

**CRTPA Capital Region Transportation Agency
Technical Advisory Committee Meeting
March 14, 2006 9:00 AM**

Meeting Minutes

MEMBERS PRESENT:

City of Tallahassee	Leon County	Gadsden	Wakulla	Multi-jurisdictional	CRTPA Staff	FDOT
Bill Woolery, Public Works Department	Tony Park, Public Works Department	Bill McCord		Dave Bright, Blueprint2000	Greg Burke	Bryant Paulk, District 3
Anil Paniker, Growth Management Department	Chris Whitaker, Growth Management Department				Peter Koeppel	
Phil Inglese, Aviations Department	Charles Wu, Public Works Department				Yulonda Mitchell	

Mr. Park called the meeting to order at 9:19, with introductions of the members present. Mr. Koeppel stated that the City representative have not been appointed at this time.

A. AGENDA MODIFICATIONS
None

B. OPEN FORUM FOR PUBLIC COMMENT
None

C. CONSENT AGENDA

1. Minutes of the January 10, 2006 Meeting

The Representatives in attendance agreed the minutes would be accepted.

D. Presentations/Discussion

1. DRAFT FY 2007 Unified Planning Work Program (UPWP)

Mr. Burke provided background information. He stated that this document was Consistent with state and federal regulations, the DRAFT Fiscal Year 2007 UPWP has been developed for CRTPA transmittal to the Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA) and Federal Transit Agency (FTA) for review and comment. The UPWP describes the transportation planning activities to be undertaken and serves as a work plan to coordinate federally-funded transportation planning activities. In addition to addressing requirements of the metropolitan transportation planning process, the FY 2007 UPWP has been developed to address the CRTPA's top priorities as identified at its most recent retreat held October 24, 2005. He stated that staff was requesting the committee approve the draft document and it would be forwarded to the Capital Region Transportation Planning Agency.

Mr. McCord made a motion to recommend approval and transmittal to CRTPA of the Unified Planning Work Program (UPWP). Mr. Whitacre seconded the motion. The motion was unanimously passed.

2. DRAFT FY 2007- FY 2011 Transportation Improvement Program (TIP)

Mr. Burke stated at the January meeting staff provided the changes made by FDOT to the draft TIP for FY07-11 work program. He stated there were also minor changes that also needed to be included and were within the distributed materials for today. Mr. Burke outlined the changes that were added to the draft work program document. He also stated the TIP includes a listing of the state and federal projects for the three local planning governments. The final report would be organized to better organized to identify the individual counties. Mr. Burke also noted due to policies within some outlying counties some materials were not included for Gadsden and Wakulla counties. These counties have stated they were formally working to adopt policies to allow for a Capital Budgets and that information should be included in the next update to the TIP.

Mr. McCord requested clarification with the changes from last years TIP. He requested information on reprioritizing the TIP to reflect the priorities. Mr. Burke stated the TIP was a reflection of the state work program that includes input from the CRTPA. Last year staff attempted to have the first three projects funded. These included Bike/Pedestrian updates to the plan to include projects within the region.

Mr. McCord discussed the resurfacing project on highway 90 into Quincy and funding for construction. Mr. Paulk stated that projects within the current year would not be listed within the current TIP. He stated that any changes to the TIP were also listed in the current TIP.

3. Amendment to the FY 2006 - FY 2010 TIP

Mr. Burke stated that this item was presented at the previous meeting. Funding was increased by approximately \$ 370,000 and that was the amendment to the TIP.

4. TRIP Grant

Mr. Burke stated the Florida Department of Transportation was seeking projects for funding consideration under the Transportation Regional Incentives Program (TRIP) for the second half of FY 06 and all of FY 07. On September 27, 2005 the CRTPA approved a motion for prioritization of projects that included the Capital Circle, Southeast corridor from Tram Road to Woodville Highway as the number one project. Staff was seeking direction on the prioritization of the TRIP list for funding consideration. The attachment provided the FY 07/11 TRIP Project Priority List as adopted by the CRTPA in September 2005. Mr. Bright stated the state funding would be matched by Blueprint for right-of-way purchases. The Committee discussed the level of service requirements for TRIP funding and the responsibility of the local governments if the level of service requirements were not met. The Committee discussed the projects on the list and stated that projects that are close to construction should be funded and moved up the list instead of down the list. Mr. McCord stated the costs for the purchase of right-of -way would only increase and this would make the project more undesirable because of cost.

5. Apalachee Parkway Sidewalks

Mr. Koeppel stated that staff was proposing for consideration to utilize 100,000 of the current fiscal year funds for Bike/Pedestrian projects within Leon County and 500,000 of next years funds on a design and construction of a sidewalk on Apalachee Parkway. He stated staff proposed this area because this area was ranked highly within the Bike/Pedestrian master plan, and called for a reconstruction of the entire roadway. He stated staff was working with the City Public Works department to save money, as they would be constructing a project in the area from Monday and Paul Russell Roads to Apalachee Parkway. He discussed the projections for traffic accidents. The Committee discussed, at length, the cost of this project and discussed various options, such as, placing side walks on the north side of the Parkway and beginning a the opposite end of the Parkway (from Capital

Circle) to eliviate some of the cost by using the driveways to the various restaurants and businesses along the Parkway.

E. INFORMATION

1. January 23, 2006 CRTPA Meeting Action Summary

A summary of CRTPA actions (taken at their January 21, 2006 meeting) will be provided at the March 14, 2006 CRTPA Subcommittee meetings.

2. March 27, 2006 CRTPA Agenda

The tentative agenda for the March 27, 2006 CRTPA meeting is provided. Staff will answer questions regarding items on the agenda as requested.

3. Items from Committee Members

F. ADJOURNMENT