



April 2, 2024

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the March 5, 2024, TAC meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the March 5 TAC meeting.

ATTACHMENT

Attachment 1: March 5 TAC Minutes



TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, MARCH 5, 2024
(9:00 AM – 11:00 AM)

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Melissa Corbett, Chair, Wakulla County; Josh Hollingsworth, City of Tallahassee Traffic Management; Allen Secreast, City of Tallahassee Traffic Management; Eric Gooch, City of Tallahassee City Engineering; Charles Wu, Leon County Public Works; Beshoy Elnemr, City of Tallahassee Growth Management; Ellen Andrews, Gadsden County Planning & Community Development; Ryan Guffey, Leon County Development Support and Environmental Management; Laurel Harbin, Department of PLACE; Andrea Rosser, StarMetro; Pat Maurer, Ride on Commuter Services; Autum Calder, Blueprint IA; Justin Baldwin, Office of Greenways & Trails

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Gary Phillips, Halff & Associates; Rickey Fitzgerald, RS&H; Brian Powers, RS&H

The meeting was called to order at 9:05 AM with a quorum present.

1. AGENDA MODIFICATIONS

Ms. Lex noted that Agenda Item 3B Unified Planning Work Program (UPWP) amendment was added to consent agenda for approval. She stated this item was originally approved in November 2023, by the Committees and the Board. Ms. Lex explained the amendment was delayed and has been represented with a new schedule and a reduction in the budget for the amendment.

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

3. CONSENT AGENDA

- A. Minutes of the February 6, 2024, TAC Meeting
- B. Unified Planning Work Program Amendment

Committee Action: Mr. Guffey made a motion to approve the consent agenda. Mr. Wu seconded the motion. The motion passed unanimously.

4. CONSENT ITEMS PULLED FOR DISCUSSION**5. PRESENTATION/DISCUSSION/ACTION****A. CRTPA Regional Freight Study**

This item requested approval of the CRTPA Regional Freight Study which provides an analysis of existing conditions, future conditions, and recommended actions.

RECOMMENDED ACTION: Recommend the CRTPA approve the CRTPA Regional Freight Study.

Mr. Kostrzewa introduced the Regional Freight Study and the consultants Mr. Brian Powers and Mr. Rickey Fitzgerald, Project Managers RS&H.

Mr. Powers provided background information on the Regional Freight Study. He stated the project was kicked off at the January 2023, Board Retreat. He briefly outlined the study stating the purpose of the study was to understand the existing and future conditions of freight movements. The study covered the four-county region and that the study considered all the modes of freight including rail, air and trucks and the effects of the movements within the region. A stakeholder committee consisting of members from Economic Development Councils, freight communities, airport, rail providers, and county representatives in the region, providing technical expertise in support of the study.

Continuing, Mr. Powers stated the goal of the study was to create a safe, efficient, and resilient freight network that includes all modes and future needs for freight movements. He noted that freight is not limited by boundaries of states, MPOs or municipalities; freight crosses all geographical or governmental boundaries in the region. Additionally, he provided information on the volumes of freight that moves into or through the region.

Next, he explained when reviewing the existing conditions, a major factor was population growth which creates a need for more housing, buildings, construction, and supporting infrastructure. The region is growing at a steady pace, but not as fast as the rest of the state. There was approximately an 11% increase projected through 2045. Mr. Powers discussed the number of vehicles and anticipated freight volumes for the region. The areas around the region that are near the major roadways (I-10, SR 20, US19, US98) have higher freight volumes and trips, remarking the region is not just an 1-10 pass through but freight travels through many of the major corridors to head in all directions.

Then Mr. Powers discussed Performance Management and the guidance to identify corridors to focus on to prioritize and identify areas that were freight sensitive. Some of the measures that were considered during the study included understanding the national freight highway network, understanding traffic volumes, safety, and efficiency in the network, identifying areas of clustering of Commercial Motor Vehicle (CMV) crashes and crash conditions, and the reliability of the network. The report also includes freight needs which include air travel expansion, freight origination, system safety/hotspots for further study, truck parking and rail crossing locations.

Mr. Powers briefly discussed a number of components covered in the report. These included planning level cost estimates for infrastructure improvements; areas that may require additional corridor analysis to understand the problem and identify recommendations to help with the movement of freight vehicles; and the need for coordination between municipalities, MPOs and other Government entities. Lastly, the recommendations from this study will evolve over time.

Mr. Wu asked about the wholesale trade and manufacturing, does the report show it slowing down in the region in 2045. Mr. Powers responded according to the models, that was the anticipation. The data shows the likelihood of manufacturing decreasing, however, there will be increases in other areas. Mr. Powers explained manufacturing was related to items that were developed within the region and stated construction materials would be shipped into the region from other areas.

Ms. Maurer asked if the improvements at the airport were factored into the study. Mr. Powers responded that the meetings were conducted with the airport representatives and they were a part of the stakeholder committee. Mr. Powers explained the airport has worked on efforts to evaluate their needs and the anticipated growth and the airport was moving toward growing into those identified needs. Mr. Powers also noted the widening of the roadway in front of the airport would support the efforts that are moving forward at the airport.

Committee Action: Ms. Calder made a motion to recommend approval of the CRTPA Regional Freight Study. Mr. Secrest seconded the motion. The motion passed unanimously.

B. Congestion Management Plan

This item requested approval of the update to the CRTPA's Congestion Management Plan. The CMP evaluates current congestion and safety in the CRTPA region and includes an analysis of strategies to address identified issues.

RECOMMENDED ACTION: Recommend the CRTPA approve the Congestion Management Plan.

Mr. Burke stated the Congestion Management Plan Update was started in Spring 2022. He noted the CMP was a requirement for areas designated as a Transportation Management Area (TMA). Mr. Phillips, Project Manager with Halff & Associates, presented the Congestion Management Plan (CMP) Update. He outlined the steps to develop the goals, objectives, and performance measures along with strategies to address congestion in the Region. The CMP was developed over the last year and a half and included meetings with the CMP Technical Task Force in June of 2022 and June 2023. There were stakeholder interviews with Wakulla, Gadsden, Jefferson, Leon Public Works Departments, the Regional Traffic Management Center (RTMC) and the City of Tallahassee Underground Utilities and Infrastructure Department to discuss their concerns relating to safety and congestion.

Mr. Phillips outlined the four objectives. 1. Safety-Reduce the number automobile crashes; 2. Incorporate Multimodal Options-Reduce nonrecurring congestion; 3. Increase Network Connectivity-Promote multimodal connectivity through facility enhancements; and 4., Increase Access to Key Destinations-improve access to residential and employment clusters.

Next, he detailed that the roadways by classifications were analyzed in the CMP, and potential countermeasures for specific areas identified for urban and rural roadways. Mr. Philips discussed areas with recurring congestion, for example, Thomasville Road and Monroe Street, noting that FDOT was currently conducting studies to develop potential projects and strategies for these areas and there was progress moving forward on many of the roadways with a failing Level of Service (LOS).

Mr. Phillips outlined four key recommendations. First the includes roadway segments identified with both recurring and non-recurring congestion that require further evaluation and programming. The second recommendation in in the study is for specific studies be completed for 30 safety locations and to seek programming accordingly. The next recommendation is to monitor the effectiveness of the strategies and projects implemented in the CMP and lastly, periodically reevaluate performance measures associated with the four goals of safety, multimodal, connectivity and access. The CMP will be presented to the Board on March 18, 2024, for adoption.

Mr. Hollingsworth asked if the recommendations in the presentation were developed for the specific area issue/area or a more general safety measure for example, John Knox Road and Monroe Street intersection recommendations. Mr. Philips responded in that example; the recommendation was developed to the specific to the area.

Ms. Maurer noted there was not much information on Transportation Demand Management and suggested using the existing pavement to create designated bus rapid transit lanes along some of the major roadway, for example, Tennessee Street or Apalachee Parkway. She stated there would be minimal cost and would not require design plans and could be instituted in a year. Ms. Maurer stated there were discussions several years ago of the region becoming a Regional Transit Authority and asked if that was still a consideration to provide connectivity throughout the region. Mr. Burke stated there was a Regional Transit Study several years ago and noted there were great recommendations but realistically the recommendations in the Regional Transit Study were not feasible.

Committee Action: Mr. Gooch made a motion to recommend approval of the Congestion Management Plan. Mr. Wu seconded the motion. The motion passed unanimously.

6. INFORMATION

A. Future Meeting Dates

7. ITEMS FROM COMMITTEE MEMBERS OR STAFF

8. ADJOURNMENT

The meeting was adjourned at 10:18 am.