



• GEMINI BUILDING •
408 N. ADAMS STREET TALLAHASSEE, FL 32301
www.crtpa.org

CRTPA BOARD

MEETING OF MONDAY, MARCH 25, 2013 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

Minutes

Members Present:

Commissioner Betsy Barfield, Jefferson County
Commissioner Randy Merritt, Wakulla County
Commissioner Douglas Croley, Gadsden County
Commissioner John Dailey, Leon County
Commissioner Kristen Dozier, Leon County
Commissioner Mary Ann Lindley, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Delores Madison, Gadsden Cities
Commissioner Scott Maddox, City of Tallahassee
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gil Ziffer, City of Tallahassee

Staff Present: Thornton Williams, CRTPA Attorney; Stacey McMillan, Attorney; Lyle Sigler, FDOT; Ivan Maldonado, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Nick Arnio, RSH

1. AGENDA MODIFICATIONS

Item 2.B Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP) was pulled from the Consent Agenda.

2. CONSENT AGENDA**A. Minutes of January 28, 2013 CRTPA Board Meeting****B. ~~Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP)~~**

~~The Draft FY 2014 – FY 2018 TIP has been developed incorporating state and federally funded projects in the CRTPA region.~~

C. Draft Fiscal Year (FY) 2013 – FY 2014 Unified Planning Work Program (UPWP) Amendment**D. Transportation Alternatives Program Schedule****E. 2012 Comprehensive Annual Financial Report (CAFR)****F. Legal Services Contract****G. Capital City to the Sea Trails Scope and Contract****H. CRTPA Apportionment of Membership**

Board Action: Commissioner Merritt made a motion to accept the consent agenda with the modification removing item 2.B from consent agenda for discussion. Commissioner Madison seconded the motion and the motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION**2.B Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP)**

The Draft FY 2014 – FY 2018 TIP has been developed incorporating state and federally funded projects in the CRTPA region.

Commissioners Merritt and Miller requested this item be pulled for discussion. Commissioner Miller discussed the way that FDOT has funded the projects in regards to the priority list provided to FDOT and had questions on Magnolia Drive alignment and design. Mr. Lyle from FDOT, District Planning Manager, District III, stated the final alignment on Magnolia Drive has not been determined and noted that Bryant Paulk was working with the design staff to provide the final design. The board also requested information on why FDOT was bypassing the projects on the list and funding the project the Governor's Square Mall on Magnolia Drive. Commissioner Madison requested information on the rural bridges and noted these bridges need repair or replacement. She noted the rural areas are building and stated that comes with increased traffic and expressed safety concerns with failing bridges.

Wendy Grey, 1047 Myers Park Drive, stated that the CRTPA's Citizens Multimodal Advisory Committee voted to also approve the Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP) with the exclusion of the project on Magnolia Drive as the committee felt it was not consistent with the objectives of the City of Tallahassee and Leon County in the area.

Board Action: Commissioner Merritt recommended approval of the draft excluding the Magnolia Drive project. Commissioner Dozier seconded the motion and the motion was unanimously passed.

4. ROLL CALL VOTE AGENDA ITEMS

A. **Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment Resolution**

The CRTPA FY 2013 – FY 2017 TIP is proposed to be amended to reflect the following:

- CR 158 (Old Lloyd Road) Sidewalk (Project #4337691): Add new project to fund the construction of a sidewalk on Old Lloyd Road (located in Jefferson County) from Merritt Road to Gamble Road (SR 59) (Total funding: \$132,500 in FY 2013).

Board Action: Commissioner Maddox made a motion to accept the Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment Resolution. The motion was seconded by Commissioner Croley. A roll call vote was taken and the motion was unanimously passed.

5. CRTPA ACTION & DISCUSSION

A. **CRTPA Transportation Disadvantaged Planning Programs Resolution**

This item relates to seeking Board approval of a resolution designating the CRTPA as the official planning agency for the Transportation Disadvantaged Planning Program in Gadsden, Jefferson and Wakulla counties.

Board Action: Commissioner Croley made a motion to accept the resolution as presented by staff. Commissioner Madison seconded the motion and the motion was unanimously passed.

B. **Lake Ella Implementation Study Approval**

The Lake Ella Implementation Study has been revised to address Board comments related to providing additional information involving pedestrian crossing treatments.

Wendy Grey, 1047 Myers Park Drive, stated that the Citizens Multimodal Advisory Committee voted to approve Lake Ella Implementation Study staff option B, as presented by staff. She noted the Committee stated there was an understanding that business access was important, but the pedestrian safety was the primary object of the study.

Virginia Chandler Weeks 1636 North Monroe Street, stated Alternative D looks better, but stated this would take away access from the Cottages on North Monroe. She stated the concern was still the access into the Cottages.

Wendy Hallek, 1641 North Monroe Street, she stated she agrees with Mrs. Chandler. She also noted that this was a primary entrance to the park at Lake Ella. She also expressed the need for shrubs to improve the beautification of the area.

Steven Hogan, 1410 Milton St, represents the Levy Park Neighborhood Association, stated he lives in the neighborhood near the properties and expressed the need for pedestrian safety. He stated he supports the effort to improve safety within the area and supports original options A, B and C.

Board Action: Commissioner Dozier discussed the options and made a motion to accept Option C, stating a painted median would not enhance pedestrian safety. Commissioner Lindley seconded the motion. Commissioner Dailey stated he supports the motion, but addressed concerns with pedestrian safety access noting number of pedestrians during the consultant counts. He stated the HAWK (or similar) system could be revisited at a later date. Commissioner Miller stated that during the design phase pedestrians should be encouraged to use a safe crossing that is appropriately indicated. **The motion was unanimously passed.**

C. Florida Freight Planning

Juan Flores, State Freight and Logistics Administrator for the Florida Department of Transportation, will provide a presentation on freight planning and the development of the Statewide Freight Mobility and Trade Plan.

Board Action: This was an informational item, therefore no action was taken.

6. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest will be provided, including the following:

- **April 15, 2013 CRTPA Retreat**

Board Action: This was an informational item, therefore no action was taken.

7. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

8. CITIZEN COMMENT

9. INFORMATION

- A. **FY 2013 – FY 2017 Transportation Improvement Program Administrative Amendment**
- B. **Correspondence**
- C. **Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**
- D. **Future Meeting Dates and Agenda Items (Next Meeting (CRTPA Retreat): April 15, 2013)**
- E. **CRTPA Expense Reports**

Attested:



 Yulonda Mitchell, Recording Secretary



 Nancy S. Miller, Chair