



300 S. ADAMS STREET
TALLAHASSEE, FL 32301
www.crtpa.org

TECHNICAL ADVISORY COMMITTEE

9:00 AM – 11:00 PM
Commission Chambers, 2nd Floor

TALLAHASSEE CITY HALL
300 S. Adams Street
Tallahassee, Fl. 32301

October 3, 2017

1. AGENDA MODIFICATIONS

2. CONSENT

A. TAC Minutes

The minutes of the June 6, 2017 TAC meeting has been prepared for committee review and approval.

Recommended Action: *Recommend approval of the June 6, 2017 TAC Meeting Minutes.*

3. PRESENTATIONS/DISCUSSION/ACTION

A. October 17, 2017 CRTPA Board Retreat

The Draft October 17, 2017 CRTPA Retreat Agenda has been developed and is provided for information. CRTPA staff will provide an overview of the retreat items at the committee meetings. Committee members, as well as members of the public, are welcome to attend the retreat to listen to Board discussions.

Recommended Action: For information only.

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is #711.

4. **OPEN FORUM FOR PUBLIC COMMENT**
Citizens are invited to address the committee.

5. **INFORMATION**

6. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**



October 3, 2017

AGENDA ITEM 2 A

TAC MINUTES

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the Minutes of the June 6, 2017 Technical Advisory Committee Meeting. The minutes have been provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Provide a recommendation of approval of the June 6, 2017 TAC Minutes.

ATTACHMENTS

Attachment 1: June 6, 2017 TAC Minutes

Meeting Minutes



300 S. ADAMS STREET
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**TECHNICAL
ADVISORY COMMITTEE**

9:00 AM – 11:00 AM,
2nd Floor – Commission Chambers

TALLAHASSEE CITY HALL
300 S. Adams Street
Tallahassee, Fl. 32301

June 6, 2017

TAC Attendance: Jill Jeglie, Chris Muhlemann, Keith Burnsed, Cherie Bryant, Charles Wu, Brian Waterman

Other: Lynn Barr, Greg Burke, Yulonda Mitchell, Starsky Harrell, Suzanne Lex.

1. AGENDA MODIFICATIONS -- ITEM 2A WAS MOVED TO DISCUSSION.

2. CONSENT

A. TAC Bylaw Revisions

The CRTPA Board reviewed the Draft TAC Bylaws at their March, 2017 Meeting and did not recommend any changes. Since that time, the bylaws were posted on the CRTPA webpage for public review and did not received any comments. The bylaws were scheduled for final adoption at the June 19, 2017 CRTPA Board Meeting, and CRTPA staff was requesting a recommendation of approval from the committee.

Recommended Action: *The bylaws received a recommendation of approval with a quorum present. Ms. Keith Burnsed made the motion of approval, which was seconded by Ms. Jill Jeglie.*

B. TAC Minutes

The minutes of the November 22, 2016, and March 7, 2017 TAC meetings were prepared for committee review and approval.

Recommended Action: *The minutes received a recommendation of approval with a quorum present. Ms. Jill Jeglie made the motion of approval, which was seconded by Ms. Cherie Bryant.*

3. PRESENTATIONS/DISCUSSION/ACTION

A. Fiscal Year (FY) 2018 - FY 2022 Transportation Improvement Program (TIP) Adoption

The CRTPA FY 2018 – FY 2022 TIP, which contains projects that have received funding in the Florida Department of Transportation’s FY 2018 – FY 2022 Work Program, were presented to committee members for a recommendation of approval.

Recommended Action: *The TIP received a recommendation of approval with a quorum present. Ms. Cherie Bryant made the motion of approval, which was seconded by Mr. Brian Waterman.*

B. Fiscal Year (FY) 2019 - FY 2023 Priority Project Lists (PPLs)

The following PPLs were presented to the committee for a recommendation of approval:

- 1. Regional Mobility Plan (RMP) Roadways PPL*
- 2. Regional Mobility Plan (RMP) Bicycle and Pedestrian PPL*
- 3. Regional Trails PPL*
- 4. Transportation Systems Management (TSM) PPL*
- 5. StarMetro PPL*
- 6. Tallahassee International Airport PPL*

Recommended Action: *The PPL lists received a recommendation of approval with a quorum present. Ms. Cherie Bryant made the motion of approval, which was seconded by Mr. Keith Burnsed.*

C. Fiscal Year (FY) 2018 Unified Planning Work Program (UPWP) Update

CRTPA staff presented an update of the 2018 UPWP to the committee for a recommendation of approval.

Recommended Action: *The UPWP amendment received a recommendation of approval with a quorum present. Ms. Chris Muehlemann made the motion of approval, which was seconded by Ms. Jill Jeglie.*

4. OPEN FORUM FOR PUBLIC COMMENT

None.

5. INFORMATION

- **June 19, 2017 CRTPA Agenda**

The June 19, 2017 CRTPA Agenda was provided for committee information.

6. ITEMS FROM COMMITTEE MEMBERS OR STAFF

- Ms. Suzanne Lex, FDOT D3, informed the committee of an upcoming workshop on the Complete Streets Handbook, which is scheduled for October 4, 2017 from 9-11 am in Chipley, Florida. She also provided information to the committee on the Quincy Loop project alternatives.

The meeting was adjourned at 9:55 AM.



October 3, 2017

AGENDA ITEM 3 A

OCTOBER 17, 2017 CRTPA BOARD RETREAT AGENDA

TYPE OF ITEM: Presentation/Discussion

STATEMENT OF ISSUE

Staff has provided the agenda for the October 17, 2017 CRTPA Board Retreat for information for the committee members. Staff will provide an overview of the items at the committee meeting. The CRTPA Board Retreat Agenda is provided as ***Attachment 1***.



• TALLAHASSEE CITY HALL – 3rd FLOOR •
300 S. ADAMS STREET TALLAHASSEE, FL 32301
(850)891-8630
www.crtpa.org

CRTPA RETREAT

TUESDAY, OCTOBER 17, 2017
8:45 AM – 1:00 PM

TALLAHASSEE INTERNATIONAL AIRPORT
The Observation Room (2nd Floor)
3300 Capital Circle, Southwest
TALLAHASSEE, FL 32310

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

DRAFT AGENDA

- 8:45 – 9:00** **COFFEE AND DANISH**
- 9:00 – 9:30** **TALLAHASSEE INTERNATIONAL AIRPORT UPDATE**
An update on activities at the Tallahassee International Airport will be provided by Airport staff.
- 9:30 – 9:50** **DRAFT FISCAL YEAR (FY) 2019 – FY 2023 WORK PROGRAM**
Florida Department of Transportation (FDOT), District 3 staff will present the Draft FY 2019 – FY 2023 Work Program. CRTPA written comments on the Draft Work Program must be provided to the FDOT by October 20.

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.

- 9:50 – 10:00** **QUINCY LOOP NORTH**
FDOT Staff will provide a brief update on this project.
- 10:00 – 10:10** **BREAK**
- 10:15 – 11:00** **MIDTOWN PLAN UPDATE**
An update on the Midtown Area Transportation will be provided including a discussion of preliminary results of an analysis of transportation options.
- 11:00 – 11:15** **URBAN ATTRIBUTABLE (SU) FEDERAL FUNDS DISCUSSION**
A discussion of the CRTPA's annual allocation of federal Urban Attributable funds and their use will be provided.
- 11:15 – 11:45** **CONGESTION MANAGEMENT PROCESS PLAN UPDATE**
A discussion will be provided on the recently initiated Congestion Management Process Plan.
- WORKING LUNCH**
- 11:45 – 12:00** **LEON COUNTY BICYCLE/PEDESTRIAN MASTER PLAN**
Recent efforts associated with the proposed development of a bicycle and pedestrian master plan for Leon County will be discussed.
- 12:00 – 12:15** **ADAMS STREET/PENSACOLA STREET/BANNERMAN ROAD/THARPE STREET STUDIES**
A brief discussion of upcoming analyses of several proposed projects will be provided.
- 12:15 – 1:00** **SOUTHWEST AREA TRANSPORTATION PLAN UPDATE**
An update will be provided on the Southwest Area Transportation Plan