



• 4TH FLOOR CITY HALL •
300 S. ADAMS STREET TALLAHASSEE, FL 32301
www.crtpa.org

Monday, March 17, 2008 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS

300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Delores Madison, representing the Town of Havana, City of Midway, and City of Quincy; John Marks, City of Tallahassee; Debbie Lightsey, City of Tallahassee; Bob Rackleff, Leon County; Cliff Thael, Leon County; Andrew Gillum, City of Tallahassee; Jane Sauls, Leon County; Bryan Desloge, Leon County; Ed DePuy, Leon County; Sheila Costigan, Leon County School Board.

Staff And Others

Present: Harry Reed, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Colleen Roland, CRTPA; Peter Koeppel, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works Department; Gabe Menendez, City of Tallahassee Public Works Department; Wayne Tedder, Tallahassee-Leon County Planning Department; Bill Woolery, City of Tallahassee Public Works Department; Parwez Alam, Leon County Administration; Vince Long, Leon County Administration; Jim Davis, Blueprint 2000; Bryant Paulk, FDOT; Jonathan Harris, FDOT; Jason Alderman, FDOT; Ron Garrison, StarMetro; Jennifer Carver, Commuter Services of North Florida; Michael Plagens, R S and H; Beth Brenneis, CRI; Patrick Twyman, City of Tallahassee Accounting; Jennifer Fortunas, FDOT; Lajja Patel, City of Tallahassee Accounting; Linda Little, FDOT

Chairman Depuy called the meeting to order at 1:08 PM.

AGENDA MODIFICATIONS

A letter was presented to the Board announcing a new City Appointment of Mayor John Marks to the CRTPA Board replacing Commissioner Mark Mustian and the FY 2007 Comprehensive Annual Financial Report (CAFR) was added to the consent agenda after the final agenda was distributed to the Board.

2. **CONSENT AGENDA**

A. **Minutes of the January 28, 2008 Meeting**

B. **FY 09/11 Draft Unified Planning Work Program (UPWP)**

This item seeks approval to transmit the draft UPWP to review agencies. The UPWP serves as the agency's work plan through the identification of federally funded transportation planning activities to be undertaken by the CRTPA during the upcoming fiscal year.

C. **FY 09/13 Draft Transportation Improvement Program (TIP)**

This item seeks approval to transmit the Draft TIP to review agencies and to schedule a public meeting to present the document. The TIP provides a listing of transportation projects within the CRTPA region that are included within the Draft FDOT FY 09/13 Work Program.

D. **Acceptance of FY 2007 Comprehensive Annual Financial Report (CAFR)**

The annual financial audit of the records and accounts of the CRTPA for the fiscal year ended September 30, 2007 has been completed and is being provided for acceptance by the CRTPA.

Board Action: Commissioner Lightsey made a motion to approve the consent agenda. Commissioner Rackleff seconded the motion. The motion was unanimously passed.

3. **CONSENT ITEMS PULLED FOR DISCUSSION**

None

4. **ROLL CALL VOTE AGENDA ITEMS**

A. **FY 2008 – FY 2012 Transportation Improvement Program (TIP) Amendment**

The Florida Department of Transportation (FDOT) has requested that the CRTPA amend the adopted FY 2008 – FY 2012 TIP to reflect:

- Funding for the construction of turn lanes on SR 267 at US 319 (SR 369) in Wakulla County and associated signal modification.

Mr. Reed summarized the proposed amendment to the FY 2008 – FY 2012 Transportation Improvement Program (TIP).

Board Action: Commissioner Lightsey made a motion to approve. Commissioner Desloge seconded the motion. Roll Call vote was taken and the motion was unanimously passed.

5. **CRTPA DISCUSSION (90 MINUTES)**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. **Pensacola Street Resolution (Action)**

Staff is seeking approval of a resolution endorsing bicycle and pedestrian improvements to be made associated with the planned resurfacing of Pensacola Street (west of Appleyard to Rivoli).

Mr. Reed summarized the proposed resolution. Commissioner Rackleff noted the need for a map of the area including sidewalks and the need/location for bus stop shelters. Mr. Garrison stated the StarMetro staff has worked with Growth Management Department to have the developers pay for the shelters at the large student-oriented housing complexes along the corridor.

Board Action: Commissioner Rackleff made a motion to approve. Commissioner Desloge seconded the motion. The motion was unanimously passed.

B. Regional Visioning (Information)

Dr. Tim Chapin, Associate Professor of Urban and Regional Planning at the Florida State University will discuss his work with the Century Commission for a Sustainable Florida to develop a regional statewide visioning initiative for the state of Florida.

Dr. Chapin, FSU Professor of Urban and Regional Planning provided a presentation and distributed copies of the presentation to the entire board.

The Board discussed regional efforts within this region. Dr. Chaplin provided information from areas similar in size to the Tallahassee region. He discussed the use of sales taxes to fund the regional improvements. Dr. Chaplin discussed the ways the community could be developed so that there are less cars on the road and less pollution to the communities. He noted that all of the efforts can be achieved, but they will be incremental and will take time. Commissioner Rackleff discussed need to pay attention to demographic changes and address student and senior citizen needs as they relate to transportation. He also noted there wasn't any funding for new capital projects. He stated in the absence of funding the Board needed to use the dwindling funds smarter. The Board discussed the Land Use component as it relates to transportation systems and expressed the need for Transportation to come before Land Use instead of the reverse. The Board discussed the many problems that are created when an area is developed without transportation properly being addressed. Commissioner Lightsey expressed the need for each government within the region to be a stakeholder within the visioning process and take ownership in the project from beginning to the end.

Board Action: This item was an information item and no action was taken.

C. Safety Program (Information)

Florida Department of Transportation District 3 staff will be present to discuss the District's Safety Program.

Jonathan Harris, FDOT District staff provided information on the district's safety program relating to prioritizing of funding for safety projects. Mr. Harris outlined the process for funding projects within the District.

The Board discussed the process for the District to assign funds for various intersections including the number of fatalities of pedestrians/bicyclists within Leon County. Commissioner Rackleff expressed the need for crash data for intersections for pedestrians/bicyclists.

Commissioner Lightsey discussed the need for a list that provided information on where intersection improvements (including crosswalks) were needed. She specifically spoke of Apalachee Parkway and the need for a safer way for pedestrians to cross the Parkway.

Board Action: Commissioner Lightsey made a motion directing staff to create a list of intersections, on four-lane or more roadways, inside Capital Circle that do not have a marked crossing with a safe way for pedestrians to cross. Commissioner Rackleff seconded the motion. The motion was unanimously passed.

6. EXECUTIVE DIRECTOR'S REPORT

Mr. Reed provided a status report on CRTPA activities and items of interest. This report included CRTPA Expansion, Lafayette Street Pedestrian Tunnel, Certification Update, WCOT Program, Regional Mobility Plan Strategic Intermodal System (SIS) Report.

Board Action: This item was an information item and no action was taken.

7. CITIZEN COMMENT

None

8. INFORMATION

A. Strategic Intermodal System (SIS) Report

B. Correspondence

C. Committee Actions (Citizen's Advisory Committee/Multimodal Advisory Committee/Transportation Technical Coordinating/Transportation Disadvantaged Coordinating Board)

D. Future Meeting Dates and Agenda Items (Next Meeting: May 19, 2008)

E. CRTPA Expense Report

The CRTPA March 17, 2008 meeting was adjourned at 5:00 PM.

Attest:

Yulonda Mitchell, Recording Secretary

Ed DePuy, Chairman