

**CRTPA Capital Region Transportation Agency  
Citizens Advisory Committee Meeting  
May 2, 2006 11:00 AM**

**Meeting Minutes**

**Members Present:**

**Beth Hollister  
Terry Basham  
Richard Junnier**

**Staff Present:**

**Bryant Paulk, FDOT  
Greg Burke, CRTPA  
Peter Koepfel, CRTPA  
Yulonda Mitchell, CRTPA**

**Others Present:**

**Oxo Slayer**

The meeting was called to order by vice-chair Richard Junnier at 12:15 PM.

**A. AGENDA MODIFICATIONS**

*None*

**B. OPEN FORUM FOR PUBLIC COMMENT**

*None*

**C. CONSENT AGENDA**

*None*

**D. Presentations/Discussion**

**1. FY 2007 Final Unified Planning Work Program (UPWP) [CRTPA Agenda Item II (B)]**

Mr. Burke stated the draft UPWP was presented to the CRTPA Board and the Board has approved the plan and the plan would be forwarded to the FDOT and FHWA for review. Comments back from the reviewing agencies FDOT and FHWA are incorporated into the document presented and attached. The comments and changes were not major and the next steps would be for the TAC to recommend CRTPA adoption and transmittal to the FDOT and FHWA.

Mr. Burke discussed the upcoming retreat in October and the purpose. He stated the Commissioners usually provide guidance to staff on various issues with the UPWP. Their priorities include Multi-Modal transportation, projects in the bike/ped master plan and lobby funding requirements. He stated they also discuss the project priority lists and recommendations proposed by staff. Mr. Burke discussed the coordination between the transportation partners to expand all transit throughout the region.

*There was not a quorum present but the consensus of the members in attendance was to recommend approval.*

## **2. Draft Public Involvement Program [CRTPA Agenda Item II (D)]**

Mr. Koeppel stated this document must be adopted by each Metropolitan Planning Organization and the plan must be updated regularly. Staff presented a draft update to the existing program that will meet our certification requirements. Upon approval of the draft, staff will advertise it as required and bring the final plan back to the CRTPA in June. Mr. Burke discussed the need for the CRTPA board meetings to be televised and stated that would be up for consideration.

*There was not a quorum present but the consensus of the members in attendance was to recommend approval.*

## **3. Final Year 2030 Long Range Transportation Plan Documentation [CRTPA Agenda Item II (E)]**

Mr. Kostrezewa stated on December 5, 2005 the CRTPA adopted the Year 2030 LRTP. Since that time the consultant have been working to finalize the documentation of the process and develop final maps of the Needs Plan and Cost Feasible Plan. These documents were presented for approval by the CRTPA at the May meeting.

*There was not a quorum present but the consensus of the members in attendance was to recommend approval.*

## **4. Scenic Byways [CRTPA Agenda Item III (2)]**

Oxo Slayer, Kimley-Horn and Associates provided an overview of the Big Bend Scenic Byway program. He stated this program has one current corridor in Pensacola. He provided information on requesting designation from FDOT. He stated that the corridor within the region covers several counties and Leon County was currently preparing background documentation. Once submitted the Advisory group would need the approval of the CRTPA Board. He also discussed

the other requirements upon approval, ie, adoption and placed into the Comprehensive Plans.

*There was not a quorum present but the consensus of the members in attendance was to recommend approval.*

## **5. CAC Attendance**

Mr. Kostrezwa stated this item was requested by members that have voiced concern regarding attendance at CAC meetings.

Mr. Junnier stated he would contact the members to verify attendance prior to the next meeting.

*There was not a quorum present but the consensus of the members in attendance was to recommend approval.*

## **E. Information**

### **1. March 27, 2006 Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**

A summary of CRTPA actions (taken at their March 27, 2006 meeting) will be provided at the May 2, 2006 CRTPA Subcommittee meetings.

### **2. May 15, 2006 Capital Region Transportation Planning Agency (CRTPA) Agenda**

**Attachment E-2** provides the tentative agenda for the May 15, 2006 CRTPA meeting. Staff will answer questions regarding items on the agenda as requested.

### **3. Items from Committee Members**

The meeting was adjourned at 1:05 PM.