



• GEMINI BUILDING •  
408 N. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

## **CRTPA BOARD**

**MEETING OF MONDAY, SEPTEMBER 16, 2013 AT 1:00 PM**

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### ***MISSION STATEMENT***

*“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”*

### **Meeting Minutes**

#### **Members Present:**

Commissioner Nancy Miller, Chair, City of Tallahassee  
Commissioner Betsey Barfield, Jefferson County  
Commissioner Randy Merritt, Wakulla County  
Commissioner Douglas Croley, Gadsden County  
Commissioner Kristen Dozier, Leon County  
Commissioner Nick Maddox, Leon County  
Commissioner Jane Sauls, Leon County  
Commissioner Bill Proctor, Leon County  
Commissioner Bryan Desloge, Leon County  
Commissioner Mary Ann Lindley, Leon County  
Commissioner Delores Madison, Gadsden Cities

**Staff Present:** Thornton Williams, CRTPA Attorney; Ivan Maldonado, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Bryant Paulk, FDOT; Starsky Harrell, FDOT, Jon Sewell, KHA; April Williams, FDOT, Environmental Management; Jason Peters, FDOT

#### **1. AWARDS AND SPECIAL PRESENTATIONS**

- **CRTPA Ninth Annual Transportation Disadvantaged Awards:** Annually, nominations are sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties for outstanding driver and outstanding safety record.

#### **2. AGENDA MODIFICATIONS**

**3. CONSENT AGENDA**

- A. Minutes of the June 17, 2013 CRTPA Board Meeting**
- B. Resolution Authorizing Executive Director to Execute Joint Participation Agreement with FDOT and Big Bend Transit Service Development Projects**

*Board Action: Commissioner Dozier made a motion to accept the Consent Agenda. Commissioner Desloge seconded the motion and the motion was unanimously passed.*

**4. CONSENT ITEMS PULLED FOR DISCUSSION**

None

**5. CRTPA DISCUSSION****A. Fiscal Year 2014 CRTPA Budget**

The CRTPA's FY 2014 budget has been developed reflecting available federal funding as identified within the CRTPA's Unified Planning Work Program.

*Board Action: Commissioner Croley made a motion to approve the Fiscal Year 2014 CRTPA Budget. Commissioner N. Maddox seconded the motion and the motion was unanimously passed.*

**B. FY 2015 – FY 2019 Priority Project List Adoption**

Annually, the CRTPA adopts Priority Project Lists (PPLs) in ranked order to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. This year, the following PPLs have been developed for CRTPA Board approval:

- 1. Regional Mobility Plan (RMP) Priority Project List**
- 2. Transportation Systems Management (TSM) Priority Project List**
- 3. Transportation Alternatives (TA) Priority Project List**
- 4. Strategic Intermodal System (SIS) Priority Project List**
- 5. StarMetro Priority Project List**
- 6. Tallahassee Regional Airport Priority Project List**

Mr. Greg Burke, CRTPA staff, provided a brief summary, stating the CRTPA adopts priority project lists (PPLs) that identify, in ranked order, the agency's transportation project priorities. These lists are submitted to the Florida Department of Transportation (FDOT) to provide guidance as the agency proceeds with development of the annual State Work Program. Specifically, the FDOT seeks to match available state and federal funds with eligible transportation projects ranked highest by the CRTPA.

Projects that receive funding are included in the annual State Work Program, a five-year document identifying state and federally funded transportation projects. The funded state and federal projects in the CRTPA region are then incorporated into the CRTPA's annual Transportation Improvement Program (TIP). Finally, Mr. Burke outlined each Priority List and the projects within the list for the region.

**Board Action:** *The board voted on all lists concurrently. Commissioner Dailey made a motion to adoption of the FY 2015 FY2019 Priority Project Lists. Commissioner Madison seconded the motion and the motion was passed, with Commissioner Proctor voting in opposition to the motion.*

### **C. Regional Mobility Plan Project Assessment Update**

At the June 17, 2013 CRTPA Board meeting, members approved staff proceeding with updating the project's contained Regional Mobility Plan (RMP) subsequent to the document's adoption. Staff will provide a update on this effort.

Mr. Jack Kostrzewa, CRTPA staff, stated at the May 2013 CRTPA Board meeting members directed staff to develop a process to assess the Regional Mobility Plan (RMP) to determine if projects could be moved to different "tiers" based on the current status of the RMP. He stated in June 2013, CRTPA staff presented the process and this process was approved by the Board at that meeting.

**Board Action:** Commissioner Merritt made a motion to address changes to the Cost Feasibility Plan flexibility as a part of the Regional Mobility Plan 2040 Update. Commissioner Proctor seconded the motion and the motion was unanimously passed.

### **D. Regional Mobility Plan 2040 Update Consultant Selection**

The Regional Mobility Plan 2040 Update Consultant Selection Committee has reviewed and ranked proposals for the Board's consideration.

**Board Action:** Commissioner Dailey made a motion to approve the Regional Mobility Plan 2040 Update Consultant Selection. Commissioner N. Maddox seconded the motion and the motion was unanimously passed.

### **E. Capital City to the Sea Trails Project Evaluation Criteria**

Consultant staff will provide a project update including a discussion of the proposed evaluation criteria.

Jon Sewell, Kimley Horn and Associates, updated the Commissioners on this project. He outlined the public involvement process that had taken place within the Wakulla and Leon Counties along with a summary of the citizen feedback. Additionally, he presented the Evaluation Criteria that would provide direction for project prioritization.

**Board Action:** Commissioner Dozier made a motion to accept the Capital City to the Sea Trails Project Evaluation Criteria (options 1 and 2). Commissioner Dailey seconded the motion and the motion was unanimously passed.

### **F. US 319 (Crawfordville Road) Conceptual Design & Environmental Reevaluation Kickoff**

Ms. April Williams, FDOT, provided a brief overview of the US 319 Conceptual Design & Environmental Reevaluation Project (Limits: Leon County: Wakulla County Line to beginning of US 319 4-lane; Wakulla County: SR 375 (US 319) to Leon County Line).

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**Board Action:** *This item was informational item, therefore no action was taken.*

**G. Orange Avenue Bridge Replacement Update**

Mr. Jason Peters, FDOT, provided an update on the Orange Avenue Bridge project.

**Board Action:** *This item was informational item, therefore no action was taken.*

**6. EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided.

- No cost time extension issued for Sustainable Communities Calculator.
- No cost time extension issued for Woodville PD&E Study.

**Board Action:** *This item was informational item, therefore no action was taken.*

**7. ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

**8. CITIZEN COMMENT**

**9. INFORMATION**

**A. FY 2013 – FY 2017/FY 14 – FY 2018 Transportation Improvement Program  
Administrative Amendments**

**B. Correspondence**

**C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory  
Committee/Transportation Disadvantaged Coordinating Board)**

**D. Future Meeting Dates and Agenda Items (Next Meeting – CRTPA Retreat: October 21,  
2013)**

**E. CRTPA Expense Reports**

**F. News Articles/For Your Information**

- “The Role of Transportation in Promoting Physical Activity” (Active Living Research, [www.activelivingresearch.org](http://www.activelivingresearch.org))
- “The End of the Suburbs” (Leigh Gallagher, Fortune Magazine, July 31, 2013)
- “Why Your City Might Be the Next Detroit” (Peter Kratz, Citiwire.net, August 2, 2013)

Meeting was adjourned at 4:22 PM.

Attested:

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Yulonda Mitchell, Recording Secretary

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Nancy S. Miller, Chair