



March 21, 2017

AGENDA ITEM 3 A

MINUTES

TYPE OF ITEM: Consent

The minutes and voting sheet from the January 17, 2017 CRTPA meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the January 17, 2017 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes and voting sheet of the January 17, 2017 meeting.



• CITY HALL •
300 S. ADAMS STREET, BOX A-19
TALLAHASSEE, FL 32301
850.891.8630

www.crtpa.org

CRTPA BOARD

MEETING OF TUESDAY, JANUARY 17, 2017 AT 1 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS

300 South Adams Street
Tallahassee Florida

MEETING MINUTES

Members Present:

Commissioner Curtis Richardson, City of Tallahassee, Chair
Commissioner Nancy Miller, City of Tallahassee
Commissioner Scott Maddox, City of Tallahassee
Commissioner Daniel McMillan, Gadsden Cities
Commissioner Rosanne Wood, Leon County School Board
Commissioner Betsy Barfield, Jefferson County
Commissioner Randy Merritt, Wakulla County
Commissioner Sherrie Taylor, Gadsden County
Commissioner Nick Maddox, Leon County
Commissioner John Dailey, Leon County
Commissioner Kristin Dozier, Leon County

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Colleen Roland, CRTPA; Greg Burke, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Suzanne Lex, FDOT; Starsky Harrell, FDOT; Carter Johnson, FDOT

1. CALL TO ORDER AND ROLL CALL

Roll call and call to order was at 1:05 pm.

2. AGENDA MODIFICATIONS

There were no agenda modifications.

3. CONSENT AGENDA

- A. Minutes of the September 19, 2016 & December 5, 2016 CRTPA Board Meetings
- B. CRTPA 2017 Calendar Update
- C. CRTPA Bylaws
- ~~D. National Highway System Updates~~

Board Action: Commissioner Merritt made a motion to accept the Consent Agenda as modification, removing 3.D National Highway System Updates for discussion. Commissioner Dozier seconded the motion and the motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

3.D National Highway System Updates was pulled by Commissioner Miller. She stated that she would like everyone to review and know how these changes would affect funding.

Mr. Slay explained this was a request from Florida Department of Transportation to repair a 'glitch' in the adoption of the original classification maps. He further explained that federal law requires only principal arterials can be designated as a part of the National Highway System. This change removes the designation of National Highway System only and these roadways would still be federal aid eligible for funding from the Federal Highway Administration. Mr. Slay stated that CRTPA staff would work with staff from the counties and municipalities to review the classification maps to verify the classification maps are correct and stated staff concurs with the DOT request.

5. ROLL CALL VOTE AGENDA ITEMS

- A. Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2017 – FY 2021 TIP was proposed to be amended to reflect the following:

- Atlanta Street (Ben Bostic Rd to Martin Luther King Blvd) (Project #4407241): Add design funding in FY 2017 for this sidewalk project (Gadsden County)

Board Action: Commissioner Dozier made a motion to approve the proposed amendment to the Fiscal Year (FY) 2017-FY2021 Transportation Improvement Program (TIP). Commissioner Miller seconded the motion. A roll call vote was taken and the motion was unanimously passed.

6. CRTPA ACTION

- A. CRTPA General Planning Consultant (GPC)**

This item allows CRTPA authorization to proceed with negotiations of the top ranked applicants selected by the CRTPA GPC Selection Committee.

Mr. Kostrzewa, CRTPA, outlined the process for selecting the General Planning Consultants. The RFQ process started in December. In January, staff reviewed and ranked proposals and staff recommend two consultants move forward in this process. RS&H and Kimley-Horn and Associates were presented to the board for approval. He noted that the contracts were for three-year terms, with possible extensions.

Board Action: Commissioner Merritt made a motion to approve the CRTPA General Planning Consultant and allow CRTPA staff to move forward with negotiations with the top ranked applicants selected by the GPC Selection Committee. Commissioner S. Maddox seconded the motion and the motion was unanimously passed.

B. Transportation Disadvantaged Local Coordinating Boards

Mr. Slay stated that this item sought CRTPA approval to return staffing of the Gadsden, Jefferson and Wakulla counties Transportation Disadvantaged Local Coordinating Boards to the Apalachee Regional Planning Council. The CRTPA would retain staffing responsibilities for the Leon County Transportation Disadvantaged Local Coordinating Board. Staff recommends the return of staffing of the Gadsden, Jefferson and Wakulla counties Transportation Disadvantaged Local Coordinating Boards to the Apalachee Regional Planning Council.

Board Action: Commissioner Merritt made a motion to approve Transportation Disadvantaged Local Coordinating Board's return to the Apalachee Regional Planning Council. Commissioner Miller seconded the motion and the motion was unanimously passed.

C. Metropolitan Planning Organization Advisory Council (MPOAC) Legislative Priorities

At the October 17, 2016 CRTPA Retreat, members expressed an interest in CRTPA development of legislative priorities to be provided to the Florida Metropolitan Planning Organization Advisory Council for 2017.

Mr. Slay provided information on the MPOAC Legislative Priorities. He outlined the draft set of legislative priorities for the 2017 legislative session. The priorities for this year include:

1. Support implementation of recommendations of the MPOAC Revenue Study and other options to expand transportation revenue sources.
2. Regulate distracted driving as a primary driving offense (rather than a secondary offense) by prohibiting the use of wireless communication devices while driving.
3. Restoration of the Transportation Regional Incentive Program (TRIP) to 2007 level.
4. Allow Strategic Intermodal System (SIS) funds to be used on non-SIS facilities that improve mobility on SIS facilities.
5. Remove funding limitations currently applied to transit funds in the State Transportation Trust Fund (STTF)

Mr. Slay noted that the first two priorities should be highlighted as local priorities. Support for implementation of recommendations of the MPOAC Revenue Study and other options to expand transportation revenue sources. With this priority, he noted the need to highlight the indexing of the local option gas taxes. Secondly, regulate distracted driving as a primary driving offense (rather than a secondary offense) by prohibiting the use of wireless communication devices while driving.

Commissioner Richardson requested that staff present information to the board on the mileage based user fees. Commissioner Maddox stated Mr. Carl Mikyska would be willing to provide a presentation to the board.

Board Action: Commissioner N. Maddox made a motion to formally accept the priorities of the MPOAC Legislative Priorities or 2017 Legislative Session. Also, noting of the five, the MPOAC Revenue Study and the Regulation of Distracted Drivers, be highlighted as the two local priorities for the CRTPA. Commissioner Dozier seconded the motion. The motion was unanimously passed.

D. CRTPA Executive Committee Bylaw Revisions

This item provided a follow up to a discussion that occurred at the December 5, 2016 CRTPA meeting related to the revision of the CRTPA bylaws to establish an Executive Committee.

Mr. Slay stated the item was from the discussion regarding the forming of an Executive Committee at the retreat. This committee would be comprised of the current chair, vice-chair, and immediate past chair. He outlined the duties and structure of the committee.

Board Action: Commissioner Dozier made a motion to accept the changes as presented by staff. Commissioner Barfield seconded the motion and the motion was unanimously passed.

7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mrs. Suzanne Lex, FDOT, provided information on the Monroe Street Corridor Study.

8. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay stated that the CRTPA Staff has been considering reducing the cost for reproduction of the CRTPA Board meeting agendas. The board was in consensus with reducing the number of copies produced for each meeting.

9. CRTPA INFORMATION

A. Correspondence

B. Future Meeting Dates (Next meeting: March 21, 2017, pursuant to approval of Item 2B)

C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)

10. CRTPA CITIZEN COMMENT

There were no citizen speakers.

11. ITEMS FROM CRTPA BOARD MEMBERS

Commissioner Miller requested staff assist new Board members with getting access to park under City Hall.

Commissioner Richardson requested staff prepare an orientation for the new Board Members and encouraged new members to attend the MPOAC Weekend Institute for Elected Officials.

Commissioner Barfield requested that staff prepare an agenda item for discussion regarding the expected infrastructure dollars for “shovel ready” projects.

The meeting was adjourned at 2:10 pm.

Attested:

Yulonda Mitchell, Recording Secretary

Curtis Richardson, Chair