



• 4<sup>TH</sup> FLOOR CITY HALL •  
300 S. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

**MONDAY, January 28, 2008 AT 1:00 PM**

**CITY OF TALLAHASSEE COMMISSION CHAMBERS**

300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

**Meeting Minutes**

**Members Present:** Delores Madison, representing the Town of Havana, City of Midway, and City of Quincy; Mark Mustian, City of Tallahassee; John Dailey, Leon County; Debbie Lightsey, City of Tallahassee; Bob Rackleff, Leon County; Ed Brimmer, Wakulla County; Cliff Thaele, Leon County; Andrew Gillum, City of Tallahassee; Jane Sauls, Leon County; Bryan Desloge, Leon County; Ed DePuy, Leon County; Sheila Costigan, Leon County School Board.

**Staff Present:** Harry Reed, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Colleen Roland, CRTPA; Peter Koeppel, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works Department; Gabe Menendez, City of Tallahassee Public Works Department; Wayne Tedder, Tallahassee-Leon County Planning Department; Bill Woolery, City of Tallahassee Public Works Department; Parwez Alam, Leon County Administration; Vince Long, Leon County Administration; Jim Davis, Blueprint 2000; Bill McCord, Gadsden County Planning Department; Donna Peacock, StarMetro; Ron Garrison, StarMetro

Chairman Depuy called the meeting to order at 1:08 PM.

**1. AWARDS AND SPECIAL PRESENTATIONS**

Mr. Harry Reed presented Mayor Madison an award for serving as the 2007 CRTPA Chairman.

**2. AGENDA MODIFICATIONS**

Commissioner Gillum requested Agenda Item 3B be pulled from the consent agenda for discussion.

3. CONSENT AGENDA

**A. Minutes of the November 19, 2007 Meeting**

**Board Action:** Commissioner Desloge made a motion to accept the consent agenda excluding Agenda Item 3B. Mayor Madison seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

**B. Legal Services Agreement**

Approval of contract and rates negotiated for legal services with Williams, Wilson and Sexton.

Commissioner Gillum provided information that was presented at previous meetings, and requested information as to why the City/County Legal staff would not represent the Board. He also noted the cost would save \$24,000 and stated that all bodies were currently faced with the charge of cutting budgets.

Mr. Reed stated that the City/County Legal staff stated there could be items that relate to regional issues and they could be faced with a conflict and respectfully declined to take on the responsibility. Therefore, the Legal Service Agreement RFP went out for bidding.

Commissioner Lightsey stated the cost has been negotiated down from the retainer fees at \$2,000/month and \$250/hour. She noted there was usually not much work in past years.

**Board Action:** Commissioner Lightsey made a motion to cap the cost at \$30,000/year, which would consist of the retainer and \$215/hour. Commissioner Dailey seconded the motion.

Mr. Reed stated the cost did vary and stated when the CRTPA Interlocal Agreement was being completed there was an unusually high work volume creating a high cost during that time. He stated with the explanation of the boundaries, there may be an elevated cost during the time that the interlocal agreements to include the new areas. Commissioner Gillum requested a report about legal expenditures over the last 24 months.

**Board Action (Amended motion):** Commissioner Lightsey made a motion to cap the cost at \$30,000/year, which would consist of the retainer and \$215/hour and

requested a report detailing legal expenditures over the last 24 months. Commissioner Dailey seconded the motion. The motion was unanimously passed.

**5. ROLL CALL VOTE AGENDA ITEMS**

**A. FY 2008 – FY 2012 Transportation Improvement Program (TIP) Amendment**

The Florida Department of Transportation (FDOT) has requested that the CRTPA amend the adopted FY 2008 – FY 2012 TIP to reflect:

- Addition of a new project at the Thomasville Road/Waverly Road intersection in FY 2008.

Mr. Greg Burke provided a description of the project.

**Board Action:** Commissioner Thael made a motion to accept option #1. Commissioner Dailey seconded the motion. Commissioner Rackleff noted the lack of projects to benefit the underserved and no pedestrian projects. Commissioner Lightsey stated the Board should compile a list of safety intersections. This item required a roll-call vote and was unanimously passed.

**6. CRTPA DISCUSSION (90 MINUTES)**

**A. Regional Visioning**

As requested by the CRTPA at the October Retreat, Harry Barley, Executive Director of Metroplan Orlando, provided information on the coordination with the Central Florida's visioning project. Mr. Barley provided a presentation on Metroplan, via DVD and then provided information on the Metroplan's growth visioning process.

**B. Lafayette Street Pedestrian Tunnel**

Mr. Tommy Barfield, FDOT District 3, provided information on the current bids for the Lafayette Street Pedestrian Tunnel project. Mr. Barfield stated the bids have that have come in have far exceeded any cost estimates that have been provided in the past.

Commissioner Rackleff discussed the fact that this project would assist FDOT employees as well as other citizens with accessing the businesses to the east and the Cascades Park that is scheduled to be built to the west of the proposed tunnel. He further stated there were major safety issues with this project being undone. Commissioner Rackleff felt the FDOT/City/County could work together with Public Works, Purchasing and Engineering staff to accomplish this goal.

Commissioner Lightsey stated the project was needed but felt it could be build for less and still be structurally sound.

**Board Action:** Commissioner Mustian made a motion to defer this discussion until staff could meet with FDOT/City/County Public Works, Purchasing and Engineering staff to seek ways of completing this project at less cost. Commissioner Rackleff seconded the motion. The motion was unanimously passed.

**C. FDOT Draft FY 2009 – FY 2013 Work Program**

The Florida Department of Transportation (FDOT) will present the Draft FY 2009 – FY 2013 Work Program.

Ms. Regina Battles, FDOT District 3, distributed a list of changes since the information was provided at the last meeting on November 19, 2007. She briefly outlined the changes for the individual counties within the CRTPA region.

Commissioner Mustian discussed the need for bike lanes to be included in the Pensacola Street Resurfacing project.

**D. Regional Mobility Plan**

Mr. Reed provided an update on the Regional Mobility Plan. He noted that the Request for Proposals/Scope of Services was advertised and a short list of consultants could be available at the March Meeting of the CRTPA Board.

**7. EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided.

Mr. Reed stated the Expense report shows that the Agency was still operating just below budget. He also discussed the Boundary Expansion and noted the necessary steps. These steps include meetings with FHWA/FDOT, then submittal of documentation to the Governor's office and an amendment to the CRTPA's inter-local agreement.

**8. CITIZEN COMMENT**

None provided.

**9. INFORMATION**

**A. Correspondence**

**B. Committee Actions (Citizen's Advisory Committee/Multimodal Advisory Committee/Transportation Technical Coordinating/Transportation Disadvantaged Coordinating Board)**

**C. Future Meeting Dates and Agenda Items (Next Meeting: March 17, 2008)**

**D. CRTPA Expense Report**

**The CRTPA January 18, 2008 meeting was adjourned at 5:00 PM.**

**Attest:**

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Yulonda Mitchell, Recording Secretary

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Ed DePuy, Chairman