



April 18, 2023

AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the February 28, 2023, CRTPA Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the February 28, 2023, CRTPA Meeting.

ATTACHMENT

Attachment 1: Minutes of the February 28, 2023, CRTPA Meeting



CRTPA BOARD

MEETING OF TUESDAY, FEBRUARY 28, 2023, AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Rick Minor, Chair, Leon County
Commissioner Quincee Messersmith, Vice Chair, Wakulla County
Commissioner Nick Maddox, Leon County
Commissioner David O'Keefe, Leon County
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Dianne Williams-Cox, City of Tallahassee (Virtually)

Staff Present: Greg Slay, Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA, Ronnie Shelley, StarMetro; Donna Green, FDOT

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:30 pm with roll call. Commissioner Maddox made a motion to allow Williams-Cox to participate virtually. The motion was seconded by Commissioner Richardson. The motion was unanimously passed.

2. AGENDA MODIFICATIONS

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

4. CONSENT AGENDA

- A. Minutes of the November 15 CRTPA Meeting**
- B. Executive Director's Timesheets**

Board Action: Commissioner Maddox made a motion to approve the consent agenda. The motion was seconded by Commissioner Richardson. The motion was unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION

6. CRTPA ACTION

A. CRTPA Safety Targets

This item seeks adoption of the 2023 CRTPA Safety Performance Targets for safety performance measures that the agency is required to annually adopt.

Mr. Slay noted the safety targets became a requirement in 2018. He stated the CRTPA was required to adopt Safety Targets annually.

Mr. Burke presented the 2023 Safety Measures. He provided background on the safety measures noting that the CRTPA was required to annually adopt safety targets for five safety performance measures (number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries and number of non-motorized fatalities and serious injuries). Next, Mr. Burke provided historic information on the safety measures/targets and noted in 2022 the CRTPA updated the process for development of the safety targets. He stated the Board adopted targets for 2022 using the previous year's targets as a baseline with the addition of a reduction factor. This reduction factor (5%) was to be applied annually when developing the safety targets. Additionally, the agency adopted a long-term safety goal of zero fatalities and serious injuries for the CRTPA region, which is consistent with the FDOT's long-term goal of Vision Zero.

Mr. Richardson questioned if zero was a realistic goal. Mr. Slay stated this was the goal of the Federal Highway Administration. He noted if the goal was not met by the state, there would be a requirement to allocate additional funds to safety. Commissioner Minor stated this long-term goal of zero fatalities was a way to convey the fact that the long goal would be aspired.

Mr. Burke noted that the draft 2023 safety targets were developed to be consistent with the direction from the Board last year and reflect the 5% reduction from last year's (2022) adopted targets. Furthermore, the agency's adoption of a long-term safety goal of zero fatalities and serious injuries for the region is proposed to be maintained along with the addition of the achievement of this goal by the year 2040.

Mr. Burke noted the annual adoption of safety targets provides an opportunity to review how the region preformed relating to the adopted targets and what the CRTPA was doing to improve safety. He provided information on the historic trends and evaluation, as well as long-term trends for serious injuries and fatalities for the CRTPA region.

Mr. Burke stated the CRTPA addresses safety in the region with through several initiatives including the Safe Streets for All Safety Action Plan which is being developed to position local government partners to apply for federal funding to improve safety in the region. He noted this plan was scheduled to be adopted in May 2023.

Mr. Burke provided information related to the Reconnecting Communities Pilot Discretionary Grant Program application submitted for Tharpe Street. The CRTPA, along with partners, applied for federal grant to conduct a Project Development & Environment (PD&E) Study along Tharpe Street. Mr. Burke stated the awards were just announced and unfortunately the project was not selected for funding. Mr. Slay stated this project's construction would likely be out about 10 years and that it appears that it may not require 4-laning; however, improvements would include sidewalks and a modified 2-lane or 3-lane. The Blueprint Intergovernmental Agency may provide funding of sidewalks in the area before the full project may be completed. Mr. Burke discussed the StarMetro bus line along the corridor and how the riders get off with no sidewalks in place and noted that the corridor contained a high level of poverty.

Mr. Burke additionally discussed the Pensacola Street Safety Improvements (Appleyard to Stadium Drive). He noted this project was funded for design in FY 23 and construction in FY 25. Mr. Burke next discussed the Monroe Street (John Knox Road to Lakeshore Road) sidewalk project and noted this project was funded for construction in FY 25 with Urban Attributable (SU) Funds. Finally, Mr. Burke briefly discussed the safety projects in the region including resurfacing projects, projects to expand the multiuse trails network, projects provided by the Community Traffic Safety Team (CTST), and the Transportation Alternatives Program projects that aim to address safety in the region.

Board Action: Commissioner Messersmith made the motion to adopt the Safety Targets. Commissioner O'Keefe seconded the motion. The motion passed with Commissioner Williams-Cox voting in opposition.

7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Ms. Donna Green, FDOT provided a status report on FDOT activities including information related to a US 90 Resurfacing Project. Ms. Green stated the meeting information was included in the agenda materials and provided information on the various way to attend the Hybrid Public Meeting for US 90 Resurfacing Improvement. She stated the meeting date will be Tuesday, April 4, 2023, at 5:30 PM (EDT). The location for the meeting will be Generation Church, 3080 W Tennessee Street, Tallahassee FL, and there will be a virtual option for citizens who may need to attend virtually.

8. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay provided a status report on CRTPA activities including Tharpe Street. Mr. Slay provided information on the US Census Urban Area Updates. He briefly discussed the FDOT Rail Study and noted a presentation would be provided at the April Board Meeting. Mr. Slay provided updates on the Fort Braden Lighting Project at the Middle School and noted that FDOT was currently conducting study and the findings will be provided to the board at a later meeting. Mr. Slay also discussed the Reconnecting Communities Grant, noting the CRTPA application was not selected this year for the

program. He noted Blueprint would look at intermittent projects to move that project forward. He briefly discussed Information Item 9C (CRTPA Local Billing). He stated all local governments would be contacted regarding the proportionate share for the non-federally funded CRTPA expenses for the fiscal years 2019 - 2023. Lastly, he noted the March meeting will likely be cancelled and that members will be notified by email.

9. CRTPA INFORMATION

- A. Future Meeting Dates**
- B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**
- C. Local Billing**

10. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA.

11. ADJOURNMENT

Meeting was adjourned at 2:05 PM