



## **CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)**

MEETING OF TUESDAY, APRIL 1, 2025  
(11:30 AM - 1:30 PM)

**RENAISSANCE BUILDING**  
2ND FLOOR CONFERENCE ROOM  
435 N MACOMB STREET  
TALLAHASSEE, FL. 32301

### **AGENDA**

Citizens wishing to provide input at the CMAC meeting may:

- (1) Provide comments **in person** at the meeting. Speakers are requested to limit their comments to three (3) minutes; or
- (2) Submit **written comments** prior to the meeting at <http://crtpa.org/contact-us/> by providing comments in the "Email Us" portion of the page before 5:00 p.m. on Monday, March 31 to allow time for comments to be provided to committee members in advance of the meeting. Comments submitted after this time (up to the time of the meeting) will be accepted and included in the official record of the meeting.

#### **1. AGENDA MODIFICATIONS**

#### **2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting's agenda. Those interested in addressing the Committee are requested to limit their comments to three (3) minutes.

#### **3. CONSENT AGENDA**

- A. Minutes of the February 4, 2025 CMAC Meeting
- B. CRTPA Performance Measures Update Resolution Ratification (PM2 & PM3)
- C. CRTPA Transportation Alternatives (TA) Project Priority List Adoption
- D. Unified Planning Work Program (UPWP)

#### **4. CONSENT ITEMS PULLED FOR DISCUSSION**

*If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.*

5. **PRESENTATION/DISCUSSION/ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the Committee.*

**A. CRTPA School Safety Study**

This item seeks approval of the CRTPA's School Safety Study ("Take the Safe Route - Safe Access to School Study").

RECOMMENDED ACTION: Recommend the CRTPA approve the Take the Safe Route - Safe Access to School Study.

**B. CRTPA Title VI Policy**

This item seeks approval of the CRTPA's Title VI Plan outlining processes for handling grievances related to alleged violations of Title VI of the Civil Rights Act of 1964 and other nondiscrimination statutes, regulations, and authorities has been developed for CRTPA approval.

RECOMMENDED ACTION: Recommend the CRTPA adopt Title VI Plan.

**C. High Injury Network (HIN) Update**

This item provides information related to efforts associated with the CRTPA's HIN update.

RECOMMENDED ACTION: Information Only

6. **INFORMATION**

**A. Future Meeting Date (Next Meeting: May 6)**

7. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**

8. **ADJOURNMENT**



April 1, 2025

## COMMITTEE AGENDA ITEM 3A

### MINUTES

TYPE OF ITEM: Consent

The minutes from the February 4, 2025, CMAC meeting is provided as ***Attachment 1***.

### **RECOMMENDED ACTION**

Option 1: Approve the minutes of the February 4, 2025, CMAC meeting.

### **ATTACHMENT**

Attachment 1: February 4, 2025, CMAC Minutes



## **CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)**

MEETING OF TUESDAY, FEBRUARY 4, 2025  
(11:30 AM - 1:30 PM)

TALLAHASSEE ROOM (2<sup>ND</sup> FLOOR)  
CITY HALL  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

Members Present: Chad Hanson, Chair; Marcus Thompkins, Vice-Chair; Mary Kay Falconer; Christie Hale; Roger Holdener; Hans van Tol; Wanda Carter; Dan Beaty

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

The meeting was called to order at 11:30 a.m. with a quorum present.

**1. AGENDA MODIFICATIONS**

There were no modifications.

**2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

There were no public speakers.

**3. CONSENT AGENDA**

- A. Minutes of the September 3, 2024, CMAC Meeting
- B. CMAC 2025 Calendar
- C. Transportation Improvement Program (TIP) Amendments

**Committee Action:** Mr. Beaty made a motion to approve the consent agenda as presented. Mr. Thompkins seconded the motion. The motion was unanimously passed.

**4. CONSENT ITEMS PULLED FOR DISCUSSION**

There were no consent items pulled for discussion.

## 5. PRESENTATION/DISCUSSION/ACTION

### A. Election of Year 2025 Chair and Vice Chair

Annually, the CMAC elects a new Chair and Vice Chair to serve for the subsequent year. Current leaders may be re-elected, and the current Chair and Vice Chair are Mr. Chad Hanson and Mr. Marcus Thompkins, respectively.

RECOMMENDED ACTION: Elect a Chair and Vice Chair to serve in 2025.

**Committee Action Election of Chair: Mr. Holdener made a motion to keep the current Chair, Mr. Hanson. No additional nominations were made. Mr. Beaty seconded the motion. The motion was unanimously passed.**

**Committee Action Election of Vice-Chair: Ms. Falconer made a motion to keep the current Vice-Chair, Mr. Thompkins. No additional nominations were made. Mr. Beaty seconded the motion. The motion was unanimously passed.**

### B. CRTPA Safety Targets

This item seeks adoption of the 2025 CRTPA Safety Performance Targets for safety performance measures that the CRTPA is required to annually address.

RECOMMENDED ACTION: Recommend the CRTPA adopt the draft 2025 CRTPA Safety Targets and a long-term safety goal of zero fatalities and serious injuries for the CRTPA region to be achieved by the year 2040.

Mr. Burke provided background information on the CRTPA Safety Targets, noting adopting the Safety Targets was an annual requirement by the Federal Highway Administration (FHWA). He noted the five (5) safety performance measures for public roads in the CRTPA region included the number of fatalities; rate of fatalities; number of serious injuries; rate of serious injuries and number of non-motorized fatalities and serious injuries.

Mr. Burke explained additionally, there was a recommendation of continuing the CRTPA's adoption of a long-term safety goal of zero fatalities and serious injuries for the CRTPA region, consistent with the Florida Department of Transportation (FDOT) Target Zero initiative, to eliminate all road traffic fatalities and serious injuries by the year 2040.

He next provided information on the targets stating that according to the data for FY 2023, which reflects the years of 2019-2023, the CRTPA's adopted targets were not reached.

Mr. Burke discussed the CRTPA's long-term trends for serious injuries and fatalities in the region. He stated that from 2017 to 2024 serious injuries in the region have been decreasing and noted 2024 was the lowest since tracking the measures. Mr. Burke stated fatalities remained somewhat consistent over the years and were not decreasing as much. He stated pedestrian and bicycle serious injuries

from last year increased slightly from the previous year. Next Mr. Burke stated that as it relates to pedestrian and bicyclist fatalities, both had decreased from the previous year. The breakdown for pedestrian fatalities by county identified 13 fatalities occurred in Leon and 1 Gadsden and 1 Wakulla.

Mr. Slay provided information on the identified fatalities noting that there was an instance where a report indicated a pedestrian fatality, but with additional research, it was determined the vehicle driver was the fatality, not the pedestrian. He stated pedestrian and cyclist safety was a high priority for both local governments but noted context was needed with the reports because the reports can be misleading.

Mr. Hanson asked if there were clusters in any area. Mr. Slay noted the 11 fatalities were scattered but there were some areas that has clusters where homeless encampments are set up. Mr. Hanson asked if there were night crashes or day crashes. Mr. Kostrzewa stated the crashes mostly occur at night. Ms. Falconer stated there was a need to understand the total number of pedestrians in each area and recommended monitoring in the Franklin Street area and make the area a safe zone. She also noted that there are key places in the region that should be a focus for pedestrian and cyclist safety. Mr. Slay agreed and noted staff was working to collect data in certain locations. Mr. Tompkins asked if the vehicles involved in the crashes have safety features and technology to help the driver to notice pedestrians. Mr. Slay no, but noted those features are mostly for low speeds and noted the decline in the serious injuries from the early 2000 have been attributed to safer vehicles. Mr. Beaty noted since the pandemic, people are keeping their cars longer, therefore not getting newer cars with the updated safety features. Mr. Burke pointed out in the areas where there was a small cluster often these areas already have sidewalks and crosswalks and noted this was not an easy fix. Mr. Van Tol discussed the fatality at Call Street and Monroe Street and noted many people run the red light at that location and should be studied.

Mr. Burke next discussed how the CRTPA was addressing safety in the region. He stated the efforts include development of plans, projects, grants and programs; identification and implementation of projects; and safety coordination with partner agencies. Mr. Burke highlighted some of the efforts of the CRTPA aimed at reaching the adopted safety targets. He discussed sidewalk projects (North Monroe, Paul Russell Road, Old St Augustine); safety projects (lighting enhancements and midblock crossings at Pensacola Street and Tennessee Street); Safe Routes to School Projects (12 schools identified for pedestrian and bicycling improvements); High Visibility Enforcement (HVE) by TPD and LCSO (West Pensacola Street, West Gaines Street; Apalachee Parkway; East and West Tennessee Street); and expansion of the Regional Trails Network (Wakulla Springs Trail Tallahassee to Havanna Trail and the US 90 West Trail).

Mr. Slay noted the HVE efforts being conducted by TPD and LCSO and noted that on Tennessee Street from Aeon Church Road to the Walmart was a significant area of pedestrian fatalities in the recent past. He noted that last year there were no fatalities, and this may have been a reflection of HVE efforts on the corridor.

**Committee Action:** Mr. Van Tol made a motion to recommend adoption the draft 2025 CRTPA Safety Targets and a long-term safety goal of zero fatalities and serious injuries for the CRTPA region to be achieved by the year 2040. Mr. Beaty seconded the motion. The motion was unanimously passed.

**C. Regional Mobility Plan Update**

A discussion related to the goals and objectives associated with development of the CRTPA's RMP update will be provided.

**RECOMMENDED ACTION: Information Only**

Mr. Kostrzewa provided an update on the Regional Mobility Plan (RMP) also known as the Long-Range Transportation Plan (LRTP). He noted since the last meeting (September), staff has attended several community events as the first round of public engagement. Mr. Kostrzewa noted the guiding principles, measures and strategies were under development with the next steps to be project development and prioritization in the next six months. To clarify the status of current projects he explained that Orange Avenue, Woodville Highway, Crawfordville Road and Pensacola Street all have funding dedicated to various phases and that those will move forward and would more than likely be at the top of the priority list for funding in the RMP. Additionally, he stated, the RMP was in the middle of the project development stage and there would be stakeholder meetings and public engagement in the spring and fall. He continued; the Cost Feasible Plan would be presented in September with adoption in November of this year. Mr. Kostrzewa noted there was website for the project with an online survey from November 15, 2024, through December 31, 2024, and that there would be a second survey on the website and the committees would be notified of the survey period.

Ms. Hale noted the lack of input from Gadsden County, noting other counties seemed to provide input. Mr. Slay noted the LRTP-RMP was so generic and not directed at a specific location noting with LRTPs get minimal input in some areas. Mr. Kostrzewa explained the projects are broken into three 5-year tiers and a ten-year tiers. Mr. Hanson asked if the universities provided input and what were the efforts. Mr. Kostrzewa explained the meetings were held with facilities staff from the universities and stated the universities have their own master plan. He noted there were many personnel changes have been made in recent years and the universities. Ms. Falconer noted the canopy roads needed attention and noted a bike trail could save lives. Mr. Kostrzewa noted the canopy roads don't have many fatalities and the CRTPA doesn't have jurisdiction over those roads. Mr. Slay noted the county would have to lead the efforts for improvements along the canopy roads and any improvements would require tree removal. Mr. Kostrzewa noted there would be a spring and fall working groups to receive additional comments. Mr. Van Tol asked how projects are determined for the needs plan. Mr. Kostrzewa explained the model develops a list of projects for further evaluation. He noted the projects in the LRTP will be the major infrastructure projects and noted the proposed projects may take all projected funds. Mr. Beaty stated the projections from FDOT, and normally build up from the last data set and in this case was 2045. Mr. Thompkins commented that there should be a focus on the perspective of the youth, specifically, future pedestrians, drivers, planners, etc. and how to develop in the future. Mr. Hanson suggested the wildlife corridor group noted there may need to be mitigation when constructing a mobility enhancement along where the wildlife corridor and recommended including more environmental groups.

**Committee Action: This item was informational only; therefore, no action was taken.**

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6. **INFORMATION**

A. **Future Meeting Dates**

7. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**

Mr. Hanson asked if there was a ribbon cutting or if any plans were ongoing related to the Coastal Trail. It was noted by staff that nothing was currently planned.

Ms. Lex provided information on the FHWA Quadrennial Certification Public meeting, scheduled to be held on February 19, 2025, at 3:30 PM. She noted additional information will be forthcoming to all the committees.

Mr. Thompkins asked about the sunshine requirements. Ms. Lex and Mr. Slay noted if any communications need to be sent by CMAC members to please send to staff members for disbursement to other members.

8. **ADJOURNMENT**

The meeting was adjourned at 3:00 PM.





April 1, 2025

## COMMITTEE AGENDA ITEM 3 B

### **CRTPA PERFORMANCE MEASURES UPDATE (PM2 & PM3) RESOLUTION RATIFICATION**

TYPE OF ITEM: Consent

#### **STATEMENT OF ISSUE**

This item seeks a recommendation to ratify a resolution adjusting the CRTPA's 2025 performance targets associated with the following required performance measure (PM) Categories for all public roads:

- PM2/Bridge & Pavement; and,
- PM3/System Performance & Freight Movement

A resolution adopting the adjustments was approved at the CRTPA's March 17 Executive Committee due to the time sensitive nature to complete the update by March 30. The approved resolution is scheduled to be ratified by the CRTPA at its scheduled April 15 meeting.

#### **RECOMMENDED ACTION**

- Option 1: Recommend the CRTPA ratify a resolution adjusting targets for the Pavement and Bridge Conditions Performance Measures (PM2) and for the System Performance & Freight Movement Measures (PM3) for 2025 for the CRTPA region that was approved at the CRTPA's March 17 Executive Committee Meeting, as shown in ***Attachment 1***.

#### **BACKGROUND**

The Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing America's Surface Transportation Act (FAST Act) transformed the federal-aid highway and transit programs by establishing new performance-based planning requirements for state departments of transportation (DOT), metropolitan planning organizations (MPO), and providers of public transportation services.

Specifically, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), mandate that the CRTPA adopt targets for the following federal performance measures:

PM1 Highway Safety	PM2 Bridge & Pavement	PM3 System Performance & Freight Movement	Transit Asset Management (TAM)	Transit Safety
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Within regards to **PM2 (Bridge & Pavement)** and **PM3 (System Performance & Freight Movement)**, the CRTPA adopted its targets for the *first reporting period* in September 2018. The CRTPA chose to adopt the targets established by the FDOT (the CRTPA could either support the statewide targets or set their own targets).

Subsequently, in May 2023, the CRTPA adopted new targets for the *second reporting period* (2025) for PM2 & PM3. Specifically, the CRTPA adopted 2025 targets for six (6) bridge and pavement condition measures and for three (3) system performance measures. As in the past, the CRTPA agreed to support the statewide targets for the MPO's planning area.

Most recently, in 2024, the FDOT adjusted some of the targets for 2025 associated with PM2 & PM3, as shown below:

Performance Measures	Current 2025 Targets	New 2025 Targets
<b>PM2:</b> % of NHS Bridges in Poor Condition (By Deck Area)	≤ 10.0%	≤ <b>5.0%</b>
<b>PM3:</b> % of Person-Miles traveled on the Interstate that are reliable	≥ 70.0%	≥ <b>75.0%</b>
<b>PM3:</b> % of Person-Miles traveled on the non-Interstate NHS that are reliable	≥ 50.0%	≥ <b>60.0%</b>

As a result of FDOT's adjustment to the above targets, the CRTPA was required to revise its adopted targets to be consistent with the State of Florida's targets. A resolution adjusting the targets was approved at the March 17 CRTPA Executive Committee meeting in order to meet the CRTPA's deadline to update the targets by March 30, 2025. This item seeks the committee's recommendation of the CRTPA Board's ratification of the resolution.

More information related to the CRTPA's PM2 & PM3 targets may be found in [the May 22, 2023 agenda item](#).

## **ATTACHMENT**

Attachment 1: Resolution

## CRTPA RESOLUTION 2025-03-4B

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA)  
ADJUSTING TARGETS FOR BRIDGE AND PAVEMENT (PM2) AND SYSTEM PERFORMANCE MEASURES  
(PM3)**

**Whereas**, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

**Whereas**, the Infrastructure Investment and Jobs Act, continuing the Fixing Americas Surface Transportation Act's overall performance management approach, requires state Department of Transportation's to establish performance measures in a number of areas, including setting targets; and

**Whereas**, the Florida Department of Transportation (FDOT) has developed targets for Bridge and System Performance and the CRTPA adopted Bridge and System Performance targets on May 22, 2023; and

**Whereas**, the FDOT has adjusted the four-year targets (2025) in its Mid-Performance Period Progress Report; and

**Whereas**, the CRTPA wishes to adjust its 2025 targets for bridge and system performance measures consistent with those of the Florida Department of Transportation; and agrees to work with them to address areas of concern for performance-based planning within the metropolitan planning area.

**NOW, THEREFORE LET IT BE RESOLVED:**


The CRTPA adopts the following adjusted targets for bridge and pavement measures (PM2) and system performance (PM3) measures:

<b>PM2: Bridge</b>		<b>2025 Target</b>
Percent of NHS Bridges classified in Poor condition by deck area		≤ 5.0%
<b>PM3: System Performance</b>		<b>2025 Target</b>
Percent of Person-Miles Traveled on the Interstate that are Reliable		≥75.0%
Percent of Person-Miles Traveled on the Non- Interstate that are Reliable		≥60.00%

Passed and duly adopted by the Capital Region Transportation Planning Agency on this 17th day of March 2025.

Attest:

**Capital Region Transportation Planning Agency**

By:   
Dianne Williams-Cox, Chair

  
Greg Slay, Executive Director



April 1, 2025

## COMMITTEE AGENDA ITEM 3 C

### **CRTPA FISCAL YEAR (FY) 2027 – FY 2031 TRANSPORTATION ALTERNATIVES PROJECT PRIORITY LIST**

TYPE OF ITEM: Consent

#### **STATEMENT OF ISSUE**

This item seeks approval of the CRTPA FY 2027 – FY 2031 CRTPA Transportation Alternatives (TA) Project Priority Project List (PPL), provided as ***Attachment 1***.

#### **RECOMMENDED ACTION**

Option 1: Recommend the CRTPA adopt the CRTPA FY 2027 – FY 2031 Transportation Alternatives Project Priority List.

#### **THE LATEST**

The CRTPA solicits *new* TA projects occurs every two-years, with solicitation most recently occurring in late 2023. As a result, the projects shown on this year's Draft TA PPL contain the projects that were included on last year's adopted TA PPL that did not receive funding\*. The general ranked order of the projects has remained the same as last year's list (new TA projects for inclusion on next year's TA PPL are scheduled to be solicited in December 2025).

\*Note- Last year's #2 ranked project (Waverly Road Sidewalks (1.22 miles)) was funded in the most recent FDOT FY 26 – FY 30 Work Program and, as a result, was not included in the updated TA PPL. Specifically, \$1.9M of TA funds was placed on the project in FY 26.

#### **BACKGROUND**

The federal Transportation Alternatives Program was established with the July 6, 2012, signing of P.L. 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21) by President Obama. Transportation Alternatives encompass a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity.

For those Metropolitan Planning Organizations with a population greater than 200,000 (which includes the CRTPA), the agency must manage the competitive grant process, necessitating the creation of the CRTPA Transportation Alternatives Program (TAP). As a result, the CRTPA TAP

coordinates the solicitation and ranking of TA projects within the four-county CRTPA region prior to provision of the ranked projects to the Florida Department of Transportation (FDOT) for funding consideration.

The CRTPA TAP solicits *new* applications biennially (every two years), consistent with Board direction. The most recent solicitation of new applications occurred in late 2023 for the current cycle of applications that are reflected on the draft TA PPL.

Guiding the CRTPA TA Program is the CRTPA TA Subcommittee. The subcommittee, consisting of three (3) members from each of the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee (CMAC) and Technical Advisory Committee (TAC)), reviews and recommends a ranking of the TA applications to the CRTPA Board.

The review of applications by the TA Subcommittee involves use of evaluation criteria that is adopted by the CRTPA Board (most recently in November 2024). Ultimately, the projects are placed in recommended priority order on the agency's TA Project Priority List for CRTPA Board consideration and adoption (prior to submission to the FDOT).

### **FUNDING INFORMATION**

The 2021 passage of the [Bipartisan Infrastructure Law \(BIL\)](#) included changes to the TA Program. Such changes include increased funding to the program as the [BIL](#) nearly doubled funding for the Transportation Alternatives (TA) Set-Aside (from \$850 million annually for fiscal years 2018 through 2020 to an average annual amount of \$1.44 billion from 2022 through 2026).

Within the CRTPA region, this increase amounts to an approximate annual average of \$660,000 of dedicated TA funds over the next five years pursuant to funding estimates provided to the CRTPA by FDOT District 3. Previously, the CRTPA received approximately \$330,000 annually in TA funding exclusively dedicated to the CRTPA region.

Additional changes to the TA Program associated with the BIL include new language and guidance related to *equity*. Specifically, states are required to define "high need" communities and prioritize such communities in project selection.

## **EVALUATION CRITERIA**

Due to federal changes to the TA Program from the BIL discussed above, a reexamination of the CRTPA’s adopted review criteria occurred on October 18, 2024 by the TA Subcommittee. Ultimately, the Subcommittee evaluated the existing criteria (adopted by the CRTPA in January 2020) and recommended the following evaluation criteria which were adopted by the CRTPA in November 2024:

### **ADOPTED CRITERIA**

<b>CRTPA TRANSPORTATION ALTERNATIVES EVALUATION CRITERIA *</b>		<b>MAXIMUM POINTS</b>
1	<b>SAFETY</b> (Describe how the project will improve public safety for all transportation users including addressing documented safety concerns)	20
2	<b>CONNECTIVITY</b> (Describe how the project facilitates or improves multimodal linkages)	20
3	<b>EQUITY</b> (Describe how the project addresses equity by improving access to traditionally underserved communities as determined by the U.S. Census. Such communities could include low-income residents, minorities, those with limited English proficiency, persons with disabilities, children, or older adults)	20
4	<b>PUBLIC BENEFIT</b> (Describe how the project improves the public travel experience and travel options, including benefits to the environment)	20
5	<b>REGIONAL PLANS</b> (Describe how the project relates to the adopted plans of the region)	10
6	<b>COMMUNITY SUPPORT</b>	10
<b>Maximum Total Points</b>		<b>100</b>

## **TRANSPORTATION ALTERNATIVES APPLICATIONS**

In its most recent solicitation of TA projects in late 2024, the CRTPA received a total of four (4) applications for TA funding consideration. The following applications were received:

- [Spring Creek Highway \(CR 365\) Phase I - Multi-Use Path](#)/Funding Sought: \$988,718 (Sponsor: Wakulla County)
- [Dr. MLK, Jr. Memorial Road Phase II - Multi-Use Path](#)/Funding Sought: \$1,160,428 (Sponsor: Wakulla County)
- [Highland Drive Sidewalk](#)/Funding Sought: \$1,647,814 (Sponsor: Leon County)
- [Waverly Road Sidewalk](#)/Funding Sought: \$ 1,320,000 (Sponsor: City of Tallahassee)



### **DRAFT TRANSPORTATION ALTERNATIVES PROJECT PRIORITY LIST**

Due to the CRTPA's solicitation of new projects every two-years, the draft FY 27 – FY 31 TA PPL remains the same as last year's adopted TA PPL with the exception of the removal of a recently funded project. Specifically, the Waverly Road Sidewalk Project (last year's #2 ranked priority) received TA funding in FY 26. As a result, this year's TA PPL has slightly reordered the priorities to reflect the removal of this recently funded project, as follows:

Capital Region Transportation Planning Agency  
**DRAFT Transportation Alternatives (TA) Project Priority List**  
Fiscal Year (FY) 2027 - FY 2031

Priority	Project Name	Limits
1	<b>Spring Creek Highway (CR 363) (Phase 1) Multi Use Path</b> Sponsor: Wakulla County	US 98 to Parkland Drive (1.13 miles)
2	<b>Dr. MLK, Jr. Memorial Boulevard (Phase II) Multi Use Path</b> Sponsor: Wakulla County	Mallard Pond Circle to Pheasant Hill Trail (1.6 miles)
3	<b>Highland Drive Sidewalk Project</b> Sponsor: Leon County	Buck Lake Road to Mahan Drive (0.67 miles)

### **NEXT STEPS**

Subsequent to adoption of the CRTPA FY 2027 – FY 2031 TA PPL, the list will be provided to the FDOT for consideration in the development of the FY 2026 – FY 2030 Tentative Work Program.

The CRTPA's solicitation of *new* TA projects is scheduled to be initiated in December 2025.

### **ATTACHMENT**

Attachment 1: Draft FY 2027 – FY 2031 TA Project Priority List

## ATTACHMENT 1

Capital Region Transportation Planning Agency  
**DRAFT Transportation Alternatives (TA) Project Priority List**  
Fiscal Year (FY) 2027 - FY 2031

Priority	Project Name	Limits	Funding Sought	Phase
1	<b>Spring Creek Highway (CR 363) (Phase 1) Multi Use Path</b> Sponsor: Wakulla County	US 98 to Parkland Drive (1.13 miles)	\$988,718	Construction & CEI
2	<b>Dr. MLK, Jr. Memorial Boulevard (Phase II) Multi Use Path</b> Sponsor: Wakulla County	Mallard Pond Circle to Pheasant Hill Trail (1.6 miles)	\$1,160,428	Construction & CEI
3	<b>Highland Drive Sidewalk Project</b> Sponsor: Leon County	Buck Lake Road to Mahan Drive (0.67 miles)	\$1,647,814	Construction



April 1, 2025



COMMITTEE AGENDA ITEM 3D  
**FISCAL YEAR 2025 – FISCAL YEAR 2026**  
**UNIFIED PLANNING WORK PROGRAM AMENDMENT**

TYPE OF ITEM: Consent

**STATEMENT OF ISSUE**

The purpose of this item is to amend the CRTPA Fiscal (FY) 2025 – FY 2026 Unified Planning Work Program (UPWP) to add funding and projects; to amend the Consolidated Planning Grant Agreement (CPGU) G2U25 with the Florida Department of Transportation to include additional Fiscal Year (FY) 2026 funding; and to amend or modify existing work tasks. Minor modifications are proposed to FY 2025 and FY 2026 activities that adjust project costs and/or update project schedules.

**Attachment 1** summarizes the proposed changes to the CPGA G2U25 and reflects the addition of \$2,031,589 in funding for FY 2026. **Attachment 2** reflects the task and budget amendments and modifications to the UPWP.

**HISTORY AND ANALYSIS**

The UPWP is a federally required document that describes the work activities, schedule and budget planned for the CRTPA operations, staffing, and consultant projects. The UPWP is produced biannually and is amended as necessary to reflect changes in funding and/or work tasks.

FDOT has programmed the CRTPA's SU allocation in the UPWP for FY 2026 of the State Work Program. In addition, funds remaining from the FY 2023 – FY 2024 UPWP are rolled forward and available in FY 2026. Therefore, the staff proposes amending the UPWP and CPGA 2U25 to include the \$2,031,589 in funds.

Projects proposed for funding in FY 2026 further the safe streets safety initiatives and measures to reduce congestion and accidents. The proposed work tasks in FY 2026 include evaluating conditions at specific intersections and roadway segments identified in the Congestion Management Plan and/or on the High Injury Network identified in the CRTPA's Safe Streets for All (SS4A) Action Plan. These supplemental planning activities will focus on further refining specific countermeasures and mitigation strategies to reduce congestion, crashes, serious injuries and fatalities.

Two feasibility studies funded in FY 2025, the SR 267 Trail West and the Thomasville to the Welaunee Greenway Trail, are moved to FY 2026. Additional work tasks for FY 2026 are under development and will be amended into the UPWP at a later date.

Amendments to the UPWP for FY 2025 include additional work on the project scope associated with North Monroe Street corridor safety improvements, as well as an update to the SS4A Implementation Grant application. An update to the Limited English Proficiency Plan is a new Public Involvement task proposed in FY 2025. Lastly, two Shared-use Non-motorized (SUN) Trail projects awarded to the CRTPA are added in FY 2025,. The two projects, funded with state monies, are the Feasibility Study for the Shared-use Trail from Quincy to Chattahoochee, and the Project Development and Environment Study for the Shared-use Trail from the Orchard Pond Greenway to the Gadsden County line at the Ochlockonee River.

Modifications are proposed to the existing operational and staff budgets. Adjustments to these tasks will reallocate FY 2025 and FY 2026 programmed funding. The budget for Auditor services increases and reflects the terms of the new contract, as well as a contingency fee. Also, additional funding is assigned to the Tallahassee to Havana Feasibility Study Public Involvement task.

Specific projects details and funding tables are still under development and will be finalized for Committee and Board review. A copy will be sent to the members of the Technical and Citizen Multimodal Advisory Committees.

### **RECOMMENDED ACTION**

Option 1: Recommend the Board approve the amendments and modifications to the FY 2025 – FY 2026 UPWP and the amendment to the CPGA G2U25.

### **ATTACHMENTS:**

Attachment 1: UPWP Funding FY 2026

Attachment 2: Project and Funding Amendment/Modifications Tables (To be Added)

## Consolidated Planning Grant Agreement G2U25

### Adopted Contract Budget

Total contract budget is \$3,623,135.

### Proposed Amended Contract Budget

Proposed total contract budget is \$5,624,724

Contract	Funding			TOTALS
	PL	SU	CM	
Adopted FY 25	\$ 1,103,406	\$1,274,250	\$450,000	\$ 2,827,656
Adopted FY 26	\$ 795,479	*		\$ 795,479
<b>ADOPTED TOTAL</b>	<b>\$ 1,898,885</b>	<b>\$ 1,274,250</b>	<b>\$ 450,000</b>	<b>\$ 3,623,135</b>
*Adopted number was an assumption and not reflected in the contract.				
Adopted FY 25	\$ 1,103,406	\$1,274,250	\$450,000	\$ 2,827,656
Adopted FY 26	\$ 795,479	*	\$ -	\$ 795,479
Add Closeout to FY 26	\$ 24,781	\$ 476,808	\$ -	\$ 501,589
Add Programmed FY 26		\$ 1,530,000	\$ -	\$ 1,500,000
<b>DRAFT AMENDED</b>	<b>\$ 1,923,666</b>	<b>\$ 3,281,058</b>	<b>\$ 450,000</b>	<b>\$ 5,654,724</b>
*Adopted number was an assumption and not reflected in the contract.				

April 1, 2025



COMMITTEE AGENDA ITEM 5 A

**CRTPA SCHOOL SAFETY STUDY**

**ADOPTION**

TYPE OF ITEM: Presentation/Discussion/Action

**STATEMENT OF ISSUE**

The CRTPA's School Safety Study, titled "[Take the Safe Route - Safe Access to School Study](#)" (TTSR), has been completed.

**RECOMMENDED ACTION**

Option 1: Recommend the CRTPA approve the "Take the Safe Route - Safe Access to School Study".

**THE LATEST**

An update on the project was most recently provided to the CRTPA Board at its [January 21 Retreat](#). Subsequent to Retreat, the study's report has been finalized. The report outlines the projects and includes details associated with specific recommendations for each of the analyzed schools. In addition to specific school recommendations, the report includes broader programmatic and systemic recommendations for consideration.

**BACKGROUND**

In late 2023, the CRTPA initiated a study to identify schools in the CRTPA region with the greatest need for improved bicycle and pedestrian infrastructure. The TTSR study provides a targeted, data-driven effort that will result in the identification of needed bicycle and pedestrian infrastructure, specifically related to school access. Implementation of the study's recommendations will assist in promoting safe, sustainable transportation options, as well as enhancing community connectivity.

The TTSR study was developed in two (2) phases, discussed below.

**PHASE 1**

Phase 1 of the study has been completed and involved a comprehensive data analysis of schools in the CRTPA region (elementary, middle, and high schools) to identify those with the greatest need for capital improvements related to biking and walking facilities. This phase began with conducting a

desktop data analysis utilizing Geographic Information Systems (GIS) examining factors including connectivity, accessibility, and equity. Specifically, this analysis examined the following data:

- Identified hazardous walking condition data
- Pedestrian and bicycle crash data
- Relevant socioeconomic and demographic data
- Transportation data

The initial analysis allocated points based on the data from the GIS analysis and was shared with stakeholders in the relevant counties to solicit feedback. A further analysis was next conducted that refined the list of identified schools.

This analysis involved consideration of several additional factors using GIS and Google Earth within a specific buffer distance around schools. These factors included:

- Residential density
- Existing bicycle and pedestrian facilities
- Sidewalk Connectivity
- Roadway Signage
- Street lighting

Phase I analyses ultimately resulted in the identification of the following recommended schools in the CRTPA region from which a more detailed study will be initiated:

- **Shanks Middle School** (Gadsden County)
- **Wakulla Middle School** (Wakulla County)
- **Amos P. Godby High School** (Leon County)
- **John G. Riley Elementary School** (Leon County)
- **Raa Middle School + Ruediger Elementary School** (Leon County)
- **Griffin Middle School** (Leon County)
- **Leon High School** (Leon County)
- **Nims Middle School**
- **Rickards High School** (Leon County)
- **Pineview Elementary School** (Leon County)
- **Fairview Middle School** (Leon County)

## PHASE 2

The second phase of the study was initiated in Spring 2024 and provided a focused safety and accessibility analysis for the recommended schools in Phase 1.

The analysis, which occurred in mid to late May 2024, included on-site visits and an inventory of the existing facilities and infrastructure at each of the selected schools. The assessments identified a number of issues including the opportunity to address or improve sidewalk gaps,

crosswalk/intersections, lighting, bicycle facilities and off-road trails. Specific recommendations for each school were identified during the site visits (to be detailed in the project report) and include some of the following observations:

- Need for improved crosswalks
- Presence of sidewalk gaps
- Speeding concerns

Phase 2 of the study also included development and implementation of a student and parent survey for each of the identified schools. This task was completed through coordination with each school related to assisting in conducting the student travel tallies and parent surveys.

### **PROJECT STAKEHOLDER GROUPS**

The TTSR study is being guided by separate stakeholders' groups for Gadsden, Leon, and Wakulla counties comprised of local staff associated with schools, law enforcement, public works, and planning agencies. The stakeholders' groups have each met four times with the most recent meetings occurring in December 2024.

### **PROJECT MILESTONES/TIMELINE**

The following provides the timeline associated with the "Take the Safe Route – Safe Access to School Study"

#### **2023**

- December 7 – Initial stakeholder meetings conducted (Gadsden, Jefferson & Leon County stakeholder groups)

#### **2024**

- January 16 – Project kick off at CRTPA Retreat
- February 7 & 8 – Second stakeholder meetings conducted
- April 9 & 10 – Third stakeholder meetings conducted
- May 7 & 21 – Project update provided CRTPA TAC, CMAC, and Board
- Spring/Fall – Conduct site visits & survey selected schools
- Fall/Winter – Develop study/recommendations
- December – Fourth stakeholder meetings conducted

#### **2025**

- January – CRTPA Retreat Update
- April – Project presented for approval at CRTPA Board and Committee meetings

Ultimately, the “Take the Safe Route - Safe Access to School Study” identifies needed bicycle and pedestrian improvements from which implementation efforts can occur, including the identification of potential funding sources. In addition to engineering and infrastructure improvements, various programmatic recommendations have been identified to facilitate a safer culture of walking and bicycling for students. These programmatic recommendations focus on utilizing education, enforcement, student arrival and dismissal programming, and collaboration with schools, parents, and caregivers to ensure that student safety needs are met and to encourage more students to walk and bicycle to school.

**ATTACHMENT**

Attachment 1: [LINK TO REPORT](#) (Project Page)

April 1, 2025



## COMMITTEE AGENDA ITEM 5B

### CRTPA TITLE VI POLICY STATEMENT AND PLAN

TYPE OF ITEM: Action

#### **STATEMENT OF ISSUE**

The purpose of this item is to provide notice that the 45-day comment period for the minor update to the CRTPA's Title VI Policy Statement and Plan (***Attachment 1***) is open through April 15, 2025, when, it is slated for Board approval. The Title VI Plan outlines the process for handling grievances filed alleging violations of Title VI of the Civil Rights Act of 1964 and other nondiscrimination statutes, regulations, and authorities. Staff is seeking comments and a recommendation the Board reaffirm the Title VI Policy Statement and Plan.

#### **BACKGROUND**

Title VI of the Civil Rights Act of 1964 requires that all of its protected populations have input into transportation policy and projects affecting their neighborhoods. The MPO's planning process is conducted in accordance with the Civil Rights Act of 1964 and related statutes, regulations, and authorities. This implementation plan describes how the CRTPA effectuates nondiscrimination in the delivery of its federally assisted programs, services and activities. The Plan includes the structure of the CRTPA's Title VI/Nondiscrimination program as well as the policies, procedures and practices that the Department of Transportation uses to comply with nondiscrimination requirements.

#### **NEXT STEPS**

The Title VI Plan was posted on the CRTPA's website and distributed for comment with the opening of the comment period at the February 18, 2024 CRTPA Meeting. In addition, the minor update was discussed with the Federal Highway Administration Civil Rights Officer and the FDOT State Title VI Coordinator at the February 19, 2025 Federal Review Certification Meeting. All comments will be documented and responses notated. Comments received to date are provided in ***Attachment 2***. At the April 15, 2025 Board Meeting the final Title VI Plan will be presented to the Board for approval.

#### **RECOMMENDED ACTION**

Recommend the CRTPA Board reaffirm the Title VI Policy Statement and Plan with the minor updates.



**ATTACHMENT**

Attachment 1: CRTPA's Title VI Policy Statement and Plan in English and Spanish

Attachment 2: Comments and Title VI Program Review FDOT

**Capital Region Transportation Planning Agency  
TITLE VI PLAN and GRIEVANCE PROCEDURE**



**Adopted January 23, 2006**

**Reaffirmed April 15, 2025**

By: \_\_\_\_\_  
Chair Dianne Williams-Cox, Chairman

Attest: \_\_\_\_\_  
Greg Slay, Executive Director

**Capital Region Transportation Planning Agency**

**TITLE VI PLAN and GRIEVANCE PROCEDURE**

**Updated April 2025**

# CAPITAL REGION TRANSPORTATION PLANNING AGENCY

## TITLE VI PLAN

### Introduction

The Capital Region Transportation Planning Agency (CRTPA) is a Metropolitan Planning Organization (MPO) and a recipient of federal funds from the United States Department of Transportation (USDOT) through the Federal Highway Administration and Florida Department of Transportation (FDOT). All recipients of federal funding must comply with the requirements of Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the bases of race, color, and national origin. This Title VI Nondiscrimination Plan describes how the CRTPA complies with Title VI and other nondiscrimination statutes, regulations, and authorities in the delivery of its federally assisted programs, services, and activities. The Plan includes summary information on the structure of the CRTPA's Title VI Nondiscrimination Program as well as the policies, procedures, and practices that support nondiscrimination requirements.

The Plan is intended to be regularly reviewed and updated by the CRTPA to meaningfully reflect the program as it changes and grows. Anyone wishing to provide input into the CRTPA's Title VI Nondiscrimination Plan is encouraged to contact the Title VI Nondiscrimination Coordinator, Suzanne Lex at [Suzanne.Lex@crtpa.org](mailto:Suzanne.Lex@crtpa.org) or (850) 891-8627 or (850) 891-8628 or in writing at 300 South Adams Street, Box A-19, Tallahassee, FL 32301.

### Policy Statement

It is the policy of the CRTPA to comply with Title VI and all federal authorities requiring nondiscrimination, including but not limited to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975, Executive Order 12898 (Environmental Justice), and Executive Order 13166 (Limited English Proficiency). The CRTPA does not and will not exclude from participation in; deny the benefits of; or subject anyone to discrimination on the basis of race, color, national origin, sex, age, disability, or income. In addition, in the delivery of its programs, services, or activities. The CRTPA complies with state authorities in accordance with the Florida Civil Rights Act of 1992 and does not permit discrimination on the basis of race, color, religion, sex, pregnancy, national origin, age, handicap, or marital status.

The CRTPA has adopted the FDOT's Title VI Nondiscrimination policy and ADA policy by reference Topic No.: 275-010-010-f – Title VI Program and Related Statutes. The FDOT Title VI Nondiscrimination policy and ADA policy statement may be found at: [FDOT Title VI Nondiscrimination Policy](#).

## **Title VI Coordinator Duties**

The Title VI Coordinator is responsible for the development and implementation of the CRTPA's Title VI Program, and ensuring compliance with the provisions of Title VI of the Civil Rights Act of 1964 and other nondiscrimination authorities, including Executives Orders for Environmental Justice (EJ) and Limited English Proficiency (LEP). Program duties include:

- Preparing the Title VI Plan and maintain complainant log.
- Coordinating activities related to the effective and efficient implementation of the CRTPA's Title VI Program.
- Developing procedures and processes for preventing discrimination and addressing and resolving complaints of discrimination.
- Developing and publishing Title VI information for dissemination to the general public and as appropriate ensure that the information is translated in languages other than English.
- Implementing procedures for prompt processing and disposition of Title VI complaints.
- Assisting in obtaining public input, particularly in minority and traditionally underserved areas.
- Identifying opportunities for Title VI data gathering and/or training opportunities.
- Ensuring that meetings, hearings, and other public involvement events are held in accessible locations and at times to garner the best representation of the impacted community.
- Develop and maintain a Community Characteristics Inventory (race, color, sex, national origin, age, disability, the transportation disadvantaged, head of household status, poverty level, etc.) for the jurisdictional area.
- Review of solicitation and contract documents for inclusion of required nondiscrimination provisions as well as nondiscrimination in the selection of consulting firms.



### **CONTACT INFORMATION**

**CRTPA Title VI Coordinator: Suzanne Lex**  
**Telephone: (850) 891-8627 or (850) 891-8628**  
**Email address: [suzanne.lex@crtpa.org](mailto:suzanne.lex@crtpa.org)**  
**Mail: 300 South Adams Street, Box A-19**  
**Tallahassee, FL 32031**

## Title VI Complaint Process

The CRTPA's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the CRTPA Title VI Coordinator Suzanne Lex at (850) 891-8627 or (850) 891-8628, in writing at 300 South Adams A-19, or by email at [Suzanne.Lex@crtpa.org](mailto:Suzanne.Lex@crtpa.org). If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TTY.

1. Written [formal] complaints received by the CRTPA Title VI Coordinator shall be referred immediately to the FDOT District Three Title VI Coordinator for processing in accordance with approved State procedures.
2. Verbal and non-written [informal] complaints received by the CRTPA Title VI Coordinator shall be resolved informally by the Title VI Coordinator in accordance with sections 3-7 below. If the issue has not been satisfactorily resolved through informal means, or if at any time the person(s) request(s) to file a formal written complaint, the Complainant shall be referred immediately to the FDOT's District Three Title VI Coordinator for processing in accordance with approved State procedures.
3. For verbal and non-written complaints the CRTPA Title VI Coordinator will advise the FDOT's District Three Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the FDOT's District Three Title VI Coordinator:
  - a) Name, address, and phone number of the Complainant.
  - b) Name(s) and address(es) of Respondent.
  - c) Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, or familial status)
  - d) Date of alleged discriminatory act(s).
  - e) Date of complaint received by the recipient.
  - f) A statement of the complaint.
  - g) Other agencies (state, local or Federal) where the complaint has been filed.
  - h) An explanation of the actions the recipient has taken or proposed to resolve the allegation(s) raised in the complaint.
4. Within ten (10) calendar days, the CRTPA Title VI Coordinator will acknowledge receipt of the complaint, inform the Complainant of action taken or proposed action to process the complaint, and advise the Complainant of other avenues of redress available, such as the FDOT District 3 Title VI Coordinator or the FDOT's Equal Opportunity Office (EOO).

## **Title VI Complaint Process (Cont.)**

5. Within sixty (60) calendar days, the CRTPA Title VI Coordinator will conduct and complete a review of the verbal or non-written complaint and based on the information obtained, will render a recommendation for action in a report of findings to the CRTPA Executive Director.
6. Within ninety (90) calendar days of the receipt of a verbal or non-written complaint the CRTPA Executive Director will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the FDOT's EEO if they are dissatisfied with the final decision rendered by the CRTPA Executive Director. The CRTPA Title VI Coordinator will also provide the FDOT's District Three Title VI Coordinator with a copy of this decision and summary of findings.
7. The CRTPA Title VI Coordinator will maintain a log of all verbal and non-written Title VI complaints received by the CRTPA. The log will include the following information:
  - a) Name of Complainant.
  - b) Name of Respondent.
  - c) Basis of Complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status, or retaliation)
  - d) Date verbal or non-written complaint was received by the CRTPA.
  - e) Date CRTPA notified the FDOT's District Three Title VI Coordinator of the verbal or non-written complaint.
  - f) Explanation of the actions the CRTPA has taken or proposed to resolve the issued in the complaint.

Attachments: Title VI Complaint Form (English)  
CRTPA Title VI Assurance Statement (English)

**Capital Region Transportation Planning Agency  
Title VI Program and Related Statutes Discrimination Complaint**

Complainant(s) Name:

Complainant(s) Address (Street No, P.O. Box, City, State, Zip Code):

Complainant(s) Phone Number:

Name of person(s) who allegedly discriminated against you, their position (if known), and name of agency:

Address (Street No, P.O. Box, Etc.) City, State, Zip Code:

Date of Alleged Incident:

Discrimination Because Of:

<input type="checkbox"/>	Race	<input type="checkbox"/>	Retaliation
<input type="checkbox"/>	Sex	<input type="checkbox"/>	Familial Status
<input type="checkbox"/>	Religion	<input type="checkbox"/>	Color
<input type="checkbox"/>	National Origin	<input type="checkbox"/>	Age
<input type="checkbox"/>	Disability	<input type="checkbox"/>	Income Status
<input type="checkbox"/>	Other	<input type="checkbox"/>	

Please list the name(s) and phone number(s) of any person, if known, that the CRTPA could contact for additional information to support or clarify you allegation(s).

Please explain as clearly as possible how, why, when and where you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination. Additional Pages may be attached if needed.

Complainant(s) Signature:

Date of Signature:

Mail to: Suzanne Lex, Programs Manager, Capital Region Transportation Planning Agency,  
300 South Adams Street, Box A-15, Tallahassee, FL 32301  
Or Email to: [Suzanne.Lex@crtpa.org](mailto:Suzanne.Lex@crtpa.org)

(Please Print Except for Signature)



FLORIDA DEPARTMENT OF TRANSPORTATION  
**UNIFIED PLANNING WORK PROGRAM (UPWP)**  
**STATEMENTS AND ASSURANCES**

525-010-08  
POLICY PLANNING  
05/18


**TITLE VI/ NONDISCRIMINATION ASSURANCE**

Pursuant to Section 9 of US DOT Order 1050.2A, the Capital Region TPA assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Capital Region TPA further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

  
Name: Quincee Messersmith  
Title: MPO Chairman (or designee)

May 21, 2024  
Date

# **Agencia de Planificación de Transporte de la Región Capital**

## **PLAN DEL TÍTULO VI y PROCEDIMIENTO DE QUEJAS**



**Adoptada el 23 de Enero de 2006 y  
Reafirmada el 15 de Abril de 2025**

Por: \_\_\_\_\_  
Presidenta Dianne Williams-Cox

Atestiguar: \_\_\_\_\_  
Greg Slay, Director Ejecutivo

**Agencia de Planificación de Transporte  
de la Región Capital**

**PLAN DEL TÍTULO VI y PROCEDIMIENTO DE QUEJAS**

**Actualizado en Abril de 2025**

# AGENCIA DE PLANIFICACIÓN DE TRANSPORTE DE LA REGIÓN CAPITAL

## Introducción

La Agencia de Planificación del Transporte de la Región Capital (CRTPA) es una Organización de Planificación Metropolitana (MPO) y receptora de fondos federales del Departamento de Transporte de los Estados Unidos (USDOT) a través de la Administración Federal de Carreteras y el Departamento de Transporte de Florida (FDOT). Todos los receptores de fondos federales deben cumplir con los requisitos del Título VI de la Ley de Derechos Civiles de 1964, que prohíbe la discriminación por motivos de raza, color y origen nacional. Este Plan de No Discriminación del Título VI describe cómo la CRTPA cumple con el Título VI y otros estatutos, reglamentos y autoridades de no discriminación en la prestación de sus programas, servicios y actividades con asistencia federal. El Plan incluye información resumida sobre la estructura del Programa de No Discriminación del Título VI de la CRTPA, así como las políticas, procedimientos y prácticas que respaldan los requisitos de no discriminación.

Se pretende que el Plan sea revisado y actualizado periódicamente por la CRTPA para reflejar significativamente el programa a medida que cambia y crece. Se anima a cualquier persona que desee dar su opinión sobre el Plan de No Discriminación del Título VI de la CRTPA a que se comuniquen con la Coordinadora de No Discriminación del Título VI, Suzanne Lex, al [Suzanne.Lex@crtpa.org](mailto:Suzanne.Lex@crtpa.org) o al (850) 891-8627 o por escrito a 300 South Adams Street, Box A-19, Tallahassee, FL 32301.

## Declaración de política

Es política de la CRTPA cumplir con el Título VI y todas las autoridades federales que requieren no discriminación, incluidos, entre otros, el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de los Derechos Civiles de 1987, la Sección 504 de la Ley de Rehabilitación de 1973, la Ley de Estadounidenses con Discapacidades de 1990 (ADA), la Ley de Discriminación por Edad de 1975, Orden Ejecutiva 12898 (Justicia Ambiental) y Orden Ejecutiva 13166 (Dominio Limitado del Inglés). La CRTPA no excluye ni excluirá de la participación en; negar los beneficios de; o someter a cualquier persona a discriminación por motivos de raza, color, nacionalidad, sexo, edad, discapacidad o ingresos. Además, en la entrega de sus programas, servicios o actividades. La CRTPA cumple con las autoridades estatales de acuerdo con la Ley de Derechos Civiles de Florida de 1992 y no permite la discriminación por motivos de raza, color, religión, sexo, embarazo, origen nacional, edad, discapacidad o estado civil.

La CRTPA ha adoptado la política de no discriminación del Título VI del FDOT y la política de la ADA por referencia al Tema No.: 275-010-010-f - Programa del Título VI y Estatutos Relacionados. La política de no discriminación del Título VI del FDOT y la declaración de política de la ADA se pueden encontrar en: [Política de no discriminación del Título VI del FDOT](#).

## Deberes del Coordinador del Título VI

El Coordinador del Título VI es responsable del desarrollo y la implementación del Programa del Título VI de la CRTPA, y de garantizar el cumplimiento de las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 y otras autoridades no discriminatorias, incluidas las Órdenes Ejecutivas de Justicia Ambiental (EJ) y Dominio Limitado del Inglés (LEP). Los deberes del programa incluyen:

- Preparar el Plan del Título VI y mantener el registro de reclamantes.
- Coordinar las actividades relacionadas con la implementación efectiva y eficiente del Programa del Título VI de la CRTPA.
- Desarrollar procedimientos y procesos para prevenir la discriminación y abordar y resolver quejas de discriminación.
- Desarrollar y publicar información sobre el Título VI para su difusión al público en general y, según corresponda, garantizar que la información se traduzca a otros idiomas además del inglés.
- Implementar procedimientos para el procesamiento y disposición rápidos de las quejas del Título VI.
- Ayudar a obtener la opinión del público, particularmente en áreas minoritarias y tradicionalmente desatendidas.
- Identificar oportunidades para la recopilación de datos del Título VI y/o oportunidades de capacitación.
- Asegurar que las reuniones, audiencias y otros eventos de participación pública se lleven a cabo en lugares accesibles y en horarios para obtener la mejor representación de la comunidad afectada.
- Desarrollar y mantener un Inventario de Características de la Comunidad (raza, color, sexo, origen nacional, edad, discapacidad, personas desfavorecidas en el transporte, condición de cabeza de familia, nivel de pobreza, etc.) para el área jurisdiccional.
- Revisión de los documentos de solicitud y contrato para la inclusión de las disposiciones requeridas contra la discriminación, así como la no discriminación en la selección de empresas consultoras.

### INFORMACIÓN DE CONTACTO

**Coordinadora del Título VI de CRTPA: Suzanne Lex**

**Teléfono: (850) 891-8627 o (850) 891-8628**

**Dirección de correo electrónico: [suzanne.lex@crtpa.org](mailto:suzanne.lex@crtpa.org)**

**Correo: 300 South Adams Street, Box A-19  
Tallahassee, FL 32031**



## Proceso de Quejas del Título VI

El proceso de planificación de la CRTPA se lleva a cabo de acuerdo con el Título VI de la Ley de Derechos Civiles de 1964 y los estatutos relacionados. Cualquier persona o beneficiario que crea que ha sido discriminado por motivos de raza, color, religión, sexo, edad, nacionalidad, discapacidad o estado familiar puede presentar una queja ante la Coordinadora del Título VI de CRTPA, Suzanne Lex, al (850) 891-8627 o (850) 891-8628, por escrito a 300 South Adams A-19 o por correo electrónico al Suzanne.Lex@crtpa.org. Si tiene problemas de audición o del habla, llame al (800) 955-8770 Voice / (800) 955-8771 TTY.

1. Las quejas escritas [formales] recibidas por el Coordinador del Título VI de la CRTPA se remitirán inmediatamente al Coordinador del Título VI del Distrito Tres del FDOT para su procesamiento de acuerdo con los procedimientos estatales aprobados.
2. Las quejas verbales e informales no escritas recibidas por el Coordinador del Título VI de la CRTPA serán resueltas informalmente por el Coordinador del Título VI de acuerdo con las secciones 3-7 a continuación. Si el problema no se ha resuelto satisfactoriamente a través de medios informales, o si en algún momento la(s) persona(s) solicita(n) presentar una queja formal por escrito, el Demandante será referido inmediatamente al Coordinador del Título VI del Distrito Tres del FDOT para su procesamiento de acuerdo con los procedimientos estatales aprobados.
3. Para quejas verbales y no escritas, el Coordinador del Título VI de CRTPA notificará al Coordinador del Título VI del Distrito Tres del FDOT dentro de los cinco (5) días calendario posteriores a la recepción de las acusaciones. La siguiente información se incluirá en cada notificación al Coordinador del Título VI del Distrito Tres del FDOT:
  - a) Nombre, dirección y número de teléfono del demandante.
  - b) Nombre(s) y dirección(es) del demandado.
  - c) Base de la queja (es decir, raza, color, nacionalidad, sexo, edad, discapacidad, religión o estado familiar)
  - d) Fecha del presunto acto o actos discriminatorios.
  - e) Fecha de recepción de la reclamación por parte del destinatario.
  - f) Una declaración de la queja.
  - g) Otras agencias (estatales, locales o federales) donde se haya presentado la queja.
  - h) Una explicación de las acciones que el destinatario ha tomado o propuesto para resolver las alegaciones planteadas en la queja.
4. Dentro de los diez (10) días calendario, el Coordinador del Título VI de la CRTPA acusará recibo de la queja, informará al Demandante de la acción tomada o la acción propuesta para procesar la queja e informará al Demandante de otras vías de reparación disponibles, como el Coordinador del Título VI del Distrito 3 del FDOT o la Oficina de Igualdad de Oportunidades (EOO) del FDOT.
5. Dentro de sesenta (60) días calendario, el Coordinador del Título VI de CRTPA llevará a cabo y completará una revisión de la queja verbal o no escrita y, con base en la información obtenida, hará una recomendación de acción en un informe de hallazgos al Director Ejecutivo de CRTPA.

## Proceso de Quejas del Título VI

6. Dentro de los noventa (90) días calendario posteriores a la recepción de una queja verbal o no escrita, el Director Ejecutivo de CRTPA notificará al Demandante por escrito la decisión final alcanzada, incluida la disposición propuesta del asunto. La notificación informará al Demandante de su derecho a presentar una queja formal ante la EOO del FDOT si no está satisfecho con la decisión final dictada por el Director Ejecutivo de CRTPA. El Coordinador del Título VI de la CRTPA también proporcionará al Coordinador del Título VI del Distrito Tres del FDOT una copia de esta decisión y un resumen de los hallazgos.
7. El Coordinador del Título VI de la CRTPA mantendrá un registro de todas las quejas verbales y no escritas del Título VI recibidas por la CRTPA. El registro incluirá la siguiente información:
  - a) Nombre del denunciante.
  - b) Nombre del demandado.
  - c) Base de la queja (es decir, raza, color, nacionalidad, sexo, edad, discapacidad, religión, estado familiar o represalias)
  - d) Fecha en que la CRTPA recibió la queja verbal o no escrita.
  - e) Fecha: CRTPA notificó al Coordinador del Título VI del Distrito Tres del FDOT sobre la queja verbal o no escrita.
  - f) Explicación de las acciones que la CRTPA ha tomado o propuesto para resolver lo emitido en la queja.

Adjuntos:      Formulario de Queja del Título VI (Español)  
                    Aseguramiento del Título VI de la CRTPA (English)

**Agencia de Planificación de Transporte de la Región Capital**  
**Queja de Discriminación del Programa del Título VI y Estatutos Relacionados**

Nombre del (los) demandante(s):

Dirección del (los) demandante(s) (número de calle, apartado postal, ciudad, estado, código postal):

Número de teléfono del (los) demandante(s):

Nombre de la(s) persona(s) que presuntamente lo discriminó, su posición (si se conoce) y nombre de la agencia:

Dirección (Nº de calle, apartado de correos, etc.) Ciudad, Estado, Código Postal:

Fecha del presunto incidente:

Discriminación debido a:

<input type="checkbox"/>	Raza	<input type="checkbox"/>	Represalia
<input type="checkbox"/>	Sexo	<input type="checkbox"/>	Estado Familiar
<input type="checkbox"/>	Religión	<input type="checkbox"/>	Color
<input type="checkbox"/>	Origen Nacional	<input type="checkbox"/>	Edad
<input type="checkbox"/>	Discapacidad	<input type="checkbox"/>	Estado de ingresos
<input type="checkbox"/>	Otro	<input type="checkbox"/>	

Enumere el nombre y el número de teléfono de cualquier persona, si se conoce, con la que la CRTPA podría comunicarse para obtener información adicional que respalde o aclare sus acusaciones.

Por favor, explique lo más claramente posible cómo, por qué, cuándo y dónde cree que fue discriminado. Incluya la mayor cantidad posible de información de fondo sobre los presuntos actos de discriminación. Se pueden adjuntar páginas adicionales si es necesario.

Firma del (los) demandante(s):

Fecha de firma:

Envíe por correo a: Suzanne Lex, Gerente de Programas, Agencia de Planificación de Transporte de la Región Capital,  
300 South Adams Street, Box A-15, Tallahassee, FL 32301  
O envíe un correo electrónico a: [Suzanne.Lex@crtpa.org](mailto:Suzanne.Lex@crtpa.org)

(Por favor, escriba en letra de imprenta excepto la firma)



FLORIDA DEPARTMENT OF TRANSPORTATION  
**UNIFIED PLANNING WORK PROGRAM (UPWP)**  
**STATEMENTS AND ASSURANCES**

525-010-08  
POLICY PLANNING  
05/18


**TITLE VI/ NONDISCRIMINATION ASSURANCE**

Pursuant to Section 9 of US DOT Order 1050.2A, the Capital Region TPA assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Capital Region TPA further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

  
Name: Quincee Messersmith  
Title: MPO Chairman (or designee)

May 21, 2024  
Date

**From:** [Kulakowski, Stefan](#)  
**To:** [Lex, Suzanne](#)  
**Cc:** [bryant.paulk@dot.state.fl.us](mailto:bryant.paulk@dot.state.fl.us); [Green, Donna](#); [Sanders, Aldrin](#); [Shepherd, Carey \(FHWA\)](#)  
**Subject:** Title VI Program Area Review for CRTPA  
**Date:** Monday, March 3, 2025 9:50:27 AM  
**Attachments:** [image001.png](#)  
[Title VI Program Area Review CRTPA.2025 .pdf](#)  
**Importance:** High

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**\*\*\*EXTERNAL EMAIL\*\*\***

Please report any suspicious attachments, links, or requests for sensitive information.

Good morning, Suzanne,

In conjunction with the recent FHWA Certification review which occurred on February 19<sup>th</sup> FDOT has completed a Title VI Program Area Review.

First, I would like to thank you and the city team for accommodating us and making us feel very welcome. It was a great environment for learning and your openness with dialog with very forthcoming. Your experience with FDOT and MPO's is quite noteworthy.

There are no Corrective Actions and one Recommendation which you will need to respond to by Friday March 28<sup>th</sup>.

Again, thank you very much and if you have any questions, please feel free to reach out to me.

Stefan Kulakowski, FCCM, CPM  
State Title VI Coordinator  
Florida Department of Transportation  
Equal Opportunity Office  
605 Suwannee St. MS65  
Tallahassee, Fl. 32399-0450  
850-414-4742

[stefan.kulakowski@dot.state.fl.us](mailto:stefan.kulakowski@dot.state.fl.us)

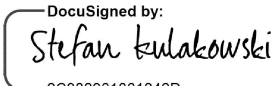
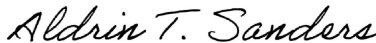
[Equal Opportunity Office \(fdot.gov\)](#)

[Title VI \(fdot.gov\)](#)

Hours: Mon., Tues., Wed., Thurs.: 7:00am to 4:30pm  
Friday: 7:00am to 11:00am



Title VI Program Area Review		
Part I - Review Plan		
Section A – General Information		
Agency Conducting Review	Name/Title of Reviewer	Review Date(s)
FDOT	Stefan Kulakowski	11/26/24 - 02/28/25
Program Area Selected	Core Element(s) Selected	Selection Methodology
Planning	Urban Planning	Risk Assessment
Purpose of Review		
While the FDOT GAP system includes MPOs, the Sub-recipient Compliance Assessment process operated through GAP only extends to LPAs in the Local Agency Program. This elevates risk in urban planning since not every FHWA or FDOT OPP review details Title VI elements. This review examines the FDOT Title VI guidance in place for MPOs and spot checks one District 3 MPO to ensure adherence to the nondiscrimination regulations.		
Scope of Review		
Time Period	Geographic Area	Policy, Procedure, or Provision
11/01/2024 - 03/03/2025	Tallahassee (District 3)	-Chapter 10 of MPO Handbook -Form 525-010-08 -CRTPA Title VI Program Info
Section B – Review Team & Resources		
Review Team Members	Title & Office	Role
Stefan Kulakowski	Title VI Coordinator, FDOT	Review Lead & primary analyst
Donna Green	Statewide MPO Administrator	Liaison between EOO & Federal Team; collect & provide policy information for MPO oversight
Suzanne Lex	CRTPA Title VI Coordinator	Provide RFI data on behalf of CRTPA
Carey Shepherd	Civil Rights Officer	TA
Review Resources		
Expenses	\$0.00 CRTPA is located in Tallahassee	
Tech Expertise	Office of Policy Planning, FL DIV of FHWA	
Equipment	FDOT-issued Laptop, LAN	
Section C – Data & Information		
Data Description	Purpose	
MPO Title VI POC, Policy, Complaint Proc.	Determine adherence to 23 CFR 200.9(b)	
MPO Community Characteristics Inventory	Assess compliance with 23 CFR 200.9(b) (4)	
Section D - Schedule		
Activity	Date	
Contact Div CRO to discuss 2024 program area review selection	11-01-2024	
Develop Review Team and assign tasks	11-14-2024	
Select MPOs for site visits	11-25-2024	
Collect/Review FDOT policies/procedures for MPO Title VI compliance	11-29-2024	
Review CRTPA Title VI information via websites	12-13-2024	
Onsite review at CRTPA	02-19-2025	
Review Team Discussion & draft findings	02-21-2025	
Distribute draft report to OPP and EOO manager	2-28-2025	
Issue report with 90-day cure period for CAs, if any	03-03-2025	

Part II – Review			
Section A – Plan Adherence			
Critical Tasks			Status
Review Plan updated to reflect scope changes, if any			<input type="checkbox"/> N/A
Requested information received & reviewed			<input checked="" type="checkbox"/>
Program area interviews completed			<input checked="" type="checkbox"/>
Onsite visit conducted			<input checked="" type="checkbox"/>
Data reviewed for accuracy & relevancy			<input checked="" type="checkbox"/>
Supporting documents filed & tabs labeled			<input checked="" type="checkbox"/>
Leadership (and/or Review Team) briefed			<input checked="" type="checkbox"/>
Section B – Review Findings			
Observations		Correction Action (CA) - Recommendation (R) - Noteworthy (N) - None (NA)	
1	The Title VI Coordinator for CRTPA has a great deal of nondiscrimination program experience, both for FDOT and for MPOs. She is proactive about contacting FDOT and FHWA for technical assistance, review of draft plans/policies, and to discuss emerging issues and concerns.	N	FDOT is grateful to CRTPA and to FDOT OPP for fostering a collegial environment in which service to the MPO's communities and a unified voice takes precedence over regulatory debate. FDOT and FHWA are looking forward to working with the MPO Title VI Coordinator to deliver the 2025 Title VI Summer Camp in July.
2	CRTPA provided many examples of using socioeconomic demographic data to select, prioritize, assess, and distribute info about planning projects. It showed it is well-versed in layering data to identify community needs and is now completing a Community Characteristics Inventory(CCI).	R	FDOT urges CRTPA to complete and maintain a CCI. While it may not improve the MPO's already robust use of demographic data in day to day decision making, it helps demonstrate compliance and, with the addition of mapping, provides a useful visualization tool for the general public.
3	CRTPA has executed an nondiscrimination assurance, appointed a responsible charge, and developed both a policy and complaint filing procedure. Information is available in English and Spanish. The MPO programs appear consistent with FDOT requirements and federal regulations.	NA	None.
4			
Section C - Conclusion			
Title VI Program Area Review Conclusion			
Substantial Compliance			
Title VI Program Area Review Post Review Requirement(s)			
None - After Action not required			
Approval			
DocuSigned by:  2C982961861242D...			
Stefan Kulakowski FDOT Title VI Coordinator		Aldrin Sanders Acting Equal Opportunity Office Manager	



April 1, 2025

## COMMITTEE AGENDA ITEM 5 C

### HIGH INJURY NETWORK (HIN) UPDATE

TYPE OF ITEM: Presentation/Discussion/Action

#### **STATEMENT OF ISSUE**

Staff will be discussing the status of the Safe Streets and Roads For All (SS4A) High-Injury Network (HIN) Project.

#### **BACKGROUND**

CRTPA staff initiated a project in December of 2024 to review the High-Injury Network (HIN) and provide an evaluation of several roads for potential solutions.

#### **CRTPA High Injury Network (HIN)**

The CRTPA developed a Safe Streets and Roads for All (SS4A) Safety Action Plan in 2023 in alignment with the United States Department of Transportation (USDOT) SS4A program. The Safety Action Plan built upon an extensive analysis of historical crash data from January 1, 2017 through December 31, 2021, during which time more than 1,200 fatal and serious injury crashes were reported within Leon, Gadsden, Wakulla, and Jefferson Counties. The Safety Action Plan also incorporated an equity component and solicited public feedback through multiple in-person and virtual engagement mechanisms to understand the safety concerns of the communities above and beyond those apparent from crash data. Ultimately, the crash data and public feedback were evaluated to develop a priority list of potential safety projects within the four county region.

In an effort to determine the projects that may have the most meaningful safety benefit to the traveling public within the City of Tallahassee, City staff and CRTPA staff are seeking to update the historical crash analysis at 10 sites from the previously identified high-injury network (HIN) and develop site-specific safety countermeasures that will be strong candidates for an SS4A implementation grant in the 2025 grant cycle (June 26, 2025).

#### **Project Tasks**

The Project Team will analyze the five-year crash history on the priority segments and/or priority intersections for crash patterns, including crash types, crash directions, and contributing factors. The crashes will be presented in tabular and graphical formats to illustrate the crash history and help define specific issues that may need addressed to improve safety outcomes. Additionally, site visits will be made to review conditions on the priority segments and/or priority intersections and take site photos documenting existing conditions that may be contributing to the documented crash history.

The Project Team will refer to the industry resources such as the Federal Highway Administration's (FHWA's) Proven Safety Countermeasures to identify site-specific safety improvements that would address the occurrence of crashes on priority segments and/or priority intersections. This will also include the development of planning-level cost estimates for the countermeasures.

The Project Team will prepare individual site memoranda for the priority segments and/or priority intersections evaluated in this Task, including a crash summary, field review photos and notes, and recommended safety improvements for each.

#### Projects for Evaluation

Utilizing the High Injury Network (HIN) from the SS4A Safety Action Plan, the following are the projects that will be evaluated.

Roadways		
Road	From	To
Adams Street	Paul Russell Road	Orange Avenue
Apalachee Parkway	Blair Stone Road	Capital Circle, SE
Bronough Street	Gaines Street	Brevard Street
Duval Street	Gaines Street	Brevard Street
Gadsden Street	Apalachee Parkway	East 7th Avenue
Macomb Street	Gaines Street	Brevard Street
Monroe Street	Gaines Street	Tennessee Street
Tharpe Street	Ocala Road	Monroe Street

Vulnerable User		
Road	From	To
West Tennessee Street	Aenon Church Road	Junco Ct
Apalachee Parkway/ Capital Circle, SE	Intersection	

#### Current Status

Like many MPO's, this project is reliant on data from the Signal4Analytics platform which requires a 60-day period to pass before crash records can be released. This trickling-in data makes March 1, 2025 the closeout date for the year 2024. That being said, the project team has been combing through the data and is working on the first project to be evaluated for safety improvements. Not all of the evaluations are completed at this time, However, there are two **DRAFT** project sheets below for review as examples.

#### [Adams Street – Paul Russell Road to Orange Avenue](#)

#### [Gadsden Street – Apalachee Parkway to East 7<sup>th</sup> Avenue](#)

The remaining project sheets are under development and will be completed in the April/May timeframe.