



• GEMINI BUILDING •

408 N. ADAMS STREET TALLAHASSEE, FL 32301

www.crtpa.org

CRTPA BOARD MEETING

MONDAY, APRIL 14, 2014 AT 9:00 AM

TALLAHASSEE REGIONAL AIRPORT
BOEING ROOM (2ND FLOOR)
3300 CAPITAL CIRCLE, SW
TALLAHASSEE, FL

MEETING MINUTES

Members Present:

Commissioner Randy Merritt, Wakulla County, Chairman
Commissioner Betsey Barfield, Jefferson County
Commissioner Delores Madison, Gadsden Cities
Commissioner Douglas Croley, Gadsden County
Commissioner John Dailey, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner Mary Ann Lindley, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gill Ziffer, City of Tallahassee

Staff Present: Thornton Williams, CRTPA Attorney; Ivan Maldonado, StarMetro; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Bryant Paulk, FDOT; Starsky Harrell, FDOT, Jon Sewell, Kimley-Horn and Associates; Stephen Stansbery, Kimley-Horn and Associates

1. AGENDA MODIFICATIONS

None

2. CONSENT AGENDA

A. Minutes of the January 13, 2014 CRTPA Board Meeting

B. Draft FY 2015 – FY 2016 Unified Planning Work Program

Board Action: Commissioner Delsoge made a motion to accept the consent agenda as presented by staff. Commissioner Madison seconded the motion. The motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION

None

4. CRTPA DISCUSSION

A. Woodville Highway Contract and Joint Participation Agreement (JPA) Amendment

The Woodville Highway project contract requires amending to reflect the need to address comments from the Federal Highway Administration (FHWA) related to the segment between Paul Russell Road and Gaile Avenue known as “The Loop”. The amendment to the contract also requires an amendment to the Joint Participation Agreement (JPA).

Board Action: Commissioner Delsoge made a motion to accept the approve option 1 and 2 as presented by staff. Commissioner Madison seconded the motion. The motion was unanimously passed.

B. CRTPA Bicycle and Pedestrian Facilities Policy

Adopt a policy, by resolution, which will require the CRTPA to formally consider opportunities for the inclusion of identified pedestrian and bicycle facility projects as part of upcoming resurfacings of the region’s state roadways.

Board Action: Commissioner Delsoge made a motion to approve the CRTPA Bicycle and Pedestrian Facilities Policy as presented by staff. Commissioner Sauls seconded the motion. The motion was unanimously passed.

C. Capital City to the Sea Trails Master Plan

The consultant for the Capital City to the Sea Trails project has a brief presentation regarding the Final Master Plan and the Project Development and Environment phase of the project.

Jon Sewell, Kimley-Horn and Associates presented the report to the Board and provided a brief video presentation outlining the project. Mr. Sewell outlined the project including study area, cost of maintenance of the trail system and the jurisdiction responsible to provide the service.

Board Action: Commissioner Madison made a motion to approve the Capital City to the Sea Trails Master Plan as presented by staff. Commissioner Dailey seconded the motion. The motion was unanimously passed.

D. Capital City to the Sea Trails Project Development and Environment (PD&E) Study Local Agency Program Supplemental Agreement

In order to move forward with implementation of the Capital City to the Sea Trails Master Plan the consultant contract with Kimley-Horn needs to be amended to incorporate additional funds from the Florida Department of Transportation District 3 Local Agency Program Office.

Board Action: Commissioner Croley made a motion to approve the Capital City to the Sea Trails Project Development and Environment (PD&E) Study Local Agency Program Supplemental Agreement as presented by staff. Commissioner Desloge seconded the motion. The motion was unanimously passed.

5. **EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided, including:

- Take Aways from the New Partners for Smart Growth Conference, February 13-15, 2014, Denver, CO
- MPOAC Meeting – January 23, 2014, Orlando, FL
- Bike Month – May 2014

Board Action: This was an informational item, therefore no action was taken.

6. **ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

Commissioner Lindley requested staff draft a resolution to encourage the implementation of the State of Florida Wild Flower program on the scenic byways in the region. Commissioner Croley requested staff also seek landscaping specifications for this program.

Commissioner Desloge requested information on Welaunee interchange and provide a forum for citizen input. Commissioner Croley requested the bylaws reviewed regarding all procedures and policies, including the evaluation of the Executive Director. Commissioner Croley also discussed the need for better communication between FDOT and CRTPA.

7. **CITIZEN COMMENT**

8. **INFORMATION**

- A. Correspondence
- B. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
- C. Future Meeting Dates and Agenda Items (Next Meeting: May 19, 2014)
- D. CRTPA Expense Reports

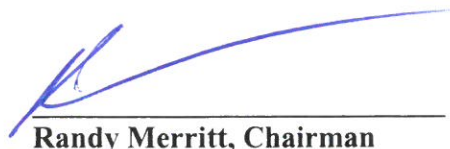
Board Action: This was an informational item, therefore no action was taken.

Adjourned at 12:30 PM.

Attested:



Yulonda Mitchell, Recording Secretary



Randy Merritt, Chairman