatives are federally funded programs and projects, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; recreational trail program projects; safe routes to school projects; and projects for the planning, design or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

Fifty percent (50%) of the TA funding received by each state is to be distributed by population. For those Metropolitan Planning Organizations with a population greater than 200,000 (which includes the CRTPA), the MPO agency must run the competitive grant process, necessitating the creation of the CRTPA TAP.

Associated with the CRTPA TAP is approximately $310,000 of TA funding explicitly dedicated annually to the CRTPA region. In addition, other TA funding is available for placement on TA projects within the CRTPA region. This funding, which is outside of the dedicated amount to the CRTPA, is placed on projects at the discretion of the Florida Department of Transportation.
Consistent with CRTPA Board direction, solicitation of new TA projects occurs biennially. The CRTPA solicited new applications this year (2016).

Guiding the 2016 CRTPA TAP is the CRTPA TA Subcommittee. The subcommittee, comprised of 5 members (2 from the CRTPA’s Citizens Multimodal Advisory Committee (CMAC) and 3 from the Technical Advisory Committee (TAC)), reviewed and recommended a ranking of the TA applications that were received by the CRTPA.

The applications received were reviewed and ranked based upon the CRTPA’s TAP Evaluation Criteria that were approved at the March 21, 2016 CRTPA meeting, as follows:

**ADOTED CRITERIA**

<table>
<thead>
<tr>
<th>PROPOSED EVALUATION CRITERIA</th>
<th>MAXIMUM POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 SAFETY (Describe how the project will improve public safety for all transportation users)</td>
<td>20</td>
</tr>
<tr>
<td>2 CONNECTIVITY (Describe how the project facilitates or improves multimodal linkages)</td>
<td>20</td>
</tr>
<tr>
<td>3 ACCESSIBILITY (Describe how the project contributes to enhanced mobility options for transp. disadv.)</td>
<td>20</td>
</tr>
<tr>
<td>4 PUBLIC BENEFIT (Describe how the project improves the public travel experience and travel options)</td>
<td>20</td>
</tr>
<tr>
<td>5 REGIONAL PLAN (Describe how the project relates to the adopted plans of the region)</td>
<td>5</td>
</tr>
<tr>
<td>6 PROJECT CONSTRUCTABILITY (Is right-of-way required?)</td>
<td>5</td>
</tr>
<tr>
<td>7 LEVERAGING OF FUNDS (Is there a commitment of local funding?)</td>
<td>5</td>
</tr>
<tr>
<td>8 COMMUNITY SUPPORT</td>
<td>5</td>
</tr>
</tbody>
</table>

Maximum Total Points 100

The following provides a listing of the ten (10) TA applications that were received by the CRTPA during the 2016 CRTPA TAP solicitation (listed in order of receipt):

**2016 CRTPA TAP APPLICATIONS**

**LEON COUNTY:** North Monroe Street Sidewalk Improvements (Limits: Harriet Drive to Clara Kee Blvd (east side of Monroe)); 2300 feet of sidewalk on eastside; $356,758; 4-20-16

**WAKULLA COUNTY:** Mound Street (Limits: US 98 east to Wooley Park); 705 feet of sidewalk (southside); $114,116; 4-26-16

**WAKULLA COUNTY:** Otter Lake Road (Limits: US 98 westwards to Fishing Fool Street); 2900 feet of sidewalk on southside; $251,898; 4-26-16
CITY OF TALLAHASSEE: Putnam Drive Connectivity (Limits: S. Meridian Street to Dantzler Avenue); 1300 feet of sidewalk; $393,638; 4-29-16

CITY OF MONTICELLO: Dogwood Street Pedestrian Crossing (Limits: US 19/Dogwood Street Intersection); Pedestrian Improvements; $70,720; 5-2-16

GADSDEN COUNTY: Atlanta Street Sidewalk (Limits: Martin Luther King, Jr. Blvd to Ben Bostic Road); 7,650 feet of sidewalk; $408,162; 5-2-16

CITY OF GRETNA: Gretna Sidewalks (Limits: Dale Street, Earnest O’Barkley Street and Lanier Street); 6,000 feet of sidewalk; $385,468; 5-2-16.

GADSDEN COUNTY: Post Plant Road Sidewalk (Limits: Point Milligan Road to Powerline Road); 4,050 feet of sidewalk; $406,925; 5-2-16

GADSDEN COUNTY: Spooner Road Sidewalk (Limits: SR 267 to Shiloh Road); 3,050 feet of sidewalk; $269,837; 5-2-16

GADSDEN COUNTY: Scotland Road Sidewalk (Limits: Fox Crossing Drive to US 27); 2,270 feet of sidewalk; $166,750; 5-2-16

KEY: Project Sponsor; Project Name; (Project Limits); Project Length; Amount of TA funding sought; Project type; Date received

2016 CRTPA TAP PROCESS

As noted above, once received, the TA applications were ranked by the TA Subcommittee using the adopted CRTPA TAP Evaluation Criteria. The projects were next placed on the CRTPA’s DRAFT Fiscal Year (FY) 2018 – FY 2022 Transportation Alternatives Priority Project List in ranked order for CRTPA consideration. Subsequent to adoption by the CRTPA, the TA PPL will be provided to the FDOT for funding consideration as that agency develops the Draft State Work Program.

The CRTPA DRAFT FY 2018 – FY 2022 TA Priority Project List is the culmination of the following actions associated with the CRTPA 2016 TAP calendar:

- January 15, 2016 – Announcement of TA Applications Open Period
- February 2, 2016 – TA Informational Public Meeting (3 PM; Tallahassee City Hall)
- February 10, 2016 – TA Subcommittee Meeting (Noon – 1:30) (Review adopted criteria)
- May 2, 2016 – TA Applications DUE
- May 12, 2016 – TA Applicant Interviews (Gemini Building, 5th Floor Conference Room) (10:30 am - 1:30 pm)
- May 18, 2016 – TA Subcommittee Recommended Application Ranking (Noon – 1:30)(Tallahassee City Hall, Tallahassee Room)
- May 23, 2016 - Joint Draft TA Priority Project List and Transportation Improvement Program Public Meeting (Tallahassee City Hall, Florida Room, 5-6 pm)
- June 20, 2016 – CRTPA adoption of FY 2018 – FY 2022 TA Priority Project List
NOTE: A page on the CRTPA’s website has been created for the 2016 TAP and can be viewed at: http://crtpa.org/ta-2016.html.

Previously Funded CRTPA TAP Projects

Prior to the 2016 CRTPA TAP solicitation, the CRTPA TAP has funded the following projects in the CRTPA region:

- **Havana Middle School Sidewalks** (Limits: 11th Avenue (4th Street to Iron Bridge Road); Iron Bridge Road (CR 12A to 11th Avenue); design funded (Gadsden County)
- **Adams Street (CR 268) (City of Quincy) Sidewalk Construction** (Limits: Clarke Street to MLK Jr Blvd); design and construction funded (Gadsden County)
- **Glenview Drive Sidewalk Project** (Limits: Thomasville Road to Meridian Road); design and construction funded (Leon County)
- **US 98/Panacea Community Sidewalk** (Limits: Mound Street to US Post Office); design and construction funded (Wakulla County)

**PUBLIC INVOLVEMENT**

A public meeting to present the DRAFT FY 2018 – FY 2022 TA Priority Project List (held in conjunction with CRTPA Draft Transportation Improvement Program) was held on May 23 at Tallahassee City Hall. Information related to the 2016 CRTPA TAP has been placed on the CRTPA’s webpage since January 2016 including recent information related to the development of the Draft TA PPL and May 23 public meeting.

**NEXT STEPS**

Subsequent to adoption of the CRTPA FY 2018 – FY 2022 TA PPL, the list will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 – FY 2022 Annual State Work Program, scheduled to be presented to the CRTPA Board in the fall of 2016.

After the release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 – FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

**ATTACHMENT**

Attachment 1: DRAFT FY 2018 – FY 2022 TA Priority Project List
<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Limits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1*</td>
<td><strong>N. Monroe Street Sidewalk</strong></td>
<td>Harriet Drive to Clara Kee Boulevard</td>
<td>Project seeking construction funds only</td>
</tr>
<tr>
<td>2</td>
<td><strong>Dogwood Street Pedestrian Crossing</strong></td>
<td>US 19/Dogwood Street Intersection</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td><strong>Putnam Drive Connectivity</strong></td>
<td>S. Meridian Street to Dantzler Avenue</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td><strong>Gretna Sidewalks</strong> (Sponsor: City of Gretna)</td>
<td>Dale Street, Earnest O’Barkley Street &amp; Lanier Street</td>
<td>3 sidewalk locations</td>
</tr>
<tr>
<td>5</td>
<td><strong>Mound Street Sidewalk</strong></td>
<td>US 98 to Woolery Park</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td><strong>Atlanta Street Sidewalk</strong></td>
<td>Martin Luther King, Jr. Boulevard to Ben Bostic Road</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td><strong>Otter Lake Road Sidewalk</strong></td>
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<td>9</td>
<td><strong>Post Plant Road Sidewalk</strong></td>
<td>Point Milligan Road to Powerline Road</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td><strong>Scotland Road Sidewalk</strong></td>
<td>Fcx Crossing Drive to US 27</td>
<td></td>
</tr>
</tbody>
</table>

* - NOTE: TA funding to complete the Havana Middle School sidewalk project (FM# 4381271) is requested prior to funding the above projects.
STATEMENT OF ISSUE

At the time of agenda development, the SUN Trails application submittal period to the CRTPA remained open, with a deadline of June 1, 2016. The proposed priority ranking of submitted SUN Trail applications will be provided to the committee on June 6, 2016.
COMMITTEE AGENDA ITEM 5
JUNE 20, 2016 DRAFT CRTPA BOARD AGENDA

REQUESTED BY: CRTPA Staff
TYPE OF ITEM: Information

STATEMENT OF ISSUE
The May 16, 2016 DRAFT CRTPA Board Agenda is provided below for Committee information.

CRTPA BOARD
MEETING OF MONDAY, JUNE 20 AT 9 AM

WAKULLA ENVIRONMENTAL INSTITUTE
170 PRESERVATION WAY
CRAWFORDVILLE, FL

MISSION STATEMENT
"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

DRAFT AGENDA

1. AGENDA MODIFICATIONS

2. CONSENT AGENDA
   A. Minutes of the May 16, 2016 CRTPA Board Meeting
   B. Fiscal Year 2017 Grant Application for Transportation Disadvantaged Planning Services
   C. Section 5310 Designated Recipient Request on behalf of StarMetro
   D. Fiscal Years 2017-2018 Unified Planning Work Program Amendment

3. CONSENT ITEMS PULLED FOR DISCUSSION
4. **ROLL CALL VOTE AGENDA ITEMS**

A. Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) Adoption

The CRTPA FY 2017 – FY 2021 TIP has been developed for Board adoption. The TIP contains those projects that have received funding in the Florida Department of Transportation’s FY 2017 – FY 2021 Work Program.

**Recommended Action:** Approve agenda item by roll call vote

B. Regional Mobility Plan (RMP) Modification

The CRTPA’s adopted Connections 2040 RMP needs to be modified to ..................

**Recommended Action:** Approve agenda item by roll call vote

5. **CRTPA ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.*

A. CRTPA Audit

This agenda item will provide an update on the...

B. CRTPA Transportation Alternatives (TA) Priority Project List Adoption

The Fiscal Year (FY) 2018 – FY 2022 CRTPA TA Priority Project List has been developed for CRTPA consideration and adoption.

C. SUN Trails Applications and Priorities

This agenda item ....
6. **CRTPA INFORMATION**

A. Executive Director’s Report
   - MPOAC April 28 Agenda
B. Correspondence
C. Future Meeting Dates (Next Meeting: September 19, 2016)
D. Leon County Membership
E. Committee Actions

7. **CRTPA CITIZEN COMMENT**

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

8. **ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.