



August 15, 2022

EXECUTIVE COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the December 16, 2021 Executive Committee meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the December 16, 2021 Executive Committee meeting.

ATTACHMENT

Attachment 1: Minutes of the December 16, 2021 Executive Committee meeting.



CRTPA EXECUTIVE COMMITTEE

MEETING OF THURSDAY, DECEMBER 16, 2021 AT 2:00 PM

TALLAHASSEE CITY HALL
 CONFERENCE ROOM 4F (4th FLOOR)
 300 S. ADAMS STREET
 TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Kristin Dozier, Chair
 Commissioner Jeremy Matlow, Past Chair

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. **CALL TO ORDER AND ROLL CALL**
 The meeting was called to order with a roll call at 2:05 pm.
2. **AGENDA MODIFICATIONS**
3. **CONSENT AGENDA**
 - A. Minutes of the September 29 Executive Committee Meeting
 - B. Executive Director's Quarterly Timesheets Approval

Committee Action: Commissioner Matlow made a motion to approve the consent agenda. Commissioner Dozier seconded the motion. The motion was unanimously passed.

4. **CRTPA EXECUTIVE COMMITTEE ACTION**
 - A. **CRTPA General Planning Consultant**

This item seeks Executive Committee approval to authorize the Executive Director to proceed with development of a contract with the recommended General Planning Consultant (GPC).

Mr. Slay introduced the CRTPA General Planning Consultant Agenda Item. He briefly outlined the General Planning Consultant selection process used to select the consultants. He noted there were seven proposals. Following the ranking of the firms by the Selection Committee, the top three firms were selected to provide oral presentations. Next, the

Selection Committee ranked the consultant presentations and recommended all three firms be retained for services. Mr. Slay stated staff would begin contract negotiations with the selected vendors, upon approval by the Executive Committee.

Commissioner Matlow discussed his experience with serving on the selection committee. He expressed the need to be equitable when assigning projects to the selected vendors.

Committee Action: Commissioner Matlow made a motion to approve the CRTPA General Planning Consultant. Commissioner Dozier seconded the motion. The motion was unanimously passed.

5. **CRTPA CITIZEN COMMENT**

6. **EXECUTIVE DIRECTOR'S REPORT**

7. **ITEMS FROM CRTPA EXECUTIVE COMMITTEE MEMBERS**

Commissioner Dozier discussed presenting Commissioner Merritt with an award/plaque to honor him for his many years of service on the CRTPA representing Wakulla County.

8. **ADJOURNMENT**

The meeting was adjourned at 2:12 PM