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408 N. ADAMS STREET TALLAHASSEE, FL 32301
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CRTPA BOARD MEETING

MAY 19, 2014 AT 1:00 PM

City Of Tallahassee Commission Chambers
300 S. Adams Street
Tallahassee, FL 32301

Meeting Minutes

Members Present:

Commissioner Randy Merritt, Wakulla County, Chairman
Commissioner Betsey Barfield, Jefferson County
Commissioner Douglas Croley, Gadsden County
Commissioner John Dailey, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner Mary Ann Lindley, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gill Ziffer, City of Tallahassee

Staff Present: Thornton Williams, CRTPA Attorney; Ivan Maldonado, StarMetro; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Bryant Paulk, FDOT; Starsky Harrell, FDOT, Jon Sewell, KHA; Richard Barr, KHA

1. AGENDA MODIFICATIONS

2.F CRTPA Wildflower Support Resolution (*For Discussion*)

2.C 2013 CRTPA Comprehensive Annual Financial Report (CAFR) (*Deferred*)

Board Action: Commissioner Dozier made a motion to approve the agenda modifications with the Agenda Item 2.F CRTPA Wildflower Support Resolution pulled for discussion and the Agenda Item 2.C 2013 CRTPA Comprehensive Annual Financial Report (CAFR) deferred to the June 16, 2014 Board meeting. Commissioner Barfield seconded the motion and the motion was unanimously passed.

2 CONSENT AGENDA

A. Minutes of the April 14, 2014 CRTPA Board Meeting

B. Draft FY 2015 – FY 2016 Unified Planning Work Program Adoption

C. ~~2013 CRTPA Comprehensive Annual Financial Report (CAFR)~~

D. Draft Fiscal Year (FY) 2015 – FY 2019 Transportation Improvement Program (TIP)

The Draft FY 2015 – FY 2019 TIP has been developed incorporating state and federally funded projects in the CRTPA region.

E. FY 2015 Transportation Planning Funds Joint Participation Agreement

~~F. CRTPA Wildflower Support Resolution~~

G. Fiscal Year 2015 Transportation Disadvantaged Planning Services Grant

H. CRTPA Public Involvement Process Plan (PIPP) Update

Board Action: Commissioner Dozier made a motion to accept the consent agenda with the modifications. Commissioner Ziffer seconded the motion and the motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION

2.F CRTPA Wildflower Support Resolution

Board Action: Commissioner Lindley made a motion to adopt the CRTPA Wildflower Resolution as presented and forward document to Florida Department of Transportation. Commissioner Croley seconded the motion and the motion was unanimously passed.

4. C RTPA DISCUSSION

A. Connections 2040 Regional Mobility Plan Goals

Proposed goals and objectives associated with the update of the CRTPA’s RMP will be discussed.

Mr. Stephen Stansbery, Kimley-Horn and Associates, provided information on the current process, noting that staff was focused on data collection and analysis. He stated the last RMP was used as a starting point and would be moving forward from there. He noted staff was also reviewing the current RMP against the report generated by Federal Highway Administration along with any recommended changes to the current plan.

Board Action: Commissioner Dozier made a motion to accept the Connections 2040 Regional Mobility Plan Goals as presented by staff. Commissioner Lindley seconded the motion and the motion was unanimously passed.

B. US 319 Conceptual Design and Environmental Reevaluation Update

The Florida Department of Transportation will provide a project update on the Conceptual Design and Environmental Reevaluation for 20 miles along U. S. 319 in Wakulla and Leon counties.

Ms. April Williams, Florida Department of Transportation provided an update on the project.

Board Action: This item was an informational item, therefore no action was taken.

C. CRTPA Bylaws

A discussion of the CRTPA Bylaws will occur.

The board discussed the current bylaws as it relates to the annual evaluation of the Executive Director. Commissioner Croley suggested the document include a mechanism for the hire or termination of the Director and briefly discussed the Legal Services contract. Commissioner Dozier and others agreed that there should be a committee consisting of the current Chair, Vice-Chair, and the most recent past Chair of the board. Mr. Reed noted all comments given and requested any other comments be forwarded to him prior to June 1, 2014.

Board Action: This item was an informational item, therefore no action was taken.

5. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest will be provided including the following:

- Annual FDOT Certification
- Safe Route to School Study
- Transportation Legislation Passed by State Legislature
- 2nd Annual Emerald Coast Transportation Symposium
- Florida Automated Vehicle Stakeholder Working Groups

Board Action: This item was an informational item, therefore no action was taken.

6. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

7. CITIZEN COMMENT

None

8. INFORMATION

- A. Correspondence
- B. CRTPA Transportation Alternatives Program Update
- C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
- D. Future Meeting Dates and Agenda Items (Next Meeting: June 16, 2014)
- E. CRTPA Expense Reports

Board Action: This item was an informational item, therefore no action was taken.

Adjourned at 2:00 PM.

Attested:



 Yulonda Mitchell, Recording Secretary



 Randy Merritt, Chairman