



• GEMINI BUILDING •  
408 N. ADAMS STREET TALLAHASSEE, FL 32301  
[www.crtpa.org](http://www.crtpa.org)

## **CRTPA BOARD MEETING**

**MONDAY, SEPTEMBER 15, 2014 AT 1:00 PM**

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **MEETING MINUTES**

#### **MEMBERS PRESENT**

Commissioner Randy Merritt, Wakulla County, Chairman  
Commissioner Betsey Barfield, Jefferson County  
Commissioner Delores Madison, Gadsden Cities  
Commissioner Douglas Croley, Gadsden County  
Commissioner John Dailey, Leon County  
Commissioner Bryan Desloge, Leon County  
Commissioner Mary Ann Lindley, Leon County  
Commissioner Nick Maddox, Leon County  
Commissioner Scott Maddox, City of Tallahassee  
Commissioner Nancy Miller, City of Tallahassee  
Commissioner Gill Ziffer, City of Tallahassee

**Staff Present:** Thornton Williams, CRTPA Attorney; Ivan Maldonado, StarMetro; Wayne Tedder, PLACE; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Tony Park, Leon County Public Works; Bryant Paulk, FDOT; Starsky Harrell, FDOT, Jon Sewell, KHA; Richard Barr, KHA, Jarrod Purdue, FDOT; Scott Swearington, RPG, Cherie Bryant, PLACE

#### **1. AWARDS AND SPECIAL PRESENTATIONS**

- **CRTPA Tenth Annual Transportation Disadvantaged Awards:** Annually, nominations are sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties for outstanding driver and outstanding safety record.

#### **2. AGENDA MODIFICATIONS**

**5.A Fiscal Year 2015 CRTPA Budget Item was modified and presented at the meeting.**

#### **3. CONSENT AGENDA**

**A. Minutes of the June 16, 2014 CRTPA Board Meeting****B. CRTPA General Planning Consultant Contract Extension**

**Board Action: Commissioner Desloge made a motion to accept the Consent Agenda. Commissioner Barfield seconded the motion and the motion was unanimously passed.**

**4. CONSENT ITEMS PULLED FOR DISCUSSION****5. C RTPA DISCUSSION****A. Fiscal Year 2015 CRTPA Budget**

The CRTPA's FY 2015 budget has been developed reflecting available federal funding as identified within the CRTPA's Unified Planning Work Program.

Mr. Reed noted there was a revised item before the board. He stated the revision was completed to correct the personnel and operating expenses that were incorrect on the original document. He noted the issues that the Agency has with the decline in funds from the federal and state government. He also noted the Agency had to purchase general liability and worker's comprehensive insurance.

Commissioner Desloge noted and requested staff's review the budget and review the allocations and comparison of Leon County and City of Tallahassee provide services to CRTPA. He stated there could be the possibility of Leon County providing services. Mr. Reed stated staff would gather the information and provide a report at a later Board meeting.

**Board Action: Commissioner Nick Maddox mad a motion to accept the Fiscal Year 2015 CRTPA Budget, as modified. Commissioner Barfield seconded the motion and the motion was unanimously passed.**

**B. FY 2016 – FY 2020 Priority Project List Adoption**

Annually, the CRTPA adopts Priority Project Lists (PPLs) in ranked order to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. This year, the following PPLs have been developed for CRTPA Board approval:

- 1. Regional Mobility Plan (RMP) Priority Project List**
- 2. Transportation Systems Management (TSM) Priority Project List**
- 3. Transportation Alternatives (TA) Priority Project List**
- 4. Strategic Intermodal System (SIS) Priority Project List**
- 5. StarMetro Priority Project List**
- 6. Tallahassee Regional Airport Priority Project List**

Mr. Burke stated the projects on these lists are compiled from CRTPA Adopted plans (Regional Mobility Plan, Transit Development Plan and the Airport Master Plan) or the

competitive project search (Transportation Alternatives projects). These are adopted by the CRTPA Board. Funded projects are next placed in the Florida Department of Transportation (FDOT) Annual State Work Program prior to inclusion in the CRTPA Transportation Improvement Program (TIP). Staff has recommended the Board continue to dedicate the first million dollars to bicycle and pedestrian projects, as the board has done in past years. The board discussed funding and alternatives to the current process. Commissioners discussed the Magnolia Drive project. Commissioner Dailey suggested the Magnolia Drive project be advanced up the priority list.

**Board Action: Commissioner Nick Maddox made a motion to accept the Project Priority Lists with the modification of the Regional Mobility Plan (RMP) Priority Project List regarding the Magnolia Drive project being moved up to the top of the list. Commissioner Miller seconded the motion and the motion passed with Commissioner Croley voting in opposition.**

#### **C. Tallahassee-Leon County Safe Routes to School (SRTS) Study**

The Tallahassee-Leon County Safe Routes to School Study identifies opportunities to implement SRTS policies, programs and projects to support Leon County schools. The study has been completed for CRTPA Board acceptance.

Scott Swearington, provided a presentation on the study and the final report.

**Board Action: Commissioner Scott Maddox made a motion to accept the Tallahassee-Leon County Safe Routes to School (SRTS) Study as presented. Commissioner Miller seconded the motion and the motion was unanimously passed.**

#### **D. Connections 2040 Regional Mobility Plan (RMP) Update**

An update on the Connections 2040 Regional Mobility Plan will be provided by the consultant including information regarding the upcoming public meetings.

Mr. Reed briefly outlined the schedule of the public meetings for the Connections 2040 Regional Mobility Plan (RMP) Update.

**Board Action: This item was an informational item therefore, no action was taken.**

#### **E. Florida Department of Transportation (FDOT) District 3 Roundabout Information**

FDOT District 3 staff will provide information related to the District's roundabout efforts.

Mr. Jerrod Perdue, District Traffic Operations Engineer, FDOT, discussed the evaluation process for roundabouts when the department is addressing intersection improvements.

**Board Action: This item was an informational item therefore, no action was taken.**

#### **6. EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided including the following:

- Teen Drive Safety Grant Update

**Board Action: This item was an informational item therefore, no action was taken.**

**7. ITEMS FROM MEMBERS**

Commissioner Nick Maddox discussed the need for a corridor study along South Adams from post office North to the one-way pairs split. Also, Lake Bradford/Spring Hill Road from Capital Circle to Stadium Drive. Commissioner Miller seconded the motion. The motion was passed.

Commissioner Croley discussed the need for the surrounding area need including Bainbridge, Thomasville, Columbus, etc. Mr. Reed stated, he needed to speak with DOT about a future study to Dothan, AL.

Commissioner Desloge discussed the meeting with Harry Reed and Mr. Wilbur Jones regarding an interchange at I-10 and Meridian Road. Mr. Jones is a former head of Florida Roads Department.

**8. CITIZEN COMMENT**

**9. INFORMATION**

- A. FY 2014 – FY 2018 Transportation Improvement Program Administrative Amendments**
- B. Correspondence**
- C. Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**
- D. Future Meeting Dates and Agenda Items (Next Meeting: October 20, 2014 (CRTPA Retreat))**
- E. CRTPA Expense Reports**

**Board Action: This item was an informational item, therefore no action was taken.**

**Adjourned at 3:00 PM.**

**Attested:**

  
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Yulonda Mitchell, Recording Secretary

  
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Randy Merritt, Chairman