



June 19, 2017

AGENDA ITEM 3 A

MINUTES

TYPE OF ITEM: Consent

The minutes and voting sheet from the March 21, 2017 CRTPA meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the March 21, 2017 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes and voting sheet of the March 21, 2017 meeting.



300 S. ADAMS STREET TALLAHASSEE, FL 32301

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CRTPA BOARD

MEETING OF TUESDAY, MARCH 21, 2017 AT 1 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MEETING MINUTES

MEMBERS PRESENT

Commissioner Curtis Richardson, City of Tallahassee, Chair
Commissioner Kristin Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Randy Merritt, Wakulla County
Commissioner Betsey Barfield, Jefferson County
Commissioner Daniel McMillian, Gadsden Cities
Commissioner Rosanne Wood, Leon County Schools

Staff Present: Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Colleen Roland, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Starsky Harrell, FDOT; Sherry Alaghemand, PE, FDOT; John Moore, Stantech

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:05 PM.

2. AGENDA MODIFICATIONS

A. Quincy Bypass Northern Loop

The Florida Department of Transportation will provide an update on the Project Development and Environment (PD&E) Study for the Quincy Bypass Northern Loop (SR 12 to SR 267).

Ms. Sherry Alaghemand, PE, FDOT, outlined the project. She highlighted the public meeting held on February 23, 2017 and stated this project was to provide alternative routes for heavy truck traffic, improve existing traffic issues within the Town Square, reduce emergency response times for the Northern end of Gadsden County, and enhance safety and mobility for vehicles and pedestrians. The goal is to advance the recommendations from the corridor study (2015) and proceed with the PD&E Study and to maintain contact with the public through connections that were formed during the corridor study. She noted the PD&E and Design process would overlap and the design would be at approximately 60% upon completion of the PD&E study. She outlined the schedule and funding, stating a public hearing will be held in

January 2018. She stated the PD&E and Design was fully funded; however, Right-of-way and Construction is currently unfunded at this time.

Commissioner McMillan stated the citizens from the area didn't think this was the best solution to the problem and stated there were current roadways that could be repaired instead of spending the funds in the manner discussed. He stated a South-bound loop was more efficient to relieve congestion along Highway 90.

Board Action: This item was an informational item, therefore, no action was taken.

3. CONSENT AGENDA

- A. Minutes of the January 17, 2017 CRTPA Board Meeting**
- B. CRTPA Bylaws**
- C. Fiscal Year (FY) 2019 – FY 2023 Transportation Alternatives (TA) Priority Project List**
- D. Fiscal Year (FY) 2019 – FY 2023 Transportation Regional Incentive Program (TRIP) Priority Project List**
- E. Leon County Transportation Disadvantaged Program Community Transportation Coordinator (CTC) Recommendation**
- F. CRTPA 2017 Calendar Update**
- G. Gadsden County Transportation Disadvantaged Program Community Transportation Coordinator (CTC) Recommendation**
- H. CRTPA Legal Services Contract**

Board Action: Commissioner Merritt made a motion to accept the consent agenda. Commissioner Dozier seconded the motion and the motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. CRTPA ACTION

A. Quincy Bypass Northern Loop

The Florida Department of Transportation will provide an update on the Project Development and Environment (PD&E) Study for the Quincy Bypass Northern Loop (SR 12 to SR 267).

Moved to the front of the agenda (Modifications)

B. South Monroe Street Complete Streets

An update on efforts by the City of Tallahassee to implement a Complete Streets approach.

Cherie Bryant, PLACE, summarized the proposal and stated South Monroe Street usually operates as a suburban type street and has an opportunity for

redevelopment and public investment to create an environment that is more sensitive to the pedestrian, cyclist and mass transit needs of the area. She stated there is zoning in place to support very urban redevelopment similar to Gaines Street. The City of Tallahassee Commission has made this item a priority and has discussed what could be done to make the area safer and easier for transit use. She the City will work with developers and that a corridor plan would make the changes a little easier. Additionally, she noted that she was looking to make sure the coordinating body is aware of the proposal and seek comments and next steps to be discussed at a later date.

Board Action: This item was an informational item, therefore, no action was taken.

C. CRTPA General Planning Consultant Contracts

This item seeks approval of the contracts associated with the selection of the two CRTPA GPCs at the January 17, 2017 CRTPA meeting.

The CRTPA General Planning Consultant Contracts were reviewed by the Selection Committee. The Committee recommended Kimley-Horn and RS&H for the consultants.

Board Action: Commissioner Maddox made a motion to approve option 1. Option 1 Authorize the CRTPA Chairman to execute and the Executive Director to administer a contract with the Kimley Horn & Associates, Inc. and RS&H for CRTPA General Planning Consulting activities based on the Board approved Scope-of-Services and budget limitations. The motion was seconded by Commissioner Wood and the motion was unanimously passed.

D. CRTPA Committee Bylaws

This item relates to updating the CRTPA's committee bylaws as discussed at the October 17, 2016 CRTPA Retreat.

Mr. Slay noted the CRTPA Bylaws would return for final approval after the 30-day requirement. Upon the final approval, this would include all the changes approved in this item.

Board Action: Commissioner Barfield made a motion to approve Options 1 and 2. Option 1: Provide direction on the finalization of the TAC bylaws. Option 2: Provide direction on the finalization of the CMAC bylaws. Commissioner Maddox seconded the motion and the motion was unanimously passed.

6. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mrs. Lex stated the State was reviewing the SIS needs plan and that the CRTPA's Regional Mobility Plan and the SIS needs were incorporated into the State's SIS system.

7. **EXECUTIVE DIRECTOR’S REPORT**

- **CRTPA Transportation Management Area (TMA) Certification**

Mr. Slay provided an update on the 4-year Transportation Management Area Certification. He stated a report would be produced and brought to the Board at the September meeting and noted there may be a few “corrective actions”.

8. **CRTPA INFORMATION**

- A. Florida MPOAC Agenda
- B. Correspondence
- C. Future Meeting Dates (Next meeting: May 16, 2017)
- D. Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)

9. **CRTPA CITIZEN COMMENT**

Freda Bass Prieto, 329 East King Street, Quincy, FL. She noted a resurfacing of Pat Thomas Parkway and noted that the growth of Quincy has occurred towards the interstate. She noted there is no safe way to cross and that she is concerned with the addition of bicycle lanes and low/no lighting and places to safely cross the highway. She wanted to know how these things can be accomplished.

Mrs. Lex stated that the DOT normally doesn’t host a “kick-off” for resurfacing projects and noted that the project is evaluated for resurfacing only. Mr. Slay stated he would provide a status update at the May meeting. Commissioner Maddox stated we should conduct a corridor study of this Pat Thomas Parkway area. He noted the Pedestrian Medians on Monroe Street (Near Lake Ella).

10. **ITEMS FROM CRTPA BOARD MEMBERS**

Attested:

Yulonda Mitchell, Recording Secretary

Curtis Richardson, Chair