



December 18, 2018

AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the September 18, 2018 CRTPA meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the September 18, 2018 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes of the September 18, 2018 CRTPA meeting.



CRTPA BOARD

MEETING OF TUESDAY, SEPTEMBER 18, 2018 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Nick Maddox, Leon County
Kristin Dozier, Leon County
John Dailey, Leon County
Betsy Barfield, Jefferson County
Randy Merritt, Wakulla County
Antony Viegbesie, Gadsden County
Curtis Richardson, City of Tallahassee
Nancy Miller, City of Tallahassee

Staff Present and Others: Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Chris Reitow, ARPC Executive Director; Walt Kirkland, StarMetro

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:31p, with a roll call of members.

2. AGENDA MODIFICATIONS

None

3. CITIZEN COMMENT

None

4. CONSENT AGENDA

A. Minutes of the June 18 Meeting

B. 2019 CRTPA Budget

~~C. 2018 CRTPA Calendar Revision~~

D. Congestion Management Process Plan (CMPP)

E. Updated FY 2020 – FY 2024 Tallahassee International Airport Priority Project List

Board Action: Commissioner Merritt made a motion to accept the consent agenda as presented. Commissioner Dozier seconded the motion and the motion was unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION

Item 4.C 2018 CRTPA Calendar Revision

Mr. Slay pointed out the 2018 CRTPA Calendar Revision was proposing moving the annual retreat, held in October, to November and have a regular meeting in October instead of the retreat. He noted there would be various plan updates discussed at the retreat and wanted to hold off on those discussions until after the election and appointment of new members to the CRTPA board.

Commissioner Miller noted the proposed retreat date would be the Monday after the Thanksgiving holiday and 3 days after the installation of newly elected members. Also noting there would not be time for the newly elected City/County Commissioners to be appointed to the CRTPA Board and recommended holding the retreat after the first Commission meeting and have the topic of CRTPA membership on the agenda for discussion/approval. Commissioner Miller recommended speaking with the City Manager/County Administrator. Commissioner Dozier agreed with Commissioner Miller.

Board Action: Commissioner Merritt made a motion to leave calendar as scheduled. Commissioner Miller seconded the motion and the motion was unanimously passed.

6. ROLL CALL VOTE AGENDA ITEMS**A. Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2019 – FY 2023 TIP is proposed to be amended to reflect the addition of the following projects:

- SR 10 (US 90) (from US 27 to Buck Lake Road) (Project #4395712): Provide construction funding in FY 2019 for roadway lighting to enhance pedestrian safety (Leon County).
- SR 363/SR 61 Woodville/Monroe Street (from Ross Road to Call Street) (Project #4395752): Provide construction funding in FY 2019 for roadway lighting to enhance pedestrian safety (Leon County).

Board Action: Commissioner Merritt made a motion to accept the Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Program (TIP) Amendment. Commissioner Barfield seconded the motion. A roll call vote was taken and unanimously passed.

7. CRTPA ACTION**A. Revised Fiscal Year (FY) 2020 – FY 2024 Transportation Systems Management (TSM) Priority Project List**

This item proposes revising the adopted FY 2020 – FY 2024 TSM Priority Project List to include a new project providing annual operations and maintenance funding to the region's traffic management center.

Mr. Burke stated the item proposed revising the adopted FY 2020 – FY 2024 TSM Priority Project List to include a new project providing annual operations and maintenance funding to the region's traffic management center.

Board Action: Commissioner Merritt made a motion to approve the revision. Commissioner Dozier seconded the motion and the motion was unanimously passed.

B. Performance Measures Adoption

Federal performance measures related to Pavement Condition, Bridge Condition and Performance of the NHS, Freight and CMAQ that are required for adoption by the CRTPA will be discussed.

Mr. Slay briefly outlined the Federal Performance Measures for adoption. He noted the staff recommendation was to adopt the recommended state measures that FDOT adopted.

Board Action: Commissioner Merritt made a motion to accept the staff recommendation. The motion was seconded by Commissioner McMillan and the motion was unanimously passed.

C. StarMetro Transit Asset Management Plan (TAMP)

A presentation by StarMetro staff will be provided regarding the agency's recently developed Transit Asset Management Plan that is proposed for adoption by the CRTPA.

Mr. Slay stated, as required, the CRTPA has to adopt StarMetro's Transit Asset Management Plan (TAMP). Information would be presented by StarMetro staff and the report was included in the materials.

Mr. Walter Kirkland, StarMetro, outlined the plan that is required by Federal Transit Authority for all Transit Management Areas. This plan would show FTA that all equipment purchased with federal funding is maintained and repaired. The StarMetro Transit Asset Management Plan will also show all active projects to improve StarMetro services.

Board Action: Commissioner Merritt made a motion to approve the StarMetro Transit Asset Management Plan as presented by StarMetro staff. Commissioner Miller seconded the motion and the motion was unanimously passed.

D. Railroad Discussion

Commissioner Barfield has requested that a discussion related to the issue of trains blocking local roads be added for discussion.

Commissioner Barfield discussed the need for discussions with CSX railroad company. She discussed a train breakdown that had an entire subdivision blocked in for most of the day (11 hours). She wanted to bring the issue to the Board in hopes of discussing alternatives for subdivisions to have an emergency entry for instances such as this one.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Ms. Lex updated the Boards on projects on North Monroe and South Monroe streets.

9. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay provided updates on funding authorizations. Noting the authorization has been given and projects will begin to move forward again.

10. C RTPA INFORMATION

A. TIP Administrative Amendments

B. Future Meeting Dates

C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)

11. ITEMS FROM CRTPA BOARD MEMBERS

Attest:

Yulonda Mitchell, Recording Secretary

Nick Maddox, Chairman