



January 23, 2006, 3:00 P.M.  
City Of Tallahassee Commission Chambers, 2<sup>nd</sup> Floor City Hall

**Meeting Minutes**

CRTPA Members Present:

**City of Tallahassee**  
Commissioner Lightsey  
Commissioner Gillum

**Leon County**  
Commissioner DePuy  
Commissioner Sauls  
Commissioner Proctor  
Commissioner Thael  
Commissioner Winchester  
Commissioner Grippa  
Commissioner Rackleff

**Gadsden County**  
Commissioner Lamb

**Wakulla County**

**City of Midway**  
Commissioner Madison  
**Staff/Others**  
Colleen Roland, CRTPA  
Jack Kostrzewa, CRTPA  
Greg Burke, CRTPA  
Peter Koeppel, CRTPA  
Yulonda Mitchell, CRTPA  
Bryant Paulk, FDOT, Dist. 3  
Blair Martin, FDOT  
Laura Haddock, FDOT  
Tommy Barfield, FDOT

**Town of Havana**  
**Staff/Others**  
Delmas Barber, FAMU  
Pete Olson, FAMU  
Michael Clow, Aviations  
Parwez Alam, County  
Administrator  
Bill Woolery, City Public Works  
Jim Davis, Blueprint2000

**Leon County Schools**  
**Staff/Others**  
Darrin Taylor, Planning  
Cherie Bryant, Planning  
Tony Park, Co. Public Works  
Gabriel Menendez, City  
Public Works  
Paco de la Fuente  
Wayne Tedder, Planning  
Jennifer Carver

**City of Quincy**  
**Staff/Others**  
Denny Wood, FDOT  
Stacie Blizzard, FHWA  
Tamara Christon,  
FHWA  
Michael Wright, City of  
Tallahassee

*Commissioner Gillum called the meeting to order at 3:15 PM.*

**I. AWARDS**

Mr. Darrin Taylor presented the Capital Area Chapter of the Florida American Planning Association Award for the Tallahassee-Leon County Metropolitan Planning Organization Bicycle and Pedestrian Master Plan to Mrs. Jennifer Carver.

**II. AGENDA MODIFICATIONS**  
None

**III. CONSENT (5 MINUTES)**

- 1. Consent Agenda

**A. Minutes of the September 27, 2005 and November 21, 2005 Meetings of the CRTPA**

**B. Title VI Procedures**

Federal Highway Administration requires that every MPO have a procedure to address complaints and grievances under Title VI of the Civil Rights Act of 1964. The CRTPA approved a draft at the September meeting and it has completed a 45-day inspection period. Staff is requesting final approval.

**C. Retreat Report**

A summary of the October 24, 2005 retreat is enclosed for board approval, including those items moved at the retreat. The Chairman is seeking approval of the Priority Project List Criteria and the Critical Issues List.

*Commissioner Thaeff made motion to approve the consent agenda as presented. Commissioner Madison seconded the motion. The motion was unanimously approved.*

Commissioner Lightsey noted the City Commission had been reduced to 3 members. Commissioner Madison also noted that the City of Midway, Quincy and the town of Havana are considering the same proposal and the decision would be reported to the CRTPA at a later date.

**IV. CRTPA DISCUSSION REQUIRING ACTION (60 MINUTES)**

As noted in the CRTPA Public Involvement Plan, the public is invited to comment on any discussion item after there has been a motion with a second. Each member of the public is provided three minutes to address the CRTPA.

**2. Election of Chair and Vice-Chair**

*Commissioner Thaeff made a motion to nominate Commissioner Madison for vice-chair. Commissioner Deputy seconded the motion and the motion was unanimously passed.*

*Commissioner Winchester made a motion to nominate Commissioner Thaeff for chairman. Commissioner Madison seconded the motion and the motion was unanimously passed.*

**3. Election of Representative and Alternate to the Florida Metropolitan Planning Organization Advisory Council (MPOAC)**

*Commissioner Sauls made a motion to nominate Commissioner Rackleff for the MPOAC representative and Commissioner Mustian as the vice-representative. Commissioner Deputy seconded the motion and the motion was unanimously passed.*

#### **4. Access to Schools Cost Estimates**

At its September 2005 meeting, the Capital Region Transportation Planning Agency (CRTPA) approved the list of Access to Schools projects that were prioritized by the Leon County School Board (LCSB) per a request from the CRTPA. Subsequently, CRTPA members requested the cost data for each of these projects. Staff will be presenting this information to the CRTPA for discussion and direction.

Mr. Koeppel presented the information on Access to School cost estimates. He provided background information, prioritization of projects, basis and factors for cost estimates. He stated the information provided were rough estimates for sidewalks.

Commissioner Rackleff discussed the need for a resolution for the payment of County roads within the City limits. Parwez Alam, Leon County Administrator stated this proposal is currently in the process of being worked out with the City and County Attorneys. PA also stated the City and County's positions are different and needed continued work with the Legal offices. Commissioner Lightsey requested information on funding at a later meeting. Mr. Kostrzewa discussed the option of receiving funding from the FDOT that could be used along City, County or State roads. Commissioner Rackleff stated this was currently a low priority for the state funds. He stated the City and County should address this issue when the budgets are being considered this spring.

Delmas Barber agreed and also discussed inadequate sidewalks. He stated this was a major hazard to children that are walking to school.

*Commissioner Rackleff made a motion to accept staff's recommendation. Commissioner DePuy seconded the motion and the motion was unanimously passed.*

#### **5. Capital Circle Northwest/Southwest Project Development and Environment Study**

Jim Davis stated this was the #1 project and received 42 million from SIS and federal funds. He summarized the previously unanimously passed motion on this project from the CRTPA. He stated the current design was yet to be determined and would continue to be worked on by Blueprint staff.

Commissioner Grippa requested clarification on the storm-water funding provided by DOT. Mr. Davis stated DOT is receptive to what Blueprint2000 has within the proposal. The Commission discussed the need to provide public access to the water bodies within this area. *Commissioner Grippa made a motion to accept staff's recommendation. Commissioner Depuy seconded the motion.* Commissioner Lightsey encouraged the staff to provide a design with little impact on the surrounding water bodies without endangering the overall function of the road. *Commissioner Grippa revised the motion to include Commissioner Lightsey's comments. Commissioner Rackleff seconded the motion. The motion was unanimously passed.*

**V. PUBLIC INVOLVEMENT/CITIZEN COMMENT**

None

**VI. INFORMATIONAL ITEMS**

**6. FDOT Variance Report**

At the November 21, 2005 CRTPA meeting, the FDOT presented the DRAFT FY 2007/FY 2011 Work Program. Subsequent to the meeting, the FDOT completed the Work Program. No changes occurred to the projects that were discussed at the November 2005 CRTPA meeting.

**7. Correspondence**

**8. Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions**

**9. Florida Department of Transportation Project Status**

**10. Future Meeting Dates and Agenda Items**

Commissioner Grippa made a motion to direct staff write a resolution for former Executive Director Bruce Barrett. Commissioner DePuy seconded the motion. The motion was unanimously passed.

**Meeting Adjourned at 4:00 PM**

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**Yulonda Mitchell**  
CRTPA Recording Secretary

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**Cliff Thael**  
Chairman