



## **TECHNICAL ADVISORY COMMITTEE (TAC)**

**MEETING OF TUESDAY, OCTOBER 6, 2020 (9:00 AM - 11:00 AM)**

NOTE:

Due to the ongoing COVID-19 pandemic, this meeting will be conducted virtually.

### **AGENDA**

#### **1. AGENDA MODIFICATIONS**

#### **2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting's agenda. Those interested in addressing the Committee will be offered to do so during the Webex meeting and their microphones will be unmuted. Speakers are requested to limit their comments to three (3) minutes.

#### **3. CONSENT AGENDA**

- A. Minutes of the September 1, 2020 TAC Meeting**
- B. Unified Planning Work Program (UPWP) Amendment**

#### **4. ITEMS CONSENT ITEMS PULLED FOR DISCUSSION**

*"Public Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans With Disabilities Act, or persons who require translation services (free of charge) should contact the CRTPA Title VI Coordinator, Suzanne Lex, four days in advance of the meeting at 850-891-8627 (Suzanne.Lex@crtpa.org) and for the hearing impaired, telephone 711 or 800-955-8771 (TDY)."*

*"La participación pública se solicita sin distinción de raza, color, nacionalidad, edad, sexo, religión, discapacidad o estado familiar. Las personas que requieran adaptaciones especiales en virtud de la Ley de Americanos con Discapacidades, o las personas que requieran servicios de traducción (sin cargo) deben comunicarse con Suzanne Lex, CRTPA Coordinadora del Título VI, al 850-891-8627 (Suzanne.lex@crtpa.org) y para las personas con discapacidad auditiva, teléfono 711 o 800-955-8771 (TDY) cuatro días antes de la reunión."*

**5. PRESENTATION/DISCUSSION/ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the committee.*

**A. Thomasville Road Multi-Use Trail Feasibility Study**

A feasibility study related to a Thomasville Road will be discussed.

**B. US 90 Multi-Use Trail Feasibility Study**

A discussion related to the development of the US 90 Multi-Use Trail Feasibility Study will be provided.

**6. COMMITTEE INFORMATION**

**A. Future Meeting Dates**

**7. ITEMS FROM COMMITTEE MEMBERS OR STAFF**

This portion of the agenda is provided to allow members and staff an opportunity to discuss items and issues relevant to the CRTPA.

**8. ADJOURNMENT**



## TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, SEPTEMBER 1, 2020 (9:00 AM)

NOTE:

Due to the ongoing COVID-19 pandemic, this meeting will be conducted virtually.

**Members Present:** Megan Doherty, Acting Chair; Chris Muehelmann; Wayne Bryan; Steve Shafer; Mike Alfano; Cherie Bryant; Charles, Wu; Bryant Paulk; Britney Moore; Breshoy Elmner; Eric Houge; Dianne Quigley.

**Staff Present:** Greg Slay, CRTPA Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell; CRTPA; Allison Fluitt, KHA; Kate Widness, KHA; Bryant Paulk, FDOT; Donna Green, FDOT

1. AGENDA MODIFICATIONS
2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting's agenda. Those interested in addressing the Committee will be offered to do so during the Webex meeting and their microphones will be unmuted. Speakers are requested to limit their comments to three (3) minutes.

3. CONSENT AGENDA
  - A. Minutes of the August 4, 2020 CMAC Meeting
  - B. Fiscal Year (FY) 21 – FY 25 Transportation Improvement Program (TIP) Amendments

**Committee Action:** Mr. Shafer made a motion to approve the consent agenda. Mr. Muehelmann seconded the motion, a roll call vote was taken and the motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION
5. PRESENTATION/DISCUSSION/ACTION

- A. **Limited English Proficiency Plan (LEPP) Update**  
An update to the CRTPA's LEPP will be discussed.

Committee Action:

- B. **Draft Fiscal Year (FY) 22 – FY 26 Intelligent Transportation Systems (ITS) Project Priorities**  
The Draft FY 22 – FY 26 ITS Priorities will be discussed.

**Committee Action:** Mr. Bryan made a motion to approve the Draft Fiscal Year (FY) 22 – FY 26 Intelligent Transportation Systems (ITS) Project Priorities. Mr. Wu seconded the motion, a roll call vote was taken and the motion was unanimously passed.

**C. Connections 2045 Regional Mobility Plan**

The Project Team will be presenting Draft Connections 2045 Regional Mobility Plan - Cost Feasible Plan for comments, questions and approval.

Ms. Fluit provided information on the Connections 2045 Regional Mobility Plan-Cost Feasible Plan. She provided a brief overview noting that the Needs Plan, Prioritized Project List, Project Revenues, and Project cost all help to develop the Cost Feasible Plan. She stated the projects are listed in tiers with the first being the Existing Plus Committed Projects as these projects are obligated and will be moving forward.

Ms. Fluit discussed the structure of the Draft Cost Feasible Plan which consists of timeframe and project tiering, priority project lists, inflation factors, funding set-asides, project phasing and unfunded needs. She stated the tiers/time Period Years: Tier 1-2021 through 2025 (TIP), Tier 2-2026 through 2030 (five years), Tier 3 2031 through 2035 (five years), Tier 4 2036-2045 (ten years). Ms. Fluit discussed the inflation factors and stated the 3.3% inflation factor would be factored into project costs.

**Project Phasing**

Ms. Fluit discussed the project phases. The phases are broken into the following phases to determine where they fall within the cost bands: Project Development and Environment (PD&E), Design, Right-of-way acquisition (ROW), and Construction. Ms. Fluit stated the main focus today would be roadway projects and that bicycle-pedestrian projects would be discussed separately.

**Cost Feasible Plan**

Mr. Fluit outlined the Cost Feasible Plan. She provided information on the tiered project and the funding sources. She noted two projects show no funding, US 90/Capital Circle NE and Stadium Drive/Lake Bradford Road Roundabout. She discussed the project needs that were currently on the unfunded needs list.

**Upcoming Milestones**

September-Present and adopt the draft Cost Feasible Plan

October-Public engagement opportunity and finalize draft Connections 2045 RMP

November-Adoption of Connections 2045 RMP

**Committee Action: Mr. Muehlmann made a motion to approve the draft Cost Feasible Plan Connections 2045 Regional Mobility Plan. Mr. Wu seconded the motion, a roll call vote was taken and the motion was unanimously passed.**

**6. COMMITTEE INFORMATION**

**A. Future Meeting Dates**

**7. ITEMS FROM COMMITTEE MEMBERS/STAFF**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

**8. ADJOURNMENT**

The meeting was adjourned at 10:45am.



October 6, 2020

COMMITTEE AGENDA ITEM 3B

**FY 2020/21- FY 2021/22 UNIFIED PLANNING WORK PROGRAM  
(UPWP) AMENDMENT**

TYPE OF ITEM: Consent

**STATEMENT OF ISSUE**

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2020/21 – Fiscal Year 2021/22 Unified Planning Work Program (UPWP).

**RECOMMENDED ACTION**

Option 1: Approve the amendment to the project budget FY 2020/21 – FY 2021/22 UPWP.

**BACKGROUND**

At the May 19, 2020 CRTPA Meeting the Governing Board adopted the CRTPA's FY 2020/21 – FY 2021/22 UPWP and approved the Joint Planning Agreement (JPA) with FDOT. The proposed amendment revises the FY 2020/21 – FY 2021/22 UPWP and the JPA to align with the revised de-obligation of funds approved the CRTPA Governing Board at the September 21, 2020 meeting.

As revised the Congestion Management (CM) funding is increased to \$ 176,880 and moved from FY 2020/21 into FY 2021/22. Changes to the SU funding reduce the SU De-obligation amount from \$722,008 to \$722,007. The original \$475,000 SU budget in FY 2020/21 is moved to FY 2021/22 and reduced to \$474,999.

Project budgets are revised for each year to reflect available funding. In addition, Tasks Three (3), Four (4), Five (5) and Six (6) are revised. Each task includes minimal funding for consultant work for data collection and preliminary assessments in support of the activities listed in the tasks.

**ATTACHMENT**

Attachment 1: Original and Revised Budget Summary Tables

UPWP	Original	Amended (No. #2)	Original	Amended (No. #2)
SU FY 21 UPWP & SU FY 20 De-Ob	FY 2020/21	FY 2020/21		FY 2020/21
SU WP Budget	\$1,562,251.00	\$1,562,251.00	CM	CM
SU Deobligation Budget Adopted	\$475,000.00	\$0.00	\$ -	\$ -
CM WP Budget	\$ -		\$ -	\$ -
CM Deobligation Budget Adopted	\$ -		\$ 176,830	\$ -
<b>TOTALS</b>	<b>\$2,037,251.00</b>	<b>\$1,562,251.00</b>	<b>\$176,830.00</b>	<b>\$ -</b>
<b>Task 1.0 Administration</b>				
Personnel	\$ 219,107	\$ 219,107	\$ -	
			\$ -	
<b>Total 1.0 Budget</b>	<b>\$ 219,107</b>	<b>\$ 219,107</b>		<b>\$ -</b>
<b>Task 2.0 Data Collection</b>				
<b>Total 2.0 Budget</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Task 3.0 Long-Range Planning</b>				
3.0 Consultant Support Work /Data Collection	\$ -	\$ 32,661	\$ -	
3.1 LRTP Update	\$ 185,000	\$ 200,000	\$ -	
<b>Total 3.0 Budget</b>	<b>\$ 185,000</b>	<b>\$ 232,661</b>		<b>\$ -</b>
<b>Task 4.0 Short-Range Planning</b>				
4.0 Consultant Support Work /Data Collection	\$ -	\$ 32,661		
4.1 TIP Software	\$ -	\$ -	\$ -	
<b>Total 4.0 Budget</b>	<b>\$ -</b>	<b>\$ 32,661</b>		<b>\$ -</b>
<b>Task 5.0 Mobility Planning</b>				
5.0 Consultant Support Work /Data Collection		\$ 32,661		
5.1 Thomasville Rd. Path Feasibility Study	\$ 125,000	\$ 125,000	\$ -	\$ -
5.2 Wakulla Springs (SR 267) Feasibility Study	\$ 100,000	\$ 100,000	\$ -	\$ -
5.3 Apalachee Pkwy Trail Feasibility Study	\$ 60,000	\$ 60,000	\$ -	
5.4 Congestion Management Plan Process Phase II	\$ -	\$ 125,000	\$ 125,000	\$ -
5.5 Comprehensive Operational Analysis (Transit)	\$ 250,000	\$ 250,000	\$ -	
5.6 Oak Ridge Road Trail Feasibility Study	\$ 75,000	\$ 75,000	\$ -	\$ -
5.7 Regional Transit Study Update	\$ 60,000		\$ -	\$ 60,000
5.8 Other Trail Studies/Mobility Projects (TBD)**	\$ 2,500			
5.9 Midtown Phase II	\$ 197,500	\$ 2,500	\$ -	
<b>Total 5.0 Budget</b>	<b>\$ 870,000</b>	<b>\$ 770,161</b>	<b>\$ 125,000</b>	<b>\$ 60,000</b>
<b>Task 6.0 Public Involvement</b>				
6.0 Consultant Support Work /Data Collection		\$ 32,661		
<b>Total 6.0 Budget</b>	<b>\$ -</b>	<b>\$ 32,661</b>		<b>\$ -</b>
<b>Task 7.0 Special Projects</b>				
7.1 US90 Bike/Ped Tr.Feasibility Study PH I & II	\$ 150,000	\$ 150,000		
7.2 Stadium/Lk. Bradford/Gaines/Varsity Int. Study	\$ 73,170	\$ 125,000	\$ 51,830	
7.3 Other Special Projects/Safety Studies (TBD)**	\$ 375,000	\$ -		
7.4 Corridor/Complete Streets (TBD)**	\$ 239,974	\$ -		
<b>Total 7.0 Budget</b>	<b>\$ 838,144</b>	<b>\$ 275,000</b>	<b>\$ 51,830</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 2,112,251</b>	<b>\$ 1,562,251</b>	<b>\$ 176,830</b>	<b>\$ -</b>



October 6, 2020

COMMITTEE AGENDA ITEM 5A

**THOMASVILLE ROAD MULTI-USE TRAIL**

TYPE OF ITEM: TYPE OF ITEM: Presentation/Discussion

**STATEMENT OF ISSUE**

The Thomasville Road Multi-Use Trail (TR Trail) was identified in the 2019 Tallahassee Leon County Bike and Pedestrian Master Plan (BPMP) as an initial project for a Feasibility Study. As the BPMP concluded in early 2020, the Feasibility Study was initiated with the limits from Betton Road to Metropolitan Boulevard. While the project limits in the BPMP begin at Monroe Street and terminate at Interstate 10, the on-going Midtown Area Transportation Plan (MATP) limits cover the Monroe Street to Betton Road portion of the corridor.

Like the MATP, the initial component of the TR Trail is to identify existing conditions including sidewalks, utilities, trees, parks, businesses, and residential areas along both sides of the corridor. This process began in January of 2020 and continued through the end of August with slowdowns related to the pandemic.

In addition to collecting the existing data, this initial process also included the several internal meetings of bike and pedestrian related city and county departments, as recommended by the BPMP. These meetings were conducted to gather information regarding existing and future projects, knowledge of the corridor such as tree conditions, and for input on the existing conditions in general.

What will be presented at this meeting is the information that has been gathered to this point. After this meeting and the presentation to the CRTPA Board, the second phase of the project, Public Engagement, will begin. This includes stakeholder and public meetings and plenty of opportunities for input. More information on the Public Engagement will be provided via the CRTPA website and through email distribution in coordination with City of Tallahassee Neighborhood Services.

October 6, 2020



**COMMITTEE AGENDA ITEM 5B**

**US 90 TRAIL FEASIBILITY STUDY**

**TYPE OF ITEM:** Presentation/Discussion

**STATEMENT OF ISSUE**

This item will provide committee members information on the CRTPA's US 90 Trail Feasibility Study. The study was initiated in late 2019 and is being developed by Kimley Horne and Associates (KHA) in order to evaluate the feasibility of constructing a multi-use trail on US 90 between Tallahassee and Monticello.

More information on the project may be found on the CRTPA's webpage (<http://crtpa.org/us-90-trail-feasibility-study/>).

**ATTACHMENT**

Attachment 1: Project Limits Map





October 6, 2020

COMMITTEE AGENDA 6 A

**2020 FUTURE COMMITTEE MEETINGS CALENDAR**

<b>2020 Meeting Dates</b>	<b>TAC Time</b>	<b>CMAC Time</b>
November 3	9 AM – 11 AM	11:30 AM -1:30 PM
December 1	9 AM – 11 AM	11:30 AM -1:30 PM