



June 18, 2018

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the May 15, 2018 CRTPA meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the May 15, 2018 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the May 15, 2018 CRTPA meeting.



## **CRTPA BOARD**

MEETING OF MONDAY, MAY 15, 2018 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

#### **Members Present:**

Nick Maddox, Leon County, Chair  
Kristen Dozier, Leon County  
John Dailey, Leon County  
Betsy Barfield, Jefferson County  
Anthony Viegbesie, Gadsden County  
Randy Merritt, Wakulla County  
Daniel McMillan, Gadsden Municipalities  
Nancy Miller, City of Tallahassee  
Curtis Richardson, City of Tallahassee

**Staff Present and Others:** Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Donna Green, FDOT; Chris Reitow, Executive Director, ARPC; Jon Sewell, KHA; Michael Lewis, FDOT; Susan Joel, Cardno

#### **1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chairman Maddox at 1:30 PM.

#### **2. AGENDA MODIFICATIONS**

None

#### **3. CITIZEN COMMENT**

None

**4. CONSENT AGENDA**

- A. Minutes of the March 19 Meeting**
- B. CRTPA Citizens Multimodal Advisory Committee (CMAC) Appointments**
- C. FY 2016/17 – FY 2017/18 Unified Planning Work Program (UPWP) Amendments**

**Board Action: Commissioner Merritt made a motion to approve the consent agenda as presented. Commissioner Dozier seconded the motion and the motion was unanimously passed.**

**5. CONSENT ITEMS PULLED FOR DISCUSSION**

None

**6. CRTPA ACTION**

**A. Apalachee Parkway/Magnolia Drive Intersection Update**

The Florida Department of Transportation will provide an update on scheduled modifications to this intersection.

Mr. Howard Hodge, FDOT representative, provided background information for the project. This safety project is located at the intersection of Apalachee Parkway and Magnolia Drive. The project need was a result of the 2015 Safety Study; crash rates; lack of marked crossing on east leg of intersection. The goals of the project will be to improve efficiency of pedestrian movements and safety; reduce conflicts between motorist and pedestrians; eliminate conflicts between turning motorists and maintain access to area businesses.

The department presented the proposed plan for the intersection improvements. Those include relocation of right turns from service roads to Apalachee parkway; extend left turn lane; convert crossing on west leg to single crossing; signals to enhance pedestrian movements; add LED lights to mast arm (east/west bound); add lighting to enhance pedestrian visibility.

The project status/schedule:

- Project Letting-September 13, 2018
- Project Construction Begin-January 2019
- Project Completed-September 2019

Citizen Comment:

Mike Ferrara, 1401 Toochin Nene, discussed the history of the intersection. Mr. Ferrara stated when the shopping center was built, the turn lane from the parkway. He noted about 10-15 years FDOT removed the service road and forced traffic to enter the shopping center to the east end entrance. He noted inadequate signage to service road, and trees obstructing the view of the shopping center. He stated many accidents happen due to people making illegal turns on Magnolia. He stated this

project could effect 18 businesses, their customers and hundreds of employees that work in the shopping center. This project would reduce exit points from the shopping center. He stated this project has the potential to put businesses out of business.

Benjamin Goldberg, 1235 Apalachee Parkway, stated this project was shortsighted. This project directs traffic into the plaza with limited exits out of the plaza. He noted the first opportunity to make a left turn was .25 of a mile. This doesn't work and redirecting traffic to the plaza for possible conflict with pedestrians that are at the shopping the center.

Ed Murray, NAI Talcor, stated his company manages the Parkway Shopping Center since 2001. He stated the owner is potentially willing to renovate the shopping center to create dual circulation of traffic around the internal shopping center and add landscaping if the City and FDOT would cut/remove/reduce the trees and shrubs out near Apalachee Parkway in front of the center. The owner was willing to make the changes at his expense. He noted this could potentially solve a few problems at the expense of the owner.

Commissioner Maddox asked if the project can be delayed or rejected. Mr. Slay noted the board could not reject the project, since it was funded by state funds. Ms. Lex stated FDOT would meet with the management of the shopping center. There was not commitment to change project schedule made but stated staff would make efforts to meet and discuss additional alternatives. Ms. Lex discussed the public involvement process. Byron D. Sprague, Jr., FDOT representative, stated the department's policy was to hold a public meeting (1/2 hour) with a public hearing portion where public comment submitted. The meeting opens up as a public meeting and then a public hearing is held afterward. There was a public meeting held for this project back in October 2017. He noted the owners within 300 feet were notified, newspaper ads for public meeting/hearing were ran in local newspapers and social media. There was also a 2-week window where comments could be submitted by anyone who could not attend the public hearing.

The board appeared to support FDOT staff meeting with CRTPA staff and business owners to discuss options. Ms. Lex stated they would meet with staff but could not commit to vetting any proposals or changing the current project schedule. The board asked for an update at the next meeting on June 18, 2018 and the update would include other projects within the surrounding area.

**Board Action: This item was an informational item; therefore, no action was taken.**

**B. Final FY 2018/19 – FY 2019/20 Unified Planning Work Program (UPWP)**

The Final UPWP reflecting the CRTPA's transportation planning activities for the next two years has been developed for board adoption.

**Board Action: Commissioner Merritt made a motion to approve the Final FY 2018/19 – FY 2019/20 Unified Planning Work Program (UPWP). Commissioner Richardson seconded the motion and the motion was unanimously passed.**

### C. Draft FY 2020 – FY 2024 CRTPA Priority Project Lists (PPL) Discussion

The Draft FY 2020 – FY 2024 Priority Project Lists, scheduled for adoption in June, have been developed for board discussion. The lists to be discussed consist of the following:

1. **Regional Mobility Plan (RMP) Roadways Priority Project List**
2. **Transportation Systems Management (TSM) Priority Project List**
3. **Regional Mobility Plan (RMP) Bicycle and Pedestrian Priority Project List**
4. **Regional Trails Priority Project List**

Mr. Burke provided the overview for the Draft FY 2020 – FY 2024 CRTPA Priority Project Lists (PPLs). He noted these lists are used by FDOT to prepare the upcoming Work Program. Mr. Burke outlined proposed changes to the lists from last year including changes to the Roadway PPL and noted that the lists are scheduled for adoption on June 18. The next steps associated with the ppls include: public meetings scheduled in each county (May 23-24); CRTPA adoption and submittal to FDOT; Development of Work Program by FDOT. Any funded projects will be included in the next Transportation Improvement Program (TIP).

**Board Action: This item was an informational item; therefore, no action was taken**

### D. Thomasville Road (Hermitage Boulevard to Live Oak Plantation) Road Safety Audit

The Florida Department of Transportation will provide an update on initial findings by FDOT District 3 associated with a recent road safety audit of Thomasville Road.

Susan Joel, FDOT representative, provided results of the Road Safety Audit. Issues found were lack of pavement markings and the recommendations were to add pavement markings to direct motorists around the raised median. There were also sight distance restrictions and the recommendation was to trim back to clear sight distance. There were recommendations to add flashing lights to warn drivers of an upcoming traffic signal. These recommendations were recommended for various parts of the corridor.

Patricia Martin, 3119 Brockton Way, stated she was a resident in this area and attended the field study with FDOT and other stakeholders. She noted the changes that have been made in the last few years. She noted the growth of the School of Arts and Sciences and stated they only opposed the traffic increase that was caused by the developments and the large school. She discussed the difficulties that occur during high peak times.

**Board Action: This item was an informational item; therefore, no action was taken**

### 7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Ms. Lex provided the call for applications for Build Grants (formerly Tiger Grants).

**8. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay briefly discussed passenger rail and noted it would be included in the Long Range Transportation Plan.

**9. CRTPA INFORMATION**

**A. Correspondence**

**B. Future Meeting Dates**

**C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

**10. ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner Barfield discussed a fatal accident at Gamble Road/US 27 Highway. She stated drivers need lighting or increased markings to direct drivers to the correct lane or into oncoming traffic. She requested hawk lighting around the courthouse due to increased activity in this area and discussed the need for a mountable curb with the large trucks causing damage to the curb.

**Attest:**

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Yulonda Mitchell, Recording Secretary

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Nick Maddox, Chairman