

CRTPA BOARD
MEETING OF MONDAY, JUNE 17, 2013 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

Meeting Minutes

Members Present:

Commissioner Nancy Miller, Chair, City of Tallahassee
Commissioner Gil Ziffer, City of Tallahassee
Commissioner Scott Maddox, City of Tallahassee
Commissioner Stephen Walker, Jefferson County
Commissioner Randy Merritt, Wakulla County
Commissioner Douglas Croley, Gadsden County
Commissioner Kristen Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Bill Proctor, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner Forest Van Camp, Leon County School Board

Staff Present: Robert Downey, CRTPA Attorney; Ivan Maldonado, StarMetro; Jay Townsend, City of Tallahassee; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Bryant Paulk, FDOT; Starsky Harrell, FDOT, Bruce Landis, Sprinkle Consulting

Chair Miller called the meeting to order at 1:15 PM.

1. AGENDA MODIFICATIONS

NONE

2. CONSENT AGENDA

A. Minutes of May 20, 2013 CRTPA Board Meeting

- B. Annual Transportation Disadvantaged Planning Services Grant for Gadsden, Jefferson, Leon and Wakulla Counties**
- C. Service Development Project Applications**
- D. Recommendation to the Florida Department of Transportation Regarding the Federal Transit Administration Section 5310 Grant.**

Board Action: Commissioner Merritt made a motion to accept the Consent Agenda as presented by Staff. Commissioner Dozier seconded the motion and the motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION

4. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment

The CRTPA FY 2013 – FY 2017 TIP is proposed to be amended to reflect the following:

- Interstate 10 (SR 8) @ SR 12 (Greensboro Exit) (Project #2225181): Add new project to the TIP that provides lighting at the I-10 Greensboro Exit (Gadsden County) (Total funding: \$88,368 in FY 2013).
- Interstate 10 (SR 8) @ CR 270A Lighting (Chattahoochee Exit) (Project #2225241): Add new project to the TIP that provides lighting at CR 270A (Gadsden County) (Total funding: \$88,368 in FY 2013).
- Interstate 10 (SR 8) @ SR 59 (Lloyd Exit) (Project #2226681): Add new project to the TIP that provides lighting at the SR 59 Lloyd Exit (Jefferson County) (Total funding: \$88,368 in FY 2013).
- Capital Cascade Connector Bridge (Project #4259411): Update funding for this project to reflect the addition of local funds (4259411).
- GIS Development and Project Management Support (Project #423839): Add new project to TIP to reflect use of SU funding on GIS development and project management.

Board Action: Commissioner Merritt made a motion to accept the Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendments as presented by Staff. Commissioner Dozier seconded the motion. A roll call vote was conducted and the motion was unanimously passed.

Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP)

The CRTPA FY 2014 – FY 2018 TIP has been developed for Board adoption. The TIP contains those projects that received funding in the Florida Department of Transportation's FY 2014 – FY 2018 Work Program. NOTE: Consistent with Board discussion provided at the March 25, 2013 CRTPA meeting, the recommended action includes a request that the Florida Department of Transportation complete an updated traffic study associated with the Magnolia Drive @ Governor's Square Boulevard turn lane project (WPI #4334501) prior to proceeding with the design phase of the project.

Board Action: Commissioner Lindley made a motion to accept the Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP) as presented by Staff. Commissioner Sauls seconded the motion. A roll call vote was conducted and the motion was unanimously passed.

B. Regional Mobility Plan (RMP) Administrative Amendment

Staff is seeking approval to administratively amend the adopted Regional Mobility Plan (the agency's Long Range Transportation Plan) to add information related to Woodville Highway project. The project, already in the Regional Mobility Plan (RMP), is proposed to be amended to update project terminus and future funding.

Board Action: Commissioner Merritt made a motion to accept the Regional Mobility Plan (RMP) Administrative Amendment as presented by Staff. Commissioner S. Maddox seconded the motion. A roll call vote was conducted and the motion was unanimously passed.

5. CRTPA ACTION & DISCUSSION**A. Regional Mobility Plan 2040 Update Scope of Services (Action) (10 minutes)**

The Scope of Services to the update for the CRTPA's Regional Mobility Plan has been developed for Board approval.

Mr. Reed stated this document was a draft presented and staff was seeking input and approval of the scope of services and move forward with the Request for Proposal (RFP) process.

Mr. Kostrzewa briefly outlined the process. He stated the Long Range plan is updated on a five year basis. The current plan was adopted in 2010 and continues through 2035. The update will be adopted in 2015 and continue through 2040. Mr. Kostrzewa noted the partners with this plan include StarMetro, Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT) and Federal Transit Authority (FTA). The tasks will be consistent with Moving Ahead For Progress In the 21st Century (Map-21) as well as requirements from FHWA for the Long Range Plan. The plan includes a cost feasible plan, public participation, public involvement, air quality and economic development opportunities. He stated large data collection process will also be conducted and include master plans from the universities and comprehensive plans for the communities within the region. The long range transportation plan is scheduled to be adopted in September 2015.

Board Action: Commissioner Dozier made a motion to accept the Regional Mobility Plan 2040 Update Scope of Services as presented by Staff. Commissioner S. Maddox seconded the motion and the motion was unanimously passed.

B. Regional Mobility Plan Project Assessment

At the May 20, 2013 CRTPA Board meeting, members requested that a discussion be provided regarding the process to update the project rankings of the Regional Mobility Plan (RMP) subsequent to the document's adoption. To that end, staff has developed a schedule to proceed with updating the RMP's project lists.

Mr. Kostrzewa briefly covered the process that the Board went through to get to the current priorities for the Regional Mobility Plan. He stated that the current process was composed of Smart Growth Principles, Goals and Objectives and Urban and Rural considerations. Other considerations included completed phases of the project and connectivity. Mr. Kostrzewa outlined the project cycle to give the Board an idea of what the steps are. Those steps are Study, Design, Right-of-way (ROW) and then Construction. He stated there are a few things that could change the schedule of a project.

Those include the level of study, ROW needs, partnerships (advanced funding or shared funds), high level of coordination (with DOT and FHWA) or changes in priorities. These processes are typically a 10-15 year process. If changes are made in September 2013, for example, and the previously mentioned requirements are completed approved by the Board, then the next steps are a 30 day comment period, a Public Hearing, Board adoption and then the Priority Project Submittal to FDOT, which would take effect in September 2014.

Board Action: Commissioner Dozier made a motion to accept the Regional Mobility Plan Project Assessment as presented by Staff. Commissioner S. Maddox seconded the motion and the motion was unanimously passed.

C. Sustainability Community Calculator

Consultant staff will demonstrate the web application of the C RTPA's Sustainable Community Calculator.

Mr. Landis, Sprinkle Consulting, provided a presentation on the many ways the Sustainability Calculator can be used. He stated this calculator was a tool to help quantify the cost associated with supporting Land Development changes. He noted this calculator was located on the C RTPA website.

Board Action: This item was an information item, therefore no action was taken.

D. Northwest Florida Transportation Corridor Authority Master Plan

Consultant staff for The Northwest Florida Transportation Corridor Authority (NFTCA) will present the completed 2013 Master Plan which contains the theme of fostering regional economic success through transportation investment.

Mr. Steve Snell, HDR Engineering, provided a presentation on the Northwest Florida Transportation Corridor Authority (NFTCA). He gave a brief overview of the Authority and noted the findings of the Master Plan.

Board Action: This item was an information item, therefore no action was taken.

6. EXECUTIVE DIRECTOR'S REPORT

A status report on C RTPA activities and items of interest will be provided including the following:

- Agency's Draft Transportation Management Area Certification Report
- No Cost Contract Extension – Safe Routes to School project June 30, 2013 to December 31, 2013

Board Action: This item was an information item, therefore no action was taken.

- Orange Avenue Bridge Replacement

Board Action: Commissioner Dozier made a motion to bring back recommendations at the September meeting on the bridge replacement and most efficient and safest way to complete the project prior to the 2014-2015 school year. Commissioner Sauls seconded the motion. The motion was unanimously passed.

7. **ITEMS FROM MEMBERS**

8. **CITIZEN COMMENT**
None

9. **INFORMATION**

A. News Articles/For Your Information

- “Sprawls Hidden Problem: Wasting Public Money” (May 31, 2013, William Fulton, Citiwire.net)
- FDOT 2060 FTP Scorecard

B. Draft Transportation Management Area Certification Report

C. CRTPA Priority Project List Adoption: Status Update

D. FY 2013 – FY 2017 Transportation Improvement Program Administrative Amendment

E. Correspondence

F. Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)

G. Future Meeting Dates and Agenda Items (Next Meeting: September 16, 2013)

H. CRTPA Expense Reports

Board Action: This item was an information item, therefore no action was taken.

Meeting was adjourned at 3:54 PM.

Attested:


Yulonda Mitchell, Recording Secretary


Nancy S. Miller, Chair