



October 19, 2020

AGENDA ITEM 4A

MINUTES

TYPE OF ITEM: Consent

The minutes from the September 21, 2020 meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the September 21, 2020 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes of the September 21, 2020 CRTPA meeting.



CRTPA BOARD

MEETING OF MONDAY, SEPTEMBER 21, 2020 AT 1:30 PM

NOTE:

Due to the ongoing COVID-19 pandemic, the CRTPA met via WebEx video conference on September 21, 2020 at 1:30 pm. The public was invited to view the meeting's live broadcast on <https://www.talgov.com/employment/hrlivestream.aspx> or [Talgov.com/WCOT](https://www.talgov.com/WCOT)

Meeting Minutes

Members Present:

Commissioner Randy Merritt, Wakulla Chairman
Commissioner Anthony Viegbesie, Gadsden County
Commissioner Betsy Barfield, Jefferson County
Commissioner Bryan Desloge, Leon County
Commissioner Kristin Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Rick Minor, Leon County
Commissioner Jeremy Matlow, City of Tallahassee
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Dianne Williams-Cox, City of Tallahassee

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Chris Rietow, ARPC; Andrea Rosser, StarMetro; Bryant Paulk, FDOT; Donna Green, FDOT; Allison Fluitt, KHA; Kate Widness, KHA

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:40 pm with a roll call.

2. AGENDA MODIFICATIONS

None

"Public Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans With Disabilities Act, or persons who require translation services (free of charge) should contact the CRTPA Title VI Coordinator, Suzanne Lex, four days in advance of the meeting at 850-891-8627 (Suzanne.Lex@crtpa.org) and for the hearing impaired, telephone 711 or 800-955-8771 (TDY)."

"La participación pública se solicita sin distinción de raza, color, nacionalidad, edad, sexo, religión, discapacidad o estado familiar. Las personas que requieran adaptaciones especiales en virtud de la Ley de Americanos con Discapacidades, o las personas que requieran servicios de traducción (sin cargo) deben comunicarse con Suzanne Lex, CRTPA Coordinadora del Título VI, al 850-891-8627 (Suzanne.lex@crtpa.org) y para las personas con discapacidad auditiva, teléfono 711 o 800-955-8771 (TDY) cuatro días antes de la reunión."

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

No comments were received.

4. CONSENT AGENDA

- A. Minutes of the August 17, 2020 meeting
- B. Limited English Proficiency Plan (LEPP) Update
- C. ICAR Agreement Approval
- D. UPWP FY 2018/2019 - FY 2019/2020 UPWP Deobligation Amendment
- E. UPWP FY 2020/2021 – FY 2021/2022 UPWP Amendment

Board Action: Commissioner Richardson made a motion to approve the consent agenda. Commissioner Dozier seconded the motion. The motion unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION**6. ROLL CALL VOTE AGENDA ITEMS****A. Fiscal Year (FY) 2021– FY 2025 Transportation Improvement Program (TIP) Amendments**

Ms. Lex presented information on the CRTPA FY 2021 – FY 2025 TIP amendment. The proposal would amend the TIP to reflect the addition of the projects listed within Jefferson, Gadsden and Wakulla counties.

The CRTPA FY 2021 – FY 2025 TIP is proposed to be amended to reflect the addition of the following projects:

- CR 257B Salt Road Crossing No. 625529Y) (Project #219401-2): Provide funding in FY 21 related to rail safety project at identified crossing location. (Jefferson County).
- Gadsden Co Safe Routes to School - Multiple Locations (Project #441347-1): Provide construction funding in FY 2021 related to various Safe Routes to School sidewalk projects in Gadsden. (Gadsden County).
- Gadsden Safe Routes to School - Town of Havana Lighting (Project #441347-3): Provides funding in FY 21 associated with improving lighting near the Havana Middle School. (Gadsden County).
- Gadsden Safe Routes to School - City of Quincy Lighting (Project #441347-4): Provides funding in FY 21 associated with improving lighting at various school locations in Quincy. (Gadsden County).
- Amend Appendix F (“Eastern Federal Lands Highway Division Projects and Information Items”) of the CRTPA TIP - add information related to a project in Wakulla County included in the Eastern Federal Lands Highway Division (EFLHD) FY 2020-2023 Transportation Improvement Program (TIP) Mid-Year Update for transportation projects within Federal Lands.

Board Action: Commissioner Richardson made motion to approve Option 1: Adopt Resolution 2020-09-6A amending the FY 2021 – FY 2025 Transportation Improvement Program to reflect the addition of the listed projects. Commissioner Minor seconded the motion. A roll call vote was taken, and the motion was unanimously passed.

**7. CRTPA ACTION
Project Priority Lists (PPLs)**

Ms. Lex presented information to the Board on the Project Priority Lists (PPLs).

A. Fiscal Year (FY) 2022 – FY 2026 Project Priority Lists (PPLs)

The Draft FY 2022 – 2026 Project Priority Lists has been developed for board adoption. The lists to be discussed consist of the following:

1. Regional Mobility Plan (RMP) Roadways Project Priority List

Commissioner Dozier asked staff to provide additional information regarding history of these proposed projects. Commissioner Williams-Cox requested including the initiation year of the project. She noted this would be good information for future board members.

Board Action: Commissioner Richardson made a motion to approve Option 1: Adopt the FY 2022 – FY 2026 RMP Roadways Project Priority List. Commissioner Williams-Cox seconded the motion and the motion was unanimously passed.

2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List

Board Action: Commissioner Barfield made a motion to approve Option 1: Adopt the FY 2022 – FY 2026 RMP Bicycle and Pedestrian Project Priority List. Commissioner Minor seconded the motion and the motion was unanimously passed.

3. Regional Trails Project Priority List

Commissioner Dozier discussed the US 90 Trail (Jefferson) noting there was overlap with the SUN Trails Network. She suggested we look at the trails network and determine if there are funding benefits to complete the connectivity in Leon/Tallahassee. Mr. Slay stated the CRTPA would apply for additional SUN Trails funding most likely next year. He noted due to timing, the CRTPA may not be in a good position to submit an application.

Board Action: Commissioner Barfield made a motion to approve Option 1: Adopt the FY 2022 – FY 2026 Regional Trails Project Priority List. Commissioner Richardson seconded the motion and the motion was unanimously passed.

4. Transportation Systems Management (TSM) Project Priority List

Commissioner Richardson discussed projects along Orange Avenue at Nims Middle School and the Crosswalk at Liberty Park Neighborhood. Ms. Lex stated that FDOT stated these projects could not be completed, due to not meeting criteria. These could be moved to Urban Attributable Funds.

Board Action: Commissioner Richardson made a motion to approve Option 1: Adopt the FY 2022 – FY 2026 Transportation System Management Project Priority List. Commissioner Desloge seconded the motion and the motion was unanimously passed.

5. Intelligent Transportation System (ITS) Project Priority List

Commissioner Dozier requested that because this was a new priority list category, there should be a short update or presentation. Mr. Slay explained given that time constraints associated with funding availability, this list was generated outside the normal process. However, he that a presentation on the ITS Master Plan would shortly be provided to Board in near future.

Board Action: Commissioner Dozier made a motion to approve Option 1: Recommend the CRTPA Governing Board adopt the FY 2022 – FY 2026 Intelligent Transportation System Project Priority List. Commissioner Richardson seconded the motion and the motion was unanimously passed.

6. StarMetro Project Priority List

Commissioner Richardson noted the Orange Avenue Transit Center would be an excellent addition to the overall redevelopment of the South City Neighborhood. He noted there would be greenspace with Park amenities. He stated this would be a transformational project for South City.

Board Action: Commissioner Richardson made a motion to approve Option 1: Recommend the CRTPA Governing Board adopt the FY 2022 – FY 2026 StarMetro Project Priority List. Commissioner Williams-Cox seconded the motion and the motion was unanimously passed.

7. Tallahassee International Airport Project Priority List

Board Action: Commissioner Williams-Cox made a motion to approve Option 1: Recommend the CRTPA Governing Board adopt the FY 2022 – FY 2026 Tallahassee International Airport Project Priority List. Commissioner Dozier seconded the motion and the motion was unanimously passed.

B. SU Funding Project approval

This item seeks Board approval to use Urban Attributable (SU) funding for specified CRTPA projects.

Mr. Slay provided information on SU Funding Project Funds. He provided an overview of the approved projects from the priority lists. The following proposed projects were identified: CCTV Camera Upgrades TATMs Plan, Thomasville Trail design, US 90 Sidewalks (Quincy), Gadsden Street Sidewalks, Safety Improvements Orange Avenue (Nims Middle School/Liberty Park Neighborhood) for FY 21 Funding.

Commissioner Richardson discussed his great concern for students and citizens safety and expressed the need for an expedited resolution.

Board Action: Commissioner Richardson made a motion to approve Option 1: The CRTPA Governing Board approve the proposed project list funded by FY 2021 SU allocation. Commissioner Williams-Cox seconded the motion and the motion was unanimously passed.

C. 2021 CRTPA Budget

The CRTPA's budget for 2021 has been developed for Board discussion.

Ms. Lex provided information on the 2021 Budget. She noted the increases in the overall budget include cost to Health Plan cost. The other increases would purchase additional computer equipment and software.

Board Action: Commissioner Dozier made a motion to approve Option 1: The CRTPA Governing Board approve the FY 2021 CRTPA Budget. Commissioner Williams-Cox seconded the motion and the motion was unanimously passed.

D. Connections 2045 Regional Mobility Plan (RMP)

CRTPA staff and Kimley-Horn the Project Team will be presenting Draft Connections 2045 Regional Mobility Plan - Cost Feasible Plan for comments, questions and approval.

Mr. Kostrzewa provided information on the draft Connections 2045 Regional Mobility Plan Roadway Cost Feasible Plan.

Allison Fluitt provided the presentation on the draft Cost Feasible Plan. The presentation included a discussion of the plans, financial assumptions, draft Cost Feasible Plan, and the Next Steps. She outlined the process of drafting the draft Cost Feasible Plan which includes project prioritization, project revenues, and project costs. She provided information on the existing plus committed projects and noted that these projects already have funds allocated.

Draft Cost Feasible Plan

The draft Cost Feasible Plan has projects listed in tiers and year of funding as follows: Tier 1-2021 through 2025 (TIP matches next 4 year period); Tier 2-2026 through 2030 (five years); Tier 3-2031 through 2035 (five years); Tier 4-2036 through 2045 (ten years). The projects were discussed within the tiers in which they are anticipated to be funded.

Commissioner Dozier discussed the projects and funding sources. She noted there are very few projects in the outer counties. Mr. Slay noted that these listed on the Roadway list were capacity projects and there were no projects of this scale in Jefferson, Gadsden and Wakulla counties. Commissioner Dozier also noted the funding shown for ITS projects. Mr. Slay discussed this issue and noted that the CRTPA would be bringing back a presentation of the City of Tallahassee's recently adopted ITS Master Plan.

Next Public Engagement Opportunities.

Oct 6 at 6p-8p, Oct 8 at 6p-8p and Oct 14 at 6p-8p.

Board Action: Commissioner Williams-Cox made a motion to approve Option 1: Approve the Draft Connections 2045 RMP Roadway Cost Feasible Plan. Commissioner Barfield seconded the motion and the motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Bryant Paulk stated the Department had two updates at the meeting.

1. Department has concluded the Feasibility Study on Blountstown Highway/Pensacola Street Corridor the study found the need for additional capacity on the corridor. It also found interim operational improvements that could be pursued. He noted this project was currently #8 on the Project Priority List; however, it was the priority that needs a PD&E Study. This project was well suited for consideration within the upcoming Work Program for the PD&E Study.
2. Orange Avenue PD&E Study. To keep the project on the production schedule, there will be an online Public Alternatives Meeting. It is scheduled to open for information and public comment on October 30, 2020 for 30 days. Notice will be sent to elected officials, stakeholders, agencies and property owners. Again, the meeting will be open on October 30, 2020 for information and comment and will be open for 30 days. This project was the #5 Priority on the Project Priority List. He stated this was the first project that needed design and right-of way funds for consideration within the upcoming Work Program.

Commissioner Dozier discussed the various budget issues including the recession or other factors that could impact the upcoming work plan. Mr. Paulk noted there was a current year impact that may affect the next 3-5 years or even the next ten-year Strategic Intermodal Systems (SIS) program. The upcoming Tentative Work Program will be a very lean program. The department would do the best it could with holding to the projects, but some may be pushed out to another year but to what extent of the impacts was unknown and worked on by FDOT staff.

9. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay stated the Retreat would be changed to a regular meeting (1:30 pm) and the date would change to Monday, October 19, 2020 and CRTPA staff would contact members for availability. He noted the retreat could possibly be held in December.

10. CRTPA INFORMATION

- A. Future Meeting Dates
- B. Committee Actions

11. CRTPA CITIZEN COMMENT

No comments were received.

12. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

13. ADJOURNMENT

The meeting was adjourned at 3:31 PM

Attested:

Yulonda Mitchell, Recording Secretary

Randy Merritt, CRTPA Chairman