

CRTPA BOARD MEETING

September 24, 2012

City of Tallahassee

Commission Chambers



Chattahoochee Greensboro Gretna Havana Leon County School Board
Monticello Quincy St. Marks Sopchoppy Tallahassee
Gadsden County Jefferson County Leon County Tallahassee
Wakulla County Midway

Capital Region
CRTPA
Transportation
Planning Agency



Apalachee Parkway
Sidewalks - 2011



Regional Mobility Plan
- 2011



Woodville Highway
Corridor Study - 2011



Lafayette Street
Pedestrian Tunnel
- 2011



Lafayette Street
Sidewalk Enhancements
- 2012



Safe Routes to School
- 2012



Lake Ella Medians
- 2012



Capital City to the Sea
Multi-Use Trail
- 2012



CRTPA BOARD

MEETING OF MONDAY, SEPTEMBER 24, 2012 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

FINAL AGENDA

1. AWARDS AND SPECIAL PRESENTATIONS

- **CRTPA Eighth Annual Transportation Disadvantaged Awards:** Annually, nominations are sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties for outstanding driver and outstanding safety record.
- **State of Florida Commission for the Transportation Disadvantaged** will be presenting awards for Safety and Outstanding Urban Community Transportation Coordinator
- **Community Transportation Association of America** will be presenting the National Mobility Manager Award.

2. AGENDA MODIFICATIONS

3. CONSENT AGENDA

A. Minutes of the June 25, 2012 CRTPA Board Meeting

Recommended Action: <i>Approve consent agenda</i>
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4. CONSENT ITEMS PULLED FOR DISCUSSION

5. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment

The CRTPA FY 2013 – FY 2017 TIP is proposed to be amended to reflect the following:

- Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to specify funding be placed on Ochlocknee Bay Trail Phase 5A (located in Wakulla County) and add additional funding to FY 2013 as well as revise funds for FY 2014.
- Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to place funding from FY 2013 on Project #4301491- Ochlocknee Bay Trail Phase 5A, above) in FY 2013.

Recommended Action: <i>Approve agenda item by roll call vote</i>

6. CRTPA DISCUSSION (55 MINUTES)

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. FY 2014 – FY 2018 Priority Project List Adoption (Action) (15 minutes)

Annually, the CRTPA adopts Priority Project Lists (PPLs) in ranked order to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. This year, the following PPLs have been developed for CRTPA Board approval:

1. **Regional Mobility Plan (RMP) Priority Project List**
2. **Transportation Systems Management (TSM) Priority Project List**
3. **Transportation Enhancements Priority Project List**
4. **Strategic Intermodal System (SIS) Priority Project List**
5. **StarMetro Priority Project List**
6. **Tallahassee Regional Airport Priority Project List**

Recommended Action: <i>For Board Approval</i>
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B. Fiscal Year 2013 CRTPA Budget (Action) (10 minutes)

The CRTPA's FY 2013 budget has been developed reflecting available federal funding as identified within the CRTPA's Unified Planning Work Program.

Recommended Action: <i>For Board Approval</i>
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C. Monroe Street Access Management and Lake Ella Implementation Study – Work Order Request and Project Update (Action) (15 minutes)

Staff is seeking approval of a work order which would provide funds to conduct a signal warrant analysis associated with the programmed installation of medians near Lake Ella. Consultant staff will discuss this request as well as provide an update on the Monroe Street Access Management and Lake Ella Implementation Study.

Recommended Action: *For Board Approval*

D. I-10 Interstate Master Plan Update (Information) (15 minutes)

Consultant staff will provide an update on the I-10 Interstate Master Plan currently under development.

Recommended Action: *For Board Information*

7. EXECUTIVE DIRECTOR'S REPORT

A status report on C RTPA activities and items of interest will be provided, including the following:

- **Wildflower Award**
- **October 15, 2012 C RTPA Retreat**
- **Leon County Community Traffic Safety Team Grant**

Recommended Action: *Information only - No action required*

8. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the C RTPA.

9. CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any C RTPA issue. Those interested in addressing the C RTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

10. **INFORMATION**

A. News Articles/For Your Information

- “The Cost of America’s Inefficient Sprawl”, article from CNN, dated July 31, 2012

B. C RTPA Congestion Management Process Update

C. C RTPA Member Government Bicycle and Pedestrian Plans Update

D. Correspondence

E. Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)

F. FY 2013 – FY 2017 Transportation Improvement Program (TIP) Administrative Amendments

G. Future Meeting Dates and Agenda Items (Next Meeting: October 15, 2012)

H. C RTPA Expense Reports

Recommended Action: <i>Information only - No action required</i>



September 24, 2012

AGENDA ITEM 1

AWARDS AND SPECIAL PRESENTATIONS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Award

Each September the CRTPA recognizes outstanding efforts in the Transportation Disadvantaged Program. In addition to these awards, national and state awards will be recognized at this meeting.

CRTPA AWARDS

For the last eight years, nominations have been sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties. Specifically, nominations are sought for outstanding driver and outstanding safety record. Commissioner Nick Maddox, Chair of the Leon County Transportation Disadvantaged Coordinating Board will present the following awards:

8th Annual Capital Region Transportation Planning Agency Transportation Disadvantaged Program Driver of the Year

- **Wendell Cooper** of Big Bend Transit of Gadsden County. In the past twelve months, Mr. Cooper drove 2,080 hours with no accidents or incidents. He received one commendation.

8th Annual Capital Region Transportation Planning Agency Transportation Disadvantaged Program Safety Award

- **Big Bend Transit of Jefferson County.** They also won this award in 2010 and 2011. In the past twelve months, 8 drivers and vehicles have provided 15,376 trips, driven 237,230 miles, and no accidents, injuries, or incidents. Ms. Willie Anne Dickey, manager of the Jefferson County operation, will accept the award.

STATE OF FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED AWARDS

At this year's annual Commission for the Transportation Disadvantaged Conference held in Orlando, two awards were given to operations within the CRTPA. The Safety Award was awarded to Big Bend Transit of Jefferson County. The award for Outstanding Urban Community Transportation Coordinator was given to Star Metro. Mr. Steven Holmes, Executive Director of the Florida Commission for the Transportation Disadvantaged will present the awards to Ms. Willie Dickey of Big Bend Transit and Mr. Ivan Maldonado of Star Metro.

**COMMUNITY TRANSPORTATION ASSOCIATION OF AMERICA (CTAA) NATIONAL MOBILITY
MANAGER AWARD**

Ms. Joanne Hutchinson of CTAA will present the National Mobility Manager of the Year award to Ms. Andrea 'Andi' Rosser of Star Metro.



September 24, 2012

AGENDA ITEM 2

AGENDA MODIFICATIONS



September 24, 2012

AGENDA ITEM 3 A

MINUTES

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

The minutes from the June 25, 2012 CRTPA meeting are provided as *Attachment 1*.

RECOMMENDED ACTION

Option 1: Approve the June 25, 2012 CRTPA Minutes.

CRTPA BOARD

MEETING OF MONDAY, JUNE 25, 2012 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

Meeting Minutes

MEMBERS PRESENT:

Commissioner Jane Sauls, Leon County, Chair
Commissioner Akin Akinyemi, Leon County
Commissioner Kristen Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner John Dailey, Leon County
Commissioner Bill Proctor, Leon County
Commissioner Hines Boyd, Jefferson County
Commissioner Doug Croley, Gadsden County
Commissioner Delores Madison, Midway, Havana, Quincy
Commissioner Nancy Miller, City of Tallahassee
Mayor John Marks, City of Tallahassee
Commissioner Randy Merritt, Wakulla County
Commissioner Forest Van Camp, Leon County School Board Member

STAFF AND OTHERS PRESENT: Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT; Brian Waterman, StarMetro; Ron Garrison, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Dave Bright, BP 2000; Cherie Horne, PLACE; Tony Park, Leon County Public Works; Richard Barr, Kimley Horn and Associates; Ryan Wetherell, Kimley Horn and Associates; Todd French, Atkins, Shakira Crandol, FHWA; Carey Sheperd, FHWA; Cindy Owens, FHWA; Tracy Duval, FHWA; Jorge Rivera FHWA; Terry McKloski, URS Corporation.

The meeting was called to order by the Chairperson at 1:00 PM, with a quorum present.

1. AGENDA MODIFICATIONS

None

2. CONSENT AGENDA

A. Minutes of the May 21, 2012 C RTPA Board Meeting

B. C RTPA Title VI Policy Statement and Grievance Procedures

D. Capital City to the Sea Trail LAP Agreement Authorization

E. Safe Routes to School Work Order Authorization

F. No-Cost Contract Modification Authorization

Board Action: Commissioner Maddox made a motion to approve the consent agenda without Agenda Item 2.C, which was pulled for discussion by C RTPA Attorney Mr. Williams. Commissioner Madison seconded and the motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION

C RTPA Technical Advisory Committee and Citizens Multimodal Advisory Committee Draft Bylaws

Mr. Williams noted that these items should be broken into separate motions (Option 1, 4, 2, 3, then 5). He stated that the disbanding of the Citizens Advisory and the Multimodal Advisory committees should only happen after the new Citizens Multimodal Advisory Committee has been formed. Mr. Williams stated that there were no substantive changes made to the agenda item, and this was only a procedural correction.

Board Action: Option 1-Commissioner Maddox made the motion to approve option 1 as presented by staff. Commissioner Miller seconded and the motion was unanimously passed. Option 4-Commissioner Miller made the motion to approve option 4 as presented by staff. Commissioner Madison seconded and the motion was unanimously passed. Option 2-Commissioner Madison made the motion to approve option 2 as presented by staff. Commissioner Dailey seconded and the motion was unanimously passed. Option 3-Commissioner Maddox made the motion to approve option 3 as presented by staff. Commissioner Miller seconded and the motion was unanimously passed. Option 5-Commissioner Miller made the motion to approve option 5 as presented by staff. Commissioner Maddox seconded and the motion was unanimously passed.

4. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP)

The CRTPA FY 2013 – FY 2017 TIP has been developed for Board adoption. The TIP contains those projects that received funding in the Florida Department of Transportation's FY 2013 – FY 2017 Work Program.

Board Action: Prior to the discussion of the CRTPA FY 2013 – FY 2017 TIP , Commissioner Dailey made a motion to schedule a meeting at the airport to address airport funding and schedule a facility tour. Commissioner Maddox seconded the motion and the motion was unanimously passed.

Commissioner Miller discussed Orchard Pond Greenway project and questioned if the project was consistent with the Comprehensive Plan and Long Range Transportation Plan, as well as how it fits into the CRTPA process. Mr. Reed stated the project was identified as a need on the CRTPA's Regional Mobility Plan (RMP) and that it received a state infrastructure bank loan. FDOT approved the concept based on their analysis, but still had to go through further FDOT processes and stated the funding was only available this year. He noted that there will have to be proof of the ability to pay the loan back to FDOT. He also noted this project has not removed/replaced any CRTPA projects. Furthermore, he noted this funding would have to be paid back along with a demonstration of the mechanism for repayment of the funds and that process was not completely analyzed, as of this date. Commissioner Merritt discussed improvements on US Highway 319. He noted that Wakulla County will fund their intersection improvements. Mr. Reed noted those projects would better fit into the Transportation Systems Management (TSM) process and will be addressed with the Priority Project Lists that will be reviewed later this year in September.

Board Action: Commissioner Dailey made a motion to accept the Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP). Commissioner Maddox seconded the motion. A roll call vote was conducted and the motion was unanimously passed.

5. CRTPA DISCUSSION (60 MINUTES)

A. Sixth Avenue (Tallahassee) Pedestrian Project (Action) (10 minutes)

Consultant staff will present information regarding this project which involves the construction of sidewalks on Sixth Avenue from Monroe Street to Gadsden Street in Tallahassee.

Mr. Terry McKloski, URS Corp. outlined the Sixth Avenue (Tallahassee) Pedestrian Project. He discussed the project including two concept alternatives that were presented to the Board.

Commissioner Proctor discussed traffic and safety issues within the area.

Board Action: This item was an informational item, therefore no action was taken.

B. I-10 Interstate Master Plan (Information) (15 minutes)

Consultant staff will provide an update on the development of the I-10 Interstate Master Plan.

Mr. Richard Barr, Kimly-Horn and Associates provided a status report. He stated this project started last year and provided a schedule, noting the project was currently on schedule. He outlined the objectives of the study. He stated this study consists of three parts and this one was the Jefferson, Leon and Gadsden counties section which is 75 miles. Mr. Barr noted the analysis included an integrated plan that was economically efficient, environmentally sensitive and a vision for 2040. He noted the analysis of existing conditions and provided updates to the citizens of Jefferson, Leon and Gadsden counties. Mr. Barr provided results from the analysis for intersections and various segments. He outlined the next steps stating the item would be back before the board at the September board meeting.

Board Action: This item was an informational item, therefore no action was taken.

C. Welaunee Interchange (Action) (15 minutes)

Options associated with the potential study of an Interstate 10 interchange at Welaunee Boulevard will be discussed. A resolution of support for the interchange is offered for Board consideration.

Mr. Reed provided a summary of this project. He discussed traffic alternatives when traveling south from I-10 and would be designed to better accommodate truck traffic. Commissioner Croley stated the trucks on Capital Circle (at I-10) are a hazard due to the volume and this could possibly be a good thing. Mr. Reed also discussed the need for east-west connectors. Commissioner Miller stated that currently there are no residential uses within the area. Commissioner Ziffer wanted to note that the funding was not currently within the budget that would be discussed at the regular City Commission meeting on June 27th.

Board Action: Commissioner Proctor made a motion to adopt and support a resolution move forward with a conceptual review of the interchange for the future. Commissioner Madison seconded the motion. The motion was unanimously passed.

D. Transportation Management Area Certification (Information) (10 minutes)

Every three (3) years, the CRTPA is federally certified from the Federal Highway Administration. This year's certification visit from the FHWA and its partners is scheduled to occur on June 26 & June 27, 2012.

Shakira Crandol, FHWA, provided information on Transportation Management Area Certification. She outlined the certification process and the review and re-certification timelines. She stated the process includes a desk audit, site visit, report and a close-out presentation.

Board Action: This item was an informational item, therefore no action was taken.

6. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest will be provided, including the following:

- Florida Department of Transportation notification of a speed limit increase on Thomasville Road between E. Ninth Avenue and Armistead Drive (see letters for FDOT and City of Tallahassee under Agenda Item 9B)

Board Action: This item was an informational item, therefore no action was taken.

7. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

8. CITIZEN COMMENT

9. INFORMATION

A. News Articles/For Your Information

- “Jane Jacobs-style density is best for cities, Florida says” (Better! Cities & Towns; <http://bettercities.net/>)
- “Subdivisions go urban as housing market changes (USA Today, 5/15/12)
- “Rethinking the Economics of Traffic Congestion” (The Atlantic Cities, 6/1/12)

B. Correspondence

C. Committee Actions (Citizen’s Advisory Committee/Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)

D. Future Meeting Dates and Agenda Items (Next Meeting: September 24, 2012)

E. CRTPA Expense Reports

Board Action: This item was an informational item, therefore no action was taken.

Attested:

Yulonda Mitchell, Recording Secretary

Jane G. Sauls, Chair



September 24, 2012

AGENDA ITEM 4

CONSENT ITEMS PULLED FOR DISCUSSION



September 24, 2012

AGENDA ITEM 5 A

FISCAL YEAR 2013 – FISCAL YEAR 2017 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT

REQUESTED BY: C

TYPE OF ITEM: Hand Vote

STATEMENT OF ISSUE

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) to revise two (2) projects to reflect the following:

- Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to allocate funding to the Ochlockonee Bay Trail Phase 5A (located in Wakulla County) and add design funding to FY 2013 as well as revise funds for FY 2014.
- Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to allocate FY 2013 funding to Project #430191- (Wakulla County Bike Lane/Sidewalk - Ochlockonee Bay Trail Phase 5A, above) in FY 2013.

RECOMMENDED ACTION

Option 1: Authorize the Executive Director to transmit documentation to the FDOT reflecting the following amendment of the FY 2013 – FY 2017 Transportation Improvement Program:

- **REVISE PROJECT:** Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to specify funding be placed on Ochlockonee Bay Trail Phase 5A (located in Wakulla County) and add design funding to FY 2013 as well as revise funds for FY 2014.
- **REVISE PROJECT:** Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to place FY 2013 funding on Project #430191- (Wakulla County Bike Lane/Sidewalk - Ochlockonee Bay Trail Phase 5A) in FY 2013.

CRTPA SUBCOMMITTEE ACTIONS

The CRTPA's two (2) subcommittees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) met on September 11, 2012 and voted to recommend approval of this amendment at their respective meetings.

HISTORY AND ANALYSIS

The CRTPA annually adopts a Transportation Improvement Program to identify those projects in the region that have received state and federal funding. Frequently, the TIP needs to be formally amended to reflect project changes such as the addition or deletion of a project, changes in project funding and changes in project scope.

Two projects are proposed to be revised in the FY 2013 – FY 2017 TIP:

Wakulla County Bike Lane/Sidewalk (Project #4301491)

This project is identified in the FY 2013 – FY 2017 TIP to fund construction of bicycle and pedestrian projects in Wakulla County in FY 2013 and FY 2014. The purpose of this amendment is to allocate the funds to a specific project: The Ochlockonee Bay Trail (Phase 5A), consistent with direction from Wakulla County. Additionally, the amendment proposes adding additional funds in FY 2013 to the project from funding dedicated to CRTPA Trails and Greenways (Project #4301511, below), which identifies funding for trail and greenway projects in the CRTPA region. Furthermore, a portion of the funds programmed in FY 2014 (\$100,000) are proposed to be used for project management activities associated with CRTPA projects and placed in the Unified Planning Work Program in the same fiscal year.

Trails & Greenway Bike Path/Trail (Project #4301511)

This project is identified in the FY 2013 – FY 2017 TIP to construct trails and greenway projects in the CRTPA region. In the current fiscal year (FY 2013), \$216,200 is programmed. In order to allocate the funding to an eligible project, an amendment is proposed to place the funds on Project #4301491 (Wakulla Bike Lane/Sidewalk - Ochlockonee Bay Trail Phase 5A, above) in FY 2013.

The following provides details regarding the above two projects proposed to be revised in the CRTPA FY 2013 – FY 2017 TIP:

- Project FM#: 4301491
Project Description: Wakulla County Bike Lane/Sidewalk. Allocate funding to the Ochlockonee Bay Trail, Phase 5A; add design funding in FY 2013 (\$216,200); revise funding in FY 2014 to reduce funding by \$100,000 for use in CRTPA project management activities in the agency's Unified Planning Work Program.

Dollar Amount: Total project funding: \$321,700 in FY 2013; \$26,000 in FY 2014

- Project FM#: 4301511
- Project Description: Trails & Greenways (CRTPA region). This project provides funds to construct trails and greenways projects within CRTPA region. Allocate funding in FY 2013 (\$216,200) to project #4301511 (above) to construct the Ochlockonee Bay Trail (Phase 5A) in FY 2013.
- Dollar Amount: \$216,200 in federal design funds in FY 2013.

Attachment 1 provides the revised FY 2013 – FY 2017 TIP pages. **Attachment 2** provides a map of the Ochlockonee Bay Trail (including Phase 5A).

OPTIONS

Option 1: Authorize the Executive Director to transmit documentation to the FDOT reflecting the following amendment of the FY 2013 – FY 2017 Transportation Improvement Program:

- REVISE PROJECT: Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to specify funding be placed on Ochlockonee Bay Trail Phase 5A (located in Wakulla County) and add design funding to FY 2013 as well as revise funds for FY 2014.
- REVISE PROJECT: Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to place FY 2013 funding on Project #430191- (Wakulla County Bike Lane/Sidewalk - Ochlockonee Bay Trail Phase 5A) in FY 2013.
(RECOMMENDED)

Option 2: Provide other direction.

ATTACHMENT

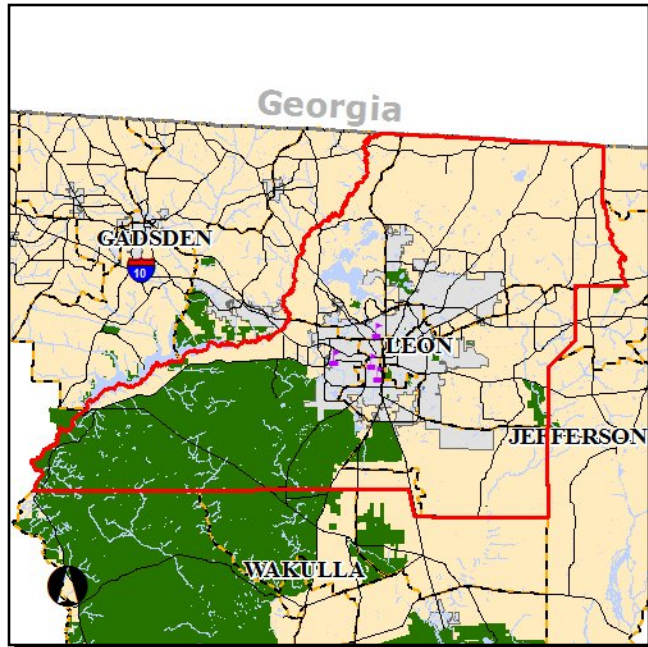
Attachment 1: Updated project pages for the FY 13 – FY 17 TIP

Attachment 2: Ochlockonee Bay Trail Project Map

4301511

TRAILS & GREENWAYS

Non-SIS



Work Summary: BIKE PATH/TRAIL **From:** CONNECTION DEVELOPMENT

To: LEON COUNTY

Lead Agency: FDOT

County: Leon County

Phase	Fund Source	2012/13	2013/14	2014/15	2015/16	2016/17	Total
CST	EB	0	0	500	0	0	500
CST	SU	0	0	1,200,000	400,000	0	1,600,000
Total		0	0	1,200,500	400,000	0	1,600,500

Prior Cost < 2012/13:

Future Cost > 2016/17:

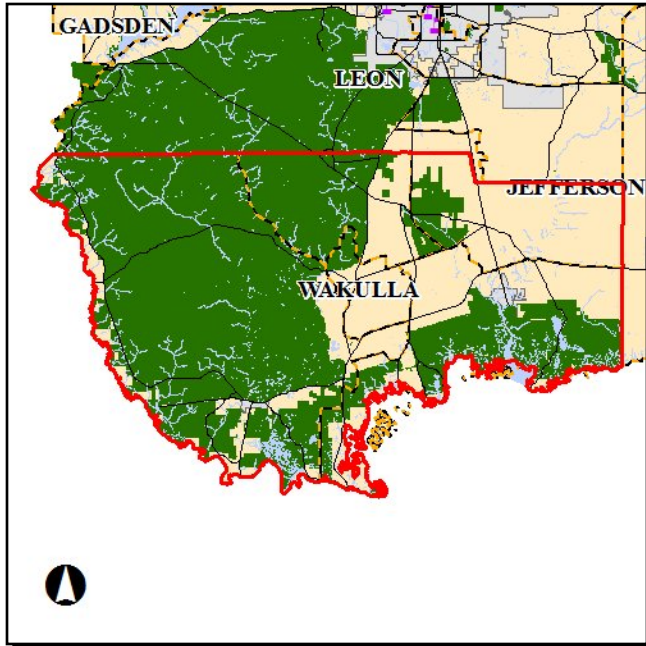
Total Project Cost: 1,816,700

Project Description: Provides funds to construct trails and greenways projects within the Capital Region identified in the Trails and Greenways Master Plan.
NOTE: This project was amended at the September 24, 2012 CRTPA Board meeting to allocate funds in FY 2013 to the project #4301491 (Wakulla County - Ochlockonee Bay Trail Phase 5A).

4301491

WAKULLA COUNTY

Non-SIS



Work Summary: BIKE LANE/SIDEWALK **From:** BICYCLE/PEDESTRIAN
To: NETWORK DEVELOPMENT

Lead Agency: CRTPA

County: Wakulla County

Phase	Fund Source	2012/13	2013/14	2014/15	2015/16	2016/17	Total
CST (5)	ACSU	131,000	0	0	0	0	131,000
CST	EB	500	0	0	0	0	500
CST	ACSU	105,000	26,000	0	0	0	131,000
PE (31)	EB	200	0	0	0	0	200
PE (38)	ACSU	85,000	0	0	0	0	85,000
Total		321,700	26,000	0	0	0	347,700

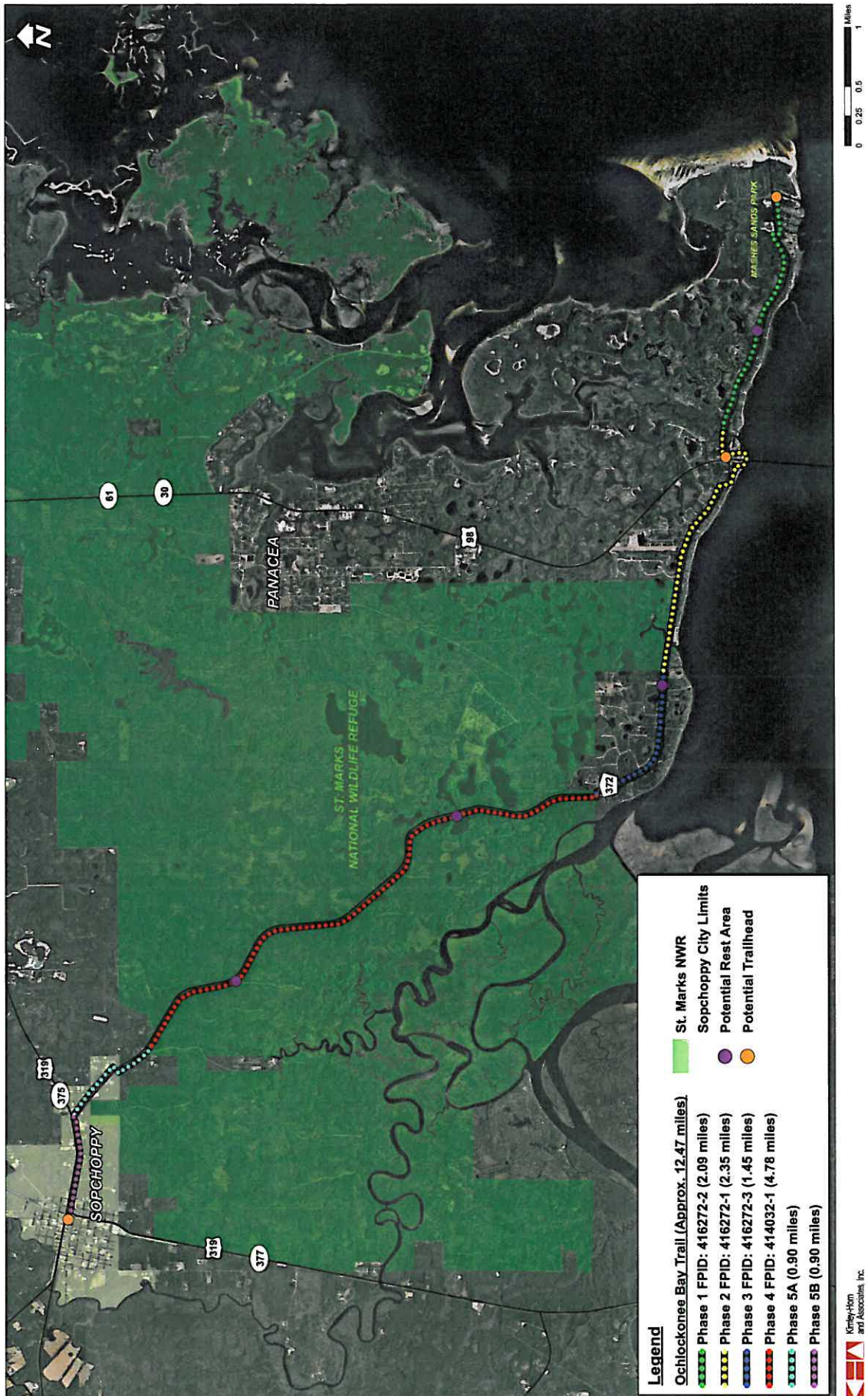
Prior Cost < 2012/13:

Future Cost > 2016/17:

Total Project Cost: 231,500

Project Description: NOTE: This project was amended at the September 24, 2012 CRTPA Board meeting to: specify that funds are to be used for the construction of the Ochlockonee Bay Trail Phase 5A; place additional funds in FY 2013 on the project; and update funding in FY 2014 to reflect funds being placed in the agency's Unified Planning Work Program for use in CRTPA project management efforts.

OCHLOCKONEE BAY TRAIL





September 24, 2012

AGENDA ITEM 6 A 1

FISCAL YEAR (FY) 2014 – FY 2018 REGIONAL MOBILITY PLAN (RMP) PRIORITY PROJECT LIST (PPL)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the FY 2014 – FY 2018 Regional Mobility Plan (RMP) Priority Project List (PPL) (included as *Attachment 1*). The RMP PPL contains multimodal projects identified in the agency's adopted Long Range Transportation Plan ("The Regional Mobility Plan") and is one of the priority project lists annually adopted by the CRTPA to provide guidance to the Florida Department of Transportation (FDOT) as it proceeds with development of the Annual State Work Program.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) recommended CRTPA approval of the FY 2014 - FY 2018 Regional Mobility Plan Priority Project List.

RECOMMENDED ACTION

Option 1: Adopt the FY 2014 - FY 2018 Regional Mobility Plan Priority Project List.

HISTORY AND ANALYSIS

Annually, the CRTPA adopts priority project lists (PPLs) that identify, in ranked order, the agency's transportation project priorities. These lists are submitted to the Florida Department of Transportation (FDOT) to provide guidance as the agency proceeds with development of the Annual State Work Program, a five-year document identifying state and federally funded transportation projects.

Projects that receive funding in the annual State Work Program are then incorporated into the CRTPA's annual Transportation Improvement Program (TIP).

The CRTPA annually adopts the following PPLs:

Regional Mobility Plan (RMP) PPL- Identifies bicycle, pedestrian, roadway and transit projects (Project source: The Long Range Transportation Plan (“The Regional Mobility Plan”))

Transportation Enhancements PPL – Identifies community-based projects that expand travel choices and enhance the transportation experience (Project source: eligible enhancement projects solicited by the CRTPA every two (2) years and submitted by local governments and community groups for funding)

Transportation Systems Management (TSM) PPL – Identifies low cost (typically intersection) improvements to the existing transportation system that can be constructed in less than two years and have gone through a required FDOT process in order to be considered eligible for funding (Project source: FDOT provides a list of eligible projects)(NOTE: The TSM PPL identifies projects in Leon County. TSM projects within Gadsden, Jefferson and Wakulla counties are identified by the local governments in consultation with FDOT District 3).

Strategic Intermodal System (SIS) PPL – Identifies roadways on the Strategic Intermodal System (SIS) (Project source: SIS facilities that have been identified for transportation improvement in the RMP)

Tallahassee Regional Airport PPL – Identifies Tallahassee Regional Airport project consistent with the adopted Airport Master Plan (Project source: projects identified by The Tallahassee Regional Airport and provided to the CRTPA for adoption)

StarMetro PPL – Identifies transit projects consistent with StarMetro’s adopted Transit Development Plan (Project source: projects identified by StarMetro and provided to the CRTPA for adoption)

Regional Mobility Plan PPL

The Draft FY 2014 – FY 2018 Regional Mobility Plan PPL is comprised of the projects identified in the CRTPA’s Regional Mobility Plan that was adopted in November 2010. Due to the multimodal nature of the plan, the RMP PPL provides an integrated listing of bicycle, pedestrian, roadway and transit* projects. Furthermore, the RMP PPL maintains the ranked order of the projects as contained within adopted RMP. This order was generated by applying points to the identified projects based upon the RMP’s adopted Goals and Objectives.

Note: Transit projects on the RMP PPL list that propose service expansion are identified with an asterisk () which notes that local operations funding is required prior to receipt of state and/or federal funds.

Changes from last year's (FY 2013 – FY 2017) RMP PPL

This year's RMP PPL updates last year's (FY 2013 – FY 2017) RMP PPL by removing those projects from the PPL that have received funding in the most recent State Work Program (FY 2013 – FY 2017). Specifically, the following three (3) funded projects have been removed:

- Quincy By-Pass (SR 12 to US 90): construct new road
- Franklin Boulevard (Cascades Park to Tennessee St.): sidewalk funding
- Orange Avenue (Capital Circle, SW to Lake Bradford Road): sidewalk funding

Consistent with the direction provided by the CRTPA Board for the last four (4) years of PPL development, staff proposes to maintain the \$1 million minimum set-aside for bicycle and pedestrian projects as the agency's number one funded project prior to the FDOT seeking funding for the other projects on the PPL.

PUBLIC INPUT

A public meeting to present the CRTPA's Draft FY 2014 – 2018 Priority Project Lists to the public was held on Thursday, August 30, 2012 at the Tallahassee Senior Center. Information regarding the meeting was placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners. CRTPA staff provided a PowerPoint presentation to attendees during the meeting. **Attachment 2** provides a written comment received at the meeting.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2014 – FY 2018 PPLs (including the RMP PPL), the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the CRTPA Board by the FDOT at the November 26, 2012 CRTPA meeting. Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2014 - FY 2018 Regional Mobility Plan Priority Project List.
 (Recommended)

Option 2: Provide other direction.

ATTACHMENT

Attachment 1: DRAFT FY 2014 – FY 2018 Regional Mobility Plan Priority Project List
Attachment 2: Public comment received at the August 30, 2012 PPL public meeting

Capital Region Transportation Planning Agency
Regional Mobility Plan (RMP) Priority Project List
 DRAFT Fiscal Year 2014 - Fiscal Year 2018

ROADWAY/OPERATIONS PROJECT	TRANSIT PROJECT	BICYCLE/PEDESTRIAN PROJECT
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PRIORITY #						
	PROJECT NAME	TERMINI		PROPOSED IMPROVEMENT	Funded Project Phase	Project Cost
		FROM	TO			
1*	Crawfordville Road Express Bus**	Tallahassee	Crawfordville	Express Bus	Implement	\$ 2,136,872
2	Satellite Transfer Center	Southwood		Transfer Center	Implement	\$ 1,873,300
3	Bannerman Road	Thomasville Road	Tekesta Drive	Sidewalks	Design/Const	\$ 901,935
4	Havana Express Bus Service**	Havana	Tallahassee	Express Bus	Implement	\$ 2,136,872
5	Monticello Express Bus Service**	Monticello	Tallahassee	Express Bus	Implement	\$ 2,136,872
6	Park and Ride - Midway	Near City Hall		Park and Ride	Implement	\$ 406,100
7	10th Avenue	Duval Street	Monroe at Legion Street	Shared-use path	Design/Const	\$ 725,244
8	7th Avenue	TMH	Bronough Street	Bike Lanes/Sidewalks	Design/Const	\$ 1,173,223
9	Barbourville Drive	Adams Street	MLK Boulevard	Sidewalks	Design/Const	\$ 116,721
10	Brevard Street	Woodward Street	Miccosukee Road/Wilson	Bike Lanes	Design/Const	\$ 848,880
11	Clay Street	Alabama Street	Preston Street	Sidewalks	Design/Const	\$ 132,638
12	Coleman Street	Walcott Street	Lake Bradford Road	Sidewalks	Design/Const	\$ 74,277
13	Crawfordville Road	In Crawfordville		Sidewalks	Design/Const	\$ 1,878,147
14	Duval Street	Gaines Street	Tharpe Street	Bike Lanes	Design/Const	\$ 1,143,158
15	Eisenhower Road	McElroy Road	Orange Avenue	Sidewalks	Design/Const	\$ 307,719
16	Gibbs Drive	Tharpe Street	Monticello Drive	Sidewalks	Design/Const	\$ 307,719
17	Madison Street	Woodward Street	Macomb Street	Bike/Ped Improvements	Design/Const	\$ 548,235
18	Meridian Street	Van Buren Street	Paul Russell Road	Bicycle Route	Design/Const	\$ 4,096
19	Orange Avenue	Lake Bradford Road	Monroe Street	Bike Lanes/Sidewalks	Design/Const	\$ 1,559,830
20	Palmer Avenue	MLK Jr. Boulevard	Gadsden Street	Sidewalks	Design/Const	\$ 111,416
21	Palmetto Street	MLK Jr. Boulevard	S Adams Street	Bike Lanes/Sidewalks	Design/Const	\$ 230,259
22	Pasco Street	Wies Street	Orange Avenue	Sidewalks	Design/Const	\$ 148,554
23	Pottsdamer Street	Orange Avenue	Paul Dirac Road	Sidewalks	Design/Const	\$ 493,412
24	Quincy Loop	US 90 South	SR 12	Capacity/Safety	PDE/Design	\$ 2,970,032
25	South Woodward Avenue	Jefferson Street	Gaines Street	Bike/Ped Improvements	Design/Const	\$ 307,012
26	Volusia Street	Old Bainbridge Road	Joe Louis Street	Sidewalks	Design/Const	\$ 265,275
27	Wies Street	Holton Street	Pasco Street	Sidewalks	Design/Const	\$ 68,972
T-1	Capital Circle	Apalachee Pkwy	End of exist. Sidepath/Hill Lane	Trail Adjacent to Road	Design/Const	\$ 433,872

PRIORITY #						
	PROJECT NAME	TERMINI		PROPOSED IMPROVEMENT	Funded Project Phase	Project Cost
		FROM	TO			
T-2	Sharrow Projects				Implement	\$ 10,000
	SR 61/Thomasville Road	E 9th Street	Meridian Road	Sharrow		
	US 90/W Washington Drive	Mahan Drive	MLK Jr Avenue	Sharrow		
	S Water Street	Williams Street	US 90/W Washington Street	Sharrow		
	Crawford Street	US 90/W Jefferson Street	Eames Street	Sharrow		
	Main Street	Holly Street	N Main St/Azalea Drive	Sharrow		
	Holly Drive	US 90/W Washington Street	Main Street	Sharrow		
	N Main Street	Main Street/Azalea Drive	US 90/W Washington Street	Sharrow		
	Meridian Road	SR61/Thomasville Road	Henderson Road	Sharrow		
28	Tram Road	Local Bus Service		Bus Service Expansion	Implement	\$ 1,207,165
29	Belle Vue Way	Mabry Street	Hayden Road	Shared-use path	Design	\$ 116,918
30	Innovation Park Trail	along Roberts Road, Iamonia		Shared-use path	Design	\$ 140,498
31	Magnolia Drive	Lafayette Street	North of Apalachee Parkway	Intersection Improvements	Design/Const	\$ 1,102,758
32	St. Augustine Street/Madison Street	Stadium Drive	Meridian Street	Bike Lanes	Design/Const	\$ 814,925
33	Tram Road	Gaile Avenue	Zilah Street	Bike Lanes	Design/Const	\$ 50,933
34	Woodville Highway	Page Road	Larchmont Lane	Sidewalks	Design/Const	\$ 530,550
T-3	Maclay Boulevard	Maclay Commerce Drive	Maclay Road	Trail Adjacent to Road	Design/Const	\$ 2,507,238
T-4	MLK Jr Boulevard/Brickyard Road	Knight Road	Easement east of Midway/S of RR	Bike Lanes	Design/Const	\$ 1,658,146
T-5	MLK Jr Boulevard	Pat Thomas Parkway	Camilla Avenue	Trail Adjacent to Road	Design/Const	\$ 879,567
T-6	MLK Jr Boulevard	Camilla Avenue	S Atlanta Street	Bike Lanes	Design/Const	\$ 424,440
T-7	On easement/Market Square area (E-W	E-W from easement	Maclay Boulevard	Trail on Easement	Design/Const	\$ 477,495
T-8	Pepper Drive	N Lake Bradford	Lipona Road	Bike Lanes	Design/Const	\$ 447,077
T-9	Lipona Road	Pepper Drive	W Pensacola Street	Bike Lanes	Design/Const	\$ 362,189
T-10	Dover Road	MLK Jr Blvd/Brickyard Road	US 90	Bike Lanes	Design/Const	\$ 305,597
T-11	W Tennessee Street	Easment West of SR 263	Exist. Bike lanes on W Tennessee	Bike Lanes	Design/Const	\$ 186,754
35	5th Avenue	Thomasville Road	Monroe Street	Sidewalks	Design/Const	\$ 79,583
36	Adams Street	Gaines Street	Magnolia Drive	Bike Lanes	Design/Const	\$ 605,534
37	Basin Street	Tennessee Street	Alabama Street	Sidewalks	Design/Const	\$ 265,275
38	Belmont Road	Park Avenue	Nugent Drive	Sidewalks	Design/Const	\$ 217,526
39	Bloxham Street	Railroad Avenue	Myers Park Drive	Bicycle Route	Design/Const	\$ 1,740
40	Bloxham Street	Monroe Street	Myers Park Drive	Sidewalks	Design/Const	\$ 111,416
41	Boone Boulevard	Tupelo Terrace/Alder Drive	Northwood Mall	Sidewalks	Design/Const	\$ 175,082
42	Bragg Drive	Wheatly Street	Rackley Road	Sidewalks	Design/Const	\$ 68,972
43	Bronough Street	10th Avenue	Gaines Street	Bike Lanes	Design/Const	\$ 1,018,656
44	Broward Street	Apalachee Parkway	Park Avenue	Sidewalks	Design/Const	\$ 112,988
45	Castlewood Drive	Meridian Street	Tartary Drive	Sidewalks	Design/Const	\$ 68,972
46	Chocksacka Nene	Indianhead Drive East	Jim Lee Road	Sidewalks	Design/Const	\$ 233,442
47	Chowkeebin Nene	Magnolia Drive	Apakin Nene	Sidewalks	Design/Const	\$ 254,664
48	Chowkeebin Nene	Apakin Nene	Hasosaw Nene	Sidewalks	Design/Const	\$ 482,801
49	College Avenue	Copeland Street	Bronough Street	Bike/Ped Improvements	Design/Const	\$ 427,623
50	Floral Street	Disston Street	Russell Street	Sidewalks	Design/Const	\$ 26,528
51	Gadsden Street	Palmer Street	Magnolia Drive	Sidewalks	Design/Const	\$ 266,651
52	Gaile Avenue	Crawfordville Road	Tram Road	Bike Lanes	Design/Const	\$ 322,994

PRIORITY #						
	PROJECT NAME	TERMINI		PROPOSED IMPROVEMENT	Funded Project Phase	Project Cost
		FROM	TO			
53	Holton Street	Campbell Street	Wies Street	Sidewalks	Design/Const	\$ 116,721
54	Iamonia Street	Levy Avenue	Roberts Avenue	Sidewalks	Design/Const	\$ 126,546
55	Indianhead Drive East	Lafayette Street	Apakin Nene	Sidewalks	Design	\$ 22,794
56	Ingleside Avenue	Gadsden Street	Marion Ave	Sidewalks	Design	\$ 55,020
57	Monticello Drive	Tharpe Street	John Knox Road	Sidewalks	Design/Const	\$ 228,137
58	Oakland Avenue	Monroe Street/Adams Street	Meridian Street	Sidewalks	Design/Const	\$ 334,247
59	Parkridge Drive	Bragg Drive	Ryco Drive	Sidewalks	Design/Const	\$ 79,583
60	Paul Russell Road	South Monroe Street	Jim Lee Road	Bike Lanes/Sidewalks	Design/Const	\$ 1,096,470
61	Perkins Street	Gadsden Street	Meridian Street	Sidewalks	Design/Const	\$ 74,277
62	Trail extension	Existing Trail	Jefferson County High School	Shared-use path	PDE/Design/RW	\$ 3,317,887
63	Call Street	Copeland Street	Satsuma Street	Bicycle Route	Design/Const	\$ 3,205
64	Southwood Plantation Drive	Apalachee Parkway	Southwood	Bicycle Route	Design/Const	\$ 2,769
65	Shumard Oak Boulevard			Bicycle Route	Design/Const	\$ 1,868
66	Capital City to the Sea Trail	Capital Region		Shared-use path	PDE/Design	\$ 3,438,750
67	Satellite Transfer Center	Southside Tallahassee		Super Stop/Transfer Center	Implement	\$ 1,873,300
68	Alabama Street	Arkansas Street	Old Bainbridge Road	Sidewalks	Design/Const	\$ 482,801
69	Eisenhower Road	McElroy Road	Roberts Avenue	Sidewalks	Design/Const	\$ 249,359
70	Gaines Street	Meridian Street	Bloxham Street	Sidewalks	Design/Const	\$ 37,139
71	Airport Express Bus Service**	Airport	Tallahassee	Express Bus	Implement	\$ 1,488,300
72	Satellite Transfer Center	NW Tallahassee		Transfer Center	Implement	\$ 4,986,375
73	Indian River Street	Levy Avenue	Stuckey Avenue	Sidewalks	Design/Const	\$ 106,110
74	Levy Street	Alumni Village	Lake Bradford Road	Bike/Ped Improvements	Design/Const	\$ 1,036,773
75	Joyner Drive	Voncile Avenue	Watt Avenue	Sidewalks	Design/Const	\$ 221,456
76	Indianhead Drive West	Apakin Nene	Mountbatten Road	Sidewalks	Design/Const	\$ 525,245
77	Tanner Drive	Rackley Drive	Wheatley Road	Sidewalks	Design/Const	\$ 159,165
T-12	Martin Road	US 19/S Jefferson Street	Ike Anderson Bike Trail	Trail Adjacent to Road	Design/Const	\$ 219,142
T-13	On easement NW of Tom Brown Park	Tom Brown Park	N and W to end of Goose Pond Trail	Trail on Easement	Design/Const	\$ 1,283,931
T-14	Weems Road	Dartmouth Drive	Mahan Drive	Bike Lanes	Design/Const	\$ 169,776

Studies/Programs/Coordination

78	Bicycle Map	CRTPA area		Bicycle system map		\$ 75,000
79	Duval/Bronough and Gadsden/Calhoun	One way pairs		Operational development		\$ 350,000
80	Gadsden County Sector Plans	Gretna, Greensboro, Chattahoochee		Sector Plans		\$ 105,000
T	Trail Coordination Efforts:	CRTPA Area				
	Coordination with Woodville Corridor Study Recommendations					
	Coordination among involved agencies & advocacy groups to complete connections through private land holdings					
	Tallahassee Leon County Planning Department Trails and Greenways Master Plan Transportation Opportunities					
	Additional Opportunities for Sharrows					

PRIORITY #						
	PROJECT NAME	TERMINI		PROPOSED IMPROVEMENT	Funded Project Phase	Project Cost
		FROM	TO			

NOTE:

* - Consistent with CRTPA Board direction, prior to funding any projects, the agency requests that at least \$1 million be set aside for bicycle and pedestrian projects.

** - Prior to funding these transit projects, local funds for transit operations must be identified.

OTHER RMP IDENTIFIED PROJECTS:**Projects with Other Funding (Public)**

81	Capital Circle	Airport Entrance	US 90	SIS - Widen		
					PD&E/Design	\$ 9,550,381
					Design	\$ 43,500,000
					ROW/CST	\$ 66,583,754
					Total	\$ 119,634,135
82	I-10	West of US 90	East of Rest Area	SIS - Widen		
83	Capital Circle	Airport Entrance	Near Crawfordville Rd	Blueprint/Local - New		
					PD&E/Design	\$ 3,860,345
					Design	\$ 4,808,503
					ROW/CST	\$ 121,000,000
					Total	\$ 129,668,848
84	Tharpe Street	Ocala Road	Capital Circle	Local - Widen		
85	FAMU Way Extension	Lake Bradford Road	Railroad Avenue	Local - New		
T	Alford Arms/Lafayette - Heritage Trail			Local		
T	Dr. Billings Greenway Trailhead			Local		
T	City of Tallahassee Trail and Greenway Implementation\			Local		
T	Connector 1: Dr. Charles Billings Greenway			Local		
T	Connector 2: Goose Pond/Apalachee Parkway to St. Marks			Local		
T	Connector 3: Alford Arms Greenway to Miccosukee Canopy Road Greenway			Local		
T	Connector 4: Miccosukee Greenway Trailhead to Killlearn			Local		
T	Connector 5: Centerville Canopy Road to Mackly Gardens State Park			Local		

Projects with Other Funding (Private)

86	Thornton Road Extension	Centerville Road	Miccosukee Road	Private - New		
87	Shamrock Extension	Centerville Road	Mahan Drive	Private - New		
88	Betton Road Extension	Centerville Road	Miccosukee Road	Private - New		
89	Welaunee	Fleischmann Road	US 319	Private - New		
90	Welaunee	@ I-10		Private - New		
91	Woodville Highway	Capital Circle, Southeast	Gaile Avenue	Private - New		

CRTPA
FY 2014 – FY 2018 Project Priority Lists
PUBLIC MEETING
August 30, 2012

WRITTEN COMMENT FORM

Very helpful- I'd especially
like to see us do as much
for safe cycling as possible
KZiewitz@gmail.com

Keep up the good work!

NAME: Kathryn Ziewitz ADDRESS: 250 S. Villars Ct., Apt B
Tall, FL 32303

PLEASE MAIL COMMENTS TO THE FOLLOWING ADDRESS BY FRIDAY, SEPTEMBER 21, 2012:

CRTPA
300 S. ADAMS STREET, A-19
TALLAHASSEE, FL 32301
ATTN: GREG BURKE
OR
FAX COMMENTS TO:
(850) 891 6832
ATTN: GREG BURKE
OR
SEND AN EMAIL TO:
greg.burke@talgov.com

Your comments will be provided to the CRTPA Board at the September 24, 2012
Meeting



September 24, 2012

AGENDA ITEM 6 A 2

**FISCAL YEAR (FY) 2014 – FY 2018
TRANSPORTATION SYSTEMS MANAGEMENT (TSM)
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking CRTPA approval of the Fiscal Year (FY) 2014 – FY 2018 Transportation Systems Management (TSM) Priority Project List (PPL) (*Attachment 1*). The TSM PPL identifies relatively low cost improvements to the existing transportation system that can be constructed in less than two years (such as intersection improvements).

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's Technical Advisory Committee (TAC) recommended CRTPA approval of the FY 2014 - FY 2018 Transportation Systems Management Priority Project List.

On September 11, 2012, the CRTPA's Citizens Multimodal Advisory Committee (CMAC) voted to approve the FY 2014 - FY 2018 Transportation Systems Management Priority Project List with the stipulation that projects 2 and 3 of the TSM List (Adams Street and Magnolia Drive, respectively) be removed due to their location within the Mobility District of the City of Tallahassee.

RECOMMENDED ACTION

Option 1: Adopt the FY 2014 – FY 2018 Transportation Systems Management Priority Project List.

HISTORY AND ANALYSIS

Annually, the CRTPA submits priority project lists (PPLs) to the Florida Department of Transportation (FDOT) for funding consideration in development of the DRAFT FDOT Annual Work Program. One of these lists, the Transportation Systems Management (TSM) list, identifies relatively low cost improvements to the existing transportation system that can be constructed in less than two years (such as intersection improvements).

In order to be considered for funding by the FDOT, TSM projects must be included on the FDOT Candidate List. Associated with the FDOT Candidate List is a TSM project process developed by the FDOT. **Attachment 2** provides a description of this process and how TSM projects are placed on the FDOT Candidate TSM list.

The DRAFT FY 2014 – 2018 TSM Priority Project List contains the listing of eligible TSM projects in proposed priority order. Included on this list is an analysis of each TSM project. A project analysis providing available information related to the following is provided for each project:

- Safety Data: Available safety data with each candidate project's traffic study was reviewed. This information is summarized in the attachment.
- Level of Service Information: Information related to the roadway/intersection level of service was obtained through a number of means including an analysis by the City of Tallahassee's (COT) Growth Management Department, information developed by the COT Traffic Engineering Division and information contained within the project's traffic study from the FDOT.
- Mobility Impact: Information related to *pedestrian demand* was identified for each TSM candidate project. This information was obtained from available data including an analysis conducted as part of development of the 2004 Tallahassee-Leon County Bicycle and Pedestrian Master Plan (for those projects located in Leon County). Information regarding *sidewalk availability* was identified as well as information related to *availability of transit* at each TSM candidate project's location is also included.

Due to limited FDOT funding for TSM projects and the fact that many of the projects on the TSM PPL will require additional funding for construction, coordination between the CRTPA and FDOT to identify other funds for use on selected projects will likely be required.

Changes From Last Year's (FY 2013 – FY 2017) TSM PPL

Significant changes to this year's TSM PPL have occurred and are detailed below:

- **Project Addition:** This year's TSM PPL includes the addition of new projects associated with improving five (5) intersections along Crawfordville Road (SR 61) in Wakulla County. Specifically, the following projects have been added to the list:
 - SR 61 @ US 98
 - SR 61 @ Arran Road/Martin Luther King, Jr. Memorial Blvd. (Lower Bridge Road)
 - SR 61 @ Wakulla-Arran Road
 - SR 61 @ Ivan Church Road (northern intersection)
 - SR 61 @ Bloxham Cutoff (SR 267)

The FDOT, in coordination with Wakulla County and the CRTPA, is currently refining the above proposed improvements including developing detailed project cost estimates. As a result, the projects have been collapsed on the TSM PPL into one project. The projects are proposed to be ranked number one (#1) on the TSM PPL.

- **Project Removal:** Last year's number one (#1) ranked project (Pensacola Street at Dupree Street – construct a westbound right turn lane) has been removed due a request by FDOT that the project be removed due to it serving exclusively an apartment complex and not a local street.
- **Project Removal:** Last year's number four (#4) ranked project (Capital Circle, NE at US 90 – construct an eastbound right turn lane) has been removed due to the project receiving funding in the State Work Program.
- **Project Removal:** Last year's number six (#6) ranked project (Capital Circle, NW at Old Bainbridge Rd – construct a northbound right turn lane and southbound left turn lane) has been removed due recent receipt of funding. This push-button FDOT project has been added to the FY 13 – FY 17 CRTPA Transportation Improvement Program (TIP).

PUBLIC INPUT

A public meeting to present the CRTPA's Draft FY 2014 – 2018 Priority Project Lists to the public was held on Thursday, August 30, 2012 in the Tallahassee Senior Center. Information regarding the meeting was placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2014 – FY 2018 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the CRTPA Board by the FDOT at the November 26, 2012 CRTPA meeting. Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2014 – FY 2018 Transportation Systems Management Priority Project List.
(Recommended)

Option 2: Provide other direction.

ATTACHMENTS

Attachment 1: DRAFT FY 2014 – FY 2018 TSM Priority Project List
Attachment 2: FDOT TSM Project Process

Capital Region Transportation Planning Agency
DRAFT Transportation Systems Management (TSM) Priority Project List
 Fiscal Year 2014 - Fiscal 2018

PROPOSED Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Estimated Current Intersection LOS	Safety Information (from Traffic Study):	Mobility Information
1	N/A	Crawfordville Road (SR 61)	Intersection Improvements at five (5) locations*	Construct intersection improvments to assist with improving mobility along Crawfordville Road in Wakulla County.	N/A		Proposed improvements under study.	Sidewalks along this corridor of Crawfordville Road are largely lacking. However, the Wakulla County Bicycle, Pedestrian and Blueways Master Plan, recently adopted, identifies sidewalks along this segment as a future project(s)
	PROJECT ANALYSIS: Project involves intersection improvements at five (5) Crawfordville Rd intersection (US 98; Arran Rd/MLK, Jr. Memorial Blvd; Wakulla-Arran Rd; Ivan Church Rd North; Bloxham Cutoff). Intersection improvements, currently being refined by FDOT in coordination with Wakulla County and CRTPA, are proposed to improve the corridor's mobility.							
2	2	Adams St. (SR 363)	Osceola Street	Construct SBRT* w/ 100' of storage (*South Bound Right Turn lane)	10/08/04	D	2002: 1 crash (rear end crash) 2003: 5 crashes (3 rear end, 2 angle crashes) 2004: no crashes	Moderate Pedestrian Demand Area; sidewalks located on Adams Street Located near Nova2010 bus routes ("Moss" and "Big Bend") Unsignalized intersection
	PROJECT ANALYSIS: Proposed improvement (construction of SBRT on Adams) may have potentially reduced one (1) of the observed crashes. CST estimate: \$295,000; ROW estimate: \$949,100.							
3	3	Magnolia Dr. (SR 265)	Governor's Square Blvd.	Construct add'l SBLT* w/200' of storage (*South Bound Left Turn lane)	02/15/05	D	2000: 7 crashes (4 left turn, 3 rear end crashes) 2001: 8 crashes (1 bicycle, 3 left turn, 2 rear end, 2 angle crashes) 2002: 14 crashes (7 rear end, 1 side swipe, 6 left turn crashes)	Moderate Pedestrian Demand Area; sidewalks located on Magnolia and Gov. Square Blvd.; Located on Nova2010 bus route ("Gulf") Signalized intersection
	PROJECT ANALYSIS: High observed crash location; proposed improvement (construction of add'l SBLT) appears to address observed left-turn crashes. High cost: CST estimate: \$1.7 million; ROW estimate: \$2 million.							
4	5	Capital Circle, NW (SR 263)	Stoneler Road	Construct NBLT* w/100' of storage (*North Bound Left Turn lane)	08/22/05	C	2002: 3 crashes (2 rear end, 1 angle) 2003: no crashes 2004, 2005: no crashes	Low Pedestrian Demand Area No bus service Unsignalized intersection
	PROJECT ANALYSIS: The FDOT also recommends that an eastbound right turn lane be constructed by Leon County on Stoneler Drive for traffic turning onto Capital Circle, NW. Construction estimate: \$620,000.							

* - Note: Project 1 (above) proposes intersection improvements at the following five (5) locations on Crawfordville Road (Wakulla County): (1) US 98; (2) Arran Road/Dr. MLK Memorial; (3) Wakulla-Arran Rd.; (4) Ivan Church Rd.; (5) SR 267 (Bloxham Cutoff).

The Transportation Systems Management (TSM) Project Process:

- ❑ The TPO, a local government or a citizen requests that FDOT study an intersection (which must include at least one State roadway). The FDOT will then complete the study within 12 weeks (dependent on work load).
- ❑ If a study has already been performed, then that study can be submitted to the FDOT ("Signed and Sealed by a Profession Engineer registered in the Sate of Florida") for review and approval.
- ❑ Once complete, if the study indicates that an improvement is warranted and would require right-of-way purchase or is too costly (over \$200,000) to be a 'push button' (fast response type) or regular traffic operations project (goes through the normal bidding process), then the project is placed on the Candidate TSM Project List.
- ❑ **In order to be selected as a TSM work program project, the project must have a completed concept** (unless the project is to be developed under a JPA and/or the FDOT is providing money to another entity to construct the project). A concept identifies the improvements and the associated present day construction and right of way cost.
- ❑ Due to FDOT staff reductions, District 3's general consultant has been assigned responsibility for TSM concept report development and is limited to 4 or 5 per year across the district.
- ❑ Typically, the FDOT sends the CRTPA the Candidate TSM Project List (in no priority order) in July for review and requests that the CRTPA finalize the project priority list by September 1.
- ❑ In the past, FDOT D-3 Traffic Operations has been allocated \$2 million annually for TSM projects. This will increase to \$2.75 Million for FY 2010. Due to this limited funding, typically (depending on the complexity of the project) only the TPO's top TSM candidate project is funded annually. This \$2.75 million must cover 4 TPO areas in the district. And, if any funds remain, consider some of the smaller counties that are not covered by a TPO area if they have candidate TSM project needs.
- ❑ Development of a concept report for a project to move forward with production typically takes 6 months. Due to this timeline, the FDOT annually reviews the current TSM priority list in December and selects projected candidate projects to be funded in the next year's Work Program cycle. In the past 2 years, the FDOT D3 Traffic Operations office has solicited input from the TAC in this selection process. Typically, the next unfunded TSM project priority would move to number one upon funding of the number one TSM project. One reason for this is to provide consistency to the FDOT on what projects are important to the CRTPA as well as to ensure adequate time for the development of a completed concept prior to inclusion in the FDOT Annual Work Program. However, this does not pre-empt other candidate projects from being added to the list as they are identified. Safety issues or critical need related to these new projects may override the typical process for the next unfunded candidate project to move up to number one and is certainly understood by FDOT.

Note: The Traffic Operations office aggressively seeks opportunities to include any candidate project improvements in larger Work Program projects or the Strategic Highway Safety Plan projects. Every 6 months, the Work Program of projects is reviewed to see if any new projects encompassing the candidate TSM project area has been funded. In addition, opportunities to implement improvements through developers are also aggressively pursued. This helps stretch the available TSM funding and maximizes its potential to fund TSM projects.



September 24, 2012

AGENDA ITEM 6 A 3

FISCAL YEAR (FY) 2014 – FY 2018 TRANSPORTATION ENHANCEMENTS (TE) PRIORITY PROJECT LIST (PPL)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking CRTPA approval of the Fiscal Year (FY) 2014 – FY 2018 Transportation Enhancements (TE) Priority Project List (*Attachment 1*). The TE PPL identifies projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) recommended CRTPA approval of the FY 2014 - FY 2018 Transportation Enhancements Priority Project List.

RECOMMENDED ACTION

Option 1: Recommend the CRTPA Board adopt the FY 2014 – FY 2018 Transportation Enhancements Priority Project List.

HISTORY AND ANALYSIS

Transportation Enhancement (TE) activities are broadly defined as federally funded, community-based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure. These types of projects expand travel options in ways other than through construction of traditional transportation projects such as roadway widenings.

A focus on such projects occurred with the federal passage of The Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. With the Act's passage, the federal government required each state to

set aside 10 percent of its Surface Transportation Program funds for Transportation Enhancement (TE) activities.

Twelve (12) TE activities have been designated by the federal government as eligible for TE funding. These activities are meant to improve non-motorized transportation, enhance the public's traveling experience, revitalize communities, and improve the quality of life. Specifically, the following are considered eligible:

- Provision of facilities for pedestrians and bicycles;
- Provision of safety and educational activities for pedestrians and bicyclists;
- Acquisition of scenic easements and scenic or historic sites;
- Scenic or Historic Highway Programs;
- Landscaping and Other Scenic Beautification;
- Historic Preservation;
- Rehabilitation and Operation of Historic Transportation Buildings, Structures, or Facilities (including historic railroad facilities and canals);
- Preservation of Abandoned Railway Corridors (including the conversion and use thereof for pedestrian or bicycle trails);
- Control and Removal of Outdoor Advertising;
- Archaeological Planning and Research;
- Environmental mitigation to address water pollution due to highway runoff or reduce vehicle-caused wildlife mortality while maintaining habitat connectivity; or
- Establishment of transportation museums.

CRTPA ENHANCEMENTS PROCESS

The CRTPA coordinates the region's solicitation, ranking and submittal of eligible TE projects to the Florida Department of Transportation (FDOT) for annual funding consideration. Although the CRTPA annually submits a TE PPL, the agency actively solicits new applications every two years.

Once received, submitted applications are reviewed by the CRTPA Transportation Enhancements (TE) Subcommittee. The CRTPA TE Subcommittee is comprised of members from each of the CRTPA's committees.

The most recent CRTPA enhancement applications were solicited in 2011. The following contains the projects, along with project sponsor identified in parentheses, which are included on this year's TE PPL and were ranked last year by the TE Subcommittee:

- Lloyd Railroad Depot * (Jefferson County) - seeking funding (\$84,000) to continue the restoration of the Lloyd Railroad Depot;
- Rustling Pines Boulevard Sidewalk (City of Midway) – seeking funding (\$350,454) to construct a sidewalk and bicycle lane on Rustling Pines Boulevard;
- Martin Luther King/Peters Road Sidewalk (City of Midway) – seeking funding (\$787,349) to construct a sidewalk and paved shoulder on Martin Luther King Boulevard and Peters Road;

- Brickyard Road Sidewalk (City of Midway) – seeking funding (\$1,431,816) to construct a sidewalk and paved shoulder on Brickyard Road;
- SR 90 Welcome Sign (City of Midway) – seeking funding (\$8,800) to construct a new welcome sign on SR 90.

* NOTE: Although ranked number one (#1) on the Draft FY 2014 – FY 2018 TE PPL, funding for the Lloyd Railroad Depot project is contingent upon the applicant meeting federal funding requirements associated with railroad depot projects. Such requirements relate to building ownership and potential repayment of funds associated with unforeseen events. The project applicant and sponsor are aware of these requirements.

Consistent with the CRTPA's enhancement process, the CRTPA will once again initiate the enhancement project solicitation in the spring of 2013**.

Changes from last year's (FY 2013 – FY 2017) TE PPL

Last year's number one ranked project (Lafayette Paseo) has been removed from this year's PPL due to the fact that the project received funding. The project proposes to complete the linkage of pedestrian, bicycle and transit systems along Lafayette Street in Tallahassee from the CSX Railroad Tunnel to Winchester Drive and has received funding in FY 2016 (\$519,000)(Work Program Project #4080493).

** Based upon recent changes associated with the most recent federal funding bill for surface transportation (the Moving Ahead for Progress in the 21st Century Act (MAP-21)), the Transportation Enhancements process has changed. Such projects are now called Transportation Alternatives and will compete for funding along with other projects including Safe Routes to School and recreational trail projects. The CRTPA is awaiting further guidance from the FDOT and Federal Highway Administration. As a result, the CRTPA's program will change as the agency solicits projects in 2013.

PUBLIC INPUT

A public meeting to present the CRTPA's Draft FY 2014 – 2018 Priority Project Lists was held on August 30, 2012 in the Tallahassee Senior Center. Information regarding the meeting was placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2014 – FY 2018 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the CRTPA Board by the FDOT at the November 26, 2012 CRTPA meeting. Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

ATTACHMENTS

Attachment 1: DRAFT FY 2014 – FY 2018 Transportation Enhancements Priority Project List

Capital Region Transportation Planning Agency
Enhancements Priority Project List
DRAFT Fiscal Year 2014 - Fiscal Year 2018

Priority	Project
1	Lloyd Railroad Depot *
2	Rustling Pines Boulevard Sidewalk
3	Martin Luther King Boulevard/Peters Road Sidewalk
4	Brickyard Road Sidewalk
5	State Road 90 Welcome Sign

* NOTE: Funding for this project is contingent upon prior applicant compliance with federal funding requirements associated with the use of enhancement funds on projects of this type.



September 24, 2012

AGENDA ITEM 6 A 4

**FISCAL YEAR (FY) 2014 – FY 2018
STRATEGIC INTERMODAL SYSTEM (SIS)
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the Fiscal Year (FY) 2014 – FY 2018 Strategic Intermodal System (SIS) Priority Project List, included as *Attachment 1*.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) recommended CRTPA approval of the FY 2014 - FY 2018 Regional Mobility Plan Priority Project List.

RECOMMENDED ACTION

Option 1: Adopt the FY 2014 – FY 2018 Strategic Intermodal System Priority Project List.

HISTORY AND ANALYSIS

In 2003, Florida's Legislature and Governor established Florida's Strategic Intermodal System, known as the SIS. The SIS is based on the 2020 Florida Transportation Plan (FTP), which calls for the development of a "strategic intermodal system" to enhance Florida's economic competitiveness. The FTP recommends that this system "provide for smooth and efficient transfers for both passengers and freight between seaports, airports, railroads, highways and other elements of the strategic intermodal system and reduce delay for people and goods movement through increased system efficiency and multimodal capacity."

CRTPA SIS FACILITIES

The following roadways are on the Strategic Intermodal System (SIS) system in the CRTPA planning area:

1. Interstate 10 – From Jackson County Line to the Madison County Line,
2. Thomasville Road from Interstate 10 to the Georgia State line,
3. Capital Circle, Northwest from Interstate 10 to the Tallahassee Regional Airport,
4. Tennessee Street/Mahan Drive from the Greyhound Bus Terminal to Interstate 10 (East), and
5. US 19 from the Georgia State Line to the Madison County Line.

The Draft FY 2014 – FY 2018 SIS PPL reflects those SIS projects that were identified for improvement in the agency's most recent update to the Long Range Transportation Plan ("The Regional Mobility Plan").

Changes from last year's (FY 2013 – FY 2017) SIS PPL

Project Addition: Interstate 10 (west of US 90 to east of rest area) has been added to the list. This project is included in the agency's Regional Mobility Plan.

PUBLIC INPUT

A public meeting to present the CRTPA's Draft FY 2014 – 2018 Priority Project Lists to the public was held on Thursday, August 30, 2012 at the Tallahassee Senior Center. Information regarding the meeting was advertised in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2014 – FY 2018 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the CRTPA Board by the FDOT at the November 26, 2012 CRTPA meeting. Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2014 – FY 2018 Strategic Intermodal System Priority Project List.
(Recommended)

Option 2: Provide other direction.

ATTACHMENT

Attachment 1: DRAFT FY 2014 – FY 2018 Strategic Intermodal System Priority Project List

Capital Region Transportation Planning Agency
Strategic Intermodal System (SIS) Priority Project List
DRAFT Fiscal Year 2014 - Fiscal Year 2018

Rank	Segment	From	To	Next Phase
1	Capital Circle, SW	Orange Avenue	Tallahassee Airport	ROW/CST
2	Interstate 10	West of US 90	East of Rest Area	PD&E/Design



September 24, 2012

AGENDA ITEM 6 A 5
FISCAL YEAR (FY) 2014 – FY 2018
STARMETRO
PRIORITY PROJECT LIST (PPL)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the Fiscal Year (FY) 2014 – FY 2018 StarMetro Priority Project List, included as *Attachment 1*.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) recommended CRTPA approval of the FY 2014 - FY 2018 StarMetro Priority Project List.

RECOMMENDED ACTION

Option 1: Adopt the FY 2014 – FY 2018 StarMetro Priority Project List.

HISTORY AND ANALYSIS

Annually, the Capital Region Transportation Planning Agency (CRTPA) provides a listing of projects to the Florida Department of Transportation (FDOT), in priority order, for funding consideration. One of these lists is the Transit Project Priority List. Unlike other lists adopted by the CRTPA, this list is developed by the local transit agency, StarMetro. Projects contained on this list are consistent with StarMetro's adopted Transit Development Plan (TDP).

The StarMetro PPL provides guidance to the FDOT as the agency proceeds with development of the Annual State Work Program. Ultimately, the projects included within the FDOT Work Program serve as the basis for the CRTPA's Transportation Improvement Program (TIP).

PUBLIC INPUT

A public meeting to present the C RTPA's Draft FY 2014 – 2018 Priority Project Lists to the public was held on Thursday, August 30, 2012 at the Tallahassee Senior Center. Information regarding the meeting was advertised in the region's newspapers, placed on the C RTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the C RTPA FY 2014 – FY 2018 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the C RTPA Board by the FDOT at the November 26, 2012 C RTPA meeting. Subsequent to release of the Draft State Work Program, C RTPA staff will initiate development of the C RTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the C RTPA region that have received state and federal funding.

OPTIONS

- Option 1: Adopt the FY 2014 – FY 2018 StarMetro Priority Project List.
 (Recommended)
- Option 2: Provide other direction.

ATTACHMENT

- Attachment 1: DRAFT FY 2014 – FY 2018 StarMetro Priority Project List

StarMetro

ATTACHMENT 1

Priority Project List
DRAFT Fiscal Year 2014 - Fiscal Year 2018

Work Program Item	Description	Funding Source	%	Proposed FY 13 2012-2013	Proposed FY 14 2013-2014	Proposed FY 15 2014-2015	Proposed FY 16 2015-2016	Proposed FY 17 2016-2017	New 5th Year FY 18 2017-2018
423445-1	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 Toll Revenue Credits (TRC)	80% 20%	2,166,012 541,503					
423445-1	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%	929,000 929,000					
422251-2	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 TRC	80% 20%		2,230,992 557,748				
422251-2	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%		956,870 956,870				
422251-3	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 TRC	80% 20%			2,297,922 574,481			
422251-3	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%			985,576 985,576			
422251-4	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 TRC	80% 20%				2,366,860 591,715		
422251-4	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%				1,015,143 1,015,143		
422251-5	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 TRC	80% 20%					2,437,866 609,466	
422251-5	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%					1,045,598 1,045,598	
New	Capital for Fixed Route Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	FTA Section 5307 TRC	80% 20%						2,511,002 627,750
New	Operating for Fixed Route Operating costs for equipment and facilities, and JARC projects.	FTA Section 5307 Local Funds	50% 50%						1,076,966 1,076,966
425269-5	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%	332,217 83,054					
425269-6	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%		342,184 85,546				

StarMetro

ATTACHMENT 1

Priority Project List
DRAFT Fiscal Year 2014 - Fiscal Year 2018

Work Program Item	Description	Funding Source	%	Proposed FY 13 2012-2013	Proposed FY 14 2013-2014	Proposed FY 15 2014-2015	Proposed FY 16 2015-2016	Proposed FY 17 2016-2017	New 5th Year FY 18 2017-2018
425269-7	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%			352,449 88,112			
425269-8	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%				363,022 90,756		
425269-9	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%					373,913 93,478	
New	Capital for Fixed Route Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	FTA Section 5339 TRC	80% 20%						385,131 96,283
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%	143,564 143,564					
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%		147,871 147,871				
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%			152,307 152,307			
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%				156,876 156,876		
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%					161,583 161,583	
	Formula Grants for Rural Areas	FTA 5311 Local Funds	50% 50%						166,430 166,430
	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities Purchase ADA Compliant Vehicles and Bus Stop Amenities	FTA 5310 Local Funds	80% 20%		147,976 36,994				
	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities Purchase ADA Compliant Vehicles and Bus Stop Amenities	FTA 5310 Local Funds	80% 20%			152,415 38,104			
	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities Purchase ADA Compliant Vehicles and Bus Stop Amenities	FTA 5310 Local Funds	80% 20%				156,988 39,247		
	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities Purchase ADA Compliant Vehicles and Bus Stop Amenities	FTA 5310 Local Funds	80% 20%					161,697 40,424	

StarMetro

ATTACHMENT 1

Priority Project List
DRAFT Fiscal Year 2014 - Fiscal Year 2018

Work Program Item	Description	Funding Source	%	Proposed FY 13 2012-2013	Proposed FY 14 2013-2014	Proposed FY 15 2014-2015	Proposed FY 16 2015-2016	Proposed FY 17 2016-2017	New 5th Year FY 18 2017-2018
	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%						166,548
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%						41,637
422250-1	State Block Grant - FDOT Operating Assistance	FDOT	50%	1,141,605	1,144,195	1,154,552	1,180,446	1,180,446	1,180,446
		Local Funds	50%	1,141,605	1,144,195	1,154,552	1,180,446	1,180,446	1,180,446
430288-1	Public Transit Service Development	FDOT	50%	46,000	40,000				
	Call Center Upgrades	Local Funds	50%	46,000	40,000				
423466-1	Public Transit Service Development	FDOT	50%	476,489					
	Extend Service Hours	Local Funds	50%	476,489					
	Public Transit Service Development	FDOT	50%		89,000	89,000	89,000		
	CTC Flexible Route	Local Funds	50%		89,000	89,000	89,000		
	Park and Ride Lot	FDOT	100%		200,000				
	Proposed lot at Midway								
	Urban Corridor Improvements	FDOT	100%			250,000			
	Service to Woodville								
	Urban Corridor Improvements	FDOT	100%						400,000
	Project to be determined								
	Intermodal Access	FDOT	100%				75,033		
	Project to be determined								



September 24, 2012

AGENDA ITEM 6 A 6

**FISCAL YEAR (FY) 2014 – FY 2018
TALLAHASSEE REGIONAL AIRPORT
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

Staff is seeking approval of the Fiscal Year (FY) 2014 – FY 2018 Tallahassee Regional Airport Priority Project List, included as *Attachment 1*.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

On September 11, 2012, the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) recommended CRTPA approval of the FY 2014 - FY 2018 Tallahassee Regional Airport Priority Project List.

RECOMMENDED ACTION

Option 1: Adopt the FY 2014 – FY 2018 Tallahassee Regional Airport Priority Project List.

HISTORY AND ANALYSIS

Annually, the Capital Region Transportation Planning Agency (CRTPA) provides a listing of projects to the Florida Department of Transportation (FDOT), in priority order, for funding consideration. One of these lists is the Tallahassee Regional Airport Priority Project List. Unlike other lists adopted by the CRTPA, the Tallahassee Regional Airport develops this list. Projects contained on this list are consistent with the Tallahassee Regional Airport's adopted Master Plan.

The Tallahassee Regional Airport PPL provides guidance to the FDOT as the agency proceeds with development of the Annual FDOT Work Program. Ultimately, the projects included within the FDOT Work Program are included in the CRTPA's Transportation Improvement Program (TIP).

PUBLIC INPUT

A public meeting to present the CRTPA's Draft FY 2014 – 2018 Priority Project Lists to the public was held on Thursday, August 30, 2012 at the Tallahassee Senior Center. Information regarding the meeting was advertised in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2014 – FY 2018 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2014 – FY 2018 Annual State Work Program.

The Draft Annual State Work Program is scheduled to be presented to the CRTPA Board by the FDOT at the November 26, 2012 CRTPA meeting. Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2014 – FY 2018 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

- Option 1: Adopt the FY 2014 - FY 2018 Tallahassee Regional Airport Priority Project List.
 (Recommended)
- Option 2: Provide other direction.

ATTACHMENT

- Attachment 1: DRAFT FY 2014 – FY 2018 StarMetro Priority Project List

TALLAHASSEE REGIONAL AIRPORT
Priority Project List
DRAFT Fiscal Year 2014- Fiscal Year 2018

FDOT Priority	Description	FDOT FIN Number	JACIP* Number	FUNDING	Prior Years	Current 2013	Future				
							2014	2015	2016	2017	2018
1	Runway 9/27 Reconstruction Phase II	Pending	PFL9813	FAA/Entitlement			4,900,000	2,500,000			
				FAA/Discretionary			14,500,000	9,400,000			
				Local/RR&I			1,078,467	661,533			
				State/FDOT			1,078,467	661,533			
2	In-Line Baggage Handling and Screening System	Pending	PFL5545	TSA	6,350,960						
				State/FDOT			167,130				
				Local/PFC	4,149,040						
				Local/RR&I			167,130				
3	Relamping Airfield with LED Lights	Pending	PFL9597	FAA/Entitlement			495,000				
				Local/PFC			27,500				
				State/FDOT			27,500				
3	Terminal Modernization	Pending	PFL9463	FAA/Entitlement				3,000,000			
				Local/RR&I			800,000	400,000	400,000	400,000	400,000
				State/FDOT			800,000	400,000	400,000	400,000	400,000
5	Enhancements & Upgrades ATCT	416010	PFL2711	State/FDOT			800,000				
				Local/RR&I			800,000				
6	Hangar Development II	Pending	PFL9812	State/FDOT			1,000,000				
				Local/RR&I			1,000,000				
6	Demolition and Development of the Criswell House Site	Pending	PFL9603	Local/RR&I			150,000				
				State/FDOT			150,000				
7	Terminal Rehabilitation/Improvements	409513	PFL4439	State/FDOT	407,105	400,000	400,000				
				Local/PFC	3,400,000	400,000	400,000				
7	Stormwater Management System Design and Construction	Pending	PFL9606	FAA/Entitlement				500,000			
				State/FDOT				250,000			
				Local/RR&I				250,000			
8	Airfield Preservation	422301	PFL 6672	State/FDOT	400,000	100,000					
				Local/RR&I	400,000	100,000					
8	Terminal PLB Acquisition and Installation Phase I	Pending	PFL9600	FAA/Entitlement			1,080,000	1,080,000			
				State/FDOT			60,000	60,000			
				Local/RR&I			60,000	60,000			
9	Aircraft Maintenance and Storage Hangar and Related Taxilanes	Pending	PFL9601	State/FDOT					2,500,000		
				Local/Other					2,500,000		
9	Aircraft Maintenance Hangar	Pending	PFL9602	State/FDOT				5,000,000			
				Local/Other				5,000,000			
9	Foreign Trade Zone Improvements	226783	3DOT42	FAA/Entitlement			1,200,000				
				Local/RR&I			700,000	700,000			
				State/FDOT			700,000	700,000			
10	Marketing and Promotional Study	226792	3DOT13	State/FDOT	400,000		100,000	50,000			
				Local/RR&I	435,000		100,000	50,000			
11	ARFF Vehicle Replacement FY15	Pending	PFL9605	FAA/Entitlement				945,000			
				Local/RR&I				52,500			
				State/FDOT				52,500			
11	Hangar Development FY15	Pending	PFL9816	State/FDOT				500,000			
				Local/Other				500,000			
14	Airfield Signage Improvements	2267812	PFL5543	State/FDOT			112,500				

TALLAHASSEE REGIONAL AIRPORT
Priority Project List
DRAFT Fiscal Year 2014- Fiscal Year 2018

FDOT Priority	Description	FDOT FIN Number	JACIP* Number	FUNDING	Prior Years	Current 2013	Future				
						2013	2014	2015	2016	2017	2018
				Local/PFC	125,000		112,500				
16	South GA Apron Expansion	420365	PFL4650	FAA/Entitlement					1,800,000		
				Local/PFC	204,000						
				Local/RR&I					100,000		
				State/FDOT					100,000		
17	Rehab Taxiways	416010	PFL3339	State/FDOT			250,000	250,000			
				Local/RR&I			250,000	250,000			
18	Taxiway Improvements	2267814	PFL 4466	FAA/Entitlement				1,080,000			
				Local/RR&I				60,000			
				State/FDOT				60,000			
19	South Apron Rehab. Construction	226781	PFL7949	FAA/Entitlement					4,500,000		
				Local/RR&I					250,000		
				State/FDOT					250,000		
21	Expand Air Carrier Apron	226774	TLH31	FAA/Entitlement							1,187,500
				Local/RR&I							31,250
				State/FDOT							31,250
22	Airport Security Improvements	420363	PFL0009	FAA/Entitlement				675,000			
				Local/RR&I				37,500			
				State/FDOT				37,500			
23	ARFF Station Rehab	416010	PFL8832	FAA/Entitlement				900,000			
				Local/RR&I				50,000			
				State/FDOT				50,000			
24	Access Control System Upgrades	Pending	PFL3338	FAA/Entitlement					900,000		
				Local/RR&I					50,000		
				State/FDOT					50,000		
25	Fence and Gate Rehabilitation, Updates and Improvements	Pending	PFL9466	FAA/Entitlement							950,000
				State/FDOT							25,000
				Local/RR&I							25,000
27	Marketing and Promotional Study Phase II	Pending	PFL9465	State/FDOT					50,000	50,000	50,000
				Local/RR&I					50,000	50,000	50,000
28	Airfield Preservation Phase II	Pending	PFL9464	State/FDOT					100,000		
				Local/RR&I					100,000		
				Total	16,271,105	1,000,000	33,466,194	36,223,066	14,100,000	900,000	3,150,000
				FAA/Entitlement	-	-	7,675,000	10,680,000	7,200,000	-	2,137,500
				FAA/Discretionary	-	-	14,500,000	9,400,000	-	-	-
				State/FDOT	1,207,105	500,000	5,645,597	8,071,533	3,450,000	450,000	506,250
				State/FDOT/SIS	-	-	-	-	-	-	-
				TSA	6,350,960	-	-	-	-	-	-
				Local/PFC	7,878,040	400,000	540,000	-	-	-	-
				Local/RR&I	835,000	100,000	5,105,597	2,571,533	950,000	450,000	506,250
				Local/Other	-	-	-	5,500,000	2,500,000	-	-
				Total	16,271,105	1,000,000	33,466,194	36,223,066	14,100,000	900,000	3,150,000



September 24, 2011

AGENDA ITEM 6 B

CRTPA FISCAL YEAR 2013 OPERATING BUDGET

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Board Approval

STATEMENT OF ISSUE

As required by financial and audit standards, the Fiscal Year 2013 Operating Budget has been developed for CRTPA Board adoption.

RECOMMENDED ACTIONS

Option 1: Adopt by resolution the Fiscal Year 2013 Operating Budget.

HISTORY AND ANALYSIS

The budget of the CRTPA is based on the tasks and revenues detailed in the Unified Planning Work Program, which covers staff operations in a fiscal year from July 1 to June 30. The host government for the CRTPA, the City of Tallahassee, operates on a fiscal year that begins on October 1 and ends on September 30.

There is a three-month gap that always occurs between the end of the CRTPA fiscal year and the end of the City fiscal year. This was duly noted in the CRTPA 2005 Financial Statement Audit dated March 1, 2006, and adopted by the CRTPA on March 27, 2006. Adoption of this resolution satisfies the intent of the management letter comment, as it has in previous years.

Budget Issues

The proposed FY 2013 Operating Budget reflects the expenses anticipated to occur when completing the tasks adopted in the Unified Planning Work Program. Details of contents of budget items are provided below:

- Total Personnel Expenses include salaries, mandated employer costs for Social Security, Medicaid and health benefits.
- Operating costs include the cost of using services provided by the host government, the City of Tallahassee. This includes using human resources, accounting, purchasing, and information systems services. These costs are calculated by the city through a Full Cost Allocation Plan and charged to the CRTPA various factors related to CRTPA's utilization of services contracted by CRTPA the Staff Services agreement executed on May 21, 2012.

- Unclassified Contractual Services are for the cost of outside legal counsel, audit services WCOT broadcast services and retreat facilitators, when needed. This item remains the same as last year.

The revenue from grant reimbursements is expected to cover the expenses, with the exception of the local matching funds required for the Federal Transit Administration (FTA) Section 5303 grant and expenses not allowed under the grants. In the event that reimbursements do not fully cover the remainder of the costs, the difference will be prorated among member governments in accordance with the adopted CRTPA bylaws.

Significant Changes from the FY 12 Budget

Adjustments have been made in the FY 13 budget in the following line items:

- Salaries increased to reflect a 2% salary increase for all personnel. This is in line with Leon County but less than the City of Tallahassee. The recommended increase would be effective on October 1.
- Health benefit and Pension costs increased more than expected.
- Costs for Allocated Accounts decreased in all area but significantly in the areas of Human Resource and Purchasing from FY12. The Staff will continue to work with the City on stabilizing the City's Cost Allocation Plan costs from year to year.
- The line item for Computer Software was increased from \$10,000 to \$25,000. This to account for the addition of GIS services from TLC GIS authorized by the CRTPA Board earlier this year.

The increases shown above were offset by no increases or reductions in the following line items:

- Operating Expenses except as shown below remained the same as FY 12
- Office Rental and Maintenance was reduced slightly - \$1803.

The budget adjustments for FY 13 resulted in a net increase over the FY 12 budget of 1.52% (\$11,429). This is a 1% decrease over the percentage of increase in FY 12. The increased costs will be covered by the grant funding CRTPA that is allocated each year by the State and Federal governments. Details of the adjustments are included in ***Attachment 2***.

OPTIONS

Option 1: Adopt by resolution the Fiscal Year 2013 Operating Budget.
(Recommended)

Option 2: Provide other direction.

ATTACHMENTS

Attachment 1: Resolution
Attachment 2: Budget Detail



Resolution 2012-9-6B

A Resolution Adopting the Fiscal Year 2013 Operating Budget
October 1, 2012 through September 30, 2013

WHEREAS, the Capital Region Transportation Planning Agency is required to approve a fiscal year budget for the year from October 1, 2012 through September 30, 2013.

NOW THEREFORE BE IT RESOLVED that the Capital Region Transportation Planning Agency hereby approves and adopts the budget for Fiscal Year 2013 as reflected below, and that all incomplete project balances, requisitions, and encumbrances from prior years will be automatically re-appropriated.

CAPITAL REGION TRANSPORTATION PLANNING AGENCY

FY 13-OPERATING BUDGET

Expenses

Total Personnel Expenses	\$562,884
Total Operation Expenses	\$152,901
Total Indirect/Allocated Costs	<u>\$ 47,543</u>
TOTAL EXPENSES	<u>\$763,328</u>
Reserve Funds	<u>\$ 118,454</u>

Total Operating Budget	<u>\$881,782</u>
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Revenue

Section 5303 FTA Grant	\$130,030
Transportation Disadvantaged	\$ 22,610
FHWA Planning Grant	\$714,695
Local Match FTA Section 5303	<u>\$ 14,447</u>

Total Revenue	<u>\$881,782</u>
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DULY PASSED AND ADOPTED THIS 24th DAY OF SEPTEMBER 2012

Capital Region Transportation Planning Agency

By: _____
Jane G. Sauls, Chairperson

Attest: _____
Harry D. Reed III,
CRTPA Executive Director

CRTPA
FY 2013 BUDGET
(Proposed)

Attachment 2

<u>Account</u>	<u>Account Description</u>	<u>FY-12 CRTPA Adopted Budget</u>	<u>FY-13 CRTPA Proposed Budget</u>	<u>Difference</u>	<u>Percent Increase</u>
Personnel Services					
511000	Salaries	397,367	406,903	9,536	2.40%
511500	Temporary Wages	5,000	5,000	0	0.00%
512400	Other Salary Items	3,000	3,000	0	
515000	Pension- Current	43,744	40,995	-2,749	-6.28%
515100	Pension- MAP	17,389	17,416	27	0.16%
515500	Social Security	10,062	11,000	938	9.32%
515600	Mandatory Medicare	5,934	5,891	-43	-0.72%
516000	Health Benefits	42,165	45,083	2,918	6.92%
516001	Health benefits retirees	10,328	10,328	0	0.00%
516100	Flex Benefits	17,268	17,268	0	0.00%
Total Personnel Services		552,257	562,884	10,627	1.92%
Operating Expenses					
521010	Advertising	4,000	4,500	500	12.50%
521030	Reproduction	12,000	12,000	0	0.00%
521100	Equipment Repairs	225	225	0	0.00%
521180	Unclassified Contractual Svcs	70,500	70,500	0	0.00%
521190	Computer Software	10,000	25,000	15,000	150.00%
522080	Telephone	1,200	1,000	-200	-16.67%
523020	Food	1,000	1,200	200	20.00%
523050	Postage	750	750	0	0.00%
523060	Office Supplies	4,500	4,500	0	0.00%
523080	Unclassified Supplies	4,500	4,500	0	0.00%
524010	Travel & Training	13,000	13,000	0	0.00%
524020	Journals & Books	600	600	0	0.00%
524030	Memberships	2,500	2,500	0	0.00%
524050	Rent Expense Bldg/Offc	14,429	12,626	-1,803	-12.50%
Total Operating Expenses		139,204	152,901	13,697	9.84%
Allocated Accounts					
560010	Human Resource Expense	7,747	5,666	-2,081	-26.86%
560020	Accounting Expense	16,048	13,292	-2,756	-17.17%
560030	Purchasing Expense	9,472	3,579	-5,893	-62.21%
560040	Information Systems Expense	25,813	23,639	-2,174	-8.42%
560070	Read-Bill-Collect Expense	1,358	1,367	9	0.66%
Total Allocated Accounts		60,438	47,543	-12,895	-21.34%
Total Expenses		751,899	763,328	11,429	1.52%

Personnel Services

- 511000 The request for Salary Increases is to provide a 2% increase. This is in line with Leon County but less than the City of Tallahassee. The recommended effective date of the increase would be October 1. The percentage of increase on the budget page shows an increase of 2.4% over FY-12. The reason for this variance is that the salaries was incorrectly calculated as the result of a two step increase (1% in October and 1% in March). The salary amount should have been \$398,925 instead of \$397,367 (a difference of \$1558). A 2% increase to the correct salary amount (\$398,925) is \$7977 for a total of \$406,903
- 511500 Temporary Wages are requested this year to hire temporary help to assist in the update of the data needs for CRTPA staff. This will likely be a student intern during the summer months
- 515100 Pension and Health Benefits categories ranged from a 6.28% decrease in pension contribution to an
515500 increase of nearly 7% in health benefits over FY 12
515600
516000

Operating Expenses

Operating expense categories remained the same with some minor adjustments as shown below with the exception of Computer Software and Maintenance. This last year the Board authorized the purchase of GIS software which the Tallahassee-Leon County GIS Department will maintain and utilize the assist CRTPA to enhance planning capabilities to do more comprehensive transportation planning analysis and graphically represent transportation data and plans that will be easier for the public to access and understand. Overall operating expenses increased by a little under 10%.

- 521180 Unclassified Contractual Services remains the same as FY12. Services with in this budget line item have reallocated as follows: Legal Services - \$45,000, Audit Services - \$22,000, WCOT Broadcast Services - \$3500
- 521190 Computer Software and Maintenance is increased from FY 12 by \$15,000. GIS software and maintenance was added.
- 523010 Travel remains the same as FY12. This budget will allow for at least 3 Board members to attend MPOAC Institute Training for MPO Board members
- 524050 Office Rental and Maintenance Expense was reduce by \$1803 (12.50%) of FY 12

Allocated Accounts

- 560000 Allocated costs decreased in all but one area most significantly in Human Resource and Purchasing from FY12. CRTPA staff has reviewed City's Cost Allocation Plan with City Budget staff and has been able to make some reductions. CRTPA staff will continue to work City budget staff to stabilize cost to reduce wide cost variation in the Human Services, Accounting Services and Purchasing.



September 24, 2012

AGENDA ITEM 6 C

MONROE STREET ACCESS MANAGEMENT AND LAKE ELLA IMPLEMENTATION STUDY – WORK ORDER REQUEST AND PROJECT UPDATE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking approval of a resolution (*Attachment 1*) which would provide a work order to the consultant conducting the Monroe Street Access Management and Lake Ella Implementation Study to develop of a traffic signal warrant study near Lake Ella on Monroe Street.

RECOMMENDED ACTION

- Option 1: Approve by resolution a work order to conduct a traffic signal warrant study (\$34,500) and approve a related contract time extension (to March 31, 2013) to the contract for the Monroe Street Access Management and Lake Ella Implementation Study.

HISTORY AND ANALYSIS

At the January 23, 2012 CRTPA Board meeting, the Monroe Street Access Management and Lake Ella Implementation Study was formally kicked off. As project development activities have proceeded, the CRTPA has received requests to investigate the need for a traffic signal at Lake Ella Drive (North)/Lake Ella Publix Plaza and/or Legion Street/On The Border intersection. To that end, a traffic signal warrant study is proposed to be developed by the project consultant.

Completion of a traffic signal warrant study will assist with development of the proposed median recommendations which seek to address pedestrian and vehicular safety issues along this segment of the corridor near Lake Ella. Currently, the project is anticipated to be completed by October 24, 2012; however, contingent upon Board approval of the proposed work order, the study's completion date is proposed to be extended to March 31, 2013 to ensure completion of the study.

The work order to conduct the signal warrant study involves an analysis of the above two intersection locations and will result in development of a technical memorandum containing the findings of the signal warrant analysis. The traffic signal warrant study analysis is estimated to cost \$34,500.

PROJECT BACKGROUND:

The identification of improvements to the Monroe Street corridor in Tallahassee has been an agency focus of the Capital Region Transportation Planning Agency (CRTPA) for a number of years. This focus includes:

- North Monroe Street Corridor Management Study, approved by the Tallahassee-Leon County MPO in 1999, recommended the installation of a median at Lake Ella to provide pedestrians a mid-block refuge;
- Tallahassee-Leon Bicycle and Pedestrian Master Plan, adopted by the Tallahassee-Leon County MPO in 2004, identifying North Monroe Street at Lake Ella as a “pedestrian emphasis intersection”;
- CRTPA Transportation Systems Management (TSM) Priority Project List designation in 2009 & 2010 of pedestrian safety improvements on N. Monroe at Lake Ella as the agency’s number one TSM priority (funding for the installation of medians, scheduled to be constructed in 2015, was ultimately identified in 2010 and is part of the study associated with this agenda item);
- North Monroe Street Design and Safety Study, accepted by the CRTPA in September 2010, was developed for the agency by Florida State University Department of Urban and Regional Planning Master's students and provides student recommendations/ideas for the North Monroe corridor;
- E. Sixth Avenue Sidewalk Project, identified for funding in 2010, this project was included in the agency’s Regional Mobility Plan and will improve pedestrian connectivity between Monroe Street and Gadsden Street (scheduled to be constructed in 2016).

In addition to the CRTPA, other transportation partners and agencies have identified projects and initiatives in the Monroe Street corridor, these include:

- Sense of Place initiatives (Midtown and Monroe-Adams) initiated in 2010 and 2011 by the Tallahassee-Leon County Planning Department include the Monroe corridor and identify support for improvements to facilitate increased pedestrian safety and economic development;
- Frenchtown/Southside Redevelopment Area and Downtown Redevelopment Area are both located along part of the Monroe corridor. The community redevelopment areas have funded improvements in the corridor including facade, streetscape and sidewalk improvements;
- Downtown Tallahassee Pedestrian Connectivity Plan was prepared for the Downtown Improvement Authority and completed in 2005. The plan identifies proposed improvements in downtown Tallahassee, including proposed medians for a portion Monroe Street in downtown Tallahassee where right-of-way is sufficient.

The Monroe Street Access Management and Lake Ella Implementation Study will build upon the above Monroe corridor efforts through development of a comprehensive assessment to address vehicular and pedestrian safety. As the study's name implies, the Monroe Street Access Management and Lake Ella Implementation Study contains two components.

- The first component involves a study of the entire Monroe Street corridor from John Knox Road (in the north) to just south of Magnolia Drive. The purpose of the study is to develop an initial access management strategy for the corridor that will include a strategy for the ultimate installation of medians.
- The second project ("Lake Ella Implementation Study") will focus on the Lake Ella portion of North Monroe Street (Tharpe Street to E. Seventh Avenue). As members will recall, funding for the installation of medians along this segment of the roadway is identified in the CRTPA's FY 2012 – FY 2016 Transportation Improvement Program (TIP). This portion of the study will result in the completion of the TIP project's first funded phase ("Planning Study") and will provide detailed access recommendations from which the funded project can proceed to its next phase (design). Funds for the design of this project are programmed in FY 2013 (\$172, 200); construction funds are programmed for FY 2015 (\$1,000,050).

Benefits of access management, which include the installation of medians, include:

- Safety – Improved pedestrian safety due to reduced automobile/pedestrian conflicts; improved automobile safety (fewer and less severe accidents) as a result of reduced vehicular conflicts;
- Efficiency – Higher corridor level of service for automobiles; less stop and go traffic;
- Aesthetics – Access management results in less asphalt and more attractive corridors. The installation of medians allows for the addition of increased landscaping along the corridor. With regards to Monroe Street, a more attractive corridor assists with furthering the redevelopment efforts currently occurring along the corridor.

A key aspect of the study involves public involvement. Three (3) public meetings associated with the project are scheduled to be conducted (detailed below under "PUBLIC MEETINGS"). Furthermore, the Monroe Street Access Management and Lake Ella Study will be guided by a project team that will include the agency's transportation partners and corridor stakeholders.

Ultimately, the study will result in development of a corridor action plan that will include strategies and opportunities for proceeding forward with access management recommendations for the Monroe Street corridor. With regards to the Lake Ella portion of the study, the foundation to proceed forward with the next funded phase (design) of the median implementation project will be developed including the development of detailed access recommendations.

PUBLIC MEETINGS

Two (2) of the three (3) planned public meetings have been conducted for the project. The first meeting occurred on March 6, 2012 at Tallahassee City Hall Commission Chambers. A total of forty-one (41) people signed in at this meeting and ten (10) written comments were received. The comments included concerns related to maintaining left turn access into businesses, support for pedestrian safety improvements (including a pedestrian refuge) and as well as support for landscaping any constructed medians. The second public meeting was held on Thursday, June 28, 2012 (5 pm – 7 pm) at Tallahassee City Hall Chambers and was attended by twenty-five (25) people.

Additionally, two (2) small group public meetings (focused on the North Monroe/Lake Ella and South Monroe segments of the Monroe Street corridor) occurred on May 16 & May 17, 2012, respectively. Invitations to attend these focused meetings were sent to the attendees of the March 6 public meeting who expressed interest in participating in a more refined segment specific discussion.

PROJECT WEBPAGE

A project webpage (http://www.crtpa.org/Monroe_Median_Project.html) was created in March to provide project information and resources. The webpage provides project information related to upcoming meetings as well as a source for the presentations and documentation from previous meetings. The page also contains a comments link from which citizens can leave comments or questions about the study. Furthermore, resources related to access management including links to information about its impact on corridor businesses is provided.

PROJECT TEAM

To date, the project team that is guiding the Monroe Street project has met five (5) times. The team is comprised of the CRTPA's transportation partners and includes representation from the Midtown Merchants Association, Downtown Improvement Authority, City of Tallahassee Economic and Community Development, Lafayette Park Neighborhood Association, Levy Park Neighborhood Association, Florida Department of Transportation, Knight Creative Communities, Tallahassee Public Works Department and the Tallahassee-Leon County Planning Department.

NEXT STEPS

Upon approval of the recommended action, the project consultant will initiate development of the traffic signal warrant study as part of the Monroe Street Access Management and Lake Ella Implementation Study. The third and last public meeting is anticipated to be conducted this fall with the project scheduled to be subsequently presented to the CRTPA Board for approval.

OPTIONS

Option 1: Approve by resolution a work order to conduct a traffic signal warrant study (\$34,500) and approve a related contract time extension (to March 31, 2013) to the contract for the Monroe Street Access Management and Lake Ella Implementation Study.
(RECOMMENDED)

Option 2: Provide other direction.

ATTACHMENT

Attachment 1: Resolution 2012-9-6C



RESOLUTION 2012-9-6C

A RESOLUTION of the Capital Region Transportation Planning Agency, hereby referred to as the CRTPA, authorizing the Chair to execute and Executive Director to administer a Work Order between the CRTPA and Reynolds, Smith and Hills, Inc., hereby referred to as RS&H, for services to complete the project below.

WHEREAS, CRTPA is the designated metropolitan planning organization for Florida's capital region, and in support of its mission, CRTPA desires to use Urban Attributable (SU) funds to contract with a General Planning Consultant or Consultants that will, among other things, maintain required inventory data, support the Bicycle/Pedestrian program, assist in meeting new compliance requirements related to greenhouse gas reduction and air quality, perform small studies, prepare reports and perform graphics development.

WHEREAS, a General Planning Consultant (GPC) Agreement with RS&H was executed; and

WHEREAS, RS&H has agreed to perform the following work under the GPC agreement:

1. Conduct a traffic signal warrant study near Lake Ella along Monroe Street not to exceed \$34,500.

THEREFORE, BE IT RESOLVED BY THE CRTPA THAT:

1. The CRTPA authorizes the Chair to execute and Executive Director to administer a Work Order to complete the above task.

DULY PASSED AND ADOPTED THIS 24th DAY OF SEPTEMBER 2012

Capital Region Transportation Planning Agency

By: _____
Jane G. Sauls, Chairperson

Attest: _____
Harry D. Reed III,
CRTPA Executive Director



September 24, 2012

AGENDA ITEM 6 D

INTERSTATE 10 MASTER PLAN UPDATE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

The Florida Department of Transportation, in coordination with its agency partners and the public, is currently in the process of updating the Interstate 10 Master Plan to develop an integrated multimodal transportation system which is economically efficient, environmentally sound, and moves people and goods in an energy efficient manner.

The consultants for the project will provide a report on the progress of the update as well as provide an accounting of the comments received thus far from the two sets of recent public meetings (May and September of 2012) that were held within the CRTPA Region.

Attachment 1 provides materials that were delivered to the CRTPA subcommittees at their September 11, 2012 meetings. Additional materials may be provided by the consultant at the September 24, 2012 CRTPA Meeting.

Attachment 1: Interstate 10 Master Plan Public Flyer



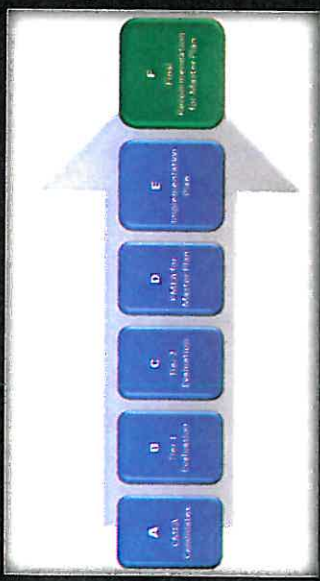
I-10 Interstate Master Plan For Gadsden, Leon, and Jefferson Counties

Study Purpose

The Florida Department of Transportation, in coordination with our agency partners and public, is initiating the I-10 Interstate Master Plan. The primary purpose of the Master Plan is to develop an integrated multimodal transportation system which is economically efficient, environmentally sound, and moves people & goods in an energy efficient manner. The Master Plan is intended to address the following objectives:

1. Improve the mobility of I-10
2. Define and analyze conceptual alternatives
3. Prioritize Right-of-Way protection

The Master Plan alternatives analysis is based on the "Tier Selection Process". The process involves the steps of alternative identification, screening, evaluation, and integrating various alternatives into the final Master Plan. Using a matrix evaluation approach, the comprehensive and rapid evaluation of many alternatives through a two-level screening and refinement process is accomplished.



B. Tier 1 Evaluation

The Tier 1 evaluation is the first level of a three level process. Once the candidate CMEAs are reviewed and evaluated, the preferred alternatives are advanced to Tier 2. The Tier 1 analysis focuses on the development and evaluation of CMEA. Along I-10 the following are proposed to advance into Tier 2 based on sufficient capacity and operational. Once mainline deficiencies are defined, a CMEA is derived to alleviate mainline roadway deficiencies based on capacity issues.

- No Build
- ITS Expansion
- Minor Improvements
- Managed Lane
- Dedicated Truck Lane
- New Interchange (Weauress)
- Multimodal Strategies

C. Tier 2 Evaluation

The Tier 2 evaluation is the second level of evaluation in the Tier selection process. Once the candidate CMEAs are reviewed and evaluated, the preferred alternatives are advanced to the PMEs. During the Tier 2 process, these alternatives were evaluated in more detail, taking into consideration travel demand, engineering factors, environmental impacts. The following are proposed to advanced forward as PMEs:

- No Build
- ITS Expansion
- Minor Improvements
- New Interchange (Weauress)
- Multimodal Strategies

A. CMEA Candidates

FDOT has coordinated with the consultants and public input to establish an extensive list of candidate improvements. The following lists the CMEAs chosen for evaluation.

- No Build
- ITS Expansion
- Minor Improvements
- C-D Roads
- Frontage Roads
- Separate HOV Lanes
- Express Lanes
- Reversible Lanes Only
- New General Use Lanes
- Localized Express Lanes
- Fixed Guide-way Transit Only
- Managed Lane
- Dedicated Truck Lane
- New Interchange (Weauress)
- New Interchange (Meridian)
- Multimodal Strategies

D. PMEs

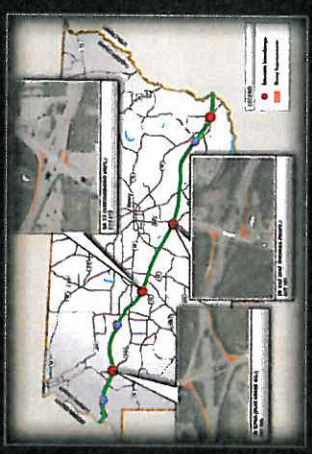
From the Tier 2 evaluations a Preferred Mobility Enhancement Alternative (PMEA) is selected. The PMEs include preferred alternatives that are being recommended as part of the Master Plan. These preferred alternatives are the final recommendations of the Master Plan.

1. I-10 Mainline PMEA - CMEA No. 1 - No Build
2. Interchange PMEA
 - Intersection and Ramp Improvements
3. I-10 Mainline PMEA - CMEA No. 2 - ITS Expansion
4. I-10 Mainline PMEA - CMEA No. 3 - Minor Improvements
5. Recommended Studies (see chart to the right)

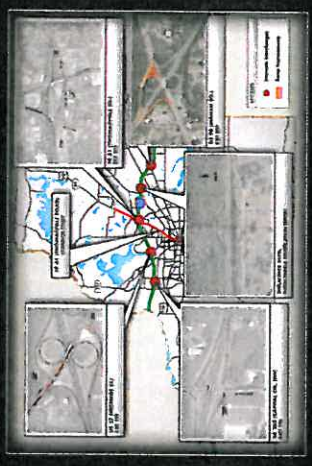
Identified Study	Location on I-10 Corridor
Lighting Justification Report	4 locations (C.R. 270A, S.R. 12, S.R. 59, and C.R. 257B exits 166, 174, 217, and 233 respectively)
Noise Study Report	Within the study area
Corridor Transit Study	Thomasville Road
Interchange Justification Report	Weauress Boulevard

E. Implementation Plan

Finally an Implementation Plan is provided to prescribe the recommendations from the Master Plan. As part of the Implementation Plan, the funding is staged appropriately based on availability and resources. The following Implementation Plan is to be administered.



Gadsden County



Leon County



Jefferson County

F. Final Recommendations

The I-10 Master Plan has established a blueprint for the development of transportation improvements to the study corridor through 2040. This blueprint will be carried forward through the more refined engineering and environmental studies needed to advance the previously mentioned proposed projects.

List of Acronyms

- CMEA - Conceptual Mobility Enhancement Alternative - An alternative to enhance mobility along a corridor described at a conceptual level.
- PMEA - Preferred Mobility Enhancement Alternative - The preferred CMEA candidate recommended for future evaluation.



September 24, 2012

AGENDA ITEM 7

EXECUTIVE DIRECTOR'S REPORT

REQUESTED BY: Staff

TYPE OF ITEM: Information

A status report on the activities of the Capital Region Transportation Planning Agency (CRTPA) and other items of interest will be provided, including the following:

- **Wildflower Award**

FDOT District 3 Maintenance – Midway Office won the Florida Federation of Garden Clubs, Inc., Ella P. Wood Paths of Sunshine Award for 2012. They were nominated by Commissioner Lynn Artz of Wakulla County. In the late summer of 2009, the Midway Office agreed to reduce the frequency of mowing the full right of way on US 98 between Woodville and Crawfordville Highways in order to preserve the native roadside wildflowers. Instead of mowing every 2 months, they now mow only twice a year and only during the period between November and February.

The first place award is \$500 of wildflower seed from the Florida Wildflower Growers Cooperative. The Florida Wildflower Foundation matched that award with another \$250 of seed from the same source. Jeff Caster of FDOT Central Office will be working with Midway to help them select the right species and a good site.

- **October 15, 2012 CRTPA Retreat**

The retreat will be held at the Tallahassee Regional Airport from 9 AM to 1 PM. The retreat will focus on the new federal transportation legislation (MAP-21) and what it means to the Capital Region. Following the meeting, airport personnel will provide a tour of the airport for those who wish to see the improvements that have been made to the airport over the last several years.

- **Leon County Community Traffic Safety Team Grant**

CRTPA has been selected to receive highway safety funds in the amount of \$27,000 (see letter in agenda item 10 D (Correspondence)). The funds will be used for the Leon County Teen Drivers Education and Outreach Program. Leon County currently has one of the high teen driver fatality rates in the State of Florida. The program is intended to reduce this high rate through education and outreach. The award was based on an application submitted by Lynn Barr and members of the Leon County Community Traffic Safety Team.



September 24, 2012

AGENDA ITEM 8

ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.



September 24, 2012

AGENDA ITEM 9

CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.



September 24, 2012

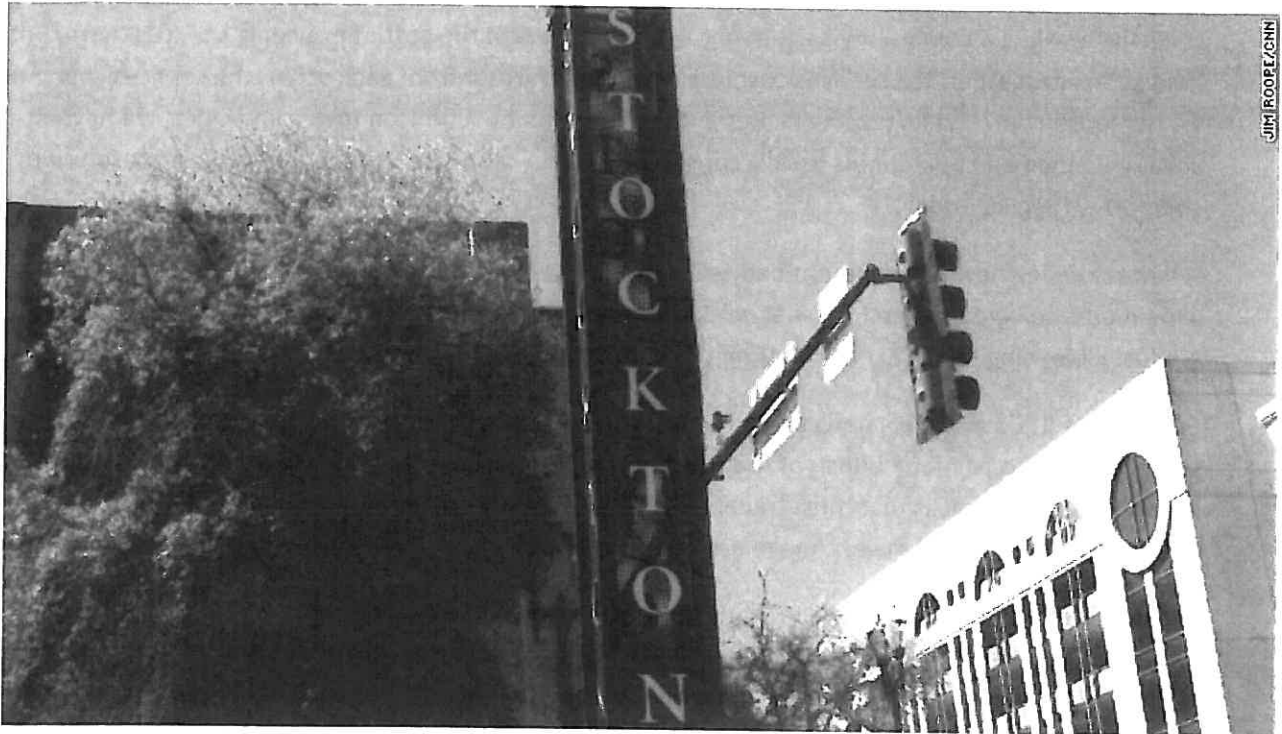
AGENDA ITEM 10 A

NEWS ARTICLES/FOR YOUR INFORMATION

The following news articles are provided for the information of CRTPA Board members:

- “The Cost of America’s Inefficient Sprawl” (Article from CNN, dated July 31, 2012) -
Attachment 1

The cost of America's inefficient sprawl



July 31st, 2012

05:31 PM ET

The cost of America's inefficient sprawl

By **William Fulton**, Special to CNN

Editor's note: William Fulton is vice president for policy and programs at Smart Growth America, and a former mayor of Ventura, California. The views expressed are his own.

Earlier this month, Global Public Square addressed a critical issue at this moment in American history, as towns and cities nationwide look to bounce back from the recession.

"Why are U.S. cities going bankrupt?" is a question everyone should be asking, but the real answer isn't necessarily as straightforward as the one Fareed Zakaria suggested. Or perhaps it might be even simpler, depending on how you look at it.

It's true that pensions are an increasingly visible strain on city budgets. As the former mayor of Ventura – a California city that is *not* going bankrupt – I can attest that rapidly rising pension costs are a huge problem. But there are other, more fundamental factors driving cities to bankruptcy. Dealing with the underlying causes of poor revenue creation and out-of-control debt accumulation is a more nuanced – but ultimately more effective – solution to our country's economic woes.

The way in which we plan and build our towns and cities has a direct impact on how well they do. Financial resiliency and prosperity is woven into the very fabric of cities. Where businesses go, where houses go, where roads go, where sidewalks go, where farms and natural spaces go – all of these things collectively affect a community's economic performance and the cost of providing services there. Put things closer together, the services cost less. Put things farther from each other, the services cost more for the jurisdiction and its taxpayers. But in the case of many American towns and cities, we haven't always planned and built in this fiscally conservative way – and that's one of the biggest reasons why cities are struggling today.

When sprawling new development happens, it's easy to mistake that for prosperity. New buildings and wide roads look great when they first meet the eye. But over time, distant development costs more, gradually bleeding taxpayers and putting the hurt on municipal budgets.

Think about it. Every time a new, spread-out subdivision is built far away from existing infrastructure, somebody has to pay for a bunch of roads that serve a small number of residents. And sewer and water lines too. And fire trucks that must travel farther to serve fewer people. And police cars. And ambulances. And school buses. And dial-a-ride buses. And – in many parts of the country – snowplows.

The cost is enormous. One study in Charlotte, North Carolina, found that a fire station in a low-density neighborhood serves one-quarter the number of households and at four times the cost of an otherwise identical fire station in a less spread out neighborhood. That sort of inefficiency adds up and multiplies as you take into account the hundreds of services cities must provide. What seems cheap on the one hand isn't always when you look at it over the long haul.

Cities can sometimes stay in the black temporarily by approving new development and getting new revenue to pay for the costs. But that's really just a Ponzi scheme. When a real estate bust hits – as it did starting in 2008 – there's no more new development to subsidize sprawling development, and cities start to run in the red. That's partly what happened in Stockton and San Bernardino.

There's no silver bullet to fixing financial issues, especially ones as endemic as those facing America's towns and cities. But planning for the long-term, investing in existing communities, building in a fiscally prudent way and examining changes to real estate market demand are essential first steps.

Balanced budgets don't just happen. They happen because someone took the time upfront to check the costs and to evaluate what we can afford and what will add the most value. When we do a better job building with the future in mind and investing in what matters, rising pension costs and other secondary concerns will be more manageable.

Post by: [CNN's Jason Miks](#)

Topics: [Economy](#) • [United States](#)



September 24, 2012

AGENDA ITEM 10 B

Congestion Management Process Report

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

STATEMENT OF ISSUE

The purpose of this agenda item is to provide information on the upcoming update to the Congestion Management Process Report for the CRTPA.

HISTORY AND ANALYSIS

As a Transportation Management Area, Federal law requires that the Capital Region Transportation Planning Agency (CRTPA) develop a Congestion Management Process Plan (CMP). The document serves to measure the system performance of transportation facilities within the planning boundary, and identifies various low-cost strategies that could be employed to alleviate congestion and maximize the mobility options available (such as operational improvements, initiation of park-and ride lots, increased transit service, etc.).

The CMP is a tool used by the CRTPA local governments when making decisions regarding the investment of resources in the transportation infrastructure of the region. As such, the report outlines a process whereby site-specific congestion management strategies can be identified, and recommended for future funding programming.

The current CRTPA CMP was adopted by the CRTPA in September of 2009, and is in need of an update.

RECENT ACTIVITY

Under the CRTPA's General Consultant Contract, the CRTPA's Congestion Management Plan has been under review. Currently, segments of the CMP are being reviewed for data accuracy by Star Metro and the City of Tallahassee Traffic Engineering Department.

NEXT STEPS

Upon completing the initial accuracy review of specific segments of the CMP, the entire draft document will be released for intergovernmental review to ensure overall accuracy and to receive a technical analysis of the document. In November, the resulting draft will be formally released for review to the CRTPA committees, CRTPA Board, and the public for review. It is anticipated that the document will be ready for Final adoption in January of 2013.



September 24, 2012

AGENDA ITEM 10 C

CRTPA MEMBER GOVERNMENT BICYCLE AND PEDESTRIAN PLANS UPDATE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

STATEMENT OF ISSUE

Following the adoption of the Regional Mobility Plan (RMP) for the Capital Region Transportation Planning Agency (CRTPA) in November of 2010, Bicycle and Pedestrian Master Plans for Gadsden County, Wakulla County, and Jefferson County were initiated. The purpose of this item is to provide a status report on the progress of these plans.

Information on all **adopted** local government Bicycle and Pedestrian Master Plans can be viewed on the CRTPA webpage at www.crtpa.org under the “Documents and Projects” Tab. Power Point presentations that were made to the CRTPA committees on these plans can be viewed on the CRTPA webpage under the committee agenda section.

Information on the Jefferson County Bicycle and Pedestrian Master Plan, which is currently under development, can be reviewed on the Committee Meetings page of the CRTPA webpage.

Adopted Master Plans

- ***Gadsden County Bicycle and Pedestrian Facilities Master Plan***

The Gadsden County Bicycle and Pedestrian Facilities Master Plan was developed by Kimley-Horn and Associates and was adopted by Gadsden County on August 21, 2012. The Plan, which was funded through a Transportation Enhancement Grant awarded to Gadsden County through the Florida Department of Transportation (FDOT), outlines projects that Gadsden County is interested in pursuing locally and through the CRTPA planning process. The Plan includes maps and a section on funding strategies in addition to the Bicycle and Pedestrian recommendations related to Safe Routes to School, Blueways, Multiuse Trails, On and Off-Road Facilities, Recreational Cycling Facilities and local government policies.

The number one ranked project from the adopted plan is the Florida Arts Multiuse Trail, which is proposed as a 10 mile, paved, multiuse trail located on the south side of State Road 12 beginning in Quincy and terminating in Havana. This trail would have future connection to Eugene Lamb Jr. Community Park. The Plan can be viewed on the CRTPA webpage at www.crtpa.org under the “Documents and Projects” Tab.

Questions regarding the plan should be directed to Gadsden County Planning and Community Development Department (850.875.8663).

- ***Wakulla County Bicycle, Pedestrian and Blueways Master Plan***

The Wakulla County Bicycle, Pedestrian and Blueways Master Plan was developed by Kimley-Horn and Associates and was adopted by Wakulla County on July 17, 2012. The Plan, which was funded through a Transportation Enhancement Grant awarded to Wakulla County through the FDOT, outlines projects that Wakulla County is interested in pursuing locally and through the CRTPA planning process. The Plan includes maps and a section on funding strategies in addition to the Bicycle and Pedestrian recommendations related to Safe Routes to School, Blueways, Multiuse Trails, On and Off-Road Facilities, Recreational Cycling Facilities, and local government policies. The Plan also includes eco-tourism planning tools including the development of Blueway Routes and Tours, a Mobile App for I-Phone (soon to be available on Android) and Wayfinding Plans.

The number one ranked project from the adopted plan is the Ochlocknee Bay Trail.

Questions regarding the plan should be directed to Wakulla County Planning and Community Development Department (850.926.3296).

Plans Under Development

- ***Jefferson County Bicycle and Pedestrian Master Plan***

The Jefferson County Bicycle and Pedestrian Master Plan is currently under development by Renaissance Planning Group. The Plan will be similar in scope to the Wakulla and Gadsden Bicycle and Pedestrian Master Plans and will include maps, a section on funding strategies, and Bicycle and Pedestrian recommendations related to Multiuse Trails, On and Off-Road Facilities, Recreational Cycling Facilities and local government policies.

At the September 2012 CRTPA committee meetings, the consultant provided a brief introduction on the development of the plan, data received, and public involvement thus far on the project. Committee members were encouraged to be involved and provide comment on the draft plan, which is scheduled to be presented to Jefferson County for guidance in October of 2012. The exact date has not yet been set, but will be posted to the CRTPA webpage as soon as it is known. It is anticipated that the comments and guidance received on the plan in October at the Jefferson County Commission Meeting will be assimilated into a final plan to be adopted by Jefferson County in November of 2012. The adopted plan will be presented to the CRTPA committees and CRTPA Board at their respective November Meetings.

The adoption of this Master Plan will complete the series of comprehensive bicycle and pedestrian need analyses conducted for the four-counties that comprise the CRTPA area. These plans will be used heavily in the update to the Regional Mobility Plan, and in the application for and programming of funds for bicycle and pedestrian projects within the CRTPA area. Questions regarding the plan should be directed to Scott Swearengen, Project Manager at Renaissance Planning Group at (813.254.7741).



September 24, 2012

AGENDA ITEM 10 D

CORRESPONDENCE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The following correspondence has been received since the last CRTPA meeting:

TO: Mr. Harry Reed from Mr. James T Barfield, FDOT District Three Secretary, regarding Woodville Highway Project, July 30, 2012.

TO: Mr. Harry Reed from Kenneth Ellis, FDOT Safety Administrator regarding the grant award for Leon County Teen Drivers Education and Outreach Program, August 24, 2012.

TO: CRTPA from FDOT District Three regarding I-10 Master Plan regarding Public Meetings on Final Recommendations, August 29, 2012.



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 Highway 90
Chipley, Florida 32428

ANANTH PRASAD, P.E.
SECRETARY

August 29, 2012

RE: I-10 Master Plan in Gadsden, Leon and Jefferson Counties, from the Gadsden County line to the Jefferson County line
Financial Project Identification Number: 42583211201

Dear Interested Party:

The Florida Department of Transportation (FDOT) invites you to attend a Final Recommendations Meeting for the I-10 Interstate Master Plan for the section of the corridor from the Jackson/Gadsden County line east through Leon County to the Jefferson/Madison County line. The purpose of the meeting is to present to the public the final recommendation developed to address current and future needs of the I-10 corridor in the study area. After a brief presentation, FDOT and project staff will be available to discuss the project, answer questions, and address any concerns you have.

A public meeting will be held in each of the three included counties from 5:30 p.m. until 6:30 p.m. (EDT). The same materials will be presented at each meeting, which will include a formal presentation followed by an open house style meeting. The first meeting is in Gadsden County on Tuesday, September 11, 2012 at the William A. McGill Library, 732 Pat Thomas Parkway, Quincy. The Leon County meeting is Thursday, September 13, 2012 at the Renaissance Center, Second Floor Conference Room, 435 North Macomb Street, Tallahassee and the final meeting is in Jefferson County on Tuesday, September 18, 2012 at the First United Methodist Church of Monticello, 425 Walnut Street, Monticello.

The primary goal of the Interstate Master Plan is to develop an integrated transportation system that is economically efficient, environmentally sound, and moves people and goods in an energy-efficient manner. To that end, the plan will identify and recommend mobility enhancement alternatives that serve high speed, high volume travel, including long trips and regional commerce, as well as outline a process of protecting the right-of-way necessary to accommodate future needs. Your continued involvement in the planning effort will help shape I-10 in this part of the state for future decades.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact me toll-free at (888) 638-0250, extension 590 at least seven days prior to the meeting.

August 29, 2012

Page Two

If you have any questions about this project or the meeting, please contact me at the number above or via email at Ray.Kirkland@dot.state.fl.us. You may also contact Ian Satter, District Three Public Information Director, toll-free at (888) 638-0250, extension 205 or via email at Ian.Satter@dot.state.fl.us. Additional project information can be found at www.I-10masterplannwflorida.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Kirkland". The signature is fluid and cursive, with the first name "Ray" written in a larger, more prominent script than the last name "Kirkland".

Ray Kirkland,
FDOT Project Manager



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

August 24, 2012

Mr. Harry D. Reed, III
Capital Region Transportation Planning Agency
408 N. Adams St.
Tallahassee, Florida 32301

Dear Mr. Reed:

Your agency has been selected to receive highway safety funds in the amount of \$27,000. In order to receive this funding, you must complete the Subgrant Application for Highway Safety Funds.

Instructions for completing the application form, along with samples of the Project Detail Budget pages and the Quarterly Report of Performance Indicators page will be emailed to the project director for your convenience. Please use the following information when completing the Highway Safety Subgrant Application:

Project Title: Leon County Teen Drivers Education and Outreach Program
Project Number: CP-13-04-14

Please email the completed draft application to the FDOT Safety Office as soon as possible. Once the language is reviewed and approved by the FDOT Safety Office, send one completed copy of the application and three additional signature pages with original signatures to the Florida Department of Transportation (FDOT) Office for processing.

You will be notified as soon as your agency's Subgrant is awarded. No activities or orders should be made until you have received your executed subgrant application with award letter. While we strive to award as many subgrants as possible on October 1, the award could be delayed if your application is not submitted in a timely manner, if your application has to be returned for corrections, or if federal highway safety funds have not been released for award.

We look forward to working with you on this project. If you have any questions, please call (850) 245-1500.

Sincerely,

Kenneth L. Ellis
Traffic Safety Administrator

KLE/ldk

cc: Lynn M. Barr
CP# 175



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 Highway 90
Chipley, Florida 32428

ANANTH PRASAD, P.E.
SECRETARY

July 30, 2012

Mr. Harry Reed, Executive Director
Capital Region Transportation Planning Agency
300 South Adams Street, A-19
Tallahassee, Florida 32301

Re: SR 363 (Woodville Hwy) from SR 263 (US 319) (Capital Circle) to Paul Russell Road
Financial Project Identification Number: 424009-3-32-01

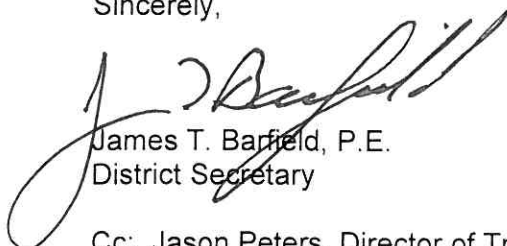
Dear Mr. Reed,

In the review of our production schedule, the Florida Department of Transportation has determined the design phase of (424009-3) SR 363 (Woodville Hwy) from SR 263 (US 319) (Capital Circle) to Paul Russell Road in fiscal year 2013 will be deferred to fiscal year 2014. The deferral is due to a lack of funding to complete the full design and also allow the Department time to evaluate and review operational concerns with the Project Development and Environment (PD&E) study for this project.

The Department would be interested in meeting with the Capital Region Transportation Agency to discuss the operational concerns and possible funding opportunities in order to move this project forward.

To schedule a meeting or if you have any further questions, please contact Bryant Paulk, District Three Urban Liaison, toll free at 1-888-638-0250, extension 371 or via e-mail at bryant.paulk@dot.myflorida.com.

Sincerely,



James T. Barfield, P.E.
District Secretary

Cc: Jason Peters, Director of Transportation Development
Bryant Paulk, District Three Urban Liaison



September 24, 2012

AGENDA ITEM 10 E

TECHNICAL ADVISORY COMMITTEE/CITIZENS ADVISORY COMMITTEE/MULTIMODAL ADVISORY COMMITTEE / TRANSPORTATION DISADVANTAGED COORDINATING BOARD ACTIONS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

STATEMENT OF ISSUE

This item provides information to the Capital Region Transportation Planning Agency (CRTPA) on the activities of the Technical Advisory Committee (TAC), the Citizens Multimodal Advisory Committee (CMAC), and the Leon County Transportation Disadvantaged Coordinating Board (TDCB).

CRTPA SUBCOMMITTEE ACTIONS

The TAC and the CMAC met on September 11, 2012, and heard an update on the following projects:

- Jefferson County Bicycle and Pedestrian Master Plan
- Congestion Management Plan
- Interstate 10 Master Plan.

Additionally, the committees received presentations on the following adopted plans.

- Gadsden County Bicycle and Pedestrian Facilities Master Plan,
- Wakulla County Bicycle, Pedestrian, and Blueways Facilities Master Plan

The committees took action on the following items:

1. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment

The CRTPA FY 2013 – FY 2017 TIP was presented to the CRTPA committees for approval consideration of the following two amendments:

- Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to specify funding be placed on Ochlocknee Bay Trail Phase 5A (located in Wakulla County) and add additional funding to FY 2013 as well as revise funds for FY 2014.

- Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to place funding from FY 2013 on Project #4301491- Ochlocknee Bay Trail Phase 5A, above) in FY 2013.

Committee Actions: Both the TAC and the CMAC had quorums present and unanimously voted to approve the FY 2013-FY 2017 TIP Amendments as presented by CRTPA staff.

2. FY 2014 – FY 2018 Priority Project List (PPL) Adoption

The following PPLs were developed for CRTPA Board approval and presented to the CRTPA committees for recommendation consideration:

1. Regional Mobility Plan (RMP) Priority Project List
2. Transportation Systems Management (TSM) Priority Project List
3. Transportation Enhancements Priority Project List
4. Strategic Intermodal System (SIS) Priority Project List
5. StarMetro Priority Project List
6. Tallahassee Regional Airport Priority Project List

Committee Actions: The TAC had a quorum and unanimously voted to approve the FY 2014-FY 2018 Priority Project Lists as presented.

The CMAC had a quorum and unanimously voted to approve the FY 2014-FY 2018 Priority Project Lists as presented with one recommended amendment to the TSM List. The CMAC recommends that projects 2 and 3 of the TSM List (Adams Street and Magnolia Drive, respectively) be removed due to their location within the Mobility District of the City of Tallahassee. The CMAC views TSM projects such as these to be unwarranted in the Mobility District.

LEON COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD (TDCB) ACTIONS

The Transportation Disadvantaged Coordinating Board its regular quarterly meeting on July 11, 2012. The TDCB received a quarterly report from the Community Transportation Coordinator and provided CRTPA staff additional guidance in the development of the upcoming Transportation Disadvantaged Service Plan. The next meeting is October 10, 2012 and is also the annual Public Hearing.



September 24, 2012

AGENDA ITEM 10 F

FISCAL YEAR (FY) 2013 – FY 2017 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ADMINISTRATIVE AMENDMENTS

REQUESTED BY: FDOT

TYPE OF ITEM: Information

The purpose of this item is to inform members of administrative amendments to the FY 2013 – FY 2017 TIP subsequent to the June 25, 2012 CRTPA Board Meeting adoption of the document. The amendments are related to the recent Florida Department of Transportation publication of the Roll Forward Report. Specifically, the Report lists those projects which did not get authorized by the end of the last (state) fiscal year and have been rolled forward into the newly adopted Work Program. As a result, the newly adopted TIP needs to be reconciled (amended) to bring the TIP up to date.

Specifically, the following projects have been administratively amended in the FY 2013- FY 2017 TIP related to funding in FY 13:

- ☐ Quincy By-Pass Mitigation. **Environmental Permit Mitigation** in FY 13 (\$661,000) (2189463).
- ☐ StarMetro Funding. **TIGGER II Grant** in FY 13 (\$5,241,003) (4091481).
- ☐ StarMetro Funding. **Job Access Commute (Section 5316)** in FY 13 (\$339,820) (4211576).
- ☐ StarMetro Funding. **Job Access Commute (Section 5316)** in FY 13 (\$253,750) (4211577).
- ☐ StarMetro Funding. **Job Access Commute (Section 5316)** in FY 13 (\$283,834) (4211578).
- ☐ StarMetro Funding. **New Freedom (Section 5317)** in FY 13 (\$90,364) (4211605).
- ☐ StarMetro Funding. **New Freedom (Section 5317)** in FY 13 (\$76,125) (4211606).
- ☐ StarMetro Funding. **Capital Funding (Section 5307)** in FY 13 (\$3,465,694) (4222511).
- ☐ StarMetro Funding. **Capital Funding (Section 5309)** in FY 13 (\$262,000) (4252694).
- ☐ StarMetro Funding. **Capital Funding (Section 5309)** in FY 13 (\$1,364,249) (4302882).

The following push button FDOT project has been added to the FY 13 – FY 17 TIP:

- ❑ Capital Circle, NW (SR 263) @ Old Bainbridge Road. **Add Turn Lanes** in FY 13 (\$676,142) (4321261). Note: this project is identified on the CRTPA's FY 2013 – FY 2017 Transportation Systems Management Project Priority List (ranked #6).

Additionally, the following project has been amended in the FY 13 – FY 17 TIP:

- ❑ Interstate 10 (SR 8) from Capital Circle, NE to east of US 90 (Mahan Drive). **Project Development and Environment (PD&E) Study** in FY 2014 (\$1,525,000) (Project #4065852). This project was updated in the TIP to include project reference to the Regional Mobility Plan.



September 24, 2012

AGENDA ITEM 10 G

FUTURE MEETINGS AND AGENDA ITEMS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The Capital Region Transportation Planning Agency will meet in the City of Tallahassee Commission Chambers on the following dates. The topics of discussion will include the following:

- **October 15** (CRTPA Retreat 9 a.m. - 1 p.m.)
- **November 26** Draft Work Program, Election of Chair/Vice Chair

** CRTPA Board meetings are scheduled to begin at 1 pm.*



September 24, 2012

AGENDA ITEM 10 H

EXPENSE REPORTS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

Expense Reports for May, June, July 2012 are attached.

CRTPA
June 30, 2012

Report Date: 2012-06-30
Budget Period: FY2012
Run Date: 12-Jul-12
Run Time: 2:30 PM

Account	Account Description	Expended This Month	Amended Budget	Budget Allotment to Date	Year to Date Expended	Pre-Encumbered	Encumbered	Unencumbered & Unexpended
Personnel Services								
511000	Salaries	33,690	391,186	293,390	290,786	--	--	100,400
511300	Salary Enhancements	--	6,181	4,636	--	--	--	6,181
511500	Temporary Wages	--	5,000	3,750	--	--	--	5,000
512400	Other Salary Items	231	3,000	2,250	2,192	--	--	808
515000	Pension- Current	2,507	42,121	31,591	23,639	--	--	18,482
515100	Pension- MAP	1,305	28,412	21,309	12,305	--	--	16,107
515500	Social Security	808	9,945	7,459	7,635	--	--	2,310
515600	Mandatory Medicare	444	5,763	4,322	4,203	--	--	1,560
516000	Health Benefits	3,540	22,921	17,191	33,004	--	--	(10,083)
516001	Health Benefits-Retirees	861	10,328	7,746	7,746	--	--	2,582
516100	Flex Benefits	1,016	21,504	16,128	9,653	--	--	11,851
	Total Personnel Services	44,402	546,361	409,771	391,164	--	--	155,197
Operating Expenses								
521010	Advertising	2,353	4,000	3,000	4,116	--	--	(116)
521030	Reproduction	3,153	12,000	9,000	9,190	--	722	2,088
521100	Equipment Repairs	--	225	169	--	--	--	225
521180	Unclassified Contractual Svcs	29,860	70,500	52,875	70,311	--	4,922	(4,733)
521190	Computer Software	--	10,000	7,500	9,775	--	--	225
522080	Telephone	106	1,200	900	533	--	--	667
523020	Food	175	1,000	750	1,559	--	--	(559)
523050	Postage	73	750	563	180	--	--	570
523060	Office Supplies	455	4,500	3,375	1,347	--	--	3,153
523080	Unclassified Supplies	1,700	4,500	3,375	3,124	--	--	1,376
524010	Travel & Training	1,014	13,000	9,750	6,621	--	--	6,379
524020	Journals & Books	--	600	450	--	--	--	600
524030	Memberships	--	2,500	1,875	1,765	--	--	735
	Total Operating Expenses	38,889	124,775	93,581	108,523	--	5,643	10,609
Allocated Accounts								
560010	Human Resource Expense	646	3,850	2,888	5,814	--	--	(1,964)
560020	Accounting Expense	1,337	15,012	11,259	12,036	--	--	2,976
560030	Purchasing Expense	792	9,472	7,104	7,124	--	--	2,348
560040	Information Systems Expense	2,150	22,950	17,213	19,348	--	--	3,602
560090	Vehicle Garage Expense	--	--	--	8	--	--	(8)
	Total Allocated Accounts	4,925	51,284	38,463	44,330	--	--	6,954

CRTPA
June 30, 2012

Report Date: 2012-06-30
 Budget Period: FY2012
 Run Date: 12-Jul-12
 Run Time: 2:30 PM

Account	Account Description	Expended This Month	Amended Budget	Budget Allotment to Date	Year to Date Expended	Pre-Encumbered	Encumbered	Unencumbered & Unexpended
	Rent and Maintenance	--	14,429	10,822	12,626	--	--	1,803
Total Expenses		88,215	736,849	552,637	556,643	--	5,643	174,563
	<i>Percentage of Budget</i>			75.00%	75.54%			

CRTPA
July 31, 2012

Report Date: 2012-07-31
Budget Period: FY2012
Run Date: 8-Aug-12
Run Time: 11:44 AM

Account	Account Description	Expended This Month	Amended Budget	Budget Allotment to Date	Year to Date Expended	Pre-Encumbered	Encumbered	Unencumbered & Unexpended
Personnel Services								
511000	Salaries	30,608	391,186	325,988	321,394	--	--	69,792
511300	Salary Enhancements	--	6,181	5,151	--	--	--	6,181
511500	Temporary Wages	--	5,000	4,167	--	--	--	5,000
512400	Other Salary Items	231	3,000	2,500	2,423	--	--	577
515000	Pension- Current	2,541	42,121	35,101	26,180	--	--	15,941
515100	Pension- MAP	1,305	28,412	23,677	13,611	--	--	14,801
515500	Social Security	808	9,945	8,288	8,443	--	--	1,502
515600	Mandatory Medicare	444	5,763	4,803	4,647	--	--	1,116
516000	Health Benefits	3,540	22,921	19,101	36,544	--	--	(13,623)
516001	Health Benefits-Retirees	861	10,328	8,607	8,607	--	--	1,721
516100	Flex Benefits	1,016	21,504	17,920	10,669	--	--	10,835
Total Personnel Services		41,353	546,361	455,301	432,518	--	--	113,843
Operating Expenses								
521010	Advertising	--	4,000	3,333	4,116	--	--	(116)
521030	Reproduction	284	12,000	10,000	9,475	--	442	2,083
521100	Equipment Repairs	--	225	188	--	--	--	225
521180	Unclassified Contractual Svcs	25	70,500	58,750	70,336	2,070	5,922	(7,828)
521190	Computer Software	--	10,000	8,333	9,775	--	--	225
522080	Telephone	--	1,200	1,000	533	--	--	667
523020	Food	52	1,000	833	1,611	--	--	(611)
523050	Postage	--	750	625	180	--	--	570
523060	Office Supplies	--	4,500	3,750	1,347	--	--	3,153
523080	Unclassified Supplies	--	4,027	3,356	3,124	--	--	903
524010	Travel & Training	789	13,000	10,833	7,410	--	--	5,590
524020	Journals & Books	--	600	500	--	--	--	600
524030	Memberships	--	2,500	2,083	1,765	--	--	735
Total Operating Expenses		1,150	124,302	103,585	109,673	2,070	6,363	6,196
Allocated Accounts								
560010	Human Resource Expense	646	3,850	3,208	6,460	--	--	(2,610)
560020	Accounting Expense	1,337	15,012	12,510	13,373	--	--	1,639
560030	Purchasing Expense	792	9,472	7,893	7,916	--	--	1,556
560040	Information Systems Expense	2,150	22,950	19,125	21,498	--	--	1,452
560090	Vehicle Garage Expense	48	--	--	56	--	--	(56)
Total Allocated Accounts		4,973	51,284	42,737	49,303	--	--	1,981
Rent & Maintenance		473	14,429	12,024	13,099	--	--	1,330
Total Transfers to Other Funds		473	473	394	473	--	--	--

CRTPA
 July 31, 2012

Report Date: 2012-07-31
 Budget Period: FY2012
 Run Date: 8-Aug-12
 Run Time: 11:44 AM

Account	Account Description	Expended This Month	Amended Budget	Budget Allotment to Date	Year to Date Expended	Pre-Encumbered	Encumbered	Unencumbered & Unexpended
Total Expenses	Percent of Budget	47,949	736,849	602,017	591,966	2,070	6,363	122,020
				81.70%	80.34%			