



February 20, 2018

AGENDA ITEM 3 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the January 16, 2018 CRTPA meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the January 16, 2018 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the January 16, 2018 CRTPA meeting.



**CRTPA BOARD**

MEETING OF TUESDAY, JANUARY 16, 2018 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

**MEETING MINUTES**

**MEMBERS PRESENT**

Commissioner Nick Maddox, Leon County, Chair  
Commissioner Kristin Dozier, Leon County  
Commissioner John Daily, Leon County  
Commissioner Curtis Richardson, City of Tallahassee  
Commissioner Nancy Miller, City of Tallahassee  
Commissioner Randy Merritt, Wakulla County  
Commissioner Betsy Barfield, Jefferson County

**Staff Present:** Greg Slay, CRTPA, Greg Burke, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Artie White, TLC PD

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 1:34 PM on January 16, 2018 and opened with roll call.

**2. AWARDS AND SPECIAL PRESENTATIONS**

- **CRTPA 2017 Chair Recognition to Commissioner Curtis Richardson.**

**3. AGENDA MODIFICATIONS**

Agenda was modified to move Awards and Presentations to later in the agenda when Commissioner Richardson arrived.

**4. CONSENT AGENDA**

- A. Minutes of the November 21 CRTPA Meeting**
- B. Draft CRTPA Public Involvement Process Plan**

Mr. Slay noted the Draft CRTPA Public Involvement Process Plan (PIPP) will have a 45- day Public Review process that is required by Federal Highway Administration and the final adoption of the plan will be on the February 20, 2018 agenda.

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**Board Action: Commissioner Merritt made a motion to accept the consent agenda. The motion was seconded by Commissioner Viegbesie. The motion was unanimously passed.**

5. **CONSENT ITEMS PULLED FOR DISCUSSION**

NONE

6. **ROLL CALL VOTE AGENDA ITEMS**

**A. Fiscal Year (FY) 2018 – FY 2022 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2018 – FY 2022 TIP is proposed to be amended to reflect the following:

- US 319 (Woodville Highway (SR 363) to Ramp to Interstate 10 Westbound) (Project #4395772): Add construction funding in FY 2018 to add new roadway lighting at all existing signalized intersection (Leon County)

Mr. Burke stated the proposal would provide construction funding in FY 2018 to add new roadway lighting at all existing signalized intersections (Leon County).

**Board Action: Commissioner Merritt made a motion to approve the Fiscal Year (FY) 2018 – FY 2022 Transportation Improvement Program (TIP) Amendment. Commissioner Barfield seconded the motion. The motion required a roll call vote and the motion was unanimously passed.**

7. **CRTPA ACTION**

**A. CRTPA Safety Measures (Discussion)**

This item provides a discussion of safety measures proposed for adoption at the February 20 CRTPA meeting.

Mr. Slay opened the discussion with the background information on the CRTPA Safety Measures. He stated MAP-21 (now FAST ACT) requires adoption of performance measures for State DOTs and MPOs. It also establishes an on-going, data-driven approach to guide investment and policy decisions to achieve national performance goals. Additionally, this would ensure measures are developed in cooperative partnerships and are based on objective data and information and FDOT has taken the lead in working with MPOs to develop performance measures processes and providing tremendous amounts of data.

MPOs are required to adopt their performance measures six months after adoption by FDOT and MPOs can adopt FDOT measures or choose to develop their own. The recommended measures are to develop a long-term goal of achieving zero deaths and serious injury crashes as part of the upcoming 2045 Regional Mobility Plan and establish an ongoing process to monitor crash data to ensure accurate performance measures. Recommended baseline targets are below. Discussion today and will be for final approval on February 20, 2018.

2018 baseline targets as follows:

- Number of fatalities: 56
- Fatality Rate: 1.279
- Serious Injury Crashes: 266
- Serious Injury Crash Rate: 7.313
- Non-motorized combined: 44

**Board Action: This was an informational item; therefore, no action was taken.**

Commissioner Richardson entered the meeting and the Awards and Special Presentations was given at that time.

#### **AWARDS AND SPECIAL PRESENTATIONS**

- **CRTPA 2017 Chair Recognition to Commissioner Curtis Richardson.**

#### **8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

Suzanne Lex provided an update on the US 27/Talpeco Road project providing an intersection improvement that includes the installation of a traffic light. She stated the right-of-way has been certified and going through the final review process. Next, acquisition will begin and could take up to 18 months with a date of December 2019. Ms. Lex also provided an update on the South Adams (near Post Office) pedestrian safety project, noting the construction has begun and FDOT was currently working with StarMetro to relocate the bus stop and should be completed in the next few months.

**Board Action: This was an informational item, therefore, no action was taken.**

#### **9. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay provided information on the Southwest Area Plan including the project's data collection and scheduled stakeholder meetings. He noted the Office of Inspector General was requested to review two MPOs in the state and the CRTPA was chosen as one of the two to be audited. Ms. Lex noted this audit covers the entire Office of Policy Planning.

Mr. Slay discussed the legislation regarding MPOs and, specifically, HB 575. The bill makes provides several changes relating to the number of MPO Board members, requirements related to the percentage of county commission members, and the removal of the weighted voting. The bill will continue to reviewed by necessary committees in the upcoming weeks.

**Board Action: Commissioner Merritt made a motion to request to direct staff to provide an agenda at the next meeting regarding the weighted vote for the CRTPA Board with amended language to by-laws and the inter-local agreement. Commissioner Dozier seconded the motion. The motion was unanimously passed.**

**10. CRTPA INFORMATION**

- A. Correspondence**
- B. Future Meeting Dates**
- C. Committee Actions (Citizen’s Multimodal Advisory Committee & Technical Advisory Committee)**

**11. CRTPA CITIZEN COMMENT**

Mike Ferrara, 1401 Toochin Nene and owner of Cabos Restaurant, stated concerns with the proposed intersection project at Apalachee Parkway and Magnolia Drive that proposes to include the reconfiguration of the eastbound service road. He noted that the project would impact the entrance/exit into the Parkway Center and stated that it would create additional congestion in and around the shopping center. Furthermore, he stated that the reconfiguration would harm his and other businesses in the shopping center.

Ms. Lex stated that staff met with Mr. Ferrara and property managers including FDOT project manager and safety engineer. She noted that FDOT will coordinate with safety and signage department for access into and out of the site on Apalachee Parkway (only).

Commissioner Dozier stated the surrounding neighborhoods regarding bike/pedestrian safety along the Magnolia Drive at the large intersection. Commissioner Dozier discussed the hardship this shopping area and noted this area was affected by other projects in the area.

**Board Action: Commissioner Dozier requested staff place this item on the February agenda to discuss the options available for this project. Commissioner Merritt seconded the motion. The motion was unanimously passed.**

**12. ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner Viegbesie discussed two roadways in Gadsden County. County Road 12 and Pat Thomas Parkway. He stated these roadways needed extra lighting to improve safety in the areas. He stated Pat Thomas Parkway will be getting some improvements, ie, sidewalks. He noted citizens walk on the roads and the roadway is completely dark.

Mr. Slay stated this request would be evaluated but noted there was usually not lighting done as a part of a resurfacing project and are usually individual projects. Mr. Slay stated he would provide information at the next meeting.

Meeting Adjourned at 3:00 pm.

**Attest:**

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**Yulonda Mitchell, Recording Secretary**

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**Nick Maddox, Chair**