

MINUTES

Meeting Date & Time

January 7, 2014
9:00 am

Location

City of Tallahassee
City Commission Chambers
300 S. Adams Street
Tallahassee, Fl. 32301

Members in Attendance:

Jill Jeglie
Dwight Arnold
Brian Waterman
Gabe Menendez
Kathy Burke
Charles Wu
Cristina Paredes
Ryan Guffey
Cherie Bryant
Luis Serna
Keith McCarron

CRTPA Staff in Attendance:

Jack Kostrzewa
Lynn Barr
Greg Burke
Yulonda Mitchell

Others in Attendance:

Bryant Paulk, FDOT,
Starsky Harrell, FDOT

Technical Advisory Committee

I. AGENDA MODIFICATIONS

There were no modifications.

II. CONSENT

A. Minutes of November 5, 2013 Committee Meeting

B. 2014 Committee Meeting Calendar

The 2014 TAC Meeting Calendar was adopted to support the CRTPA Board Meeting Calendar.

TAC Action: A motion was made by Ms. Jill Jeglie to approve the consent agenda. The motion was seconded by Mr. Charles Wu. The motion passed unanimously.

III. PRESENTATIONS & ACTION ITEMS

A. **Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2014 – FY 2018 TIP was presented to be amended to reflect the following:

- SR 12 (US 90 to US 27) (Project #4269302): Add new project to provide funds to design wider paved shoulders on SR 12 associated with the roadway's resurfacing (Project #4269301) (Gadsden County) (Total Funding: \$284,500 in FY 2014).

TAC Action: A motion was made by Ms. Kathy Burke to approve the TIP Amendment. Mr. Charles Wu seconded the motion and the motion passed unanimously.

B. **CRTPA Roundabout Policy**

A resolution was drafted that required the CRTPA to consider installation of roundabouts in its studies, programs and documents, wherever feasible, in accordance with established Federal Highway Administration (FHWA) and Florida Department of Transportation (FDOT) policies, procedures and guidelines. After much discussion regarding the financial implications to local governments in requiring them to do studies on roundabouts where they felt it was clearly not feasible, the committee suggested tabling the item until February to give the committees and CRTPA Board more time to determine the most appropriate wording. TAC members generally supported the idea and recognized that this was in accordance with policies from FDOT and FHWA, but they recommended more time be spent considering the wording and implications.

TAC Action: A motion was made by Mr. Dwight Arnold to delay action on the Resolution until the February TAC and March CRTPA Meetings. A second was made by Ms. Jill Jeglie and the motion passed.

C. **Draft Fiscal Year (FY) 2015 – FY 2019 Work Program**

Mr. Greg Burke, CRTPA staff, provided the committees with a brief overview of the Draft FY 2015 – FY 2019 Work Program and let them know that written comments on the Draft Work program must be provided to the FDOT by January 22, 2014.

TAC Action: Mr. Dwight Arnold made a motion to approve the Draft FY 2015-2019 Work Program, and the motion was seconded by Mr. Gabe Menendez. The motion passed unanimously.

V. OPEN FORUM FOR PUBLIC COMMENT

No public comment was received.

VI. INFORMATION

- The January 13, 2014 CRTPA Agenda was provided for committee information.

VII. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Mr. Brian Waterman, StarMetro, provided the following two announcements to the committee:

- Sam Scheib has left StarMetro for another position and another Senior Planner position would be opening soon.
- Public Meetings for the Alternatives Analysis Study will take place on February 3, 2014.

Meeting announcements were as follows:

Next CRTPA Board Meeting is January 13, 2014.

Next Committee Meeting Date is Tuesday, February 25, 2014.

The meeting was adjourned at 9:30 am.