



November 19, 2019

AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the September 16 , 2019 meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the September 16, 2019 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes of the September 16, 2019 CRTPA meeting.



CRTPA BOARD

MEETING OF MONDAY, SEPTEMBER 16, 2019,
1:30 PM
CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MEETING MINUTES

Members Present:

Commissioner Merritt, Wakulla County, Vice-Chair
Commissioner Barfield, Jefferson County
Commissioner Dozier, Leon County
Commissioner Maddox, Leon County
Commissioner Minor, Leon County
Commissioner Matlow, City of Tallahassee
Commissioner Richardson, City of Tallahassee

Staff Present: Greg Slay, CRTPA, Lynn Barr, CRTPA; Greg Burke, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order with a roll call vote at 1:40pm. A quorum was present.

2. AGENDA MODIFICATIONS

None

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

None

4. CONSENT AGENDA

A. Minutes of the June 17 Meeting

B. Fiscal Year 2018/2019 & 2019/2020 Unified Planning Work Program (UPWP) Amendment

Board Action: Commissioner Richardson made a motion to approve the consent agenda. Commissioner Minor seconded the motion and the motion was unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION

None

6. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2020 – FY 2024 Transportation Improvement Program (TIP) Amendment

Mr. Burke introduced the Fiscal Year (FY) 2020 – FY 2024 Transportation Improvement Program (TIP) Amendment. He outlined the amendment noting that it would add two projects reflected below.

The CRTPA FY 2020 – FY 2024 TIP is proposed to be amended to reflect the addition of the following projects:

- Section 5305 FTA Planning Grant Funding (Project # 4217162): Provide Section 5305 FTA Planning funding in FY 2020 (CRTPA Region).
- SR 63 (US 27) (Faulk Drive to Thomasville Road) (Project # 4443312): Provide construction funding for new roadway lighting at signalized intersections (Leon County).

Board Action: Commissioner Barfield made the motion to approve the Fiscal Year (FY) 2020 – FY 2024 Transportation Improvement Program (TIP) Amendment as presented by staff. Commissioner Richardson seconded the motion. A roll call vote was taken and the motion was unanimously passed.

7. CRTPA ACTION

A. Southwest Area Transportation Plan – Corridor Reports

The Southwest Area Transportation Plan Corridor Reports for Orange Avenue, North Lake Bradford Road, South Lake Bradford Road and Springhill Road will be presented for Board acceptance.

Mr. Kostrzewa provided a brief background and introduced the consultant, Richard Barr, Kimley-Horn and Associates. Mr. Barr provided information on the entire plan and the Corridor Reports. He stated this project began at the end of 2017 and included extensive public outreach, meetings and data collection. The project purpose was to develop corridor plans that enhance safety, mobility and connectivity in Southwest Tallahassee and Leon County, while preserving the character of the neighborhoods and environmental areas. Mr. Barr outlined the public involvement process and provided the following detailed information on the corridors studied:

Phase I Orange Avenue

Orange Avenue, preliminary traffic analysis: Four-lane Orange Avenue from Capital Circle, Southwest to South Lake Bradford Road. Capital Circle, Southwest to Lake Bradford Road may exceed capacity by year 2045. South Lake Bradford Road to Springhill Road may exceed capacity by year 2040. Springhill Road to Wahnish Way is currently at capacity.

Received citizen input for the Orange Avenue component included a request for pedestrian crossings at Liberty Park, Nims Middle School and FAMU Developmental Research School; sidewalks along Orange Avenue; implementation of shared-use path along Orange Avenue; upgraded transit facilities. Mr. Barr provided renderings for possible improvements along the Orange Avenue along the rural and suburban areas. The next steps are to determine feasibility of multi-modal facilities along Orange Avenue, based on public input; continue coordination with FDOT during the PD&E process; design, right-of-way and construction are all currently unfunded by FDOT.

Phase II Springhill Road, North Lake Bradford Road and South Lake Bradford Road

Springhill Road, preliminary traffic analysis: Shows the corridor will not exceed capacity by 2045; the corridor is a part of the Blueprint Airport Gateway Project; Blueprint Intergovernmental Agency plans to ascertain the needs for right-of-way for future four-laning of the corridor.

North Lake Bradford Road, preliminary traffic analysis: Shows the corridor will exceed capacity by 2045 north of Springhill Road. FDOT will complete a resurfacing project in 2022 along with an Access Management Study. This corridor is part of the Blueprint Airport Gateway project. Also noted, island medians may be used for access management and serve as a pedestrian refuge along the corridor. Comments from Citizens regarding the North Lake Bradford Road segment included improved bicycle and pedestrian facilities on North Lake Bradford Road and improved access to businesses on North Lake Bradford Road. Mr. Barr noted with the renderings of Springhill Road to Gaines Street, there was no bicycle shown because there are space restrictions and utility conflicts.

South Lake Bradford Road, preliminary traffic analysis: Shows corridor will not exceed capacity by 2045. This is also a part of the Airport Gateway Project; roundabouts and other traffic calming features including ribbon curb are potential considerations to slow travel speeds along the corridor; improvements will be refined as a part of the Blueprint Intergovernmental Agency design for the Airport Gateway. Citizens wanted to use calming strategies for South Lake Bradford Road; maintain rural character of the corridor; limited lighting and landscaping; include pedestrian crossing at school bus stops. The next steps are to determine feasibility of multi-modal facilities along South Lake Bradford Road, based on public input; continue coordination with FDOT during the PD&E process as it relates to the connection at Orange Avenue.

Board Discussion: The Board discussed getting pedestrian crossings and intersection improvements for pedestrians. Mr. Slay stated these smaller projects could possibly be funded through other funds such as TSM funds. Staff would be looking into applying for those funds to make short-term intersection improvements and pedestrian crossings.

Board Action: Commissioner Barfield made a motion to accept the Southwest Area Transportation Plan Corridor Reports for North Lake Bradford Road, South Lake Bradford Road and Springhill Road as presented by staff. Commissioner Richardson seconded the motion and the motion was unanimously passed.

B. Woodville Highway Project Discussion

A discussion related to the design of Woodville Highway (Capital Circle, Southeast to Paul Russell Road) will be provided.

Mr. Slay stated the Woodville Highway Project was requested to be brought back before the Board at the June meeting. Mr. Kostrzewa stated this was a single project with the limits of Capital Circle, Southeast to Paul Russell Road; the Woodville Highway Project has been in the Long Range Transportation Plan since the 1980s; Gaile Avenue between Woodville and Crawfordville Highway is the most constrained portion of road in the project. If construction for Woodville Highway was to be funded in the fifth year of the Draft FDOT Work Program, the project would be completed in 2028, 18 years after it was started. Mr. Kostrzewa also provided information on the public involvement process and meetings that were held for the Woodville Highway Project Corridor Study, PD&E Study and Design Phase.

Citizen Comments:

Patricia Zimmer, 71 Field Loop Crawfordville Florida, Ms. Zimmer spoke in opposition to the proposal. She expressed concerns for school zones and access to the North Florida Fair. She stated this could be a harsh impact from people coming into the city from Crawfordville and Woodville highway. She stated she is in support to the citizen's proposal that was presented.

Cheryl Collier-Brown, 217 West Brevard Street, stated she is a volunteer and has worked in the area for over 27 years. She spoke in opposition to the project. She stated there are needed improvements but felt this proposal was confusing. She stated there should be proper notification when projects are proposed and a chance for citizens to provide input.

Gerald Jackson, 4424 Anastasia Court, spoke in opposition to the proposal. He stated this would be a confusing traffic pattern for citizens and would be disruptive to the surrounding neighborhoods.

Katherine Draken, 1611 Pepper Drive, spoke in opposition to the proposal. She stated this project was inefficient and unnecessary.

Denzel Pierre, 395 Prince Street, spoke in opposition to the proposal. He noted this project as proposed would be confusing to citizens.

John Palmer, 434 W Jefferson Street, spoke in opposition to the proposal. He noted this would not benefit the working-class people that live in the area. He noted there was a difference between property owners and people who live within the area.

Carla King Richardson 212 W Osceola Street stated she supported "the people's choice" design and stated that this proposal was a better choice.

Genny Freeman, 981 Crawfordville Trace, spoke in opposition to the proposal. She stated this change would be confusing to citizens and would be negatively impacting 90+ families in Crawfordville Trace neighborhood.

Bill Proctor, 301 S Monroe Street, spoke in opposition to the proposal. He requested the board consider the "people's choice" because it is a better choice. He noted the public meetings were all old and from 2010. He stated this area also needed additional lighting area just south of the project on Crawfordville Road.

Satya, 1332 Nancy Drive, spoke in opposition to the proposal. She stated she travel this area for caregiving work daily. She noted this proposal does not enhance accessibility to this area.

Sophia, 2069 Continental Avenue, stated this proposal was outdated and should not be used. She stated the churches should have also been notified.

Sue Ellen Gardiner, 4606 Tall Oak Drive, spoke is opposition to the proposal. She stated this was developed with no regard for the surrounding communities. She stated this super roundabout was the wrong proposal for the area and that many residents who had no knowledge of the project. Furthermore, Ms. Gardiner stated during the design charette the

plan was not the same as the proposal and stated that the attendees at the charrette were not residents within the area based on the addresses listed. She strongly encouraged the Board to consider “the people’s choice” proposal and noted that it accommodates the surrounding neighborhoods, travelers from Crawfordville and Woodville and to address the projected growth.

Board Discussion: Commissioner Maddox suggested the board/staff send a letter with the proposal to FDOT to verify if the proposed design could be used and would it be considered a “significant change” requiring additional studies. Commissioner Maddox continued, stating he was not in favor of losing the funding. Ms. Jessica Golema, Design Project Manager, Atkins, representing FDOT on the Woodville Highway project stated the proposed design would be a complete redesign and would require additional study phase. She stated if the study finds this proposal will not meet a certain level of service, could be a disqualifying factor for funding. She noted there was currently no construction funding available, but the right-of-way funding was currently funded, and some funds have already been expended. Commissioner Dozier expressed concerns about improvements to intersections (at local roads) and improve access to the surrounding neighborhoods and asked city and county staff to review and provide information to the board.

Board Action: Commissioner Maddox made a motion to have a letter from the Board Chairman requesting FDOT provide an opinion on the “People’s Choice Plan” and request City/County staff to review access to the surrounding neighborhoods. The motion was seconded by Commissioner Minor and the motion was unanimously passed.

C. Monticello Bike Trail Extension Feasibility Study

The Monticello Bike Trail Extension Feasibility Study will be presented for CRTPA Board adoption.

Mr. Burke noted that this project was initiated last year and evaluated a southern extension of the existing Monticello Bike Trail. Mr. Jon Sewell, Kimley-Horn and Associates, presented information on the Monticello Bike Trail Extension Feasibility Study. Mr. Sewell stated the project purpose was to connect the paved multi-use trail south to the Jefferson County Middle/High School, connect local neighborhoods, places of interest and schools and a potential connection to the regional trail system. He listed a few supporting projects for example: US 19 Bike Path/Trail identified in the FDOT Work Program, Trailhead on West Palmer Mill Road and other existing bicycle opportunities and events within the county. Opportunities for regional trail connections include Tallahassee to Monticello Greenway Corridor (from the West), Lake City to Monticello Corridor (from the East) and Georgia to Cross City Corridor. Some of the corridors are on the Sun Trail network and may possibly be eligible for state funding. Mr. Sewell discussed the possible constraints for example: Bridge on US19 no space for multiuse path; Private properties no funds for right-of-way purchases; Existing pavement conditions which are mostly gravel.

Board Action: Commissioner Barfield made a motion to adopt the Monticello Bike Trail Feasibility Study. Commissioner Maddox seconded the motion and the motion was unanimously passed.

D. 2020 CRTPA Budget

The CRTPA's budget for 2020 has been developed for Board adoption. Mr. Slay stated the 2020 CRTPA Budget increased by 3.4%. The increase was tied to staff pay adjustments and the COLA increases.

Board Action: Commissioner Matlow made a motion to approve the CRTPA 2020 Budget as presented by staff. Commissioner Barfield seconded the motion and the motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

None

9. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay discussed the quarterly reports were included in the agenda packet and provided an update on M-CORES Task Force.

Board Action: This item was informational only, therefore no action was taken on this item.

10. CRTPA INFORMATION

- A. Transportation Improvement Program (TIP) Administrative Amendments**
- B. Future Meeting Dates**
- C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

Board Action: This item was informational only, therefore no action was taken on this item.

11. ITEMS FROM CRTPA BOARD MEMBERS

Board members briefly discussed the bridge repairs needed within the rural counties and funding sources available to the rural counties.

Board Action: Commissioner Maddox made a motion that the Board Chairman send a letter to the MPOAC Chairman to have this issue addressed and discuss ways to provide funds for bridge repairs in rural counties. Commissioner Dozier seconded the motion and the motion was unanimously passed.

Mr. Slay noted the Board voted to change the bylaws in March but never voted for Commissioner Matlow to be added to the Executive Committee.

Board Action: Commissioner Maddox made a motion to add Commissioner Matlow to the Executive Committee. The motion was seconded by Commissioner Dozier and the motion was unanimously passed.

12. Adjourn

The meeting was adjourned at 3:50pm

Attest:

Yulonda Mitchell, Recording Secretary
Chairman

Anthony Viegbesie,