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408 N. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

## **CRTPA BOARD**

MEETING OF MONDAY, APRIL 18, 2016 AT 1 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### ***MISSION STATEMENT***

*"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."*

### **FINAL AGENDA**

1. **AGENDA MODIFICATIONS**
  
2. **CONSENT AGENDA**
  - A. **Unified Planning Work Program and Joint Planning Agreement Amendment**
  
3. **CONSENT ITEMS PULLED FOR DISCUSSION**

*If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is # 711.*

**4. CRTPA ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.*

**A. Executive Director Selection Update**

This agenda item will provide an update on the status of the Executive Director position.

**5. CRTPA INFORMATION**

**A. Executive Director's Report**

- **Capital City to the Sea Trails Update**

**B. Correspondence**

**C. Future Meeting Dates (Next Meeting: May 16, 2016)**

**6. CRTPA CITIZEN COMMENT**

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

**7. ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.



April 18, 2016

AGENDA ITEM 1

**AGENDA MODIFICATIONS**



April 18, 2016

AGENDA ITEM 2 A

**AMENDMENT TO FISCAL YEARS 2015-2016  
UNIFIED PLANNING WORK PROGRAM AND  
JOINT PARTICIPATION AGREEMENT**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

**STATEMENT OF ISSUE**

The Unified Planning Work Program (UPWP) details and prescribes past and future transportation planning efforts of the CRTPA and its transportation partners. From time to time, amendments are required to modify the two year document.

**RECOMMENDED ACTION**

1. Authorize the Executive Director to sign the amendment to the Joint Planning Agreement.
2. Amend the FYs 15/16 UPWP to reflect the additional funding for Task 9.1

**HISTORY AND ANALYSIS**

Funding has become available under the SU funding program for the Lake Bradford Road/Orange Avenue/Springhill Road Corridor Study. This project ranks fifth on the Priority Project List of the Connections 2040 Regional Mobility Plan and is eligible for SU funding. Funding under this program is relegated largely for projects and project management. It is not eligible for other costs such as salary and CRTPA operations.

Funding will support Phase 1 of the pre- Project Development and Environment study. During this phase opportunities will be provided for input on local issues and state interests into the planning process for Orange Avenue, Lake Bradford Road, and Springhill Road as the projects develop to support the existing and future growth in the area from the Tallahassee International Airport to Gaines Street/Stadium Drive.

One hundred and fifty thousand dollars (\$150,000) is allocated for this phase. To receive the money, the CRTPA must execute a Joint Planning Agreement with the Florida Department of Transportation. In addition Task 9.1 - Other Corridor Projects - of the Fiscal Years 2015-2016 (FYs15/16) UPWP must be amended to reflect the additional funds as well as the corresponding tables. The Draft Fiscal Years

2017-2018 (FYs17/18) UPWP was approved by the CRTPA at the March 21, 2016 meeting and will be amended to reflect these funds prior to returning it for final adoption in May.

**OPTIONS**

1. Authorize the Executive Director to sign the amendment to the Joint Planning Agreement.
2. Amend the FYs 15/16 UPWP to reflect the additional funding for Task 9.1
3. Board Discretion

**ATTACHMENTS**

1. Task 9.1 FYs 15/16 of the UPWP. Proposed changes are **underlined**.
2. Joint Participation Agreement provided by FDOT

## 1. SECTION 9: Other Planning Projects

UPWP Task Title: Corridor Analysis	UPWP Task Number: 9.1	
Agency Responsible: CRTPA	FY 2015 Funding Source: FHWA PL Funds: \$20,000	FY 2016 Funding Source: FHWA PL Funds: \$ 20,000 <u>SU \$150,000 Funds:</u>

### **TASK SCHEDULE**

JUL    AUG    SEP    OCT    NOV    DEC    JAN    FEB    MAR    APR    MAY    JUN

### **TASK PURPOSE**

Participate in corridor studies through coordinative and management efforts as may be required by the MPO process.

### **PREVIOUS WORK (FY 2013/2014)**

CRTPA participated in coordination and monitoring of the following projects:

- Welaunee Boulevard and Interstate 10 Interchange: The project has been ongoing for several years with the initiation of the Interstate 10 Master Plan Update. The CRTPA was involved with an initial transportation distribution study to update SE data to incorporate the project into the Interstate 10 Master Plan and subsequent Interchange Re-evaluation. Additionally, the City of Tallahassee initiated a study to evaluate the impacts of the Welaunee Plantation on the transportation system and the potential to incorporate the interchange into the plan.
- Crawfordville Road (US 319, Wakulla Springs Road to US 98) Re-Evaluation: The Study being completed to address transportation issues related to the growth of Wakulla County and the opportunities available to relieve congestion along the corridor.
- Woodville Highway (Capital Circle, SE to Paul Russell Road) PD&E and Design: The PD&E Study was complete in FY 13/14, and has transitioned into Design for a four lane section and one-way loop.
- 6<sup>th</sup> Avenue Sidewalks (Tallahassee – Monroe Street to Gadsden Street): The CRTPA worked with the City of Tallahassee to construct sidewalks on 6<sup>th</sup> Avenue (Monroe Street to Gadsden Street) and along Gadsden Street (6<sup>th</sup> Avenue to Ingleside Avenue).
- Lafayette Street Sidewalks (Cascades Park to Winchester Lane): CRTPA staff worked with the City of Tallahassee and Leon County to re-construct and construct sidewalks along the corridor in conjunction with drainage and streetscaping projects.
- Florida Arts Trail (Main Street - US 27 to Downtown Quincy): The CRTPA is coordinating with Gadsden County to develop the trail along with the introduction of a wide-shoulder to be constructed as a component of a current resurfacing project scheduled for FY 14/15.

- Ochlockonee Bay Trail (Mashes Sands to Sopchoppy): CRTPA coordinated with Wakulla County and the FDOT to complete several phases of the project and fund the last segment on US 319 from Surf Road to Rose Street in Sopchoppy.
- Capital City to the Sea Trails: Staff initiated a Master Plan March 2013 that was completed in March 2014 to develop a trail system that strengthens the linkage between Leon County and Wakulla County. The initial PD&E kicked-off in March 2014 with an estimated completion date of March 2015.

### **METHODOLOGY (FY 2015)**

CRTPA will continue coordination efforts with FDOT, BP2000, consultants and CRTPA member governments related to corridor studies within the CRTPA region. Coordination efforts include participation in public meetings, agency working groups, consultant selection, provision of information to CRTPA and other activities as required by the MPO process.

The CRTPA will continue to participate in the region's corridor studies during FY 15

### **METHODOLOGY (FY 2016)**

CRTPA will continue coordination efforts with FDOT, BP2000, consultants and CRTPA member governments related to corridor studies within the CRTPA region. Coordination efforts include participation in public meetings, agency working groups, consultant selection, provision of information to CRTPA and other activities as required by the MPO process.

In April 2016 the CRTPA received funding to begin the West Orange Avenue (SR 371/SR 373), Springhill Road (CR 2203/SR 373) and Lake Bradford Road (CR 2205/SR 371) Planning Study. The study will continue into the FYs17/18 UPWP.

The CRTPA will continue to participate in the region's corridor studies during FY 16

### **END PRODUCTS/COMPLETION DATES/MILESTONES (FYs 2015/2016)**

- CRTPA participation and input on corridor studies (Sep, Dec, Mar, Jun). Project advancement/completion/milestones as detailed in Methodology (ongoing).



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AGENDA ITEM 3

**CONSENT ITEMS PULLED FOR DISCUSSION**





April 18, 2016

AGENDA ITEM 4 A

**CRTPA EXECUTIVE DIRECTOR SELECTION**

**REQUESTED BY:** Executive Director Search  
Committee

**TYPE OF ITEM:** Action

**NOTE:** Information related to this item was under development at the time of agenda distribution and will be discussed at the meeting.



April 18, 2016

AGENDA ITEM 5 A

**EXECUTIVE DIRECTOR'S REPORT**

**REQUESTED BY:** Staff

**TYPE OF ITEM:** Information

A status report on the activities of the Capital Region Transportation Planning Agency (CRTPA) will be provided including information on the following:

- Capital City to the Sea Trails Update



April 18, 2016

AGENDA ITEM 5 B

**CORRESPONDENCE**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

No correspondence has been received since the March CRTPA meeting.



April 18, 2016

AGENDA ITEM 5 C

**FUTURE MEETINGS**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The Capital Region Transportation Planning Agency is next scheduled to meet on the following dates in the 2016\*:

Meeting Date	Meeting Type	Location	Scheduled Items
May 16	Board Meeting	Tallahassee City Commission Chambers	Final UPWP, Draft TIP
June 20	Board Meeting	Tallahassee City Commission Chambers	Final TIP
September 19	Board Meeting	Tallahassee City Commission Chambers	Priority Project Lists
October 17	Retreat (9am – 1 pm)	TBD	
November 14	Board Meeting	Tallahassee City Commission Chambers	Election of Chair/Vice Chair

\* - Unless noted otherwise, CRTPA meetings are scheduled to begin at 1 pm.