

## **CRTPA BOARD**

MEETING OF MONDAY, SEPTEMBER 24, 2012 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### ***MISSION STATEMENT***

*"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."*

### **FINAL MINUTES**

#### **MEMBERS PRESENT:**

Commissioner Jane Sauls, Leon County, Chair  
Commissioner Akin Akinyemi, Leon County  
Commissioner Kristen Dozier, Leon County  
Commissioner Nick Maddox, Leon County  
Commissioner Bryan Desloge, Leon County  
Commissioner John Dailey, Leon County  
Commissioner Bill Proctor, Leon County  
Commissioner Doug Croley, Gadsden County  
Commissioner Nancy Miller, City of Tallahassee  
Commissioner Gil Ziffer, City of Tallahassee  
Commissioner Randy Merritt, Wakulla County

**STAFF AND OTHERS PRESENT:** Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT; Brian Waterman, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Richard Barr, Kimley Horn and Associates; Ryan Wetherell, Kimley Horn and Associates; Greg Vaughn, Atkins.

#### **1. AWARDS AND SPECIAL PRESENTATIONS**

Commissioner Nick Maddox presented the annual Transportation Disadvantaged Awards for 2012.

- **CRTPA Eighth Annual Transportation Disadvantaged Awards:** Annually, nominations are sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties for outstanding driver and outstanding safety record.
- **State of Florida Commission for the Transportation Disadvantaged** will be presenting awards for Safety and Outstanding Urban Community Transportation Coordinator

- **Community Transportation Association of America** will be presenting the National Mobility Manager Award.

**Board Action: No Action Taken**

**2. AGENDA MODIFICATIONS**  
None

**3. CONSENT AGENDA**

**A. Minutes of the June 25, 2012 C RTPA Board Meeting**

**Board Action: Commissioner Desloge made a motion to accept the minutes as presented by staff. Commissioner Ziffer seconded the motion and the motion was unanimously passed.**

**4. CONSENT ITEMS PULLED FOR DISCUSSION**  
None

**5. ROLL CALL VOTE AGENDA ITEMS**

**A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment**

The C RTPA FY 2013 – FY 2017 TIP is proposed to be amended to reflect the following:

- Wakulla County Bike Lane/Sidewalk (Project #4301491): Amend project to specify funding be placed on Ochlocknee Bay Trail Phase 5A (located in Wakulla County) and add additional funding to FY 2013 as well as revise funds for FY 2014.
- Trails & Greenway Bike Path/Trail (Project #4301511): Amend project to place funding from FY 2013 on Project #4301491- Ochlocknee Bay Trail Phase 5A, above) in FY 2013.

**Board Action: Commissioner Ziffer made a motion to accept the Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment as presented by staff. Commissioner Merritt seconded the motion; a roll call vote was taken and the motion was unanimously passed.**

**6. C RTPA DISCUSSION**

**A. FY 2014 – FY 2018 Priority Project List Adoption (Action) (15 minutes)**

Annually, the C RTPA adopts Priority Project Lists (PPLs) in ranked order to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. This year, the following PPLs have been developed for C RTPA Board approval:

Mr. Greg Burke outlined each of the C RTPA Priority Project Lists (PPLs) for the region and explained the criteria used to create the rankings as presented to the Board. He stated the approved lists would be

provided to Florida Department of Transportation for use in development of the Draft FY14-FY18 State Work Program. Mr. Burke also discussed the public involvement that occurred related to development of the PPLs, noting that a public meeting was held on August 30, 2012 at the Tallahassee Senior Center. He noted that an email regarding the opportunity to attend the public meeting and provide input was sent to the CRTPA's transportation partners.

**1. Regional Mobility Plan (RMP) Priority Project List**

**Board Action: Commissioner Maddox made a motion to accept the Regional Mobility Plan PPL. Commissioner Ziffer seconded the motion and the motion was unanimously passed.**

**2. Transportation Systems Management (TSM) Priority Project List**

**Board Action: Commissioner Merritt made a motion to accept the Transportation Systems Management PPL. Commissioner Ziffer seconded the motion and the motion was unanimously passed.**

**3. Transportation Enhancements Priority Project List**

**Board Action: Commissioner Ziffer made a motion to accept the Transportation Enhancements PPL. Commissioner Maddox seconded the motion and the motion was unanimously passed.**

**4. Strategic Intermodal System (SIS) Priority Project List**

**Board Action: Commissioner Maddox made a motion to accept the Strategic Intermodal System PPL. Commissioner Ziffer seconded the motion and the motion was unanimously passed.**

**5. StarMetro Priority Project List**

**Board Action: Commissioner Merritt made a motion to accept the StarMetro PPL. Commissioner Maddox seconded the motion and the motion was unanimously passed.**

**6. Tallahassee Regional Airport Priority Project List**

**Board Action: Commissioner Maddox made a motion to accept the Tallahassee Regional Airport PPL. Commissioner Ziffer seconded the motion and the motion was unanimously passed.**

**B. Fiscal Year 2013 CRTPA Budget (Action) (10 minutes)**

The CRTPA's FY 2013 budget has been developed reflecting available federal funding as identified within the CRTPA's Unified Planning Work Program.

**Board Action: Commissioner Maddox made a motion to accept the Fiscal Year 2013 CRTPA Budget as presented by staff. Commissioner Dailey seconded the motion and the motion was passed.**

**C. Monroe Street Access Management and Lake Ella Implementation Study – Work Order Request and Project Update (Action) (15 minutes)**

Staff is seeking approval of a work order which would provide funds to conduct a signal warrant analysis associated with the programmed installation of medians near Lake Ella. Consultant staff will discuss this request as well as provide an update on the Monroe Street Access Management and Lake Ella Implementation Study.

**Board Action: Commissioner Maddox made a motion to approve the Monroe Street Access Management and Lake Ella Implementation Study – Work Order Request agenda item. Commissioner Dailey seconded the motion and the motion was unanimously passed.**

**D. I-10 Interstate Master Plan Update (Information) (15 minutes)**

Consultant staff will provide an update on the I-10 Interstate Master Plan currently under development.

Mr. Richard Barr, Kimley-Horn and Associates (KHA), provided an update on the study and noted that KHA is assisting FDOT and GMB Architecture and Engineering with the study. Mr. Barr outlined the project and provided a current status of the project. He stated the western portion is currently being studied and the middle (Leon County) would be conducted soon. Additionally, he stated this project studies the long range transportation needs of the I-10 corridor. He outlined the public involvement component of this project, noting meetings were held in Leon, Gadsden and Jefferson counties.

**Board Action: This was an informational item, therefore no action was taken.**

**7. EXECUTIVE DIRECTOR'S REPORT**

A status report on C RTPA activities and items of interest will be provided, including the following:

- **Wildflower Award**
- **October 15, 2012 C RTPA Retreat**
- **Leon County Community Traffic Safety Team Grant**

**Board Action: This was an informational item, therefore no action was taken.**

**8. ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the C RTPA.

**9. CITIZEN COMMENT**

None

**10. INFORMATION**

**A. News Articles/For Your Information**

- **“The Cost of America’s Inefficient Sprawl”, article from CNN, dated July 31, 2012**

**B. C RTPA Congestion Management Process Update**

**C. C RTPA Member Government Bicycle and Pedestrian Plans Update**

**D. Correspondence**

- E. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**
- F. FY 2013 – FY 2017 Transportation Improvement Program (TIP) Administrative Amendments**
- G. Future Meeting Dates and Agenda Items (Next Meeting: October 15, 2012)**
- H. CRTPA Expense Reports**

**Board Action:** This was an informational item, therefore no action was taken.

The meeting was adjourned at 3:35 PM.

**Attested:**

  
Yulonda Mitchell, Recording Secretary

  
Jane G. Sauls, Chair