

**CRTPA Capital Region Transportation Agency
Citizens Advisory Committee Meeting
March 14, 2006 11:00 AM**

Meeting Minutes

MEMBERS PRESENT:

**TERRY BASHAM
HARRISON HIGGINS
BETH HOLLISTER
LEAH ELLINGTON
RICHARD JUNNIER
SHIRLEY AARON
DELMAS BARBER**

STAFF PRESENT:

**BRYANT PAULK, FDOT
GREG BURKE, CRTPA
PETER KOEPEL, CRTPA
YULONDA MITCHELL, CRTPA**

Mr. Barber called the meeting to order at 11:10, with introductions of the members present.

A. AGENDA MODIFICATIONS

None

B. OPEN FORUM FOR PUBLIC COMMENT

None

C. CONSENT AGENDA

None

D. Presentations/Discussion

1. DRAFT FY 2007 Unified Planning Work Program (UPWP)

Mr. Burke provided background information. He stated that this document was Consistent with state and federal regulations, the DRAFT Fiscal Year 2007 UPWP has been developed for CRTPA transmittal to the Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA) and Federal Transit Agency (FTA) for review and comment. The

UPWP describes the transportation planning activities to be undertaken and serves as a work plan to coordinate federally-funded transportation planning activities. In addition to addressing requirements of the metropolitan transportation planning process, the FY 2007 UPWP has been developed to address the CRTPA's top priorities as identified at its most recent retreat held October 24, 2005. He stated that staff was requesting the committee approve the draft document and it would be forwarded to the Capital Region Transportation Planning Agency.

There was not a quorum present for the meeting, however the members present were in census and recommended approval of this item.

2. DRAFT FY 2007- FY 2011 Transportation Improvement Program (TIP)

Mr. Burke stated at the January meeting staff provided the changes made by FDOT to the draft TIP for FY07-11 work program. He stated there were also minor changes that also needed to be included and were within the distributed materials for today. Mr. Burke outlined the changes that were added to the draft work program document. He also stated the TIP includes a listing of the state and federal projects for the three local planning governments. The final report would be organized to better identify the individual counties. Mr. Burke also noted due to policies within some outlying counties some materials were not included for Gadsden and Wakulla counties. These counties have stated they were formally working to adopt policies to allow for a Capital Budgets and that information should be included in the next update to the TIP.

3. Amendment to the FY 2006 - FY 2010 TIP

Mr. Burke stated that this item was presented at he previous meeting. Funding was increased by approximately \$ 370,000 and that was the amendment to the TIP.

There was not a quorum present for the meeting, however the members present were in census and recommended approval of this item.

4. TRIP Grant

Mr. Burke stated the Florida Department of Transportation was seeking projects for funding consideration under the Transportation Regional Incentives Program (TRIP) for the second half of FY 06 and all of FY 07. On September 27, 2005 the CRTPA approved a motion for prioritization of projects that included the Capital Circle, Southeast corridor from Tram Road to Woodville Highway as the number one project. Staff was seeking direction on the prioritization of the TRIP list for funding consideration. The

attachment provided the FY 07/11 TRIP Project Priority List as adopted by the CRTPA in September 2005.

There was not a quorum present for the meeting, however the members present were in census and recommended approval of this item.

5. Apalachee Parkway Sidewalks

Mr. Koeppel stated that staff was proposing for consideration to utilize 100,000 of the current fiscal year funds for Bike/Pedestrian projects within Leon County and 500,000 of next years funds on a design and construction of a sidewalk on Apalachee Parkway. He stated staff proposed this area because this area was ranked highly within the Bike/Pedestrian master plan, and called for a reconstruction of the entire roadway. He stated staff was working with the City Public Works department to save money, as they would be constructing a project in the area from Monday and Paul Russell Roads to Apalachee Parkway. He discussed the projections for traffic accidents.

The Committee discussed, at length, the cost of this project and discussed various options. *There was not a quorum present for the meeting, however the members present were in census and recommended approval of this item.*

E. INFORMATION

1. January 23, 2006 CRTPA Meeting Action Summary

A summary of CRTPA actions (taken at their January 21, 2006 meeting) will be provided at the March 14, 2006 CRTPA Subcommittee meetings.

2. March 27, 2006 CRTPA Agenda

The tentative agenda for the March 27, 2006 CRTPA meeting is provided. Staff will answer questions regarding items on the agenda as requested.

3. Items from Committee Members

The Committee discussed the issue of attendance for the Advisory meetings. Mr. Basham stated he would be contacting all Commissioners to inform of the attendance problem and recommend a replacement of their appointee, if necessary.

F. ADJOURNMENT