



May 15, 2018

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the March 19, 2018 CRTPA meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the March 19, 2018 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the March 19, 2018 CRTPA meeting.



## C RTPA BOARD

MEETING OF MONDAY, MARCH 19, 2018 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### Meeting Minutes

#### MEMBERS PRESENT

Commissioner Nick Maddox, Leon County, Chairman  
Commissioner John Daily, Leon County  
Commissioner Randy Merritt, Wakulla County  
Commissioner Curtis Richardson, City of Tallahassee  
Nancy Miller, City of Tallahassee  
Scott Maddox, City of Tallahassee  
Daniel McMillan, Gadsden Municipalities

Staff Present and Others: Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Donna Green, FDOT; Chris Reitow, Executive Director, ARPC; Jon Sewell, KHA

#### 1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:30pm. Due to Chairman's absence Commissioner Merritt conducted the meeting. Roll call was taken.

#### 2. AGENDA MODIFICATIONS

**Board Action: Commissioner Barfield made a motion to move public comments to the beginning of the meeting and also suggested there be another public comment again, if necessary. She noted this should happen at future meetings as well. The motion was seconded by Commissioner McDaniel. The motion was unanimously passed.**

Commissioner Richardson noted this decision for future meeting should be made by the Chairman and suggested that decision be made by the current chairman.

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C RTPA CITIZEN COMMENT

Mr. Rick Ashton, 9854 Centerville Road, 32309, noted the dirt road portion of Proctor Road, needed to be paved. He discussed this problem with one of the Leon County Board of County Commissioners. He discussed the environmental impacts and the requirements to mitigate those impacts.

Commissioner Daily addressed his concerns and introduced the Director of Public Works and suggested he speak with Tony Park and encouraged him to speak before the Board of Leon County Commissioners.

3. CONSENT AGENDA

A. Minutes of the February 20 Meeting

**Board Action: Commissioner Richardson made a motion to approve the Minutes from the February 20, 2018, CRTPA Board Meeting. Commissioner Dailey seconded the motion and the motion was unanimously passed.**

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. CRTPA ACTION

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.*

A. Fiscal Year (FY) 2020 – FY 2024 Transportation Alternatives (TA) Priority Project List

The FY 2020 – 2024 TA Priority Project List has been developed for board adoption.

Mr. Burke outlined the FY 2020 – 2024 TA Priority Project List has been developed for board adoption and noted that the CRTPA manages the call for projects every 2 years. Those project funds are used for bicycle/pedestrian and other alternative modes of transportation.

**Board Action: Commissioner S. Maddox made a motion to accept the FY 2020 – 2024 TA Priority Project List that has been developed for board adoption. Commissioner Dailey seconded the motion and the motion was unanimously passed.**

B. FY 2020 – FY 2024 Transportation Regional Incentive Program (TRIP) Priority Project List

The FY 2020 – 2024 TRIP Priority Project List has been developed for board adoption.

Mr. Burke outlined the FY 2020 – 2024 TRIP Priority Project List has been developed for board adoption. One of the requirements of TRIP funding eligibility is inclusion on the CRTPA’s Regionally Significant Transportation Map. The CRTPA Regionally Significant Transportation Map was adopted at the September 19, 2016 CRTPA meeting.

**Board Action: Commissioner S. Maddox made a motion to accept the FY 2020 – 2024 TRIP Priority Project List that has been developed for board adoption. Commissioner Dailey seconded the motion and the motion was unanimously passed.**

C. Draft FY 2019 & FY 2020 Unified Planning Work Program (UPWP)

The Draft UPWP reflecting the CRTPA’s transportation planning activities for the next two years has been developed for board review.

Mr. Slay provided information on the Draft FY 2019 & FY 2020 Unified Planning Work Program (UPWP). He noted the next steps would be submittal to DOT/FHWA with a final draft for adoption in April/May 2018.

**Board Action: Commissioner S. Maddox made a motion to approve the Draft FY 2019 & FY 2020 Unified Planning Work Program (UPWP). Commissioner Barfield seconded the motion and the motion was unanimously passed.**

D. Wakulla Environmental Institute (WEI) Trail Feasibility Study

An update on the WEI project will be provided.

Jon Sewell, Kimley-Horn and Associates, provided a Feasibility Study for the Wakulla Environmental Institute (WEI) Trail. He provided background information on the facility and the future plans for the facility as well as the proposed trail. He provided information on four alternatives and noted a few private owners have been inquiring about development on their individual properties.

**Board Action: Commissioner Barfield made a motion to accept the proposal as presented. Commissioner Richardson seconded the motion and the motion was unanimously passed.**

6. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Florida Department of Transportation had no updates to report.

7. EXECUTIVE DIRECTOR'S REPORT

Legislative update.  
South West Area Plan update.

8. CRTPA INFORMATION

- A. Correspondence
- B. Future Meeting Dates
- C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)

9. CRTPA CITIZEN COMMENT

10. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

Meeting adjourned at 2:16pm.

Attested:

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Yulonda Mitchell, Recording Secretary

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Nick Maddox, Chair