



• GEMINI BUILDING •
408 N. ADAMS STREET TALLAHASSEE, FL 32301
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CRTPA BOARD

MEETING OF MONDAY, JANUARY 28, 2013 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

MEETING MINUTES

Members Present:

Commissioner Betsy Barfield, Jefferson County
Commissioner Randy Merritt, Wakulla County
Commissioner Douglas Croley, Gadsden County
Commissioner John Dailey, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner Kristen Dozier, Leon County
Commissioner Mary Ann Lindley, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Delores Madison, Gadsden Cities
Commissioner Scott Maddox, City of Tallahassee
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gil Ziffer, City of Tallahassee

Staff Present: Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT; Ivan Maldonado, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Scott Swearington, RPG; Nick Arnio, RSH; Scott Golden, FDOT Design Engineer, District III; Ruth Roaza, URS

1. AWARDS AND SPECIAL PRESENTATIONS

- **CRTPA 2012 Chair Award to Commissioner Sauls**

2. AGENDA MODIFICATIONS

Addition of Agenda Item 6.H Resolution of support of FDOT's efforts extending SIS designation from Capital Circle and Crawfordville Highway (Airport to US Highway 98).

Board Action: Commissioner Croley made a motion to approve the resolution. The motion was seconded by Commissioner S. Maddox. The motion was unanimously passed.

3. CONSENT AGENDA

A. Minutes of the November 26, 2012 CRTPA Board Meeting

B. CRTPA Congestion Management Process Plan Adoption

The CRTPA's Congestion Management Process Plan has been developed for board adoption.

C. Jefferson County Bicycle and Pedestrian Plan

The Jefferson County Bicycle and Pedestrian Plan, adopted by Jefferson County on January 17, 2013, is proposed to be adopted by the CRTPA for incorporation into the next Regional Mobility Plan (the agency's long range transportation plan) update.

Board Action: Commissioner Merritt made a motion to approve the consent agenda. Commissioner Sauls seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment

The CRTPA FY 2013 – FY 2017 TIP is proposed to be amended to reflect the following:

- CR 12 (Fairbanks Ferry Road) Study (Project #4333891): Add new project related to the study and preliminary design of CR 12 (Gadsden County) from 5th Street (Havana) to the Leon County line to address lane departure crashes (Total funding: \$220,000 in FY 2013).
- City of Tallahassee StarMetro (Project #4336851): Add new project related to use of Federal Transit Administration Section 5310 funds (Total funding: \$200,000 in FY 2013).
- Capital Circle, Southwest (Crawfordville Road to Springhill Road) (Project #2197492): Add this project to TIP to reflect the receipt of design funding (Total funding: \$1,969,500 in FY 2013).

Board Action: Commissioner S. Maddox made a motion to approve all of the amendments to the FY 2013-FY 2017 Transportation Improvement Program (TIP). Commissioner N. Maddox seconded the motion. The roll call vote was taken and the motion was unanimously passed.

6. CRTPA DISCUSSION

A. Capital City to the Sea Consultant Selection

The Capital City to the Sea Consultant Selection Committee has reviewed and ranked proposals for the Board's consideration.

Mr. Reed stated that Kimley-Horn has been selected through the Consultant Selection Committee and stated the next steps would be negotiations with the firm and bring a negotiated contract back to the board for approval at a later date. Commissioner Desloge stated the expectations should be outlined upfront and stated this was a good project. Commissioner Barfield discussed the need for the project to include Jefferson County within this project to make this a regional project. Mr. Reed stated the limits are currently set for this project but will eventually ensure all the trails would link up to form a regional network.

Board Action: Commissioner Ziffer made a motion to accept the ranked proposal from the Consultant Selection Committee. Commissioner Merritt seconded the motion. The motion was unanimously passed.

B. Monroe Street Access Management and Lake Ella Implementation Study Approval

The Monroe Street Access Management and Lake Ella Implementation Study has been developed for board approval.

Speakers:

Ernie Moses, 2815 Lakeshore Drive, 32312, stated he was the general manager of Candlewood Suites. He stated the median near Ramada needs maintenance of the landscape. He also stated some of the businesses that have closed were also in need of maintenance of the business.

Mike Lample, 1701 N. Monroe Street, 32303, stated he owns a business with in the immediate area near this project and noted his business would be directly affected by this proposal. He stated the customers that come to this business and could cause customers to discontinue patronizing his business because of the new traffic patterns.

Virginia Chandler Weeks, 1636 N. Monroe Street, 32301, stated she owns property on both sides of Monroe Street within this area. She stated this would have an adverse effect on the businesses on both sides of the street. She stated the cottages are unique to Tallahassee and the cottages were built by her grandfather.

Brenda Francis, 249 Pinewood Drive, 32303, stated she represented the owners of the property at 1707-1733 N. Monroe Street. She stated this was not a good idea and would hurt the small businesses that are near the area.

Nick Arnio of Reynolds, Smith and Hill outlined the project stating this project was really two parts: feasibility and implementation. Mr. Arnio discussed data collection and analysis,

current conditions, and public involvement associated with the project's development. He discussed the need for pedestrian improvements and discussed the hazards to the pedestrians crossing near Lake Ella. Mr. Arnio discussed the recommendations associated with the project's completion.

Board Action: Commissioner Dailey made a motion to have the traffic light at North Lake Ella Drive and to have staff return in March with pedestrian crossing options that do not include medians. Commissioner Scott Maddox seconded the motion. The motion was unanimously passed.

C. CRTPA 2010 Urbanized Boundary Maps

Updated Urbanized Boundary maps reflecting the most recent US Census information have been developed for CRTPA adoption.

Board Action: Commissioner Merritt made a motion to approve 2010 Urbanized Boundary Maps. Commissioner S. Maddox seconded the motion. The motion was unanimously passed.

D. CRTPA Geographic Information System (GIS) Data Discovery and Assessment and Gap Analysis Approval

CRTPA Staff is seeking approval of \$42,935 to be used for regional GIS Data Discovery and Assessment and Gap Analysis activities to be performed by the Environmental Systems Research Institute, Inc. (ESRI) through the Tallahassee-Leon County GIS (TLCGIS).

Board Action: Commissioner Merritt made a motion to approve Geographic Information System Analysis. Commissioner Madison seconded the motion. The motion was unanimously passed.

E. Orange Avenue Resurfacing

Scott Golden, FDOT Design Engineer, District III, provided an update on the resurfacing project of Orange Avenue (from Lake Bradford Road to Monroe Street), including soliciting input from the Board concerning the concepts for addressing the improvements at the St. Marks Bike Trail.

Board Action: This item was an informational item therefore, no action was taken.

F. Sustainability Calculator Update

An update on the CRTPA's Sustainability Calculator will be provided by consultant staff.

Board Action: This item was an informational item therefore, no action was taken.

G. CRTPA Webpage Update

At the November 26, 2012 CRTPA Board meeting, members approved a resolution related to updating the agency's webpage. Project consultants will provide an update on this project.

Ruth Roaza, URS, provided an update on the webpage project.

Board Action: This item was an informational item therefore, no action was taken.

7. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest was provided.

Board Action: This item was an informational item therefore, no action was taken.

8. ITEMS FROM MEMBERS

Commissioner Croley mentioned the roadways that need repairs and widening. He listed High Bridge Road, Tollier White Road, Old Federal Road, Solomon Dairy Road, Mt. Pleasant Road, all these he stated would be greatly improved by adding paved shoulders. High Bridge Road has had many accidents reported by the Florida Highway Patrol. He again discussed the I-10 interchange at Gretna and expressed concerns of lighting at this interchange. He noted that the Bridges in Gadsden County are in dire need of repairs and would appreciate any review and repairs. Commissioner Croley expressed concerns regarding StarMetro riders and safety near the Wal-Mart on Thomasville Road. He suggested a study to research relocating the bus stops. He also noted the interchange at N. Monroe (27 North) with the pedestrian cross walk at the stoplight and suggested that FDOT and staff review and make necessary changes to save lives.

Commissioner Desloge stated that the owners of the Cottages have concerns about giving up the redevelopment rights and dividing their property. He asked to speak with the owners and asked staff to bring this item back before the board.

Commissioner Barfield expressed concerns about landscaping and maintenance of the crepe myrtles along highway 19. She stated the trees are in need of care to prevent moss and fungus from forming on the trees. She asked Leon County join in with Jefferson and send a letter of support to District III, regarding maintaining the landscaping. She also spoke of highway 90 which has no bike lanes expressed the need to have bike lanes installed. She noted that Jefferson County was a place where many cyclist come and ride the roadways.

9. CITIZEN COMMENT

10. INFORMATION

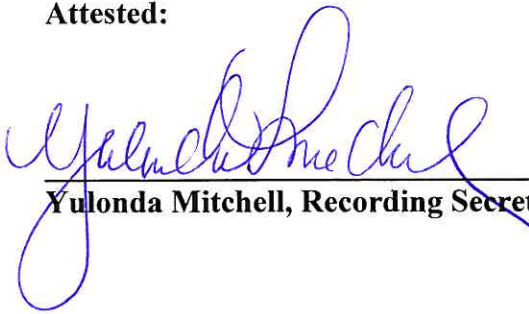
A. FY 2013 – FY 2017 Transportation Improvement Program Administrative Amendment

- B. Correspondence**
- C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**
- D. Future Meeting Dates and Agenda Items (Next Meeting: March 25, 2013)**
- E. CRTPA Expense Reports**
- F. News Articles/For Your Information**
 - "A Carolina Governor Who Breaks All Molds" (January 10, 2013, Neil Pierce, Washington Post Writers Group)

Board Action: This item was an informational item therefore, no action was taken.

The meeting was adjourned at 3:35 PM.

Attested:


Yulonda Mitchell, Recording Secretary


Nancy S. Miller, Chair