

August 15, 2022



EXECUTIVE COMMITTEE AGENDA ITEM 4B

CRTPA FISCAL YEAR 2023 BUDGET

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The purpose of this item is to discuss the Fiscal Year (FY) 2023 CRTPA Budget.

BACKGROUND AND ANALYSIS

The FY 2023 tentative budget has been developed for Executive Committee review and approval. For comparison, the CRTPA's approved FY22 is included. In addition, the allocated grant revenue and the project budgets, for the approved work tasks in the FY 23 - FY 24 Unified Planning Work Program, are provided. (*Attachment 1*)

As with any budget, there are increases in some areas and decreases in others. Overall, the budget increase is 9.3%. Personnel costs increased by 5.5 %. This increase is attributed to a 5% cost-of-living adjustment and increased costs for health insurance and pension benefits. The operating budget increase of 42% is primarily associated with computer equipment and office supplies for the newly renovated offices, and for new Transportation Data Management software. Lastly, in the Internal Services category, most service costs decreased based on historical charges. However, there is a significant increase in the Facilities and Environmental category due to the newly renovated office space. This accounts for the nine percent increase in the budget for this category. There may be slight adjustments to the CRTPA budget as the City of Tallahassee finalizes its budget.

RECOMMENDED ACTION

Option 1: Approve the FY 2023 CRTPA Budget.

Option 2: As desired by the Committee.

ATTACHMENT

Attachment 1: CRTPA FY 2023 Budget

ATTACHMENT 1

Account	Description	2023 Proposed Budget	2022 Approved Budget	Change	Notes
511000	Salaries	472,863	452,422	4.5%	Assumes 5% Change Membership & 5% Increase
511300	Salary Enhancements	23,643	20,424	15.8%	
512400	Other Salary Items	1,560	1,560	0.0%	
515000	Pension- Current	93,450	89,000	5.0%	
515100	Pension- MAP	28,091	26,757	5.0%	
515600	Mandatory Medicare	7,222	6,879	5.0%	
516000	Health Benefits	85,836	79,000	8.7%	
516100	Flex Benefits	10,725	9,840	9.0%	
Total:		\$ 723,390	\$ 685,882	5.5%	
521010	Advertising	10,000	3,200	212.5%	
521030	Reproduction	507	500	1.4%	
521040	Unclassified Professional	500	500	0.0%	
521100	Equipment Repairs	807	795	1.5%	
521160	Legal Services	45,000	39,000	15.4%	
521180	Unclassified Contractual	37,000	35,000	5.7%	
521190	Computer Software	57,000	15,000	280.0%	
522080	Telephone	1,776	1,750	1.5%	
523020	Food	1,250	1,000	25.0%	
523050	Postage	254	250	1.6%	
523060	Office Supplies	15,000	8,000	87.5%	
523080	Unclassified Supplies	507	500	1.4%	
524010	Travel & Training	15,225	15,000	1.5%	
524020	Journals & Books	609	600	1.5%	
524030	Memberships	3,000	3,000	0.0%	
524050	Rent Expense- Building & Office*	36,000	36,000	0.0%	
541040	Insurance	19,870	17,500	13.5%	
550040	Computer Equipment	15,000	5,000	200.0%	
Total:		\$ 259,305.00	\$ 182,595	42.0%	
560010	Human Resource Expense	8,046	9,803	-17.9%	Costs associated with new office.
560020	Accounting Expense	18,945	21,835	-13.2%	
560030	Purchasing Expense	3,768	3,742	0.7%	
560040	Information Systems Expense	38,989	37,671	3.5%	
560070	Revenue Collection	1,097	1,175	-6.6%	
560082	Facilities and Environmental	11,734	850	1280.5%	
560090	Vehicle Garage Expense	8	12	-33.3%	
611300	Facilities Service Transfer	5,853	5,853	0.0%	
612400	Inter-Fund Ops Transfer			0.0%	
Total:		\$ 88,440.00	\$ 80,941.00	9.3%	
		\$ 1,071,135.00	\$ 949,418.00	12.82%	

Revenues	Amount
PL	\$848,329
SU	\$1,772,007
CM	\$136,880
FTA	\$144,492
Local	\$4,750
TOTAL	\$2,906,458