



**September 18, 2006
3:00 P.M.
CITY OF TALLAHASSEE COMMISSION CHAMBERS**

Minutes

Members Present: Commissioner Ed DePuy; Commissioner Eugene Lamb; Commissioner Debbie Lightsey; Commissioner Delores Madison; Commissioner Mark Mustian; Commissioner Bob Rackleff; Commissioner Jane Sauls; Commissioner Cliff Thaell

Staff/Others Present: Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Peter Koeppe, CRTPA; Yulonda Mitchell, CRTPA; Colleen Roland, CRTPA; Bryant Paulk, FDOT District 3; Paco De la Fuente; Stacie Blizzard, FHWA; Debra Schiro, City Attorney's Office; Vanita Anderson, Apalachee RPC; Delmas Barber, FAMU; Gabriel Menendez, City Public Works; Philip Inglese, Tallahassee Regional Airport; Rita Stevens, City DMA; Chris Merritt; Lipka Frith; Tony Park, Leon County Public Works; Ben Pingree, Leon County Administration; Keith Burnsed, Moore Bass; Oxo Slayer, BPAC/MAC; Peter Butler.

Chairman Thaell called the meeting to order at 3:15 PM.

AWARDS AND SPECIAL PRESENTATIONS

Annual Capital Region Transportation Planning Agency Transportation Disadvantaged Awards

Commissioner Rackleff presented the annual Capital Region Transportation Planning Agency Transportation Disadvantaged Awards. The Safety award was presented to Wakulla Community Transportation and was accepted by Peter Van Horne and Lamar Henderson. The Driver of the Year award was presented to Earnest Rittman for an excellent record over the year.

American Cancer Society Lifeline Transportation Program

Ms. Valerie Anderson provided a brief presentation on the American Cancer Society's Lifeline program. She stated this was a new program and was volunteer based. Additionally,

she noted that the program was established to work with Cancer patients in order to provide transportation to their appointments.

I. AGENDA MODIFICATIONS

Consent Agenda Item G was removed from the Agenda. Consent Agenda Items B and C were removed for clarification at the request of Commissioner Madison.

II. CONSENT

1. Consent Agenda

- A. Minutes of the June 19, 2006 Meeting**
- D. Request for Local Funds for the Metropolitan Planning Organization Advisory Council.**
- E. Permission for Chairman to Execute Agreement for Annual Audit**
- F. FY 2007 - FY 2011 Transportation Improvement Program (TIP) Amendment**

Commissioner Lightsey made a motion to recommended approval of the consent agenda, excluding items B, C, and G. The motion was seconded by Commissioner Lamb. The motion was unanimously approved.

B. CRTPA FY 06 Operating Budget

Staff is seeking CRTPA adoption of an annual budget for the fiscal year ending September 30, 2006. The purpose of this adoption is to respond to a management letter comment received in the CRTPA's 2005 Financial Statement Audit dated March 1, 2006 and adopted by the CRTPA on March 27, 2006. The CRTPA currently has an adopted annual budget for FY 2006; however, this budget currently ends on June 30, 2006.

C. CRTPA FY 07 Operating Budget

Staff is seeking approval of the CRTPA's FY 07 Operating Budget for the year ending September 30, 2007. This budget reflects anticipated expenses and revenues for this period.

Commissioner Madison questioned the resolution for the 2006 Operating Budget for Unclassified Contractual services. Mr. Jack Kostrzewa stated those funds could be used to pay for the attorney and the audit of the CRTPA. The Board requested more detailed information be written into the requests in the future.

Commissioner Sauls made a motion to recommended approval of the items B and C. Mr. DePuy seconded the motion. The motion was unanimously passed.

III. CRTPA DISCUSSION REQUIRING ACTION

2. Project Priority Lists

Mr. Greg Burke stated that in September of each year, the CRTPA develops and adopts Project Priority Lists (PPLs). Subsequent to adoption, the lists are provided to the FDOT for direction in development of the FDOT Work Program. Projects selected from the PPLs by FDOT for funding are typically programmed in the fifth year of the FDOT Work Program. Ultimately, the projects included within the FDOT Work Program serve as the basis for the CRTPA's Transportation Improvement Program (TIP).

A. Major Project Priority List

Commissioner Mustian made a motion that stated should Florida Department of Transportation (FDOT) have funding less than \$2,000 000 to program for CRTPA roadway projects, these funds should be used to fund bike and pedestrian projects. Commissioner Madison seconded the motion. The motion was unanimously passed.

Commissioner Mustian made a motion to approve the FY 2008- FY 2012 Major Project Priority List. Commissioner Madison seconded the motion, which passed unanimously.

Pete Butler and Oxo Slayer of the Multimodal Advisory Committee addressed the board. They stated the Multi-Modal Advisory Committee was new and looked forward to working with the board in the future. They addressed the reasons the Committee rejected this priority list and stated that there were little/no projects relating to the enhancement of Bike and Pedestrian issues within the plan.

Sherri Anderson, 923 Delores Drive stated there was a strong need relating to pedestrians. She stated she is new the neighborhood behind the Ale House. She expressed concerns with traffic exiting out of the restaurants that are unsafe. She stated that there needs to be a signalized intersection. She also stated she lives one mile from her job and wants to walk, but has to drive because walking is currently unsafe.

B. Transportation Systems Management Project Priority List

Commissioner DePuy made a motion to approve the FY 2008-FY 2012 Transportation Systems Management (TSM) Project Priority List. Commissioner Lamb seconded the motion. The motion was unanimously passed. The Board discussed the various projects on the list and funding for each of them. Commissioner DePuy withdrew his motion. Commissioner Mustian made a motion to take the least expensive project or the most likely to be funded on the list and move it up to the top of the list. Commissioner Lightsey seconded the motion. The motion was unanimously passed.

C. Transportation Enhancements Project Priority List

Commissioner Mustian made a motion to approve the Transportation Enhancements Project Priority List. Commissioner Lightsey seconded the motion. The motion was unanimously passed.

D. Transit Project Priority List

Commissioner Mustian made a motion to approve the Transit Project Priority List. Commissioner Madison seconded the motion. The motion was unanimously passed.

E. Bicycle and Pedestrian Project Priority List

Commissioner Mustian made a motion to approve the Bicycle and Pedestrian Project Priority List. Commissioner Lamb seconded the motion. The motion was unanimously passed.

F. Tallahassee Regional Airport Project Priority List

Commissioner Mustian made a motion to approve the Tallahassee Regional Airport Project Priority List. Commissioner Madison seconded the motion. The motion was unanimously passed.

G. Strategic Intermodal System (SIS) Project Priority List

Commissioner Mustian made a motion to approve the Strategic Intermodal System (SIS) Project Priority List. Commissioner Lightsey seconded the motion. The motion was unanimously passed.

H. Transportation Regional Incentive Program (TRIP) Project Priority List

Commissioner Mustian made a motion to approve the Transportation Regional Incentive Program (TRIP) Project Priority List and add in Capital Circle, Woodville Highway to Crawfordville Road project; he asked staff to find a logical termini for Woodville Highway and possibly not extend to Highway 98. The Board discussed the Woodville Highway to Highway 98 project on the list. The Board also discussed the Quincy Bypass project and funding shortfalls. Commissioner Lightsey seconded the motion. The motion was unanimously passed.

3. Apalachee Parkway

Mr. Jack Kostrzewa stated that in November 2005, the CRTPA staff presented the Apalachee Parkway PD&E Study to members for final approval. At that time, through several years of discussions with FHWA, there was an understanding that the six-lane alternative would be an acceptable improvement in recognition that the roadway intersections would fail to meet level-of-service criteria. However, upon submittal of the final documentation, FHWA did not accept the design year level of service at Blair Stone and Capital Circle intersections and suggested that further LOS analysis be done to determine what type of interchange needs to be provided to bring up the LOS. The estimate for the completion of this effort is approximately \$30,000.

Chris Merritt, PBS&J, stated that FHWA wanted the consulting firm to evaluate urban type interchanges in order to accept the 6-lane proposal.

Commissioner Lightsey made a motion to accept staff recommendation for approval and complete the PD&E study for Apalachee Parkway. Commissioner Madison seconded the motion. Commissioner Rackleff stated this was the main shopping street and there are no safe pedestrian crosswalks, no bike lanes, nor transit accommodations. Commissioner Lightsey stated this project should be completed and FDOT would not allow for this project to be terminated. The vote was 52 to 6, with Commissioner Rackleff voting in opposition. The motion was passed.

IV. PUBLIC INVOLVEMENT/CITIZEN COMMENT

V. INFORMATION

- 4. Transportation Management Area Certification Status Report**
- 5. Correspondence**
- 6. Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions**
- 7. Future Meeting Dates and Agenda Items**

Meeting was adjourned at 5:19 PM