



• 4<sup>TH</sup> FLOOR CITY HALL •  
300 S. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

## **CITIZENS ADVISORY COMMITTEE**

**MEETING OF TUESDAY, MAY 6, 2008 AT 12:00PM**  
CONFERENCE ROOM 4F, 4<sup>TH</sup> FLOOR, TALLAHASSEE CITY HALL  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **MEETING MINUTES**

**Members Present:** Alfredo Cruz; Pamela Hall; Gerald Losey; Terry Basham; Nancy Wallace; Tim Center; Dan Beaty; Rich Dye; Mark Tancig; Neil Fleckenstein

**Staff Present:** Bryant Paulk, FDOT; Greg Burke, CRTPA; Peter Koeppl, CRTPA; Harry Reed, CRTPA; Colleen Roland, CRTPA and Yulonda Mitchell, CRTPA

Mr. Peter Koeppl called the meeting to order at 12:09 PM.

#### **1. AGENDA MODIFICATIONS**

None

#### **2. CONSENT AGENDA**

##### **A. Approval of the minutes of the March 4, 2008 meeting**

Mr. Basham noted he was present at the March 4, 2008 meeting and would be noted in the minutes.

*Committee Action: Ms. Wallace made the motion to accept the minutes with the noted modifications. Dr. Hall seconded the motion and the motion was unanimously passed.*

#### **3. CONSENT ITEMS PULLED FOR DISCUSSION**

None

#### **4. PRESENTATIONS/DISCUSSION**

##### **A. Election of Officers**

As the CAC Chair resigned at the last meeting, the committee will need to elect a new Chair and Vice-Chair.

*Committee Action: Mr. Losey nominated Dr. Hall. Mr. Center seconded the nomination. The committee accepted the nominee.*

##### **B. FY 09/10 Unified Planning Work Program (UPWP)**

This item seeks approval to transmit the final UPWP to review agencies. The UPWP serves as the agency's work plan through the identification of federally funded transportation planning activities to be undertaken by the CRTPA during the upcoming fiscal year. This year marks the first time that the CRTPA and all MPO's in the State of Florida will be developing two-year UPWP's. Therefore, the activities included in the document reflect the CRTPA's work effort for FY 09 and FY 10.

Ms. Colleen Roland presented the UPWP. She stated the committee reviewed the draft of the UPWP in March and then the document was transmitted to the Federal Highway Administration and their comments have been incorporated into the document. She stated these comments were mostly directed to the formatting in the document and no significant changes have been made since the March review. Staff was seeking approval for transmittal to the CRTPA Board. Mrs. Roland noted that the Citizen's Advisory Committee submitted no comments.

*Committee Action: Mr. Basham made a motion to transmit the UPWP. Mr. Beaty seconded the motion to transmit the UPWP and the motion was passed.*

##### **C. FY 2008 – FY 2012 Transportation Improvement Program (TIP) Amendment**

The Florida Department of Transportation (FDOT) has requested that the CRTPA amend the current FY 2008 – FY 2012 TIP to reflect:

- Funding for the completion of a corridor management plan for the Big Bend Scenic Byway; and,
- Funding for the purchase the purchase of signs associated with the Big Bend Scenic Byway.

Mr. Burke stated that FDOT required the TIP be amended to include the funding for the corridor management plan and for the designation of the Big Bend Scenic Byway. He stated this was a federal designation program and brings attention to a scenic route and future decisions would be consistent with keeping it scenic.

*Committee Action: Mr. Center made a motion to approve the FY 2008 – FY 2012 Transportation Improvement Program (TIP) Amendment. Mr. Basham seconded the motion and the motion was passed.*

**D. FY 09/13 Major Priority Project List Direction**

At the May 21, 2007 CRTPA meeting, members approved the creation of the Major Priority Project List Subcommittee to be tasked with recommending a process to quantify the evaluation criteria used in generating the Major Priority Project List.

Mr. Burke outlined the background information for the process to quantify the evaluation criteria used in generating the Major Priority Project List. He stated the Federal Highway Administration made a comment during the last certification stating there needed to be a way to quantify the projects.

*Committee Action: Mr. Fleckenstein made a motion to approve the FY 09/13 Major Priority Project List Direction. Mr. Basham seconded the motion and the motion was passed.*

**E. Lafayette Street Pedestrian Tunnel**

CRTPA staff will provide an update of the Lafayette Street pedestrian tunnel project.

Mr. Reed briefly provided an update on the Lafayette Street Pedestrian Tunnel. He has been in discussions with an engineer and discussed less costly ways to accomplish the same end result.

*Committee Action: This item was an informational item and no action was taken.*

**F. Regional Mobility Plan Update**

CRTPA staff will provide an update on the upcoming CRTPA Regional Mobility Plan.

Mr. Reed briefly stated that a consultant has been selected and would be presented for approval to the CRTPA Board. After approval at the Board meeting in May staff would begin negotiations with the Consultant.

*Committee Action: This item was an informational item and no action was taken.*

**G. Pensacola Street Update**

CRTPA staff will provide an update on the resurfacing of Pensacola St.

Mr. Reed provided an update on the Pensacola Street Resurfacing project. He noted that FDOT has reviewed the project and has redesigned the project to include bike lanes as suggested by the CRTPA sub-committees and the CRTPA Board.

*Committee Action: This item was an informational item and no action was taken.*

**H. OPEN FORUM FOR PUBLIC COMMENT**

None

**6. INFORMATION**

**A. March 17, 2008 Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**

**B. May 19, 2008 CRTPA Agenda**

**C. CRTPA and Subcommittee 2008 Meeting Dates**

**D. Items from Committee Members**

*Meeting was adjourned at 1:43 pm.*