



September 18, 2018

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the June 18, 2018 CRTPA meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the June 18, 2018 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the June 18, 2018 CRTPA meeting.



## **CRTPA BOARD**

MEETING OF MONDAY, JUNE 18, 2018 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

#### **Members Present:**

Nick Maddox, Leon County  
Kristin Dozier, Leon County  
Randy Merritt, Wakulla County  
Antony Viegbesie, Gadsden County  
Curtis Richardson, City of Tallahassee  
Nancy Miller, City of Tallahassee  
Chris Rietow, ARPC

**Staff Present and Others:** Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Chris Reitow, Executive Director, ARPC

#### **1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 1:05pm with roll call.

#### **2. AGENDA MODIFICATIONS**

None

#### **3. CITIZEN COMMENT**

None

#### **4. CONSENT AGENDA**

##### **A. Minutes of the May 15 Meeting**

**B. CRTPA FY 2020 – FY 2024 Priority Project Lists (PPL) Adoption**

The FY 2020 – FY 2024 Priority Project Lists, discussed at the May 15 meeting, have been developed for board adoption. The lists consist of the following:

1. **Regional Mobility Plan (RMP) Roadways Priority Project List**
2. **Transportation Systems Management (TSM) Priority Project List**
3. **Regional Mobility Plan (RMP) Bicycle and Pedestrian Priority Project List**
4. **Regional Trails Priority Project List**
5. **StarMetro Priority Project List**
6. **Tallahassee International Airport Project Priority List**

**C. CRTPA Citizens Multimodal Advisory Committee (CMAC) Appointment**

*Board Action: Commissioner Miller made a motion to accept the consent agenda as presented by staff. Commissioner Viegbesie seconded the motion. The motion was unanimously passed.*

**5. CONSENT ITEMS PULLED FOR DISCUSSION**

None

**6. ROLL CALL VOTE AGENDA ITEMS****A. Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Program (TIP) Adoption**

The CRTPA FY 2019 – FY 2023 TIP has been developed for Board adoption. The TIP contains those projects within the CRTPA region that have received funding in the Florida Department of Transportation's FY 2019 – FY 2023 Work Program.

**Board Action: Commissioner Merritt made a motion to adopt the Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Program (TIP). Commissioner Miller and a roll call vote was conducted. The motion unanimously passed.**

**7. C RTPA ACTION****A. Congestion Management Process Plan (CMPP)**

An update on the development of the CRTPA's CMPP is scheduled for discussion.

Steve Cote, RSH, provided information on the Congestion Management Process Plan. Mr. Cote stated the plan was a required by the Federal Government. The Plan evaluates congestion occurrences on critical corridors. The Congestion Management plan will develop strategies to reduce peak hour vehicle miles of travel, improve connectivity between

employment centers and other areas with concentration of Transportation Disadvantaged, support access to jobs and reduce congestion.

**Board Action: This item was an informational item for discussion only, therefore, no action was taken.**

**B. CRTPA Attorney Contract**

Staff will review options for the continuation of the CRTPA Attorney contract

Mr. Slay outlined the information for the CRTPA Attorney Contract. He noted the contract would be a 3-yr contract with 2-one year extentions.

**Board Action: Commissioner Merrit made a motion to accept the proposed contract with the terms presented by staff. Commissioner Viegbesie seconded the motion. The motion was unanimously passed.**

**C. Leon County Transportation Disadvantaged Local Coordination Board (TDLCB)**

Staff is proposing to have the Apalachee Regional Planning Council manage the Leon County TDLCB.

Mr. Slay provided background information stating the board made the decision to transfer the administrative functions of the Transportation Disadvantaged Local Coordination Board for Wakulla, Jefferson and Gadsden Counties to the Apalachee Regional Planning Council (ARPC). With departure of staff, CRTPA is proposing the Leon County Transportation Disadvantaged Local Coordination Board also be handled by the ARPC, as well.

**Board Action: Commissioner Merritt made a motion to approve the transfer of the Leon County Transportation Disadvantaged Local Coordination Board to the ARPC. Commissioner Miller seconded the motion. The motion was unanimously passed.**

**8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

Commissioner Viegbesie sought information regarding the Attapugus Creek bridge and when the replacement would begin. Ms. Lex stated DOT currently doesn't have a "date certain" for this particular project and she would provide updated information to the Board.

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**9. EXECUTIVE DIRECTOR'S REPORT**

• **Apalachee Parkway/Magnolia Drive Intersection Update**

Mr. Slay discussed the Parkway Shopping center. He stated staff has met with the owners of the center and business owners. Furthermore, he stated there would be another meeting held and that the shopping center owners have committed to review and possibly revise a plan to improve flow in and out of the parking lot at the shopping center.

**UPWP Update**

Danielle Blackshear, FHWA, provided the UPWP 2018-19 and 2019-2020 update. She stated all the approvals are complete and work can begin on July 1, 2018. She noted the need for all deadlines to be met as well as that FHWA would be available to provide assistance when needed.

**10. CRTPA INFORMATION**

**A. Correspondence**

**B. Future Meeting Dates**

**C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

**11. ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

Meeting was adjourned at 1:55pm.

**Attest:**

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Yulonda Mitchell, Recording Secretary

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Nick Maddox, Chairman