



• GEMINI BUILDING •  
408 N. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

## **CRTPA BOARD**

**MEETING OF MONDAY, JUNE 25, 2012 AT 1:00 PM**

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### ***MISSION STATEMENT***

*“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”*

### **Meeting Minutes**

#### **MEMBERS PRESENT:**

Commissioner Jane Sauls, Leon County, Chair  
Commissioner Akin Akinyemi, Leon County  
Commissioner Kristen Dozier, Leon County  
Commissioner Nick Maddox, Leon County  
Commissioner Bryan Desloge, Leon County  
Commissioner John Dailey, Leon County  
Commissioner Bill Proctor, Leon County  
Commissioner Hines Boyd, Jefferson County  
Commissioner Doug Croley, Gadsden County  
Commissioner Delores Madison, Midway, Havana, Quincy  
Commissioner Nancy Miller, City of Tallahassee  
Mayor John Marks, City of Tallahassee  
Commissioner Randy Merritt, Wakulla County  
Commissioner Forest Van Camp, Leon County School Board Member

**STAFF AND OTHERS PRESENT:** Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT; Brian Waterman, StarMetro; Ron Garrison, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Dave Bright, BP 2000; Cherie Horne, PLACE; Tony Park, Leon County Public Works; Richard Barr, Kimley Horn and Associates; Ryan Wetherell, Kimley Horn and Associates; Todd French, Atkins, Shakira Crandol, FHWA; Carey Sheperd, FHWA; Cindy Owens, FHWA; Tracy Duval, FHWA; Jorge Rivera FHWA; Terry McKloski, URS Corporation.

The meeting was called to order by the Chairperson at 1:00 PM, with a quorum present.

1. AGENDA MODIFICATIONS

None

2. CONSENT AGENDA

A. Minutes of the May 21, 2012 CRTPA Board Meeting

B. CRTPA Title VI Policy Statement and Grievance Procedures

D. Capital City to the Sea Trail LAP Agreement Authorization

E. Safe Routes to School Work Order Authorization

F. No-Cost Contract Modification Authorization

**Board Action: Commissioner Maddox made a motion to approve the consent agenda without Agenda Item 2.C, which was pulled for discussion by CRTPA Attorney Mr. Williams. Commissioner Madison seconded and the motion was unanimously passed.**

3. CONSENT ITEMS PULLED FOR DISCUSSION

**CRTPA Technical Advisory Committee and Citizens Multimodal Advisory Committee  
Draft Bylaws**

Mr. Williams noted that these items should be broken into separate motions (Option 1, 4, 2, 3, then 5). He stated that the disbanding of the Citizens Advisory and the Multimodal Advisory committees should only happen after the new Citizens Multimodal Advisory Committee has been formed. Mr. Williams stated that there were no substantive changes made to the agenda item, and this was only a procedural correction.

**Board Action: Option 1-Commissioner Maddox made the motion to approve option 1 as presented by staff. Commissioner Miller seconded and the motion was unanimously passed. Option 4-Commissioner Miller made the motion to approve option 4 as presented by staff. Commissioner Madison seconded and the motion was unanimously passed. Option 2-Commissioner Madison made the motion to approve option 2 as presented by staff. Commissioner Dailey seconded and the motion was unanimously passed. Option 3-Commissioner Maddox made the motion to approve option 3 as presented by staff. Commissioner Miller seconded and the motion was unanimously passed. Option 5-Commissioner Miller made the motion to approve option 5 as presented by staff. Commissioner Maddox seconded and the motion was unanimously passed.**

4. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP)

The CRTPA FY 2013 – FY 2017 TIP has been developed for Board adoption. The TIP contains those projects that received funding in the Florida Department of Transportation's FY 2013 – FY 2017 Work Program.

**Board Action: Prior to the discussion of the CRTPA FY 2013 – FY 2017 TIP, Commissioner Daily made a motion to schedule a meeting at the airport to address airport funding and schedule a facility tour. Commissioner Maddox seconded the motion and the motion was unanimously passed.**

Commissioner Miller discussed Orchard Pond Greenway project and questioned if the project was consistent with the Comprehensive Plan and Long Range Transportation Plan, as well as how it fits into the CRTPA process. Mr. Reed stated the project was identified as a need on the CRTPA's Regional Mobility Plan (RMP) and that it received a state infrastructure bank loan. FDOT approved the concept based on their analysis, but still had to go through further FDOT processes and stated the funding was only available this year. He noted that there will have to be proof of the ability to pay the loan back to FDOT. He also noted this project has not removed/replaced any CRTPA projects. Furthermore, he noted this funding would have to be paid back along with a demonstration of the mechanism for repayment of the funds and that process was not completely analyzed, as of this date. Commissioner Merritt discussed improvements on US Highway 319. He noted that Wakulla County will fund their intersection improvements. Mr. Reed noted those projects would better fit into the Transportations Systems Management (TSM) process and will be addressed with the Priority Project Lists that will be reviewed later this year in September.

**Board Action: Commissioner Dailey made a motion to accept the Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP). Commissioner Maddox seconded the motion. A roll call vote was conducted and the motion was unanimously passed.**

**5. CRTPA DISCUSSION (60 MINUTES)**

**A. Sixth Avenue (Tallahassee) Pedestrian Project (Action) (10 minutes)**

Consultant staff will present information regarding this project which involves the construction of sidewalks on Sixth Avenue from Monroe Street to Gadsden Street in Tallahassee.

Mr. Terry McKloski, URS Corp. outlined the Sixth Avenue (Tallahassee) Pedestrian Project. He discussed the project including two concept alternatives that were presented to the Board.

Commissioner Proctor discussed traffic and safety issues within the area.

**Board Action: This item was an informational item, therefore no action was taken.**

**B. I-10 Interstate Master Plan (Information) (15 minutes)**

Consultant staff will provide an update on the development of the I-10 Interstate Master Plan.

Mr. Richard Barr, Kimly-Horn and Associates provided a status report. He stated this project started last year and provided a schedule, noting the project was currently on schedule. He outlined the objectives of the study. He stated this study consists of three parts and this one was the Jefferson, Leon and Gadsden counties section which is 75 miles. Mr. Barr noted the analysis included an integrated plan that was economically efficient, environmentally sensitive and a vision for 2040. He noted the analysis of existing conditions and provided updates to the citizens of Jefferson, Leon and Gadsden counties. Mr. Barr provided results from the analysis for intersections and various segments. He outlined the next steps stating the item would be back before the board at the September board meeting.

**Board Action: This item was an informational item, therefore no action was taken.**

**C. Welaunee Interchange (Action) (15 minutes)**

Options associated with the potential study of an Interstate 10 interchange at Welaunee Boulevard will be discussed. A resolution of support for the interchange is offered for Board consideration.

Mr. Reed provided a summary of this project. He discussed traffic alternatives when traveling south from I-10 and would be designed to better accommodate truck traffic. Commissioner Croley stated the trucks on Capital Circle (at I-10) are a hazard due to the volume and this could possibly be a good thing. Mr. Reed also discussed the need for east-west connectors. Commissioner Miller stated that currently there are no residential uses within the area. Commissioner Ziffer wanted to note that the funding was not currently within the budget that would be discussed at the regular City Commission meeting on June 27<sup>th</sup>.

**Board Action: Commissioner Proctor made a motion to adopt and support a resolution move forward with a conceptual review of the interchange for the future. Commissioner Madison seconded the motion. The motion was unanimously passed.**

**D. Transportation Management Area Certification (Information) (10 minutes)**

Every three (3) years, the CRTPA is federally certified from the Federal Highway Administration. This year's certification visit from the FHWA and its partners is scheduled to occur on June 26 & June 27, 2012.

Shakira Crandol, FHWA, provided information on Transportation Management Area Certification. She outlined the certification process and the review and re-certification timelines. She stated the process includes a desk audit, site visit, report and a close-out presentation.

**Board Action: This item was an informational item, therefore no action was taken.**

**6. EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided, including the following:

- Florida Department of Transportation notification of a speed limit increase on Thomasville Road between E. Ninth Avenue and Armistead Drive (see letters for FDOT and City of Tallahassee under Agenda Item 9B)

**Board Action: This item was an informational item, therefore no action was taken.**

**7. ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

**8. CITIZEN COMMENT**

**9. INFORMATION**

**A. News Articles/For Your Information**

- “Jane Jacobs-style density is best for cities, Florida says” (Better! Cities & Towns; <http://bettercities.net/>)
- “Subdivisions go urban as housing market changes (USA Today, 5/15/12)
- “Rethinking the Economics of Traffic Congestion” (The Atlantic Cities, 6/1/12)

**B. Correspondence**

**C. Committee Actions (Citizen’s Advisory Committee/Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**

**D. Future Meeting Dates and Agenda Items (Next Meeting: September 24, 2012)**

**E. CRTPA Expense Reports**

**Board Action: This item was an informational item, therefore no action was taken.**

**Attested:**

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**Yulonda Mitchell, Recording Secretary**

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**Jane G. Sauls, Chair**