



CRTCRA BOARD

MEETING OF TUESDAY, FEBRUARY 17, 2026 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTCRA is to act as the principal forum for collective transportation policy discussions that results in the development of a long-range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

FINAL AGENDA

Citizens wishing to provide input at the CRTCRA meeting may:

- (1) Provide comments in person at the meeting. Speakers are requested to limit their comments to three (3) minutes; or
- (2) Submit written comments prior to the meeting at <http://crtca.org/contact-us/> by providing comments in the "Email Us" portion of the page before 5:00 p.m. on **Monday, February 16**. This will allow time for comments to be provided to CRTCRA members in advance of the meeting. Comments submitted after this time (up to the time of the meeting) will be accepted and included in the official record of the meeting; or
- (3) Provide live comments during the meeting virtually by registering before 5:00 p.m. on **Monday, February 16** at <http://crtca.org/contact-us/> and noting your desire to provide comments via video in the "Email Us" portion of the page along with the agenda item or issue your wish to discuss. You will be contacted by CRTCRA staff and provided with a link to virtually access the meeting and provide your comment during the meeting. Speakers are requested to limit their comments to three (3) minutes.

The public is invited to view the meeting's live broadcast on
<https://www.talgov.com/cotnews/wcot.aspx> or Comcast Channel 13 (WCOT-13).

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.

"Public Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans With Disabilities Act, or persons who require translation services (free of charge) should contact the CRTCRA Title VI Coordinator, Suzanne Lex, four days in advance of the meeting at 850-891-8627 (Suzanne.Lex@crtca.org) and for the hearing impaired, telephone 711 or 800-955-8771 (TDY)."

"La participación pública se solicita sin distinción de raza, color, nacionalidad, edad, sexo, religión, discapacidad o estado familiar. Las personas que requieran adaptaciones especiales en virtud de la Ley de Americanos con Discapacidades, o las personas que requieran servicios de traducción (sin cargo) deben comunicarse con Suzanne Lex, CRTCRA Coordinadora del Título VI, al 850-891-8627 (Suzanne.lex@crtca.org) y para las personas con discapacidad auditiva, teléfono 711 o 800-955-8771 (TDY) cuatro días antes de la reunión.

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA MODIFICATIONS

4. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting's agenda. Speakers are requested to limit their comments to three (3) minutes.

5. CONSENT AGENDA

- A. Minutes of the November 17, 2025, CRTPA Meeting and Regional Mobility Plan Public Hearing**
- B. Year 2050 Regional Mobility Plan Report**
- C. Executive Director's Timesheet and Travel Approval (October-December 2025)**
- D. Draft Fiscal Year 2027 & FY 2028 Unified Planning Work Program**
- E. Citizens Multimodal Advisory Committee (CMAC) Appointment**

6. CONSENT ITEMS PULLED FOR DISCUSSION

7. ROLL CALL VOTE AGENDA ITEMS

- **NONE**

8. CRTPA ACTION

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. CRTPA Safety Targets

This item seeks adoption of the 2026 CRTPA Safety Performance Targets for safety performance measures that the CRTPA is required to annually address.

9. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

A status report on FDOT activities will be provided.

10. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities will be provided.

11. CRTPA INFORMATION

- A. Future Meeting Dates (Next Scheduled Board Meeting: March 23, 2026)**
- B. CRTPA Committee Actions**
- C. Budget Utilization (July-September 2025)**

12. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA.

13. ADJOURNMENT

February 17, 2026



AGENDA ITEM 5 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the November 17, 2025, CRTPA Meeting and Regional Mobility Plan (RMP) Public Hearing are provided as ***Attachments 1 & 2, respectively.***

RECOMMENDED ACTION

Option 1: Approve the minutes of the November 17, 2025, CRTPA Meeting and RMP Public Hearing.

ATTACHMENT

Attachment 1: Minutes of the November 17, 2025, CRTPA Meeting
Attachment 1: Minutes of the November 17, 2025, RMP Public Hearing



CRTCRA BOARD

MEETING OF MONDAY, NOVEMBER 17, 2025 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Diane Williams-Cox, Chair, City of Tallahassee
Commissioner Nick Maddox, Vice-Chair, Leon County
Commissioner Evelyn Riley-Goldwire, Gadsden Municipalities
Commissioner Rick Minor, Leon County
Commissioner David O'Keefe, Leon County
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Quincee Messersmith, Wakulla County

Staff Present:

Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT; Kaylor Collins, FDOT; Franco Saraceno, Kittelson & Associates; Carla Hodges, FDOT; Emma Smith, FDOT; Tim Smith, FDOT, District Secretary

1. CALL TO ORDER

The meeting was called to order at 2:12 PM, following the 2050 Regional Mobility Plan Public Hearing.

2. ROLL CALL

The roll was called, and a quorum was present.

3. AGENDA MODIFICATIONS

Mr. Slay stated there was a correction to Agenda Item 7A Fiscal Year (FY) 2026 – FY 2030 Transportation Improvement Program (TIP) Amendments. He explained the Project ID number had been updated, but there were no other changes to the agenda item.

4. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

There were no public speakers.

5. CONSENT AGENDA

- A. Minutes of September 16, 2025, meeting
- B. CRTPA 2026 Calendar
- C. Unified Planning Work Program (UPWP) Amendment
- D. StarMetro Transit Development Plan (TDP) Annual Report
- E. Executive Director's Timesheet Approval (July-September 2025)
- F. CRTPA Travel Policy Update
- G. CRTPA Finance Policy Update

Board Action: Commissioner Minor made a motion to approve the consent agenda as presented by staff. Commissioner Maddox seconded the motion, and the motion was unanimously passed.

6. CONSENT ITEMS PULLED FOR DISCUSSION

There were no items pulled for discussion.

7. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2026 – FY 2030 Transportation Improvement Program (TIP) Amendments

The CRTPA FY 2026 – FY 2030 TIP is proposed to be amended to reflect the addition of the following projects:

- Intelligent Transportation System (ITS) System (Leon County) Project No. 447154-1
Provides \$500,000 in state funding in FY 2026, and \$300,00 in FY 28, to upgrade cabinets.
- CRTPA Unified Planning Work Program (UPWP) (Leon County) Project No. 439323-5
Adjusts funding in FY 2026 of the UPWP to reflect a revised budget of \$1,827,068 in federal funds (\$820,260 PL and \$1,006,808 SU).
- SR 20/Blountstown Highway (Leon County) from Silver Lake Road to Aenon Church Road Project No. 457922-1 Add \$200,000 in federal funding for lighting.
- CR 268/MLK Blvd-Dover Road (Gadsden County) at rail crossing in Midway. Project No. 456566-2 Add \$300,000 in federal funding for a rail crossing safety improvement.

Ms. Lex presented the work program changes that will be added to the current Transportation Improvement Plan, as shown. She stated the ITS project added \$500,000 in state funding in FY 2026, and \$300,00 in FY 28, to upgrade cabinets. Ms. Lex stated the second amendment adjusted funding in FY 2026 of the UPWP to reflect a revised budget of \$1,827,068 in federal funds (\$820,260 PL and \$1,006,808 SU). Ms. Led stated the third amendment added \$200,000 in federal funding for lighting on SR 20 Blountstown Highway in Leon County from Silver Lake Road to Aenon Church road. The last

amendment Ms. Lex outlined added \$300,000 in federal funding for a rail crossing safety improvement in Gadsden County at the railroad crossing in Midway (CR268/MLK Blvd-Dover Road).

Board Action: Commissioner Maddox made a motion to approve the Fiscal Year (FY) 2026 – FY 2030 Transportation Improvement Program (TIP) Amendments. Commissioner Minor seconded the motion, a roll call vote was conducted, and the motion was unanimously passed.

8. CRTPA ACTION

A. Fiscal Year (FY) 2027 – FY 2031 Tentative Work Program

The tentative work program identifying CRTPA region projects funded by the Florida Department of Transportation will be presented.

Ms. Carla Hodges, FDOT Programs Administrator, presented the Fiscal Year (FY) 2027 – FY 2031 Tentative Work Program. Ms. Hodges outlined information related to FDOT District 3 (D-3), stating that there are 16 counties with over 1.5 million residents. She stated that the total budget for D-3 was \$4.16 billion and then provided project highlights for all counties in the region, including initiatives related to Moving Florida Forward, aviation, local programs, transportation alternatives, resurfacing, and bridges. Ms. Hodges noted more information on the Tentative Work Program may be found at www.fdot.gov/wpph/district3.

Commissioner Williams-Cox expressed concerns regarding the Jefferson and Gadsden County's representation on the Board. Commissioner Messersmith asked about the US 90 Multiuse Trail project that ends at the Jefferson County Line. Mr. Slay explained there were no trails in Jefferson County, just to the County Line, noting the Jefferson County Commission decided not to pursue the trail into Jefferson County. Commissioner Minor thanked the FDOT staff for the presentation and the dedication to the citizens in the region.

Board Action: This item was informational; therefore, no action was taken.

B. Election of Chair/Vice Chair

Annually, CRTPA members elect a new Chair and Vice Chair to serve for the upcoming calendar year. Currently, Commissioner Williams-Cox and Commissioner Nick Maddox hold the CRTPA Chair and Vice Chair positions, respectively.

Board Action: Commissioner Minor nominated Commissioner Maddox for the 2026 Chair. Commissioner O'Keefe seconded the motion, and the nomination was unanimously approved.

Board Action: Commissioner Maddox nominated Commissioner Riley-Goldwire for the 2026 Vice-Chair. Commissioner Richardson seconded the motion, and the nomination was unanimously approved.

9. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mr. Paulk stated there were no updates from the Department.

10. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay noted there would not be a meeting in December and the next meeting would be the Board Retreat in January.

Ms. Lex noted there was a successful helmet fitter event with representation from Tallahassee Police Department, Florida State Police Department, the Leon County Sheriff's Department and Students from FSU Sustainability in attendance.

11. CRTPA INFORMATION

- A. Future Meeting Dates**
- B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**
- C. Budget Utilization**

12. ITEMS FROM CRTPA BOARD MEMBERS

Commissioner Maddox requested staff reach out to Jefferson and Gadsden counties. Commissioner Messersmith asked about holding meetings in other counties. Mr. Slay noted it has been a long time, but we have conducted meetings in Wakulla County.

13. ADJOURNMENT

The meeting was adjourned at 2:45 pm.



CRTC PUBLIC HEARING YEAR 2050 REGIONAL MOBILITY PLAN

MONDAY, NOVEMBER 17, 2025 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Diane Williams-Cox, Chair, City of Tallahassee
Commissioner Nick Maddox, Vice-Chair, Leon County
Commissioner Evelyn Riley-Goldwire, Gadsden Municipalities
Commissioner Rick Minor, Leon County
Commissioner David O'Keefe, Leon County
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Quincee Messersmith, Wakulla County

Staff Present:

Greg Slay, CRTC; Jack Kostrzwa, CRTC; Greg Burke, CRTC; Suzanne Lex, CRTC; Yulonda Mitchell, CRTC; Thornton Williams, CRTC Attorney; Bryant Paulk, FDOT; Kaylor Collins, FDOT; Franco Saraceno, Kittelson & Associates; Carla Hodges, FDOT; Emma Smith, FDOT; Tim Smith, FDOT, District Secretary

1. CALL TO ORDER

The meeting was called to order at 1:30pm, with a quorum present.

2. ROLL CALL

A roll call was conducted and a quorum was present.

3. PRESENTATION ON THE YEAR 2050 REGIONAL MOBILITY PLAN

Mr. Kostrzwa provided background information on the Year 2050 Regional Mobility Plan (RMP) timeline, noting that the draft plan was approved in September which was followed by a series of virtual public engagement in October to meet the requirements of the CRTC Public Involvement Process (PIP). Regarding public engagement, Mr. Kostrzwa explained that during the virtual meetings citizens had the ability to provide comments/questions via a "Conceptboard" application.

He also provided changes to the Cost Feasible Plan (CFP) since the September board meeting, noting that Crawfordville Road project (\$16 million, LL Wallace Road to Wakulla Springs Road) construction funding scheduled in FY 2028. Additionally, Mr. Kostrzewa also discussed the Wakulla Springs Trail (\$9 million, Wakulla Springs Road to St. Marks Trail) construction funding scheduled for FY 2031. He also explained the projects in the CFP stating the acquisition of right-of-way for these projects would prepare the projects for construction phase when funding becomes available. Mr. Kostrzewa introduced Mr. Franco Saraceno, Kittelson & Associates to provide the Year 2050 Regional Mobility Plan.

Mr. Saraceno provided information on the (RMP) noting this was a 25-year plan that is updated and adopted every five years per federal requirements. Mr. Saraceno outlined the process of determining the goals, objectives, measures to access the goals and the public engagement. Relating to public engagement, he stated the results of the six community events and surveys were included in the plan that is recommended to be adopted. Additionally, he discussed the cost of the priority projects and the revenues available for these projects. From a financial standpoint, Mr. Saraceno discussed cost feasibility, noting the top five priority roadway capacity projects cost would be over \$400 million and the revenues were only \$107 million leading to shortfall that only provided 26% of the funding needs.

Mr. Saraceno discussed the four projects that were funded in the first five years of the plan. He noted these projects are programmed/funded through right-of-way or construction in FY 26-FY 30. Those projects are the Crawfordville Road Project (LL Wallace Road to Wakulla Springs Road) funded through construction. Additional projects that were funded through right of way include Crawfordville Road (Wakulla County Line to LL Wallace Road), Woodville Highway (Paul Russell Road to Capital Circle, SE), Orange Avenue (Cypress Lake Road to Monroe Street), and Pensacola Street (Capital Circle, SW to Appleyard Drive). Continuing, Capital Circle, NW (I-10 to Monroe Street) was funded for the PD&E study and Capital Circle, SW (Springhill Road to Crawfordville Road) funded thorough construction.

Mr. Kostrzewa stated the Interstate 10 Strategic Intermodal Plan (SIS) project (Capital Circle NE to Centerville Road) is funded for construction in the outer years (FY 41-50) in the SIS plan. He noted the map of this project, was located with the projects maps in attachment 3.

4 PUBLIC COMMENT ON THE YEAR 2050 REGIONAL MOBILITY PLAN

Ms. Eleanor Harnage, 911 Delores Drive, stated she attended one of the public meetings and had a question. Ms. Harnage stated she had questions about the affordability of the projects that are in the current plan. She wanted to understand why building more roadways but those must be maintained. She discussed the prioritization of the projects based on feedback from the citizens. She also asked about examples of roads that have improved the traffic congestion in the region.

5. ADOPTION OF THE YEAR 2050 REGIONAL MOBILITY PLAN

This item seeks adoption of the CRTPA's long range transportation plan, "Year 2050 Regional Mobility Plan" through a roll call vote.

Commissioner Maddox addressed the comments from Ms. Harnage and addressed affordability. He noted transportation was a long-range planning process and noted nothing ever gets paid for upfront but was pieced together over several years. He explained that the CRTPA created the long range plan for the region noting funds would come from the counties, state or federal governments and most times a combination funds.

The speaker asked for an example of a roadway that improved congestion and Commissioner Maddox noted Blair Stone Road or Thomasville Road could be examples that are now built where additional lanes have improved congestion in the region. He noted these plans are living documents and there would be adjustments over time. Lastly, he asked staff reach out to the speaker to address her concerns via email in the next week or two.

Commissioner O'Keefe stated the agenda item on the regular board meeting, Agenda Item 8A FY 27-FY 31 Tentative Work Program was guided by the previous Regional Mobility Plan (RMP). Mr. Slay added the RMP was the cornerstone to the annual priority process feeds into the work program, which serves as the implementation of the projects.

Board Action: Commissioner Maddox made a motion to adopt the plan. Commissioner Richardson seconded the motion. A roll call vote was conducted, and the motion passed unanimously passed.

6. ADJOURNMENT

The Public Hearing was adjourned at 2:10 PM. The regular schedule Board Meeting immediately followed.



AGENDA ITEM 5B

YEAR 2050 REGIONAL MOBILITY PLAN REPORT

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

The Year 2050 Regional Mobility Plan (RMP) was adopted by the CRTA Board on November 17, 2025. The adoption of the RMP started a clock to have the documentation completed within 90 days of Board adoption. To meet this schedule, the Project Team and CRTA staff have worked diligently to complete the RMP documentation for approval by the CRTA Board.

BACKGROUND

Since the November 17, 2025, RMP adoption by the CRTA Board, the Project Team and CRTA staff worked on detailing the RMP process to produce the Connections 2045 RMP Report (Year 2050 Regional Mobility Plan) which includes the following Chapters and Appendices:

Chapters

Chapter 1 – [Introduction](#) - introduces the plan process.

Chapter 2 – [State of the Region](#) - summarizes the current condition of the region, including existing and projected future demographics and the existing transportation system.

Chapter 3 – [Goals and Objectives](#) - describes the plan's consistency with local, state, and federal plans, and summarizes the RMP goals established to guide the plan.

Chapter 4 – [Public Involvement Summary](#) - describes the public outreach process and the input received from the public and stakeholders at three key plan update milestones.

Chapter 5 – [Needs Assessment and Prioritization](#) - provides a summary of the technical performance-based analysis used to assess needed improvements to the region's transportation infrastructure and prioritize improvements based on metrics associated with the RMP goals and objectives.

Chapter 6 – [Financial Revenue Estimates](#) - provides a detailed report of estimated future transportation revenues and how they were developed.

Chapter 7 – [Cost Feasible Plan](#) - summarizes the projected future financial resources expected to be available to fund infrastructure improvements and provides a cost and revenue balanced table of affordable improvements.

Chapter 8 - [Conclusions](#) - summarizes the plan amendment and plan implementation process.

Appendix

- A. [Public Involvement Plan](#)
- B. [Transportation Disadvantage Analysis](#)
- C. [System Performance Report](#)
- D. [TSM&O Examples](#)
- E. [Environmental Mitigation Strategies](#)
- F. [Map Series](#)
- G. [FDOT Revenue Forecast Handbook](#)
- H. [State/Federal Requirement Checklist](#)

NEXT STEPS

Following adoption of the RMP staff will send the document to the required review agencies and address and questions that are submitted.

OPTIONS

- Option 1: Approve the Year 2050 Regional Mobility Plan Report, as shown on ***Attachment 1***.
(Recommended)
- Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1 – [Year 2050 Regional Mobility Plan \(RMP\)](#) (WEB LINK)

February 17, 2026



AGENDA ITEM 5 C

EXECUTIVE DIRECTOR'S QUARTERLY TIMESHEET & TRAVEL APPROVAL (OCTOBER 1, 2025, THROUGH DECEMBER 30, 2025)

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

This item seeks Board approval of the Executive Director's timesheets and travel for the last fiscal quarter of October 1, 2025, through December 30, 2025.

BACKGROUND

The Florida Department of Transportation (FDOT) annually evaluates and certifies the CRTPA program activities. A component of the certification review is monitoring fiscal records and procedures. Monitoring items requested was the documentation that the Board or the Executive Committee has approved the Executive Director's timesheets and travel.

As a result, staff is seeking Board approval of Greg Slay's timesheets and travel for October 1, 2025, through December 30, 2025.

OPTIONS

Option 1: Approve Executive Director's timesheets and travel for the period of October 1, 2025, through December 30, 2025.

Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1: Executive Director's Timesheets for October 1, 2025, through December 30, 2025.

Attachment 2: Executive Director's Travel for October 1, 2025, through December 30, 2025.

EMP NAME:	Greg Slay	PAYROLL DATE:	10/24/25	
EMP #	14156	DATE RANGE:	10/6/25 10/17/25	
DEPT:	460101			
CRTPA EMPLOYEE TIME SHEET				
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	10/6/25			
Tues	10/7/25			
Wed	10/8/25			
Thurs	10/9/25			
Fri	10/10/25			
Mon	10/13/25			
Tues	10/14/25			
Wed	10/15/25			
Thurs	10/16/25			
Fri	10/17/25			
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE		DATE		
		October 17, 2025		

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	10/24/25
Payroll Range	10/06/25 thru 10/17/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data Collection	LRP	SRP	Mobility Planning	Public Inv.	Special Projects
		701	989	703	990	706	705	995
Mon	10/06/25	3	2	2		1		
Tues	10/07/25		2	1	2	2		1
Wed	10/08/25	2	3	1		2		
Thurs	10/09/25		2	2	2	1		1
Fri	10/10/25	2		2		2	1	1
Mon	10/13/25	2		1	2	1		2
Tues	10/14/25	3	1	2		1		1
Wed	10/15/25	1	1	2		4		
Thurs	10/16/25			2	1	2	2	1
Fri	10/17/25	1	2	2	1	2		

Hours	Activity
8	Admin, staff meeting, U-DSK, crash data, RMP, Crash data, TDP meeting, RMP, FDOT Office Hours, HIN
8	Admin, FDOT Sourcebook, LCSO intro meeting, RMP, ITS
8	Crash data, RMP, regional trails, SRTS
8	Admin, RMP, website, N. Monroe
8	Admin, UPWP, RMP, FDOT WP, TIP, Starmetro,
8	Admin, staff meeting, U-SDK, RMP, regional trails,
8	Admin, crash data, RMP, Woodville Highway, Starmetro
8	RMP, legislative review, ITS, RMP public meeting, N. Monroe
8	Admin, bylaws, U-SDK, RMP, Downtown Monroe sidewalks, regional trails, ITS

EMP NAME:	Greg Slay	PAYROLL DATE:	11/7/25	
EMP #	14156	DATE RANGE:	10/20/25 - 10/31/25	
DEPT:	460101			
CRTPA EMPLOYEE TIME SHEET				
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	10/20/25			
Tues	10/21/25			
Wed	10/22/25			
Thurs	10/23/25			
Fri	10/24/25			
Mon	10/27/25			
Tues	10/28/25			
Wed	10/29/25			
Thurs	10/30/25			
Fri	10/31/25			
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE	DATE			
	October 31, 2025			

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	11/07/25
Payroll Range	10/20/25 thru 10/31/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
Mon	10/20/25	3		1		2		2
Tues	10/21/25	4		1	1	1		1
Wed	10/22/25	8						
Thurs	10/23/25	8						
Fri	10/24/25	8						
Mon	10/27/25	3		1	1	2		1
Tues	10/28/25	3		2	1	1		1
Wed	10/29/25	2		1	1	2		2
Thurs	10/30/25		2	1		2		3
Fri	10/31/25	2	3		1	1		1

Hours	Activity
8	Admin, staff meeting, RMP, HIN, N. Monroe
8	Admin, MPOAC, RMP, ITS, N. Monroe
8	FMPP
8	MPOAC
8	MPOAC
8	Admin, staff meeting, RMP, PPLs, regional trails,
8	Admin, RMP, T2H trail, N. Monroe
8	Admin, RMP, TIP, T2H trail, regional trails, N. Monroe
8	Crash data, ARPC meeting, regional trails, N. Monroe
8	Admin, crash data, U-SDK, legislative reviewm ITS, N. Monroe

EMP NAME:	Greg Slay	PAYROLL DATE:	11/21/25	
EMP #	14156	DATE RANGE:	11/3/25 11/14/25	
DEPT:	460101	CRTPA EMPLOYEE TIME SHEET		
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	11/3/25			
Tues	11/4/25			
Wed	11/5/25			
Thurs	11/6/25			
Fri	11/7/25	5		
Mon	11/10/25	5		
Tues	11/11/25			
Wed	11/12/25			
Thurs	11/13/25			
Fri	11/14/25			
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE		DATE		
		November 14, 2025		

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	11/21/25
Payroll Range	11/03/25 thru 11/14/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
Mon	11/03/25	4		1		1		2
Tues	11/04/25	4		1	2	1		
Wed	11/05/25		2	2			1	3
Thurs	11/06/25	2		1	2	2		1
Fri	11/07/25	8						
Mon	11/10/25	5			2			1
Tues	11/11/25	8						
Wed	11/12/25	2	2	1		1		2
Thurs	11/13/25	3		2		1		2
Fri	11/14/25	2		2				4

Hours	Activity
8	Admin, staff meeting, RMP, regional trails, N. Monroe
8	Committee meetings, RMP, ITS
8	Crash data, RMP, website, HIN
8	Admin, RMP, PPLs/TIP, regional trails, N. Monroe
8	Admin, personal leave
8	Personal leave, St. Augustine sidewalks, N. Monroe
8	Holiday
8	Admin, crash data, RMP, regional trails, N. Monroe
8	Admin, staff meeting, RMP, N. Monroe
8	Admin, UPWP, RMP, census data, N. Monroe

EMP NAME:	Greg Slay	PAYROLL DATE:	12/5/25	
EMP #	14156	DATE RANGE:	11/17/25 11/28/25	
DEPT:	460101	CRTPA EMPLOYEE TIME SHEET		
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	11/17/25			
Tues	11/18/25			
Wed	11/19/25			
Thurs	11/20/25			
Fri	11/21/25	8		
Mon	11/24/25			
Tues	11/25/25			
Wed	11/26/25			
Thurs	11/27/25			8 - Holiday
Fri	11/28/25			8 - Holiday
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE	DATE			
	November 26, 2025			

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	12/05/25
Payroll Range	11/17/25 thru 11/28/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
Mon	11/17/25	6			2			
Tues	11/18/25	8						
Wed	11/19/25	8						
Thurs	11/20/25	8						
Fri	11/21/25	8						
Mon	11/24/25	3		2	2		1	
Tues	11/25/25	2	3		1	2		
Wed	11/26/25	2	2	2			2	
Thurs	11/27/25	8						
Fri	11/28/25	8						

Hours	Activity
8	Admin, Board meeting, FDOT TMC meeting
8	AASHTO conference
8	AASHTO conference
8	AASHTO conference
8	Personal leave
8	Admin, SRTS, Legislative review, ITS, HIN
8	UPWP, crash data, T2H PD&E, website
8	Admin, crash data, RMP, HIN
8	Holiday
8	Holiday

EMP NAME:	Greg Slay	PAYROLL DATE:	12/19/25	
EMP #	14156	DATE RANGE:	12/1/25 12/12/25	
DEPT:	460101	CRTPA EMPLOYEE TIME SHEET		
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	12/1/25			
Tues	12/2/25			
Wed	12/3/25			
Thurs	12/4/25			
Fri	12/5/25			
Mon	12/8/25			
Tues	12/9/25			
Wed	12/10/25			
Thurs	12/11/25			
Fri	12/12/25			
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE	DATE			
December 12, 2025				

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	12/19/25
Payroll Range	12/01/25 thru 12/12/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
Mon	12/01/25	4		1	1	1		1
Tues	12/02/25	2	2	2		1		1
Wed	12/03/25	2	1	1	1	1	2	
Thurs	12/04/25	2	2			2		2
Fri	12/05/25	2	3			1		2
Mon	12/08/25	3		1	1	1		2
Tues	12/09/25	2	1	1	1	2		1
Wed	12/10/25	2				6		
Thurs	12/11/25	1	3	1		2		1
Fri	12/12/25	2	3		2	1		

Hours	Activity
8	Admin, staff meeting, model data, T2H, HIN
8	Admin, model data, HIN
8	Crash data, RMP, T2H, CCI, HIN
8	Admin, crash data, T2H, HIN
8	UPWP, U-SDK, website, HIN
8	Admin, staff meeting, RMP, N. Monroe, HIN
8	Admin, U-DSK, model update, regional trails, HIN
8	Admin, T2H PD&E
8	Admin, Crash data, CTST, RMP, regional trails,
8	Admin, crash data, U-SDK, legislative review, ITS

EMP NAME:	Greg Slay	PAYROLL DATE:	1/2/26	
EMP #	14156	DATE RANGE:	12/15/25 - 12/26/25	
DEPT:	460101	CRTPA EMPLOYEE TIME SHEET		
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	12/15/25			
Tues	12/16/25			
Wed	12/17/25			
Thurs	12/18/25			
Fri	12/19/25			
Mon	12/22/25			
Tues	12/23/25			
Wed	12/24/25			8 - Floating Holiday
Thurs	12/25/25			8 - Holiday
Fri	12/26/25			8 - Holiday
Comments:				
<p>By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.</p> 				
EMPLOYEE SIGNATURE	DATE			
	December 23, 2025			

CRTPA TASK SHEET

Employee Name	Greg Slay
Employee Number	14156
Department	CRTPA
Payroll Date	01/02/26
Payroll Range	12/15/25 thru 12/26/25
VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK	

Day	Date	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data Collection	LRP	SRP	Mobility Planning	Public Inv.	Special Projects
		701	989	703	990	706	705	995
Mon	12/15/25	3				1		4
Tues	12/16/25	2	1		2			3
Wed	12/17/25		2	2		2		2
Thurs	12/18/25	3		2	1	1		1
Fri	12/19/25	3		1		2		2
Mon	12/22/25	2	2			1	1	2
Tues	12/23/25	3	3	1		1		
Wed	12/24/25	8						
Thurs	12/25/25	8						
Fri	12/26/25	8						

Hours	Activity
8	Admin, staff meeting, HIN, N. Monroe
8	Admin, CTST, HIN, N. Monroe
8	Crash data, model data, ITS, regional trails, N. Monroe
8	Admin, RMP, model data, TRIP (BPIA), Starmetro, N. Monroe
8	Admin, census data, regional trails, HIN
8	Admin, crash data, regial trail, website, HIN
8	File management, crash data, U-SDK, model data, ITS
8	Floating holiday
8	Holiday
8	Holiday

ORACLE Expense Report

PeopleSoft Expenses EXC4500

Report 0000000011	
Employee David Slay	Employee ID 14156
Reference	Business Purpose Workforce Training / Workshops

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
10/21/2025	P-CARD TRAVEL EXPENSES	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Pay to Employee	462.00 USD	1.00	462.00 USD
	Hotel							
10/24/2025	FUEL				Pay to Employee	30.97 USD	1.00	30.97 USD
	Gas							
10/21/2025	P-CARD TRAVEL EXPENSES	<input checked="" type="checkbox"/>			Pay to Employee	193.73 USD	1.00	193.73 USD
	Rental Car							
10/21/2025	TOLLS			<input checked="" type="checkbox"/>	Pay to Employee	9.62 USD	1.00	9.62 USD
	Sunpass							
10/21/2025	DINNER				Pay to Employee	33.00 USD	1.00	33.00 USD
	dinner						098	
10/22/2025	BREAKFAST				Pay to Employee	20.00 USD	1.00	20.00 USD
	bfast						098	
10/22/2025	DINNER				Pay to Employee	33.00 USD	1.00	33.00 USD
	dinner						098	

ORACLE® Expense Report
PeopleSoft Expenses EXC4500

Report 0000000011	
Employee David Slay	Employee ID 14156
Reference	Business Purpose Workforce Training / Workshops

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
10/22/2025	LUNCH				Pay to Employee	22.00 USD	1.00	22.00 USD
lunch						098		
10/23/2025	BREAKFAST				Pay to Employee	20.00 USD	1.00	20.00 USD
bfast						098		
10/19/2025	LUNCH				Pay to Employee	22.00 USD	1.00	22.00 USD
lunch						098		
10/19/2025	AUTO RENTAL				Pay to Employee	-77.48 USD	1.00	-77.48 USD
test				Avis Rental				

Employee Expenses	768.84 USD
Cash Advances Applied	0.00 USD
Non-Reimbursable Expenses	655.73 USD
Prepaid Expenses	0.00 USD
Amount Due to Supplier	0.00 USD
Amount Due to Employee	113.11 USD

Report 0000000129	
Employee David Slay	Employee ID 14156
Reference	Business Purpose Workforce Training / Workshops

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
11/18/2025	HOTEL/LODGING			<input checked="" type="checkbox"/>	Pay to Employee	723.78 USD	1.00	723.78 USD
Hotel			Number of Nights: 2					
11/19/2025	DINNER				Pay to Employee	33.00 USD	1.00	33.00 USD
							362	
11/20/2025	DINNER				Pay to Employee	33.00 USD	1.00	33.00 USD
							362	
11/18/2025	AIR TRAVEL			<input checked="" type="checkbox"/>	Pay to Employee	738.37 USD	1.00	738.37 USD
Travel TLH to SLC			Ticket Number: 001 2284471420					
11/18/2025	DINNER				Pay to Employee	33.00 USD	1.00	33.00 USD
							362	
11/23/2025	PARKING			<input checked="" type="checkbox"/>	Pay to Employee	60.00 USD	1.00	60.00 USD
Airport Parking \$15/day. Charge for 5 days only.								
11/23/2025	AUTO RENTAL				Pay to Employee	198.38 USD	1.00	198.38 USD
Auto Rental \$198.38 to Office Remaining \$99.20 to Slay					Avis Rental			
11/19/2025	BREAKFAST				Pay to Employee	20.00 USD	1.00	20.00 USD

Employee Phone	Department	Entered By user	Receipt	Creation Date	Print Date	Page Number
	460101	MITCHELY		12/01/2025	12/15/2025	Page 1 of 2

ORACLE® Expense Report

PeopleSoft Expenses EXC4500

Report 0000000129	Employee ID 14156
Employee David Slay	Business Purpose Workforce Training / Workshops
Reference	

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
								362
11/19/2025	LUNCH				Pay to Employee	22.00 USD	1.00	22.00 USD
								362
11/20/2025	LUNCH				Pay to Employee	22.00 USD	1.00	22.00 USD
								362
11/20/2025	BREAKFAST				Pay to Employee	20.00 USD	1.00	20.00 USD
								362

Employee Expenses	1,903.53 USD
Cash Advances Applied	0.00 USD
Non-Reimbursable Expenses	0.00 USD
Prepaid Expenses	0.00 USD
Amount Due to Supplier	0.00 USD
Amount Due to Employee	1,903.53 USD



AGENDA ITEM 5 D

**DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)
FISCAL YEAR 2026/27 – FISCAL YEAR 2027/28**

TYPE OF ITEM: CONSENT

STATEMENT OF ISSUE

The CRTPA's Fiscal Year (FY) 2026/27 – FY 2027/2028 Draft Unified Planning Work Program, provided as **Attachment 1**, has been developed for transmittal to state and federal review agencies. (Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA)).

BACKGROUND

The UPWP is developed every two years and serves as the CRTPA's work activities and budget. The UPWP is divided into seven tasks covering items from daily administration of the CRTPA to identifying the specific planning projects to be undertaken. The final draft will refine the tasks, task schedules and project and operating budget information. Additionally, The CRTPA - FDOT contract, required budget forms, and federal and state documents will accompany the completed UPWP. The draft budget is included; however, we are still working to finalize the overall funding available for the two-year period.

Upon approval by the Board, the draft UPWP is submitted to FDOT, FHWA and FTA for review. The final UPWP will reflect any comments made by the agencies, committees, or the public, as well as the total budget and required documents. The CRTPA Consolidated Planning Grant Agreement with FDOT will accompany the final UPWP document. In May the final version will be presented to the TAC and CMAC Committees for review and comment, and then to the Board for approval.

Recommendation

Approve the transmittal of the CRTPA Draft FY 2026/27 – FY 2027/2028 UPWP to state and federal review agencies (Florida Department of Transportation, Federal Highway Administration and Federal Transit Administration) for review and comment.

ATTACHMENT

Attachment 1: Draft FY 2026/27 – FY 2027/2028 UPWP



UNIFIED PLANNING WORK PROGRAM

Effective Date: July 1, 2026—June 30, 2028

Scheduled for Adoption May 19, 2026

*Prepared by the Capital Region Transportation Planning Agency
300 South Adams Street
Tallahassee, FL 32301
(850) 891-8630
www.crtpa.org*

*Federal Aid ID Nos. _____
FDOT Financial Project Numbers: 439323-5-15-01 (PL), -02 (SU)
Code of Federal Domestic Assistance Numbers
20.205 - Highway Planning and Construction*

*This report was financed in part by the
Federal Highway Administration, Federal Transit Administration,
Florida Department of Transportation and participating local
governments.*

Public Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans With Disabilities Act, or persons who require translation services (free of charge) should contact the CRTPA Title VI Coordinator, Suzanne Lex, four days in advance of the meeting at 850-891-8627 (Suzanne.Lex@crtpa.org) and for the hearing impaired, telephone 711 or 800-955-8771 (TDY)."

"La participación pública se solicita sin distinción de raza, color, nacionalidad, edad, sexo, religión, discapacidad o estado familiar. Las personas que requieran adaptaciones especiales en virtud de la Ley de Americanos con Discapacidades, o las personas que requieran servicios de traducción (sin cargo) deben comunicarse con Suzanne Lex, Coordinadora del Título VI, al 850-891-8627 Suzanne.lex@crtpa.org) y para las personas con discapacidad auditiva, teléfono 711 o 800-955-8771 (TDY) cuatro días antes de la reunión.

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APPENDIX

APPENDIX I.

Forms: Placeholders to be updated in the Final UPWP.

Debarment and Suspension Certification
Certification of Restrictions of Lobbying
Title VI Nondiscrimination Policy Statement
Disadvantaged Business Enterprise Utilization
MPO Joint Certification Statement

APPENDIX II.

FY 2026/27 Estimated Expense Operating Budget Detail
Salary, Fringe, Administrative, Facility and Office

FY 2027/28 Estimated Expense Operating Budget Detail
Salary, Fringe, Administrative, Facility and Office

CRTPA Resolution No. 2022-10-7D Adopted Travel Policy

APPENDIX III.

Agency Comments: To be included in the Final UPWP.

Resolution No. 2026-05-7A

A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2026/2027 - FY 2027/2028 UNIFIED PLANNING WORK PROGRAM FOR THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA); AUTHORIZING THE CHAIRMAN TO EXECUTE ALL REQUIRED FORMS AND ASSURANCES; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL SUBSEQUENT GRANT APPLICATIONS, AND INVOICES.

Whereas, the CRTPA is the designated and constituted body responsible for the urban transportation planning and programming process; and

Whereas, the CRTPA is the authorized recipient of the United States Department of Transportation's planning funds; and

Whereas, the CRTPA prepared and submitted a FY 2026/2027 and FY 2027/2028 Unified Planning Work Program; and

Whereas, comments from reviewing agencies have been received and addressed; and

Whereas, minor adjustments were made along with textual clarifications requested by the reviewing agencies; and

Whereas, a final Unified Planning Work Program reflecting agency comments has been prepared.

NOW THEREFORE BE IT RESOLVED that the CRTPA:

1. Adopts the Final Unified Planning Work Program for FY 2026/27 and FY 2027/28; and
2. Authorizes the Chairman to execute all required forms and assurances; and
3. Authorizes the CRTPA Executive Director to file and execute all related grant applications and invoices for the Unified Planning Work Program and the Consolidated Planning Grant Agreement.

DONE, ORDERED, AND ADOPTED THIS 19th DAY OF MAY 2026 by the
CAPITAL REGION TRANSPORTATION PLANNING AGENCY

Nick Maddox, Chairman

ATTEST: _____
Greg Slay, Executive Director

FDOT COST ANALYSIS CERTIFICATION
Capital Region Transportation Planning Agency (CRTPA)
Unified Planning Work Program - FY 2026/27- 2027/28

I hereby certify that the cost for each line-item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Initial Adoption: May 19, 2026

Kaylor Collins
Urban Planning Manager, District 3

THIS FORM WILL BE UPDATED AFTER ADOPTION

GLOSSARY OF ABBREVIATIONS

ADA	-	Americans with Disabilities Act of 1990
ARPC	-	Apalachee Regional Planning Council
CMAC	-	Citizen's Multimodal Advisory Committee
COT	-	City of Tallahassee
CFR	-	Code of Federal Regulations
CMP	-	Congestion Management Process
CPGA	-	Consolidated Planning Grant Agreement
CTC	-	Community Transportation Coordinator
CTD	-	Commission for the Transportation Disadvantaged
CTST	-	Community Traffic Safety Team
COOP	-	Continuity of Operation Plan
DBE	-	Disadvantaged Business Enterprise
DOPA	-	Designated Official Planning Agency
DRI	-	Development of Regional Impact
ETDM	-	Efficient Transportation Decision Making
FAST Act	-	Fixing America's Surface Transportation Act
FDOT	-	Florida Department of Transportation
FHWA	-	Federal Highway Administration
FSUTMS	-	Florida Standard Urban Transportation Modeling Structure
FTA	-	Federal Transit Administration
GIS	-	Geographic Information System
GMIS	-	Grant Management Information System (FTA funds)
ITS	-	Intelligent Transportation System
JPA	-	Joint Participation Agreement
LOS	-	Level of Service

GLOSSARY OF ABBREVIATIONS

LEP	-	Limited English Proficiency
LRTP	-	Long Range Transportation Plan
MAP-21	-	Moving Ahead for Progress in the 21 st Century Act
MPA	-	Metropolitan Planning Area
MPO/TPO	-	Metropolitan/Transportation Planning Organization
MPOAC	-	Metropolitan Planning Organization Advisory Council
RMP	-	Regional Mobility Plan
ROW	-	Right of Way
PD&E	-	Project Development and Environmental Study
PIP	-	Public Involvement Plan
RMP	-	Regional Mobility Plan
RPC	-	Regional Planning Council
SS4A	-	Safe Streets for All Grant Program
SIS	-	Strategic Intermodal System
STIP	-	State Transportation Improvement Program
TAC	-	Technical Advisory Committee
TATMS	-	Tallahassee Advanced Transportation Management System
TAZ	-	Traffic Analysis Zone
TDLCB	-	Transportation Disadvantaged Local Coordinating Board
TDP	-	Transit Development Plan
TIP	-	Transportation Improvement Program
TRIP	-	Transportation Regional Incentive Program
UPWP	-	Unified Planning Work Program
UA	-	Urbanized Area (as designated by the 2010 Census)
USC	-	United States Code of Federal Regulation

CRTPA METROPOLITAN PLANNING AREA

The Capital Region Metropolitan Planning Area (MPA) includes Gadsden, Jefferson, Leon, and Wakulla Counties, which is also consistent with Tallahassee Metropolitan Statistical Area (MSA). The CRTPA is responsible for transportation policy development, planning, and programming for the counties and municipalities in the Capital Region.

CRTPA Metropolitan Planning Area

Tallahassee Metropolitan Statistical Area (Census)



Figure 1

INTRODUCTION

The Code of Federal Regulations (CFR) defines a UPWP as “a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area.” The Unified Planning Work Program (UPWP) has been prepared to outline the tasks to be performed with funds under Title 23 Sections 134 (Metropolitan Transportation Planning), 135 (Statewide Transportation Planning) and Title 49 (Public Transportation) by the Capital Region Transportation Planning Agency (CRTPA) for the period July 1, 2026 through June 30, 2028. This document serves to define planning tasks and activities for the public as well as public officials and agencies that contribute manpower and allocate funds to the transportation planning process.

The UPWP contains seven primary tasks or elements that provide the framework for the work program. Within each element, the subtasks further define planning activities, including products, projects, and plans. Furthermore, any UPWP planning task funded in partnership with another agency or local government is identified as a “Joint Planning Task.” Joint Planning Tasks are established through an Agreement or Memorandum of Understanding between the parties. At this time the CRTPA is not proposing any tasks that will be funded by a Joint Planning Agreement.

Unified Planning Work Program Tasks



Figure II

INTRODUCTION (Cont.)

DEVELOPMENT OF THIS UPWP

Development of this UPWP officially began on _____ 2026, as a part of the CRTPA's Joint Certification meeting. CRTPA staff met with the Florida Department of Transportation District 3 Liaison to discuss the Annual Certification Report and the overall Metropolitan Planning Process. Consistent with previous years, the UPWP was constructed by reviewing and updating tasks contained within the preceding document in coordination with CRTPA staff and respective outside agencies. Development of the UPWP also included a review of the CRTPA's top critical priorities identified at past Annual Retreats and then outlining tasks to address these priorities. The UPWP is framed considering the Federal Planning Factors which are further detailed in Section I. Lastly, staff reviewed the requirements related to development of UPWPs as contained within the Florida Department of Transportation (FDOT) MPO Program Management Handbook.



CONSOLIDATED PLANNING GRANT

FHWA and FTA provide funding support through the FDOT in the form of PL, SU, SA and CMAQ funds through the FDOT Consolidated Planning Grant (CPG) agreement. Allowable costs under the grant are outlined in Federal Code, Florida Statutes and the Department of Financial Services' [Reference Guide for State Expenditures \(PDF\)](#). CRTPA member governments cover the cost of ineligible expenses as identified in Federal Code, 2CFR200, and state law and guidelines.

The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida's FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the CRTPA by FDOT utilizing formulas approved by the MPO, FDOT, FHWA and FTA in accordance with 23 CFR 420.109 and 49, U.S.C. Chapter 53. The FDOT is fulfilling the CPG's required 18.07% non-federal share (match) using Transportation Development Credits (Credits) as permitted by 23 CFR 120(i) and FTA C 8100.1D. These Credits are in essence a "soft match" provision allowing the Federal share to be increased up to 100%.

The FY 2027 budget in the initial draft UPWP reflects \$476,808 of unauthorized SU funds from FY 2026. These monies roll-forward and are available in the first year (FY 2027) budget. Remaining unexpended funds from FY 2026 are made available in the second year of the UPWP (FY 2028). The second year SU & PL budgets are an estimate. After close-out an amendment will be processed to update the SU & PL FY 2028 budgets.

INTRODUCTION (Cont.)

CRTPA PLANNING DOCUMENTS

Transportation planning in the CRTPA Planning Area is guided by the Year 2050 Regional Mobility Plan (RMP), also referred to as a Long-Range Transportation Plan. The Year 2050 RMP, constructed with input from government officials, citizen's advisory boards, technical experts, and the public, was adopted at the November 17, 2025 CRTPA Public Hearing. Selected projects from the RMP 2050 Cost Feasible Plan are identified in the Project Priority Lists (PPLs) and implemented in the Transportation Improvement Program (TIP), both of which are adopted annually. The Congestion Management Plan (CMP), Public Involvement Plan (PIP) and Limited English Proficiency Plan (LEP) are reviewed, at a minimum, every four years. Updates to the CMP and PIP are completed in advance of developing the Long-Range Transportation Plan. Short and long-range planning tasks in the UPWP detail the activities, as well as local and regional coordination associated with the development of the CRTPA planning documents. A Community Characteristics Inventory (CCI), completed in the summer of 2025, it outlines socio-economic data for the Capital Region and informs the development of the CRTPA documents. Although the CRTPA Metropolitan Planning Area is in air quality attainment status, staff in conjunction with the Florida Department of Transportation continues to monitor the CRTPA's air quality status as well as air quality issues.

PUBLIC INVOLVEMENT

Public involvement during the development of the UPWP is accomplished through online platforms and in-person activities. A draft and final version is presented at the regularly scheduled meetings of the Technical Advisory Committee (TAC) and Citizens Multimodal Advisory Committee (CMAC), and to the CRTPA Board. Public comment and input from transportation providers and stakeholders on the draft UPWP is considered when finalizing the document for Board approval. At the same time the draft is posted, is sent to the E-Blast contact list notifying of a minimum 7-day public comment period.



Coordination with FDOT and FHWA while developing the UPWP ensures all planning activities are eligible consistent with 2CFR200 and state law. In addition to presenting the draft UPWP to the Committees and Board, a notice is posted on the CRTPA website (www.crtpa.org) 7-days prior to the scheduled adoption of the final document, consistent with the Public Involvement Plan (PIP). The draft UPWP was distributed to the CRTPA Board and Committees and the public for comment (February 2026) and approved by the CRTPA at its May 19, 2026 meeting.

INTRODUCTION (Cont.)

PL SET-ASIDE: CONTEXT BASED PLANNING

The Bipartisan Infrastructure Law (BIL) requires each MPO to use at least 2.5% of its PL funds on specified planning activities to increase safe options for multiple travel modes for people of all ages and abilities. The CRTPA's annual PL funding allocation for Fiscal Year 2026/27 and for 2027/28 is \$895,798. For FY 2027 and FY 2028 the CRTPA's set-aside for context based planning work is \$25,000 each year.

Context based planning is the basis for a complete street that is safe, and feels safe, for all users. FHWA is focused on supporting transportation agencies to plan, develop and operate streets and networks that prioritize safety, comfort, and connectivity to destinations for all users. The CRTPA's major programs and projects support the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles. The CRTPA's multi-use trail projects, sidewalk enhancements and proposed corridor and safety studies all support the context based planning initiative.

SUMMARY

The tasks outlined in the UPWP are required by either Federal or State law and are ongoing. At the Federal level, these tasks include the development of a fiscally constrained Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP), implementation of the Congestion Management Process (CMP), setting performance targets in coordination with state and local partners for national performance measures, and engaging the public and stakeholders to establish a shared vision and goals for the community.

Components of the UPWP include a description of the planning work and resulting products; who will perform the work; time frames for completing the work; cost of the work; and sources of funding and associated set-aside requirements. Planning activities programmed within the UPWP satisfy the level of effort requirements anticipated by the CRTPA to meet local priorities, as well as the requirements of Federal Highway Administration, Federal Transit Administration and the FDOT. After adoption, the UPWP is reviewed throughout the year to ensure consistency between staff work efforts and tasks identified within the document, as well as monitoring work progress and assessing the need for any possible amendment.

FEDERAL PLANNING FACTORS

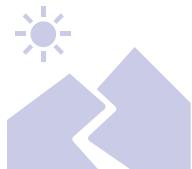
In December 2015, the [**Fixing America's Surface Transportation Act**](#) (FAST Act) was signed into law. The FAST Act serves as the primary surface transportation legislation as amended. As part of the review of projects and plans the FAST Act requires consideration of the following ten Planning Factors.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and,
10. Enhance travel and tourism.

Integral to a continuous, cooperative, and comprehensive metropolitan transportation planning process is the consideration and implementation of projects, strategies, and services that will address the federal planning factors. Additionally, these factors are considered in the development of required documents, as well as the studies and plans initiated by the CRTPA.

Table I, on page 48 illustrates the CRTPA's consideration of the ten planning factors in the transportation planning process.

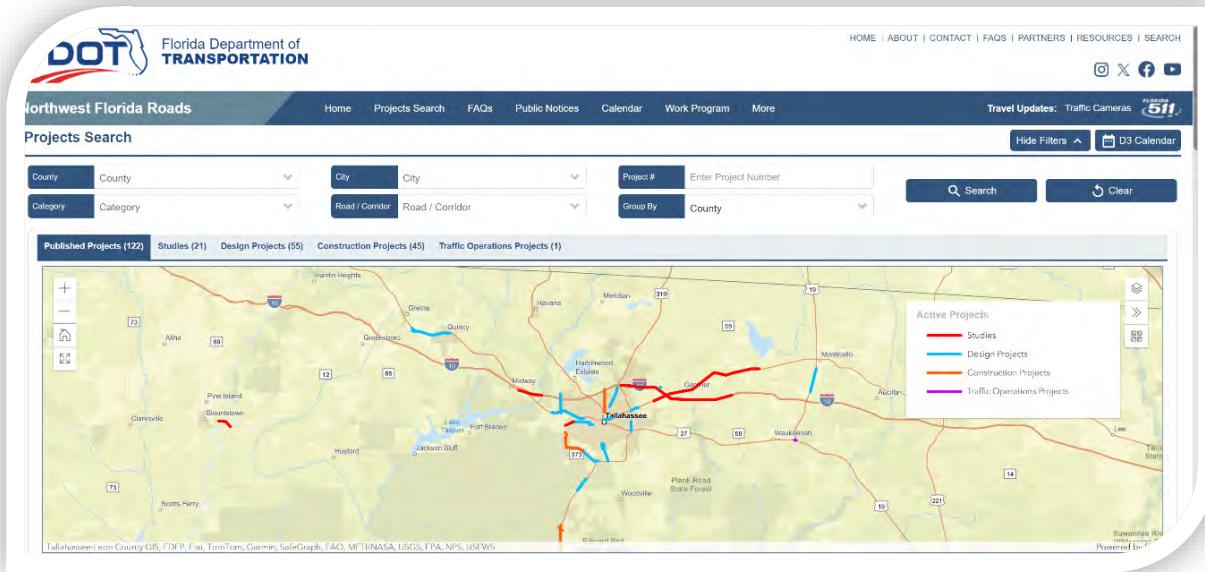
Setting the course for transportation investment in highways, the [FAST Act](#)



- Improves mobility on America's highways
- Accelerates project delivery and promotes innovation
- Creates jobs and supports economic growth

FDOT DISTRICT THREE PLANNING ACTIVITIES

State assistance is provided primarily through the District Three Office and the FDOT District Three Liaison. The District supports the CRTPA planning activities with data collection, modeling, feasibility and corridor studies, and project development.



The following lists the FDOT District Three Planning Activities:

- ✓ GIS application Development and System Maintenance
- ✓ Interchange Reviews
- ✓ Travel Demand Model Development (FSUTMS)
- ✓ Efficient Transportation Decision Making (ETDM)
- ✓ Project Impact Assessment
- ✓ Statistics and GIS Data
- ✓ Federal Functional Classification
- ✓ Traffic Counts Program
- ✓ Modal Development Technical Support
- ✓ State Highway System Corridor Studies
- ✓ State Highway System Context Classification
- ✓ Growth Management Development Impact Reviews
- ✓ Safety and Access Management Studies

ORGANIZATION AND MANAGEMENT OF THE CRTPA

The CRTPA is the public agency responsible for developing policies and procedures to guide the transportation planning process for the Metropolitan Planning Area. The CRTPA strives to ensure that the recommendations are in keeping with the goals and standards of the federal and state government, as well as its member governments.

CRTPA RESPONSIBILITIES

The CRTPA's annual responsibilities are to perform the tasks of preparing transportation plans and programs as delegated by the federal and state laws. These duties include insuring adequate representation in the transportation process and assessing the compatibility of state, county, and municipal projects in the transportation multi-modal network. Consideration is given to all modes of transportation with respect to the needs of the elderly and handicapped as outlined in the Americans with Disabilities Act. The plans and programs developed by the CRTPA implement the requirements of the MPO transportation planning process.

CRTPA BOARD

The CRTPA Board is the transportation policy-making body comprised of representatives from local government and transportation agencies with authority and responsibility in urbanized areas. Local government representatives are appointed by the Gadsden, Leon, Jefferson and Wakulla County Commissions, the City of Tallahassee Commission, and the Leon County School Board. In addition, the six municipalities of Gadsden County (the Cities of Chattahoochee, Gretna, Midway

and Quincy and the Towns of Havana and Greensboro) are represented by one elected official selected by the municipalities, and then appointed by the respective Board or Council.



In September 2021 the CRTPA Board approved updates to the Bylaws, Policies and Procedures. The adopted **Bylaws, Policies and Procedures** serve to guide the proper functioning of the urban transportation planning process and contain information related to the structure, duties and funding of the CRTPA.

ORGANIZATION AND MANAGEMENT OF THE CRTPA (Cont.)

CRTPA EXECUTIVE COMMITTEE

Established in the CRTPA's Bylaws, the Executive Committee is comprised of the Chair, Vice-Chair, and immediate Past-Chair. The Executive Committee meets at a minimum annually to review the CRTPA's operating budget and to complete an annual evaluation of the Executive Director. Additional duties set forth in the Bylaws includes the establishment of CRTPA personnel policies and procedures; review of contracts and emergency approval of time-sensitive items.

CRTPA COMMITTEES

Two advisory committees, the Citizens Multimodal Advisory Committee (CMAC) and the Technical Advisory Committee (TAC), provide input as part of the public involvement process. The CMAC is composed of members of the public who represent the general welfare of the community. The TAC, composed of engineers, planners, and other related transportation professionals, reviews plans, programs, and projects and provides recommendations to the CRTPA based on technical expertise. Members from these committees also serve on advisory or steering committees during project development and implementation.

The CMAC and TAC meet approximately two weeks prior to regularly scheduled CRTPA meetings to ensure that their recommendations are incorporated into the CRTPA agenda items and provided to CRTPA members in a timely manner. Available for review on the CRTPA website, the adopted Bylaws govern the activities of the advisory committees. In addition, the Transportation Disadvantaged Local Coordinating Board (TDLCB) identifies the local needs of the transportation disadvantaged population and investigates alternatives to meet those needs. The TDLCB is staffed through the Apalachee Regional Planning Council (ARPC).

CRTPA STAFF

The CRTPA staff is responsible for collecting and disseminating all information from the transportation planning process to the public. The work effort required to support the 3-C planning process is administered by the CRTPA staff in cooperation with local governments, the FDOT, FTA and FHWA. Other agencies are consulted in various phases of the planning process including the Department of Environmental Protection, the Federal Aviation Administration, Federal Rail Administration, and the Water Management District Offices. Public input is provided through public meetings; public hearings; online surveys and interactive documents; and community meetings, consistent with the adopted Public Involvement Plan. Staff maintains the and implements CRTPA Policies and Procedures, which are reviewed and updated annually, and the Continuity of Operations Plan.

ORGANIZATION AND MANAGEMENT OF THE CRTPA (Cont.)

CRTPA AGREEMENTS

Agreements with state and local governments, and local and regional agencies promote the continuing, cooperative, and comprehensive (“3-C”) planning process.

Amended Interlocal Agreement for the Formation & Operation of the CRTPA

The agreement between the CRTPA, the FDOT; Leon, Wakulla, Gadsden and Jefferson Counties; the Cities of Chattahoochee, Gretna, Midway, Quincy and Tallahassee; the Towns of Havana and Greensboro; and the Leon County School Board was adopted and executed on March 13, 2014. This Agreement reaffirms the membership of the CRTPA Board and its responsibilities.

The Consolidated Planning Grant (CPG) Agreement

FDOT uses the [Consolidated Planning Grant \(CPG\)](#) to combine Federal Highway Administration (FHWA) PL and Federal Transit Administration (FTA) 5305(d) funds into a single grant, . The CPG agreement passes financial assistance to the CRTPA through the FDOT for the completion of transportation related planning activities set forth in the CRTPA’s Unified Planning Work Program (UPWP).

Staff Services Agreement

Approved by the CRTPA Board and the City of Tallahassee Commission in 2021, the day-to-day operations of the CRTPA are accomplished through the Staff Services Agreement with the City of Tallahassee. The agreement outlines the administrative/professional support services and financial responsibilities of each party. All costs for the COT services and staff fringe benefits are established as a direct rate in the budget and are evaluated annually in budget development.

Intergovernmental Coordination and Review and Public Transportation Coordination Joint Project Agreement (ICAR)

Updated in 2020, the ICAR establishes that the parties will cooperatively coordinate their efforts related to the transportation planning process and assure that highway facilities, mass transit, air transportation and other facilities will be properly located and developed in relation to the overall plan of community development. Parties to the ICAR are the FDOT, the CRTPA, the ARPC, the City of Tallahassee StarMetro, and the City of Tallahassee Regional Airport,

PLANNING ACTIVITIES - DOCUMENTS/PERFORMANCE MEASURES

Tasks outlined in the UPWP include the development of required planning documents in accordance with Federal and State law. The CRTPA is responsible for conducting an inclusive public participation process, and maintaining transportation models and data resources, as well as ongoing programs, such as a congestion management process, monitoring air quality and long and short range planning work and initiatives.

At the Federal law requires the development of a fiscally constrained LRTP, an annual update to the TIP adding a new fifth year and the implementation of the Congestion Management Process. Additionally, the UPWP includes the work associated with setting performance targets, in coordination with state and local partners, for national performance measures. An integral part of all planning activities is engaging the public and stakeholders in a continuing, cooperative, and comprehensive (3C) metropolitan transportation planning process to establish a shared vision and goals for the community.

PUBLIC INVOLVEMENT PLAN (PIP)

The PIP, adopted in June 2024, outlines how the CRTPA will engage the public early and continuously in transportation planning by actively involving affected and interested parties through the 3C process. It describes strategies to inform and engage the public, including virtual and interactive methods, and the update focuses on maximizing participation and overall effectiveness in public engagement. A component of public involvement is also established in the CRTPA's Title VI Plan and Process. At the September 2025 CRTPA meeting the Board approved an update to the Title VI Plan, which provides for public notice and establishes complaint procedures.

TRANSPORTATION PERFORMANCE MANAGEMENT - PERFORMANCE MEASURES

The FAST Act requires the CRTPA to adopt **Performance Measures and Targets**. Performance measures are adopted for highway safety, bridge and pavement, system performance and freight management, transit asset management, and transit safety. Targets, developed cooperatively with our transportation planning partners, are based on the best available data and objective information. Performance Measures are important to the CRTPA's planning program because they allow us to set goals and measure the progress towards those goals over time. Annually the CRTPA reports on the progress towards achieving the Performance Measures and may adjust the goal in response to the updated data. At the February 17, 2026 the Board adopted the 2026 Performance Measures and Targets, including support for the FDOT Target Zero goal.

PLANNING ACTIVITIES - DOCUMENTS/PERFORMANCE MEASURES (Cont.)

FEDERAL QUADRENNIAL CERTIFICATION

Every four years the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) evaluate if the CRTPA conducts a comprehensive, cooperative, and continuing transportation planning process in adherence with federal statutes and regulations. A review of the metropolitan transportation planning process is required within each Transportation Management Area (TMA), which is a MPO with a population of more than 200,000. The federal agencies complete a review planning documents and studies, meet with staff, and hold a public meeting. On February 19, 2025 FHWA and FTA conducted the CRTPA's Quadrennial Certification followed by a public meeting, held in coordination with the CRTPA. In a letter dated June 30, 2025, the CRTPA was notified that the metropolitan planning process was certified for another four years. No corrective actions were identified and the CRTPA received several commendations for work which can be considered a national best practice. Several recommendations were also made to strengthen certain aspects of the CRTPAs work.

YEAR 2050 REGIONAL MOBILITY (RMP) [LONG RANGE PLAN]

The Year 2050 RMP is a long-range vision, strategy, and capital improvement program that guides the investment of public funds in transportation facilities. The plan is updated every five years and may be amended due to changes in available funding and/or findings from planning studies. Adopted in November 2025, the Year 2050 RMP identifies roadway, transit, bicycle, and pedestrian projects within the CRTPA Planning Area. Multi-modal projects in the plan are identified in coordination with the CRTPA's transportation planning partners and other member jurisdictions. The adopted Year 2050 RMP meets the Federal Highway Administration (FHWA) guidelines and requirements.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The development of the TIP is coordinated with the FDOT, FHWA, FTA and member governments. Adopted annually with a new fifth year, the TIP is a comprehensive list of federal, state projects and local projects of regional significance. The FDOT Work Program is used to produce the CRTPA's five-year TIP, which is then reflected in the State Transportation Improvement Plan (STIP). Funded transportation projects in the TIP include transit, roadways, bridges, aviation, and rail improvements, as well as bicycle facilities, multi-modal improvements, and enhancement projects like landscaping and greenways. In addition, grant funding for transportation studies and projects are reflected in the TIP for informational purposes and to facilitate tracking these grant awards project by FDOT. Another example of the 3-C process.

PLANNING ACTIVITIES - DOCUMENTS/PERFORMANCE MEASURES (Cont.)

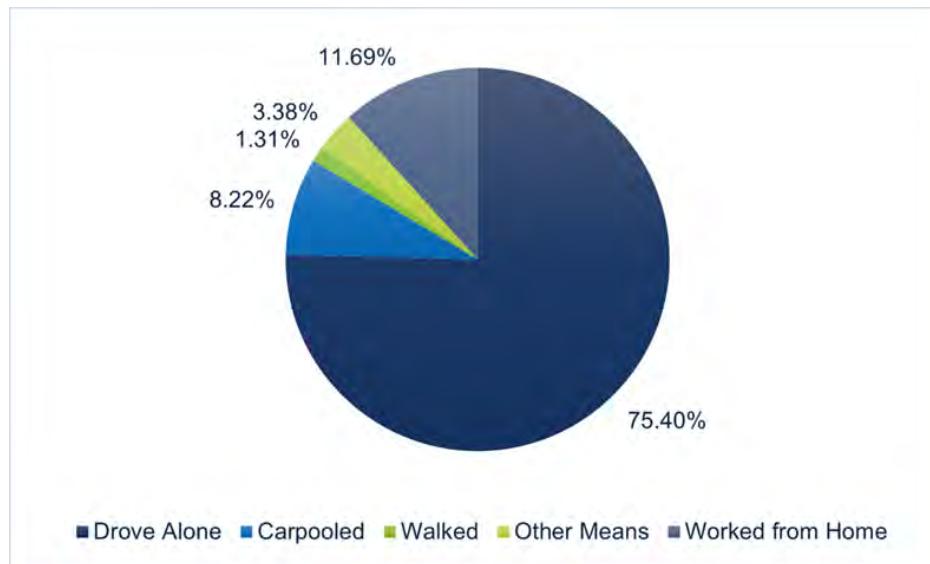
CONGESTION MANAGEMENT PLAN PROCESS AND PLAN (CMP)

Adopted at the March 18, 2024 Meeting, the CMP identifies tools and strategies aimed at reducing peak hour vehicle miles of travel and congestion, while improving connectivity between employment centers and areas with concentrations of transportation disadvantaged populations. A Technical Task Force of stakeholders, transportation providers, and agency and organization representatives from the four-counties provided input. The updated [CRTPA CMP](#) was developed through a coordinated and collaborative process focused on achieving regional transportation goals and objectives. Additionally, the update refines the evaluation criteria for assessing projects to ensure that investment decisions are made with a clear focus on desired outcomes. The CMP builds upon the identified strategies to reduce congestion/delay levels, as well as consider related safety improvements. Selected projects in the adopted CMP will advance the goals developed as part of the 2050 LRTP. Information in the CMP was considered in the development of the safety action plan.

COMMUNITY CHARACTERISTICS INVENTORY

A Community Characteristics Inventory (CCI) for the Capital Region supports equitable and informed planning and transportation decisions. Developed in response to one of the federal recommendations, the CCI compiles data on social, economic, environmental, and transportation conditions across the four-county region. Organized into key categories—including people, education, employment, housing, environment, transportation, safety, health, and community—the CCI

highlights the region's diversity. The document serves as a practical tool to guide planning efforts, support collaboration with stakeholders, and provide a resource for CRTPA member governments.



STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES

Tasks discussed in the Local and Regional Planning Activities were identified through various approved plans and studies. In the development and implementation of these priorities public engagement and stakeholders input is essential to establishing a shared vision and goals for the community.

TALLAHASSEE-HAVANA PATH MULTI USE PATH FEASIBILITY STUDY

TALLAHASSEE TO HAVANA TRAIL



Approved by the CRTPA at its November 21, 2022 meeting, the [Tallahassee to Havana Trail Feasibility Study](#) evaluated the

potential to construct a 10 to 12-foot multi-use path between the Orchard Pond Parkway in Leon County and Salem Road at SR 12 in Gadsden County. The study evaluated current conditions and included public engagement on the preferred alternatives. Subsequent to the study the CRTPA submitted two SUN Trails grant applications, both of which were awarded. The trail design phase was funded for the western segment and is underway by Gadsden County. An Environmental Impact Study (EIS) for the Leon County portion was funded and in progress by the CRTPA.

SR 267 (BLOXHAM CUTOFF ROAD) PATH FEASIBILITY STUDY

Approved at the September 19, 2023 Board meeting, the [SR 267 \(Bloxham Cutoff Road\) Path Feasibility Study](#) assessed the ability to construct a shared-use path along SR 267, also known as Bloxham Cutoff, between the Edward Ball Wakulla Springs State Park and the St. Marks Trail. In FY 2024 the design phase was funded by FDOT, and concurrently the CRTPA applied for SUN Trail's funding for construction. The SUN Trail grant was awarded and construction is programmed in FY 2031 in the FY 2027 - FY 2031 Wakulla County Draft Work Program. This project is listed as the No.1 priority for regional trails.

US 90 WEST FEASIBILITY STUDY

The US 90 West corridor is included on the CRTPA's FY 2027 - FY 2031 Regional Trails Project Priority List and is identified on the Florida Greenways and Trails Regional Map. SUN Trail funding was awarded to the CRTPA to complete the feasibility study along US 90 in the western half of Gadsden County. Components of the FS include a review of existing conditions including roadway characteristics, available right of way, crash data, land use, environmental conditions, grade and elevation, historical resources, and connectivity to regional and state trail systems.

STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES (Cont.)

SAFE STREETS AND ROADS FOR ALL SAFETY ACTION PLAN

The Safe Streets for All Safety (SS4A) Action Plan was approved at the June 2023 Board meeting and outlines a comprehensive, data-driven set of projects and strategies informed by best practices, stakeholder input, and socio-economic considerations to address identified safety issues. Developed to meet federal requirements for the Safe Streets for All grant program, the plan enabled the CRTPA and Capital Region local governments to pursue grant funding for implementation projects and supplemental planning activities. Additional data collection and grant applications were developed to build on this work.

IMPLEMENTATION PLAN - N MONROE STREET INTERSECTION AND OPERATIONAL ANALYSIS

Multiple intersections along the North Monroe Street Corridor were identified as part of the High Injury Network (HIN). The CRTPA collaborated with local partners on the development and submission of a 2024 SS4A Grant, of which they received partial funding for minor roadway improvements. To advance safety efforts on the corridor, additional data collection and analysis was completed. A traffic analysis of select intersections further examined network impacts and conflicts, refining the recommendations for improvements on the corridor. The evaluation also identified the placement of controlled pedestrian crossing locations along the road. Working with local partners, the CRTPA updated and resubmitted the SS4A application, requesting funding for the improvements developed through the study. In 2025, Leon County was awarded a SS4A grant for \$16.8 million for the safety improvements, and the Blueprint Intergovernmental Agency (BPIA) committed \$4.2 million in local funds, for a total project cost of \$21 million. The CRTPA will coordinate with Leon County as the project moves forward.



SAFETY ACTION PLAN - WEST TENNESSEE STREET (US 90)

West Tennessee Street (US 90) is a critical focus area within its regional SS4A Safety Action Plan. This corridor is part of the region's High Injury Network, where traffic deaths and serious injuries are disproportionately concentrated. After a second submission, the CRTPA was awarded a federal SS4A Planning and Demonstration Grant to fund a comprehensive safety study for the 6-mile segment of West Tennessee Street, from Aenon Church Road to Monroe Street. The proposed study will evaluate existing traffic and infrastructure conditions, engage a broad range of stakeholders, and develop recommendations and potential countermeasures to improve safety along the corridor. The goal of the plan is to include improvements using the Safe System Approach. Additional information on the study is provided in the following section, Priorities for FY 2027 - FY 2028.

STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES (Cont.)

SAFE STREETS AND ROADS FOR ALL SAFETY ACTION PLAN (CONT.)

IMPLEMENTATION PLAN - HIGH INJURY NETWORK INTERSECTION AND CORRIDOR ANALYSIS

The SS4A Safety Action Plan identified the High Injury Networks, from which a priority list of potential safety projects within the four-county region was developed. In an effort to determine the projects within the City of Tallahassee with the most meaningful safety benefit to the traveling public the CRTPA undertook this study. Ten sites from the previously identified high-injury network were identified in consultation with the City staff. Work included updating the historical crash data and analysis, analyzing the cost-benefit associated with the improvements, and developing site-specific safety countermeasures that will be strong candidates for an SS4A implementation grant.

TAKE THE SAFE ROUTE TO SCHOOL STUDY

This data-driven initiative expanded on the 2014 Safe Routes to School (SRTS) study by evaluating existing conditions and planned improvements to identify schools in the Capital Region with the greatest need for safety enhancements. The effort highlighted common issues such as missing or discontinuous sidewalks and high traffic volumes in school zones, and recommended infrastructure improvements including sidewalk connections, crosswalks, lighting, and bicycle facilities. The final report, approved at the CRTPA meeting on April 15, 2025, identified 12 high-need schools and outlined key factors supporting SRTS program effectiveness, as well as opportunities for communities and school boards to further improve walking and biking safety for students, particularly along corridors such as Old Bainbridge Road, West Tharpe Street, and North Monroe Street.

TRANSPORTATION ANALYTICS (PERFORMANCE MEASURES & SAFETY)

Data analytics is an important tool in transportation planning. The CRTPA has employed the Urban SDK software using a GIS platform to collect, verify, analyze, safety and speeding data for the Capital Region. Information is displayed on a public-viewing dashboard that shows collisions by location and severity. For select commuter corridors in Leon County the annual average daily traffic and average [daily, am and pm peak] speed is available. Another feature is graphical depiction of the adopted performance measures and targets. Analytics support safety and performance measure reporting, supports policy initiatives and facilitates efficient decision-making. For example, the platform allows law enforcement to identify high-speed corridors and allocate officers to areas where speed enforcement is critical. Regular reporting on traffic conditions and customized reports on key segments of major corridors and school zones further supports enforcement efforts.

PRIORITIES FOR FY 2026/27 & FY 2027/28

Projects and studies identified in the upcoming priorities build upon work initiated in the previous work program. These include technical studies; safety and implementation studies as part of the Safe Streets for All program; and studies that continue the development of the regional trail system. to implement the Congestion Management Plan Process. In addition, coordination, outreach and education priority efforts are detailed.

BRADFORDVILLE RD PATH CONNECTION FEASIBILITY STUDY MULTIUSE PATH (LEON COUNTY) THOMASVILLE RD TO WELAUNEE GREENWAY

This study evaluates the feasibility of connecting the Bradfordville Path from Thomasville Rd to the Welaunee Greenway. The Feasibility Study will review right-of-way availability, identifying potential trail alignments, document natural conditions and physical constraints, and assess any potential fatal flaws.

SR267/SPRINGHILL ROAD MULTI USE PATH FEASIBILITY STUDY WAKULLA SPRINGS STATE PARK TO CCSW (LEON AND WAKULLA COUNTIES)

This study evaluates the feasibility of connecting Wakulla Springs State Park to Capital Circle SW along SR 267 Bloxham Cutoff and Springhill Road. The study will review right-of-way availability, identifying potential trail alignments, document natural conditions and physical constraints, and assess any potential fatal flaws.

CONGESTION MANAGEMENT PLAN IMPLEMENTATION: TECHNICAL STUDIES

Following the comprehensive development of the CMP, the technical reports will focus on identifying needed improvements that support targeted corridors and intersections. The technical studies will identify short-term improvements/strategies and long-term improvements to reduce or mitigate recurring and non-recurring congestion. This effort supports the continued implementation of the Congestion Management Process Plan to provide effective management of existing and future transportation facilities and to evaluate potential strategies for managing congestion.

TRANSPORTATION DATA ANALYTICS (PERFORMANCE MEASURES & SAFETY)

Data analytics is an important tool in transportation planning. The CRTPA will continue to employ the Urban SDK software using a GIS platform to collect, verify, analyze, safety and speeding data for the Capital Region. Annual dashboard updates, regular reporting on traffic conditions and customized reports on key segments of major corridors and school zones supports education and enforcement efforts.

PRIORITIES FOR FY 2026/27 & FY 2027/28 (Cont.)

TALLAHASSEE-HAVANA MULTI USE PATH PROJECT IMPACT STUDY (LEON Co)

In coordination with the FDOT, the study will consider the requirements of the National Environmental Policy Act in evaluating this project. Work will include data collection and analysis including social, economic, and environmental conditions. Analysis of the effects of the proposed improvement on environmental, engineering and socioeconomic conditions, safety needs as well as public input will be considered. Ongoing public engagement will be conducted and documented. The final report will include the development and analysis of alternatives, considering the need for additional right-of-way for stormwater and environmental mitigation.

SAFE STREETS FOR ALL (SS4A) SAFETY ACTION PLAN: SUPPLEMENTAL STUDIES

Complete supplemental planning activities in support of SS4A Action Plan. The study will examine crash clusters locations identified on the High Injury Network. Additional data collection and analysis will be conducted to document existing conditions and the contributing factors to the high rate of serious injury and fatalities. The study will identify challenges and opportunities for improvement, including recommendations for construction, operational and educational responses. Safety Action Plans support the previous and future application for funding through the SS4A Discretionary Grant Program.

US 90/TENNESSEE S.- CORRIDOR STUDY (SS4A SAFETY ACTION PLAN)

This project proposes development of a safety plan for the West Tennessee corridor from North Monroe St to Aenon Church Road. Activities of the study includes the review of existing conditions, general roadway characteristics, existing land use and transportation systems, planned and programmed projects, and existing plans and studies. Additional work includes community engagement and an analysis to identify issues along the corridor that will provide potential short term solutions, recommend community-based enforcement strategies, and highlight potential long-term solutions.

TALL-LEON COUNTY CONSOLIDATED DISPATCH AGENCY SS4A PROJECT

Provide technical assistance to the Tallahassee-Leon County Consolidated Dispatch Agency to implement SS4A Demonstration Project, “NextGen Emergency Response: Integrated Drone and Tow Technologies for Safer Streets in Tallahassee-Leon County.” Aimed at improving response times, the approach aligns with FHWA Traffic Incident Management practices and Safe System Approach principles.

WORK PROGRAM

The specific elements of the Unified Planning Work Program are organized into the following tasks:

- 1.0 Administration: identifies the necessary functions for proper management of the transportation planning process on a continuing basis.
- 2.0 Data Collection: includes the collection and analysis of socioeconomic, land use, and other transportation related data on a continuing basis in order to document changes within the transportation study area.
- 3.0 Long Range Planning: includes work related to the development and maintenance of Year 2050 Regional Mobility Plan (Long-Range Transportation Plan) as well as the Efficient Transportation Decision Making Process (ETDM) and items related to the Census 2020.
- 4.0 Short Range Planning: Includes development of the Annual Transportation Improvement Program and Priority Project process, reviews of impacts to the transportation system from new development and Annual Enhancement Project process.
- 5.0 Multimodal Planning: Includes planning activities to improve overall mobility through transit, ITS, bicycle/pedestrian and performance measures.
- 6.0 Public Involvement: Describes the activities used to encourage public participation in the transportation planning process.
- 7.0 Special Projects: Identifies any short-term projects or studies undertaken by the CRTPA.

Section 120 of Title 23, United States Code, permits FDOT to use toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23. This credit, referred to as a soft match, is listed as state funds in the Planning Funds in Tables V and VII, and includes the total soft match provided.

WORK PROGRAM (Cont.)

Each task provides an overview and schedule of the activities to be completed, who will complete the work, the funding sources and the costs associated with those activities. Costs are provided for the following categories.

Personnel: Salaries and fringe benefits for CRTPA staff. Fringe includes retirement, FICA, health insurance, worker's compensation and executive benefits.

Travel: Costs for travel to meetings, training and project events.

Direct Expenses: Office: Supplies to support routine operations including, but not limited to copier, postage, paper, pens, paper clips, ink **Telecom** and IT services/ including but not limited to technology and software and office/computer equipment including but not limited to printers; lap tops and ancillary supplies. Any single equipment purchase or atypical over \$5,000 requires approval by FHWA and FDOT.

Administrative: Professional Services per Staff Services Agreement: Facilities (office space), Accounting, Procurement and Human Resources.

Professional: Training, legal, audit, etc.

Consultant: Costs for consultant services.

Any activity that does not include a schedule or completion date (i.e., Fall 2025) is considered an "Ongoing Activity".

TASK 1.0 -ADMINISTRATION

The Program Administration task includes the administrative activities necessary to carry out the transportation planning process for the CRTPA planning area.

OBJECTIVE

To guide and effectively manage the tasks identified in the Unified Planning Work Program (UPWP) and maintain an effective and efficient continuing, cooperative, and comprehensive transportation planning process.

PREVIOUS WORK

- ✓ Maintain and update FY25 - FY26 UPWP
- ✓ Coordinated closeout of contract for FDOT Contract No. G2782
- ✓ Staff support to the CRTPA, Executive, TAC & CMAC Committees
- ✓ Completed Annual Single Audit
- ✓ Coordination with FDOT & COT on budget, development
- ✓ Adopt CRTPA's annual fiscal operating budget
- ✓ Procured necessary equipment, supplies, software and support
- ✓ Standardized invoice processes with COT Grants Department
- ✓ Updated CRTPA Fiscal Policies/Procedures and Internal Controls
- ✓ Completed FDOT Joint Certification
- ✓ Completed Federal Quadrennial Certification
- ✓ Quarterly DBE Reporting
- ✓ Supported grant program requirements
- ✓ Updated the Continuity of Operations Plan (COOP) (Anticipate May 2026)
- ✓ Updated the required Title VI Program and Policy Statement
- ✓ Maintained Title VI Program following state/federal laws
- ✓ Procured Legal, Audit and Planning Consultant Contract
- ✓ Executed SUN Trails Grants Agreements

Intentionally left blank for additional updates in final document.

ADMINISTRATION: PREVIOUS WORK (CONT.)

Training (in-person and virtual), professional development, and coordination meetings attended by elected officials and staff in the following areas:

- ✓ *FHWA Peer Review Kansas City, MO (July 2024)*
- ✓ *Travel Floridians for Better Transportation (July 2024)*
- ✓ *Attended the GAP Review of Materials w/FDOT (August 2024)*
- ✓ *Participated in the FHWA MPO Billing Review Kickoff w/FHWA (Sept. 2024)*
- ✓ *Florida Safe Routes to School Grant Application Workshop (Sept. 2024)*
- ✓ *MPOAC Noteworthy Practices Showcase (Oct. 2024)*
- ✓ *MPOAC Freight & Rail Committee - Passenger Rail Priorities (Oct. 2024)*
- ✓ *Urban SDK Bi-Monthly Training (2025, 2026)*
- ✓ *SS4A Grant Agreement for FY24 Grant Recipients (Sept. 2024)*
- ✓ *Attended the Regional Domestic Security Task Force meeting (Nov. 2024)*
- ✓ *Roadway Safety for People Experiencing Homelessness (April 2025)*
- ✓ *Hosted MPOAC meeting in the COT Commission Chambers (April 2025)*
- ✓ *FHWA's Safety Series, "Making Rural Roads Safe for All" (May 2025)*
- ✓ *Public Involvement in Transportation Planning (May 2025)*
- ✓ *FDOT's Safety Data Tools Training and interactive meeting (Oct. 2025)*
- ✓ *Helmet Fitter Training (Nov. 2025)*
- ✓ *AASHTO Annual Meeting (Nov. 2025)*
- ✓ *COT Ethics Training (Sept. 2024, Sept. 2025)*
- ✓ *FL Metropolitan Partnership (2025, 2026)*
- ✓ *Metropolitan Advisory Council (2025, 2026)*
- ✓ *ARPC Quarterly Meetings (2025, 2026)*
- ✓ *1000 Friends of Florida Webinars (2025, 2026)*

Intentionally left blank for additional updates in final document.

ANTICIPATED ACTIVITIES

STAFF SUPPORT

- 1.1 Provide staff support and administration to the CRTPA and its committees by developing meeting schedules, providing technical assistance, providing minutes and other tasks as directed. Support includes travel and associated facility and office expenses (i.e. office supplies, telecom/IT expenses, utilities, etc.). (Ongoing)
- 1.2 Administrative support for travel, purchasing, invoice development, payroll processing and overall office administration. (Ongoing)
- 1.3 Grant administration (PL, SU, CM and other funds that may be utilized) through the monitoring/maintenance of the FY 2026/27-FY 2027/28 UPWP:
 - ✓ Prepare and submit invoices on a quarterly basis
 - ✓ Ensure compliance with federal and state grant requirements
 - ✓ Complete quarterly desk audits (Ongoing)
- 1.4 Continue participation in the Metropolitan Planning Organization Advisory Council (MPOAC). (Ongoing)
- 1.5 Conduct procurement and oversee contract implementation consistent with all Federal, State and local laws, as applicable, as provided for in CRTPA Policies and Procedures. (Ongoing)
- 1.6 Purchase computers and other office equipment/furnishings as needed. *Note: See 1.12 regarding Atypical expenses.* (Ongoing)
- 1.7 Coordinate with WCOT to provide live-stream and post-meeting streaming for CRTPA meetings. (Monthly)
- 1.8 Other administrative activities consistent with the UPWP as directed by the CRTPA Board or its subcommittees. (Ongoing)
- 1.9 Maintaining and updating the CRTPA's Continuity of Operations Plan (COOP) and CRTPA agreements, policies and procedures. (Ongoing)
- 1.10 Coordination with MPOAC on programmatic and/or legislative updates (Winter 2027, 2028)

ADMINISTRATION: ANTICIPATED ACTIVITIES (CONT.)

UNIFIED PLANNING WORK PROGRAM

- 1.11 Modify/Amend the FY 2026/27- FY 2027/28 UPWP as necessary. (Ongoing)
- 1.12 Continue to improve linkage between UPWP and City of Tallahassee financial systems. (Ongoing)
- 1.13 Amend the UPWP to include any atypical expenditures of a single item purchase greater than \$5,000, an office supply over \$1,000 and travel outside the US in accordance with 2CFR200.
- 1.14 Develop FY 2028/29- FY 2029/30 UPWP (Feb. - June 2028)
 - ✓ *Review status of current planning projects.*
 - ✓ *Coordinate with planning partners to determine new planning projects to be included in UPWP.*
 - ✓ *Review upcoming planning requirements to address in new UPWP.*
 - ✓ *Identify potential planning projects.*
 - ✓ *Develop operating budget.*
 - ✓ *Develop and execute required funding agreements for PL and as applicable for SU, CMAQ.*
 - ✓ *Update year 2 of budget to include FY2028 remaining funds.*

CERTIFICATION

- 1.15 FDOT Annual Certification (Feb. - April 2027, 2028)
 - ✓ Compile responses to FDOT certification questions.
 - ✓ Meet with FDOT staff to review responses and prepare final certification documentation.
 - ✓ Present for Board approval.

TRAINING

- 1.17 Continue to provide training opportunities to CRTPA Board and staff members in various policy, technical and administrative areas. (Ongoing)
 - ✓ *FDOT Workshops/MPOAC Institute (2027, 2028)*
 - ✓ *FHWA Webinars and Training Modules*
 - ✓ *Grants.gov training on funding programs*
 - ✓ *Public Engagement*
 - ✓ *[Florida APA Annual Conference and Webinars](#)*
 - ✓ *ASSHTO, National Transportation Organizations*
 - ✓ *Florida Metropolitan Planning Partnership*
 - ✓ *Safety and Performance Measures*

ADMINISTRATION: ANTICIPATED ACTIVITIES (CONT.)

AUDIT/LEGAL PROFESSIONAL SERVICES

- 1.18 Employ a qualified auditor to perform the Annual CRTPA audit in accordance with federal requirements and state requirements of Chapter 215.97, Florida Statutes (Florida Single Audit Act). (March-June 2027, 2028) [Professional Services Contract]
- 1.19 The Auditor will perform an audit of federal funds expended that meets the audit and reporting requirements for Federal Awards.
- 1.20 Assist the City in development of the Comprehensive Annual Financial Report (CAFR) as it relates to CRTPA grants. (Annually)
- 1.21 Receive copy of all audit reports relating to revenues and expenditures. (Annually)
- 1.22 Submit Single Audit to FDOT/Federal Clearinghouse. (June 2027, 2028)
- 1.23 Retain legal counsel for the CRTPA to provide routine legal consultation to the CRTPA Board and Executive Director, including the review of agreements.
- 1.24 Legal counsel attendance at all CRTPA Board meetings, including the Board's Annual Retreat.
- 1.25 Procure general planning consultants including development of technical requirements, competitive RFSQ process, selection, award and execution of contract.

END PRODUCT

Effective and efficient management of the local 3-C planning process including active participation by public agencies and citizens. (Ongoing)

Adopted FY 2026/27 – FY 2027/28 UPWP. (May 2026)

Amendments/Modifications FY 2026/27 – FY 2027/28 UPWP. (Ongoing)

FDOT Joint Certification of the Metropolitan Planning Process. (May 2027, 2028)

Timely submittal of invoices to FDOT for PL SU, and CM funds. (Quarterly)

DBE tracking and reports submitted to FDOT. (Quarterly)

Continuing services contracts for attorney and auditor. (Ongoing)

ADMINISTRATION: ANTICIPATED ACTIVITIES [END PRODUCT] (CONT.)

Additional training in mission critical areas. (Public Involvement, Data Collection). (Ongoing)

Annual audit. (June 2027, 2028)

RFSQ for General Planning Consultant(s)

Executed contract with General Planning Consultant(s)

RESPONSIBLE AGENCIES

CRTPA

FDOT - Certification Report

DRAFT ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 1.0 - FISCAL YEAR 2027

Task 1 Administration										
2027										
Funding Source	FHWA			Local			FY 2027 Total			
Contract Number	G2026			G2026						
Source Level	PL	SU	Total	Local	Total					
MPO Budget Reference										
Lookup Name	2027 FHWA G2026 (PL)		2027 FHWA G2026 (SU)		FHWA G2026 (Total)		2027 Local G2026 (Local)			
Personnel (salary and benefits)										
Salaries and Fringe	\$ 351,548	\$ 46,831	-	-	\$ 398,379	-	\$ 398,379	\$ 398,379		
Personnel (salary and benefits) Subtotal	\$ 351,548	\$ 46,831	-	\$ 398,379	-	\$ 398,379	\$ 398,379	\$ 398,379		
Consultant										
1.7 Professional Services WCOT	\$ 8,000	-	-	-	-	-	\$ 8,000	\$ 8,000		
1.12 Professional Services Audit	\$ 32,000	-	-	-	-	-	\$ 32,000	\$ 32,000		
1.16 Professional Services Legal	\$ 60,000	-	-	-	-	-	\$ 60,000	\$ 60,000		
Consultant Subtotal	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 100,000		
Travel										
Travel and Training	\$ 16,250	-	-	-	-	-	\$ 16,250	\$ 16,250		
Travel Subtotal	\$ 16,250	\$ -	\$ -	\$ 16,250	\$ -	\$ -	\$ 16,250	\$ 16,250		
Direct Expenses										
Operational Expenses	\$ 40,000	-	-	-	-	-	\$ 40,000	\$ 40,000		
Computer Software	\$ 8,000	-	-	-	-	-	\$ 8,000	\$ 8,000		
Staff Services	\$ 90,000	-	-	-	-	-	\$ 90,000	\$ 90,000		
Food	-	-	-	\$ 3,000	-	-	\$ 3,000	\$ 3,000		
Memberships	-	-	-	\$ 2,750	-	-	\$ 2,750	\$ 2,750		
Unclassified Expenses (Unallowable)	-	-	-	\$ 1,500	-	-	\$ 1,500	\$ 1,500		
Direct Expenses Subtotal	\$ 138,000	\$ -	\$ -	\$ 138,000	\$ 7,250	\$ 7,250	\$ 7,250	\$ 145,250		
Supplies										
Office Supplies	\$ 3,500	-	-	-	-	-	\$ 3,500	\$ 3,500		
Supplies Subtotal	\$ 3,500	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 3,500	\$ 3,500		
Equipment										
Computer Equipment (< \$5,000)	\$ 5,000	-	-	-	-	-	\$ 5,000	\$ 5,000		
Equipment Subtotal	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000		
Total	\$ 614,298	\$ 46,831	\$ -	\$ 661,129	\$ 7,250	\$ 7,250	\$ 7,250	\$ 668,379		

DRAFT ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 1.0 - FISCAL YEAR 2028

2028										
Funding Source	FHWA				Local				FY 2028 Total	
Contract Number	G2026				G2026					
Source	PL	SU			Total	Local		Total		
MPO Budget Reference										
Lookup Name	2028 FHWA G2026 (PL)		2028 FHWA G2026 (SU)		FHWA G2026 (Total)		2028 Local G2026 (Local)		Local G2026 (Total)	
Personnel (salary and benefits)										
Salaries and Fringe	\$ 360,000	\$ 82,600			-		-		\$ 442,600	
Personnel (salary and benefits) Subtotal	\$ 360,000	\$ 82,600			\$ 442,600	\$ -	\$ -		\$ 442,600	
Consultant										
1.7 Professional Services WCOT	\$ 8,000				-		-		\$ 8,000	
1.12 Professional Services Audit	\$ 35,000				-		-		\$ 35,000	
1.16 Professional Services Legal	\$ 60,000				-		-		\$ 60,000	
Consultant Subtotal	\$ 103,000	\$ -	\$ -	\$ -	\$ 103,000	\$ -	\$ -		\$ 103,000	
Travel										
Travel and Training	\$ 16,250				-		-		\$ 16,250	
Travel Subtotal	\$ 16,250	\$ -	\$ -	\$ -	\$ 16,250	\$ -	\$ -		\$ 16,250	
Direct Expenses										
Operational Expenses	\$ 40,000				-		-		\$ 40,000	
Computer Software	\$ 8,000				-		-		\$ 8,000	
Staff Services	\$ 90,000				-		-		\$ 90,000	
Food					-	\$ 3,000	-		\$ 3,000	
Memberships					-	\$ 2,750	-		\$ 2,750	
Unclassified Expenses (Unallowable)					-	\$ 1,500	-		\$ 1,500	
Direct Expenses Subtotal	\$ 138,000	\$ -	\$ -	\$ -	\$ 138,000	\$ 7,250	\$ 7,250		\$ 145,250	
Supplies										
Office Supplies	\$ 3,500				-		-		\$ 3,500	
Supplies Subtotal	\$ 3,500	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -		\$ 3,500	
Equipment										
Computer Equipment (< \$5,000)	\$ 5,000				-		-		\$ 5,000	
Equipment Subtotal	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -		\$ 5,000	
Total	\$ 625,750	\$ 82,600			\$ 708,350	\$ 7,250	\$ 7,250		\$ 715,600	

TASK 2.0 – DATA ANALYTICS

The Data Analytics task focuses on monitoring transportation characteristics and the factors that influence travel behavior, operations, and network safety. Reporting of Federal Transportation Performance Measures is another component of this task. Annually data is collected and analyzed to evaluate how the transportation network is operating and performing over time.

OBJECTIVE

The purpose is to monitor changes in traffic characteristics, compare existing conditions with future projections to anticipate planning needs and activities, provide data to relevant agencies and support overall transportation system safety and reduction in fatalities and serious injuries.

PREVIOUS WORK

- ✓ Coordination with the City of Tallahassee and FDOT District 3 Traffic Operations relative to Intelligent Transportation Systems (ITS) funding and deployments.
- ✓ Continuous review, collection, and analysis of crash data for the Capital Region.
- ✓ Coordination with TLC GIS on mapping data.
- ✓ Extensive analysis of safety data related to serious and fatal injuries including contributing factors, cluster locations, and trends.
- ✓ Adoption of Safe Streets for All Safety Action Plan including identification of High Injury Network.
- ✓ Development of SS4A Safety Implementation Plan for N. Monroe Street Corridor.
- ✓ Grant application developed and submitted to USDOT for funding N. Monroe Street Corridor Safety Improvements.
- ✓ Adopted updated Congestion Management Plan.
- ✓ Coordination with District 3 Design and Safety Office to identify potential safety improvements associated with candidate resurfacing projects.
- ✓ Adopted Highway Transportation Performance Measures
- ✓ Adopted Transportation Performance Measures for Bridge and Pavement; System Performance and Freight Movement
- ✓ Adopted FTA Transit Asset Management performance targets.
- ✓ Participation on Gadsden, Jefferson, Leon, and Wakulla Counties' Community Traffic Safety Teams.
- ✓ Annual Helmet Fitter Training Leon County
- ✓ Increased agency participation in the Leon County CTST meetings.

ANTICIPATED ACTIVITIES

DATA COLLECTION

- 2.1 Coordinate collection and dissemination of GIS data with Tallahassee-Leon County GIS (TLCGIS). (Ongoing)
- 2.2 Monitor Congestion Management System for implementation.(CMS) (Ongoing)
- 2.3 Work with TATMS staff on travel-time and utilization reports. (Ongoing)
- 2.4 Monitor and review traffic operation needs through collection and analysis of peak hour traffic data. (Ongoing)
- 2.5 Employ software using a GIS platform to collect, verify, analyze, report and map information. Analytics will support safety and performance measure reporting. (Ongoing)
- 2.6 Integrate data into CRTPA Planning Programs and Plans. Utilize data to inform project evaluation and decision-making. (Ongoing)
- 2.7 Employ Urban SDK Transportation Management GIS based software to track and report on safety statistics, speed data, and crash locations.
- 2.8 Develop in consultation with Urban SDK a dashboard for reporting to the public with interactive features.

SAFETY/PERFORMANCE MEASURES

- 2.9 Analyze crash trends and statistics to identify high-hazard locations and prioritize potential improvements. (Ongoing)
- 2.10 Develop, adopt, report and monitor Performance Measures and Targets. Performance measures are adopted for highway safety, bridge and pavement, system performance and freight management, transit asset management, and transit safety. (Feb 2027, 2028)
- 2.11 Monitor data related to safety performance measures. (Ongoing)
- 2.12 Identify corridors or locations for further analysis in consultation and coordination with FDOT District 3 Safety Department. (Ongoing)
- 2.13 Coordination meetings with District Three Safety Office. (Quarterly)
- 2.14 Review resurfacing projects for recommended safety improvements. (Summer 2026, 2027)

DATA ANALYTICS - ANTICIPATED ACTIVITIES (Cont.)

COMMUNITY TRAFFIC SAFETY TEAMS, SAFE ROUTES TO SCHOOL, FDOT D3 SAFETY

- 2.15 Continue participation on the Community Traffic Safety Teams (CTST) within the CRTPA planning area coordination with local governments, and community stakeholders. (Quarterly or as Scheduled)
- 2.16 Push-button project and safety coordination meetings with the FDOT Safety Office. (Ongoing)
- 2.17 Review the FDOT candidate resurfacing projects' list and provide comments on safety enhancements. (Annually)
- 2.18 Coordinate with local governments on Safe Routes to School applications. (Ongoing)
- 2.19 Quarterly meetings with Leon County and City of Tallahassee engineering staff and District Three Safety Engineer. (Quarterly)
- 2.20 Coordinated Helmet Fitting Training with the FL Traffic & Bicycle Safety Education Program in Leon and Wakulla Counties. (March 2027, 2028)

END PRODUCT

Coordination of data needs with local partners. (Ongoing)
Development of travel time reports to monitor system performance. (Ongoing)
Continued coordination with CTST partners in the CRTPA planning area. (Ongoing)
Coordination with FDOT District Office on safety initiatives and projects. (Ongoing)
D3 Safety Improvements (E.g. Nims Middle School and SR20 W of Capital Circle SW).
Updated MAP-21/FAST ACT FHWA and FTA Performance Measures. (Feb 2025, 2026)
Annual reporting on FHWA and FTA Safety Performance Measures. (Feb 2026, 2026)
Transportation reports and visualizations of analytics. (Ongoing)

RESPONSIBLE AGENCIES

CRTPA

CTSTs - CRTPA and Local Government

FDOT - Safety Implementation Projects

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 2.0 - FISCAL YEAR 2027

Task 2 Data Analytics						
2027						
Funding Source	FHWA				FY 2027 Total	
Contract Number	G2026					
Source Level	PL	SU			Total	
MPO Budget Reference						
Lookup Name	2027 FHWA G2026 (PL)	2027 FHWA G2026 (SU)			FHWA G2026 (Total)	
Personnel (salary and benefits)						
Salaries and Fringe	\$ 25,000	\$ 32,831			-	\$ 57,831
					-	\$ -
Personnel (salary and benefits) Subtotal	\$ 25,000	\$ 32,831	\$ -	\$ 57,831	\$ 57,831	\$ 57,831
Consultant						
Consultant Support Task 2 Activities		\$ 25,000			-	\$ 25,000
					-	\$ -
Consultant Subtotal	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Direct Expenses						
Urban SDK	\$ 80,000				-	\$ 80,000
					-	\$ -
Direct Expenses Subtotal	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
Total	\$ 105,000	\$ 57,831	\$ -	\$ 162,831	\$ 162,831	\$ 162,831

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 2.0 - FISCAL YEAR 2028

2028						
Funding Source	FHWA			FY 2028 Total		
Contract Number	G2026					
Source	PL	SU	Total			
MPO Budget Reference						
Lookup Name	2028 FHWA G2026 (PL)	2028 FHWA G2026 (SU)	FHWA G2026 (Total)			
Personnel (salary and benefits)						
Salaries and Fringe	\$ 23,000	\$ 31,310	-	\$ 54,310	\$ 54,310	\$ 54,310
Personnel (salary and benefits) Subtotal	\$ 23,000	\$ 31,310	\$ -	\$ 54,310	\$ 54,310	\$ 54,310
Consultant						
Consultant Support Task 2 Activities						
Consultant Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses						
Urban SDK	\$ 80,000					
Safety Education Campaign						
Direct Expenses Subtotal	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
Supplies						
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment						
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 103,000	\$ 31,310	\$ -	\$ 134,310	\$ 134,310	\$ 134,310

TASK 3.0 – LONG RANGE PLANNING

The CRTPA's current Long-Range Transportation Plan (LRTP) is the Year 2050 Regional Mobility Plan (RMP), adopted in November 2025. Developing and maintaining this foundational document is the primary goal of this task. Task activities also includes coordination efforts with our regional partners to address all modes of transportation on a regional level.

OBJECTIVES

- Maintain and update the Year 2050 Regional Mobility Plan.
- Evaluate alternative transportation modes and systems.
- Advance traffic operations using ITS technologies.
- Coordinate planning efforts with regional partners.
- Expand local and regional trails network.

PREVIOUS WORK

2050 REGIONAL MOBILITY PLAN

Adopted The Year 2050 RMP

- ✓ Conducted public involvement process.
- ✓ Developed alternatives considering agency and stakeholder input
- ✓ Developed financial resources plan.
- ✓ Develop Needs and Cost Feasible Plans.
- ✓ Conducted public meetings (virtual and in-person) and Public Hearing
- ✓ Adopted final plan

ON-GOING ACTIVITIES

Continued participation in the development of various transportation projects.

Ongoing involvement in the development of state and regional transportation plans.

Consideration of performance measures in the development of transportation plans.

LONG RANGE PLANNING - PREVIOUS WORK (Cont.)

REGIONAL TRAILS

Coordinated with Wakulla County on the development of the regional trail network. (Capital City to the Sea Trail, Coastal Trail and Wakulla Springs Trail)

Collaborated with Leon County, Gadsden County and BPIA on the development of the regional trail network. (Tallahassee to Havana Trail, US 90 West Trail)

Worked with Blueprint Intergovernmental Agency (IA) and Leon County on potential local trail projects.

Continued work with various agency partners (FDEP, FDOT, SUN Trails and the Greenways and Trails Foundation) on the development of various trail projects.

REGIONAL COORDINATION

Coordination with ARPC and Community Traffic Safety Teams. (Quarterly).
Participation in MPOAC Advisory Committees and FMPP. (Quarterly)
Meetings with FDOT District 3 Administration and Planning staff. (Quarterly)

PLANNING SUPPORT WORK

Data collection and planning activities consistent with listed tasks. (Consultant)

2020 DECENTNIAL CENSUS

Monitored American Community Survey data updates to the 2020 Census.

ANTICIPATED ACTIVITIES

PLANNING SUPPORT WORK

3.0 Data collection and planning activities consistent with listed tasks.
(Consultant)

2020 CENSUS - ALL WORK IS ONGOING

3.1 Incorporate updated Census data into planning documents and studies.

LONG RANGE PLANNING - ANTICIPATED ACTIVITIES (Cont.)

REGIONAL MOBILITY PLAN (RMP)

- 3.2 Maintain and amend the Year 2050 Regional Mobility Plan. (Ongoing)
- 3.3 Develop updated socio economic data and validated model. (Summer 2026 by Consultant)
- 3.4 Assist local governments with incorporating relevant portions of the 2050 RMP into their respective comprehensive plans. (Ongoing)

REGIONAL TRAILS - ALL WORK IS ONGOING

- 3.5 Continue work with local partners and state agencies to implement regional trails identified in the Regional Trails Project Priority List
- 3.6 Continue development of the Capital City to the Sea Trails and other regional trails.
- 3.7 Continue work with local partners to implement trails identified in the Bicycle/Pedestrian Project Priority List and develop projects to expand localized trail networks.

REGIONAL AND LOCAL COORDINATION

- 3.8 Continue participation in Florida Metropolitan Partnership coordination meetings. (Quarterly)
- 3.9 Participation at ARPC meetings and coordination on various land use and transportation issues. (Annually Five Meetings)
- 3.10 Improve overall coordination on transportation and land use issues with local governments, state agencies, local universities, and other groups. (Ongoing)
- 3.11 Continue participation in District 3 coordination meetings. (Quarterly)
- 3.12 Continue ongoing coordination on transportation and land use issues with local governments, state agencies, local universities and other stakeholder groups. (Ongoing)
- 3.13 Assist local governments, as needed, to implement locally-identified transportation projects. (Ongoing)
- 3.14 Coordinate with the CTST's to promote safety for all users of the network. (Quarterly 2027, 2028)

LONG RANGE PLANNING - ANTICIPATED ACTIVITIES (Cont.)

AIR CONFORMITY - ALL WORK IS ONGOING

- 3.5 Monitor Environmental Protection Agency (EPA) Air Conformity standards.
- 3.6 Monitor attainment status and Leon County air quality data provided by DEP at [Tallahassee Community College ozone tracking station](#).

TRAILS - ALL WORK IS ONGOING

- 3.16 Continue work with local partners and state agencies to implement regional trails identified in the Regional Trails Project Priority List.
- 3.17 Continue development of the Capital City to the Sea Trails, Tallahassee North, West and East Regional Trail System and other regional trails.
- 3.18 Continue work with local partners to implement trails identified in the Bicycle/Pedestrian Project Priority List and develop projects to expand localized trail networks.

END PRODUCT

Amended Year 2050 RMP (As Needed)
Updated and validated Transportation Demand Model (November 2026)
Regionally Coordinated Transportation Planning Process (Ongoing)
Regional Trail Network Updates and Studies (See trail activities detailed in Task 5)

RESPONSIBLE AGENCY

CRTPA

3.3 Year 2050 Regional Mobility Plan Update Socio Economic Data and Travel Demand Model

Budget: \$75,000 (*Note: Project costs will be updated with the adopted UPWP to reflect expended funds.*)

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete an update of the population, socio economic and transportation data for inputs to the Regional Transportation Travel Demand Model. Update, calibrate and validate the Travel Demand Model. (Continued from 2025 - 2026 UPWP)

Required Activity	End Products	Completion Date
Compile/update demographic, socio-economic, and transportation input data.	Demographic/socio economic and characteristic data collected.	Spring 2026
Analyze data and evaluate network characteristics	Updated regional data and associated network characteristics.	Spring 2026
Develop updated model with inputs from data collected. Calibrate and validate.	Validated Travel Demand Model	Summer 2026
Final documentation/summary of	Documentation in support of the Travel Demand Model	Summer 2026

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 3.0 - FISCAL YEAR 2027

Task 3 Long Range Planning						
2027						
Funding Source	FHWA				FY 2027 Total	
Contract Number	G2026					
Source Level	PL	SU			Total	
MPO Budget Reference						
Lookup Name	2027 FHWA G2026 (PL)				FHWA G2026 (Total)	
Personnel (salary and benefits)						
Salaries and Fringe	\$ 60,000	\$ 12,831			-	\$ 72,831
					-	\$ -
Personnel (salary and benefits) Subtotal	\$ 60,000	\$ 12,831	\$ -	\$ 72,831	\$ 72,831	
Consultant						
3.3 RMP Socio Econ Data/Model Update		\$ 75,000			-	\$ 75,000
					-	\$ -
					-	\$ -
Consultant Subtotal	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	
Direct Expenses						
					-	\$ -
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies						
					-	\$ -
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment						
					-	\$ -
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 60,000	\$ 87,831	\$ -	\$ 147,831	\$ 147,831	

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 3.0 - FISCAL YEAR 2028

2028						
Funding Source	FHWA				FY 2028 Total	
Contract Number	G2026					
Source	PL	SU			Total	
MPO Budget Reference						
Lookup Name	2028 FHWA G2026 (PL2028 FHWA G2026 (SU))				FHWA G2026 (Total)	
Personnel (salary and benefits)						
Salaries and Fringe	\$ 40,597	\$ 12,831			-	\$ 53,428
					-	\$ -
Personnel (salary and benefits) Subtotal	\$ 40,597	\$ 12,831	\$ -	\$ 53,428	\$ -	\$ 53,428
Consultant						
					-	\$ -
					-	\$ -
Consultant Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses						
					-	\$ -
					-	\$ -
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies						
					-	\$ -
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment						
					-	\$ -
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 40,597	\$ 12,831	\$ -	\$ 53,428	\$ -	\$ 53,428

TASK 4.0 – SHORT RANGE PLANNING

Short range transportation planning, centered on the Transportation Improvement Program (TIP) and supported by Priority Project Lists (PPLs), linking the long-term 2050 RMP and near-term, funded project implementation. Key activities include the development of an annual PPLs and the five-year TIP. Supports coordination with state and federal partners in the development of the work program, and with local governments to assess the transportation impacts of significant new development.

OBJECTIVE

To identify and address short term transportation needs through the adoption and maintenance of the TIP and PPLs. Review development activity to monitor its effect on the local transportation system.

PREVIOUS WORK

- ✓ Completion of annual development project process.
- ✓ Conduct public involvement for PPLs and TIP.
- ✓ Ongoing coordination with Place Vision on TIP and Interactive Mapping Tool.
- ✓ Coordinated with FDOT District 3 on Administrative TIP Amendments.
- ✓ Adopted TIPs and amendments as necessary for Planning Consistency.
- ✓ Coordinated with StarMetro on federal grant awards, amend into the TIP.
- ✓ Adopted annual List of Priority Projects.
- ✓ Published Annual listing of Obligated Federal Projects.
- ✓ Solicitation of Transportation Alternatives Projects.
- ✓ Worked with local governments on various planning issues.
- ✓ Assisted local governments with funding applications for submittal to FDOT.

Intentionally left blank for additional updates in final document.

SHORT RANGE PLANNING (Cont.)

ANTICIPATED ACTIVITIES

PLANNING SUPPORT WORK

- 4.0 Data collection and planning activities consistent with listed tasks.
(Consultant)
- 4.1 Administrative support for planning activities and public engagement.

PROJECT PRIORITY LISTS

- 4.2 Develop Annual Project Priority Lists (PPLs). (June 2027, 2028)
 - ✓ 2050 RMP Major Capacity Projects
 - ✓ Transportation System and Safety Management
 - Operations-level projects
 - Intersections
 - Pedestrian Improvements
 - ✓ Transportation Alternatives
 - ✓ Regional Trails
 - ✓ Bicycle and Pedestrian
 - ✓ Transportation Regional Incentive Program (TRIP)
 - ✓ Intelligent Transportation Systems
 - ✓ StarMetro
 - ✓ Tallahassee International Airport
- 4.3 Conduct public outreach for the PPLs utilizing the Interactive Project Priorities Maps and consistent with the requirements of the latest Public Involvement Plan. (Spring 2027, 2028) [**To view current PPLs**](#)
- 4.4 Board adoption of PPLs. (June 2027, 2028)

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

- 4.5 Develop and adopt the Annual TIP. (June 2027, 2028)
- 4.6 Coordinate the development of the TIP with FDOT D3, local governments and regional agencies. (Spring 2027, 2028)
- 4.7 Conduct public involvement for the adoption of the TIP utilizing the Interactive TIP and consistent with the requirements of the latest Public Involvement Plan. (Spring 2027, 2028)
- 4.8 Review local government comprehensive plans for consistency with CRTPA TIP and RMP as necessary. (Spring 2027, 2028) Publish Modify/Amend TIP as necessary, update Interactive TIP. (Ongoing)

SHORT RANGE PLANNING - [TIP] ANTICIPATED ACTIVITIES (Cont.)

- 4.9 Continue coordination with FDOT in the development and adoption of the Five-Year Work Program. (Ongoing)
- 4.10 Annual listing of federally funded obligated projects. (December 2026, 2027)

MONITOR TRANSPORTATION SYSTEM IMPACTS

- 4.11 Monitor and review project, major developments and other site-specific impacts as necessary.
- 4.12 Conduct site impact analysis for new development projects as requested by local governments.
- 4.13 Advise local governments and boards on decisions which may impact corridors identified for improvement or identified as physically or policy constrained.
- 4.14 Coordinate CRTPA actions with local governments and through TAC.
- 4.15 Assist local governments as necessary in the development of transportation projects and potential funding mechanisms.

FAST ACT TRANSPORTATION ALTERNATIVES (TA) PROGRAM

- 4.16 Assist local governments in the CRTPA's 2027 - 2028 FAST Act TA application process. (Dec 2027 - Feb 2028)
- 4.17 Conduct an TA Evaluation Committee meeting with TAC/CMAC representatives and local government representative. (Feb 2028)
- 4.18 Ranking of TA projects by Evaluation Committee and adoption of PPL
- 4.19 Monitor progress of programmed TA projects and assist in their implementation when necessary. (Ongoing)

LEGISLATIVE ACTIVITIES

- 4.20 Monitor legislative activities on both the federal and state level to determine impact on transportation issues. (Annually 2027, 2028)

SHORT RANGE PLANNING (Cont.)

END PRODUCT

Adopted PPLs with Interactive Public Engagement (Spring 2027, 2028)
Transportation Alternatives Solicitations and Committee Mtg. (Dec 2027/Feb 2028)
Adopted annual Transportation Improvement Plan. (June 2027, 2028)
Amendments to the Transportation Improvement Plan. (Ongoing)

RESPONSIBLE AGENCY

CRTPA

FDOT - Work Program

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 4.0 - FISCAL YEAR 2027

Task 4 Short Range Planning							
2027							
Funding Source	FHWA				FY 2027 Total		
Contract Number	G2026						
Source Level	PL	SU			Total		
MPO Budget Reference							
Lookup Name	2027 FHWA G2026 (PL)	2027 FHWA G2026 (SU)			FHWA G2026 (Total)		
Personnel (salary and benefits)							
Salaries and Fringe	\$ 10,000	\$ 46,331			-	\$ 56,331	
					-	\$ -	
Personnel (salary and benefits) Subtotal	\$ 10,000	\$ 46,331	\$ -	\$ 56,331	\$ 56,331		
Consultant							
Consultant Support Task 4 Activities		\$ 25,000			-	\$ 25,000	
					-	\$ -	
Consultant Subtotal	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000		
Direct Expenses							
TIP/PPL Software		\$ 18,000			-	\$ 18,000	
					-	\$ -	
Direct Expenses Subtotal	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ 18,000		
Supplies							
					-	\$ -	
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -		
Equipment							
					-	\$ -	
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 10,000	\$ 89,331	\$ -	\$ 99,331	\$ 99,331		

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 4.0 - FISCAL YEARS 2028

2028						
Funding Source	FHWA				FY 2028 Total	
Contract Number	G2026					
Source	PL	SU			Total	
MPO Budget Reference						
Lookup Name	2028 FHWA G2026 (PL)	2028 FHWA G2026 (SU)			FHWA G2026 (Total)	
Personnel (salary and benefits)						
Salaries and Fringe	\$ 10,000	\$ 56,331			-	\$ 66,331
					-	\$ -
Personnel (salary and benefits) Subtotal	\$ 10,000	\$ 56,331	\$ -	\$ 66,331	\$ 66,331	
Consultant						
Consultant Support Task 4 Activities					-	\$ -
Consultant Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Direct Expenses						
TIP/PPL Software		\$ 18,000			-	\$ 18,000
					-	\$ -
Direct Expenses Subtotal	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	
Supplies						
					-	\$ -
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment						
					-	\$ -
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 10,000	\$ 74,331	\$ -	\$ 84,331	\$ 84,331	

TASK 5.0 – MOBILITY PLANNING

The Multimodal Planning task reflects the planning activities related to the various transportation modes including highways, transit, bicycle/pedestrian, and aviation.

OBJECTIVE

To guide and to ensure the efficient and effective provision of multimodal transportation system through a continuing, cooperative, and comprehensive planning process.

PREVIOUS WORK

BICYCLE/PEDESTRIAN PLANNING

Coordination with Bicycle Work Group in Leon County, Leon County Schools, Community Traffic Safety Teams and FDOT District 3 on outreach opportunities to promote safety and mobility options.

Coordination with Blueprint IA, the local governments on pedestrian and bicycle safety improvements and implementation of transportation plans.

Coordination with Florida DEP and FDOT regarding Regional Trails programmed and proposed through the CRTPA and/or SUNTrail.

Coordination with Florida DEP Office of Greenways and Trails on updates to the opportunities map.

Annual Helmet Fitters Training in Capital Region in coordination with the UF Bicycle and Pedestrian Safety Education Program.

Tallahassee to Havana Multi-Use Trail Public Involvement and Feasibility Study
Orchard Pond Rd. to SR12 at Salem Road in Havana. (Leon/Gadsden Counties)

SR267 Multi-Use Path Public Involvement and Feasibility Study. (Wakulla County)

Continued coordination on US 90 East Multi-Use Path. (Leon/Jefferson Counties)

SUN Trails Applications for SR267, Tallahassee to Havana (2) and US90 West.

Coordination with Bicycle Work Group in Leon County, Leon County Schools, Community Traffic Safety Teams.

Developed FY 2026-30 & 2027-31 Priority Project Lists for Bicycle and Pedestrian and Transportation Alternatives projects

Disseminate bicycle and pedestrian safety materials and supported safety initiatives.

MOBILITY PLANNING - PREVIOUS WORK (Cont.)

TRANSIT - STARMETRO

Coordinate update to the Annual Transit PPL with StarMetro.

Partnered with StarMetro in implementation of the Transit Development Plan.

Work with StarMetro in the development of Transit performance measures.

Adopted StarMetro's Transit Asset Management Plan. (June 2021)

AVIATION

Worked with TIA to update the Aviation PPL.

Ongoing coordination on roadway improvements.

CONGESTION MANAGEMENT PLAN

Evaluate Congestion Management Plan for updates and studies.

INTELLIGENT TRANSPORTATION SYSTEMS

Worked with local TATMS and FDOT on ITS-related improvements and priorities.

Coordinated with FDOT and TATMS for test Bike-Ped Counter Camera Counters.

ANTICIPATED ACTIVITIES

PLANNING SUPPORT WORK

5.0 Data collection and planning activities consistent with and in support of listed tasks. (Consultant)

TRANSIT (STARMETRO)

5.1 Assist StarMetro as necessary to improve transit service. (Ongoing)

5.2 Coordinate with StarMetro on the development of the annual Project Priority List for transit. (Spring 2027, 2028)

5.3 Continue coordination on implementation of Transit Development Plan. (Ongoing)

5.4 Adopt FAST Act FTA Performance Measures/Targets. Transit Asset Target and Transit Asset Management Performance Measures. (As Required)

5.5 Coordinate with Star Metro safe and efficient access to Transit in developing the West Tennessee Street Safety Action Plan and the North Monroe Safety Project is implemented.

MOBILITY PLANNING – ANTICIPATED ACTIVITIES (CONT.)

AVIATION

- 5.6 Assist Tallahassee International Airport (TIA), as necessary, in the update of their Airport Master Plan. (Ongoing)
- 5.7 Coordinate with TIA on transportation projects that have a direct impact on airport operations. (Ongoing)
- 5.8 Assist TIA, as necessary, with the development of the Joint Aviation Capital Improvement Program (JAICP). (Ongoing)
- 5.9 Coordinate with TIA on the development of the Annual Project Priority List for aviation. (Spring 2027, 2028)

CONGESTION MANAGEMENT PLAN / PERFORMANCE MEASURES

- 5.10 Monitor Congestion Management Plan Implementation
- 5.11 Establish, collect, and review data for the various performance measures to determine progress on adopted targets. (Ongoing)
- 5.12 Congestion Management Plan Implementation: Technical Studies

INTELLIGENT TRANSPORTATION SYSTEMS (ITS)

- 5.13 Continue work with Tallahassee Advanced Traffic Management System (TATMS) to identify ITS deployments. (Ongoing)
- 5.14 Update ITS Master Plan. [Consultant] (Winter 2028)

BICYCLE/PEDESTRIAN

- 5.15 Develop/adopt FY 2028 & 2029 Priority Project Lists (June 25, 26)
- 5.16 Continue participation in the Bicycle Work Group. (Ongoing)
- 5.17 Coordination with the CMAC to identify and program key bicycle and pedestrian projects and programs for the region. (Ongoing)
- 5.18 Disseminate bicycle and pedestrian safety materials throughout the year at key events, such as the Leon County Safety Fair, that target a wide range of the population of the CRTPA area. (As Scheduled)

MOBILITY PLANNING – BIKE/PED ANTICIPATED ACTIVITES (CONT.)

- 5.19 Ongoing coordination with technical/citizen's groups to identify roadway improvements as opportunities arise to improve the system.
- 5.20 Implement Tallahassee/Leon County Bicycle/Pedestrian Master Plan. (Ongoing)
- 5.21 SR267/Springhill Road Multi-Use Path Feasibility Study [Consultant] - Wakulla/Leon Counties (Winter 2028) *Scope and Schedule Follows*
- 5.22 Bradfordville Trail Connection from Thomasville Road to Welaunee Greenway Feasibility Study [Consultant] (Spring 2028) *Scope and Schedule Follows*
- 5.23 US90 West Multi Use Path Feasibility Study, Quincy to Chattahoochee [Consultant] (Fall 2028) *Scope and Schedule Follows*
- 5.24 Tallahassee to Havana Multi Use Path Environmental Impact Study [Consultant] (Fall 2026) *Scope and Schedule Follows*

ADDITIONAL PLANNING TASKS

- 5.25 Continue to monitor Telecommute trends and coordination with Commuter Services. (Ongoing)
- 5.25 Context Based Multi-Modal Planning - Future projects to be determined. (UPWP amendments to be submitted as applicable.)
- 5.26 Development of Wayfinding Signage for the Capital City to the Seas Trail network. [Consultant] (Fall 2026) *Scope and Schedule Follows*
- 5.27 Provide technical assistance to the Tallahassee-Leon County Consolidated Dispatch Agency to implement SS4A Demonstration Project, "NextGen Emergency Response: Integrated Drone and Tow Technologies for Safer Streets in Tallahassee-Leon County."

END PRODUCT

Effective and efficient coordinated multi-modal transportation system. (Ongoing)
Congestion Management Plan Implementation: Technical Studies (Ongoing)
Updated Intelligent Transportation Systems Master Plan (Fall 2026)
SR267/Springhill Road Multi-Use Path FS (Winter 2027/2028)
Bradfordville Connector - Thomasville Rd to Welaunee Greenway Multi-Use Path FS
(Winter 2028)
US 90 West Multi-Use Path FS (Fall 2026)
Tallahassee to Havana Multi-Use Path Environmental Impact Study (Fall 2026)
Trail Feasibility Studies and Mobility Studies as updated in the UPWP.

RESPONSIBLE AGENCY

CRTPA

5.12 Congestion Management Plan Implementation Technical Studies (Updated as projects are identified.)

Budget: \$150,000

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Implement project recommendations identified in the Congestion Management Process (CMP). Conduct further data collection and technical analysis of congested facilities identified in the CMP to include traffic volumes, travel times, transit and park and ride usage, truck volumes, demographic information, activity center locations, historic and projected trends, employment, and crash data (as applicable). Identify short-term improvements/strategies and long-term improvements to reduce or mitigate recurring and non-recurring congestion.

Required Activity	End Products	Completion Date
Collect traffic data on congested corridors and intersections to include existing/future conditions; crash data and multi-modal facilities. As applicable additional demographic, zoning, land use and Context Classification will be considered	Data Collection	Identified with the project scope.
Complete analysis of corridor and/or intersection conditions and develop profiles reports based on roadway characteristics and functional type.	Data Analysis and Corridor/Intersection Profile Reports	Identified with the project scope.
Evaluate identified congestion management strategies and short-term and long-term improvements. Identify system management (ITS) and operational/capacity improvements to reduce or mitigate conditions.	Corridor and Intersection Technical Project Reports.	Identified with the project scope.
Implement short-term strategies. Incorporate short and long-term projects/improvements into applicable planning documents [Priority Project Lists, Transportation Improvement Plan and Regional Mobility Plan (RMP)].	Implementation of Strategies and/or Priority Project(s) RMP Short & Long-Term Projects	Identified with the project scope.

Prior to initiating a technical study the UPWP will be updated/modified to include the schedule, budget and additional details on the scope work.

5.13 Intelligent Transportation Systems Master Plan Update (Note: Project costs will be updated with the adopted UPWP to reflect expended funds.)

Budget: \$150,000

Responsible Agency: CRTPA (Consultant support will be used to complete this task)

Purpose: The project will update the ITS Master Plan, developed in 2020, leading to improved efficiency and safety for the movement of people and goods throughout the City of Tallahassee and Leon County. (Continued from FY 2025 – FY 2026 UPWP.)

Required Activity	End Products	Completion Date
Stakeholder Group and Coordination: Establish a Technical Advisory Committee with representatives from local government transportation providers, FDOT, RTMC. Coordinate with agencies and FDOT on regional and state ITS initiatives.	Data and Analysis	Spring 2026
Collect updated data for: <ul style="list-style-type: none">• Traffic Management• Transit Management• Traveler Information/Connectivity• Performance Measures• Bicycle Technology• Transportation Management Center• Communications and Redundancy	Data Analysis and Corridor/Intersection Profile Reports	Summer 2026
Updated ITS Master Plan regional roadmap for the planning, implementation, operation, and maintenance of Intelligent Transportation Systems and ITS communications assets.	Recommendations with project level costs. Draft/Final Report	Fall 2026

5.22 SR267/Springhill Road Multi-Use Path Feasibility Study (Note: Project costs will be updated with the adopted UPWP to reflect expended funds.)

Budget: \$200,000

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete Feasibility Study for connection along Springhill Road from Wakulla Springs Trail to Capital Circle SW. (Continued from FY 2025 - FY 2026 UPWP.)

Required Activity	End Products	Completion Date
Data collection and analysis including social, economic and environmental	Analysis of effects of the proposed improvement on environmental, engineering and socioeconomic conditions/	Spring 2027
Identification of safety and conflict points.	Development and analysis of alternatives, considers safety and the need for additional right-of-way for stormwater and environmental mitigation.	Summer 2027
Public Engagement	Documentation of public comments and responses as appropriate.	Fall 2027
Draft and final Feasibility Study incorporating technical report recommendations and public engagement.	Final Feasibility Study- Approved by the Board	Winter 2027/28

5.22 Bradfordville Road Connector: Thomasville Road to Welaunee Greenway Trail Connection Feasibility Study

Budget: \$150,000

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete Feasibility Study for connection to the Bradfordville Road Multi Use Path from Thomasville Road to Welaunee Greenway in Leon County.

Required Activity	End Products	Completion Date
Data collection and analysis including social, economic and environmental	Analysis of effects of the proposed improvement on environmental, engineering and socioeconomic conditions/	Spring 2027
Identification of safety and conflict points.	Development and analysis of alternatives, considers safety and the need for additional right-of-way for stormwater and environmental mitigation.	Summer 2027.
Public Engagement	Documentation of public comments and responses as appropriate.	Fall 2027
Draft and final Feasibility Study incorporating technical report recommendations and public engagement.	Final Feasibility Study- Approved by the Board	Winter 2027/2028

5.23 US 90 West Shared Use Path Feasibility Study

Budget: \$221,180 GRTR

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete Feasibility Study for connection from Quincy to Chattahoochee in Gadsden County. (Continued from FY 2025 - FY 2026 UPWP.)

Required Activity	End Products	Completion Date
Data collection and analysis including social, economic and environmental	Analysis of effects of the proposed improvement on environmental, engineering and socioeconomic conditions/	Winter 2026
Identification of safety and conflict points.	Development and analysis of alternatives, considers safety and the need for additional right-of-way for stormwater and environmental mitigation.	Spring 2026
Public Engagement	Documentation of public comments and responses as appropriate.	Spring/Summer 2026
Draft and final Feasibility Study incorporating technical report recommendations and public engagement.	Final Feasibility Study- Approved by the Board	Fall 2026

5.24 Tallahassee to Havana Project Impact Study

Budget: \$976,480 GRTR

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete Project Impact Study considering the requirements of a Project, Development and Environment study for the segment in Leon County from Orchard Pond Greenway Trailhead to the Ochlockonee River at the Gadsden/Leon County line. (Continued from FY 2025 - FY 2026 UPWP.)

Required Activity	End Products	Completion Date
Data collection and analysis including social, economic and environmental	Analysis of effects of the proposed improvement on environmental, engineering and socioeconomic conditions, safety needs and constraints.	Fall 2025/Winter 2026
Identification of safety and conflict points.	Development and analysis of alternatives, considers need for additional right-of-way for stormwater and environmental mitigation.	Ongoing
Ongoing Public Engagement	Documentation of public comments and responses as appropriate.	Spring/Summer 2026
Draft and Final Project Documents	Development and analysis of alternatives, considers need for additional right-of-way for stormwater and environmental mitigation	Fall 2026

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 5.0 - FISCAL YEAR 2027

Task 5 Mobility Planning							
Funding Source	2027				State		FY 2027 Total
	FHWA		G2026		GRTR		
Contract Number	PL	SU		Total		Total	
MPO Budget Reference							
Lookup Name	2027 FHWA G2026 (PL)	2027 FHWA G2026 (SU)		FHWA G2026 (Total)		State GRTR (Total)	
Personnel (salary and benefits)							
Salaries and Fringe	\$ 11,500	\$ 76,046		-		-	\$ 87,546
Personnel (salary and benefits) Subtotal	\$ 11,500	\$ 76,046	\$ -	\$ 87,546	\$ -	\$ -	\$ 87,546
Consultant							
Consultant Support Task 5 Activities	\$ -	\$ 25,000		-		-	\$ 25,000
Bloxham Cutoff Multi Use Path Trail Feasibility Study	\$ 25,000	\$ 175,000					
Bradfordville Connector-Thomasville to Welaunnee Path	\$ -	\$ 150,000		-		-	\$ 150,000
ITS Master Plan Update	\$ -	\$ 190,969					
Context-Based Multi Modal Planning <i>TBD</i> *		\$ 176,229					
* 2.5% to be programmed per requirement in final UPWP							
SUN Trails US 90 West Multi Use Path Feasibility Study					\$ 221,180		\$ -
SUN Trails Tallahassee to Havana Project Impact Study				-	\$ 976,480	-	\$ 976,480
				-		-	\$ -
Consultant Subtotal	\$ 25,000	\$ 717,198	\$ -	\$ 742,198	\$ 1,197,660	\$ 1,197,660	\$ 1,939,858
Direct Expenses							
				-		-	\$ -
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies							
				-		-	\$ -
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 36,500	\$ 793,244	\$ -	\$ 829,744	\$ 1,197,660	\$ 1,197,660	\$ 2,027,404

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 5.0 - FISCAL YEAR 2028

2028										
Funding Source	FHWA						FY 2028 Total			
Contract Number	G2026									
Source	PL	SU			Total	Total				
MPO Budget Reference										
Lookup Name	2028 FHWA G2026 (PL)		2028 FHWA G2026 (SU)		FHWA G2026 (Total)		(Total)			
Personnel (salary and benefits)										
Salaries and Fringe	\$ 11,500	\$ 94,942			-		-	\$ 106,442		
					-		-	\$ -		
Personnel (salary and benefits) Subtotal	\$ 11,500	\$ 94,942	\$ -	\$ 106,442	\$ -	\$ -	\$ -	\$ 106,442		
Consultant										
Consultant Support Task 5 Activities					-		-	\$ -		
Context-Based Multi Modal Planning <i>TBD</i> *	\$ 25,000									
* 2.5% to be programmed per requirement in final UPWP										
Bloxham Cutoff Multi Use Path Trail Feasibility Study										
Bradfordville Connector-Thomasville to Welaunnee Path										
ITS Master Plan Update										
								\$ -		
Consultant Subtotal	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000		
Direct Expenses										
					-		-	\$ -		
					-		-	\$ -		
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies										
					-		-	\$ -		
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Equipment										
					-		-	\$ -		
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 36,500	\$ 94,942	\$ -	\$ 131,442	\$ -	\$ -	\$ -	\$ 131,442		

TASK 6.0 – PUBLIC INVOLVEMENT

The Public Involvement task identifies the activities that encourage and facilitate public participation in the transportation planning process. Public engagement activities are carried out in accordance with the adopted Public Involvement Plan and Limited English Proficiency Plan. Activities to engage and inform include, virtual and in-person public meetings; interactive project and program material; written notice via postcard, web and social media platforms. Presentations to engage various civic groups, project stakeholders and local agencies is ongoing.

OBJECTIVE

To ensure adequate opportunity for public input on the transportation planning process as well as specific projects.

PREVIOUS WORK

CRTPA

- ✓ Updated CRTPA website and evaluated for ADA compliance. - www.crtpa.org.
- ✓ Conducted public outreach seeking comments on the CRTPA's plans and programs including the TIP, UPWP, Project Priorities, and SS4A Safety Plan.
- ✓ Email notices to contacts list and Facebook updates on projects and events.
- ✓ Updated Public Involvement Plan Title VI
- ✓ Strategic public engagement for the SR267, Tallahassee to Havana, US90 studies.
- ✓ SS4A Project and safety information.
- ✓ Improvements to CRTPA website project pages related to CRTPA activities and projects.
- ✓ Increased efforts to seek input from all users of the transportation network.
- ✓ Community Characteristics Inventory.

ANTICIPATED ACTIVITIES

CRTPA PLANNING SUPPORT WORK

- 6.0 Support work on public involvement and planning activities consistent with listed tasks. (Consultant)
- 6.1 Develop and disseminate public information, as necessary, to inform the public of transportation planning activities. Conduct presentations on transportation related topics to civic and governmental agencies as requested. (Ongoing)
- 6.2 Continue to conduct public outreach related to the CRTPA's plans and programs (including TIP, RMP, UPWP and Project Priority Lists) within the CRTPA region. (Ongoing)
- 6.3 Provide a clearinghouse for transportation related activities for all levels of government and public involved in improving the local transportation system. (Ongoing)
- 6.4 Provide CRTPA information and public involvement items at public events including community festivals and institutions of education. (Ongoing)
- 6.5 Complete regular updates to the CRTPA webpage - www.ctpa.org. (Ongoing)
- 6.6 Continue to monitor and track all public information requests. (Ongoing)
- 6.7 Continue efforts related to increasing input from the region's traditionally underserved population. (Ongoing)
- 6.8 Continue televising CRTPA meetings live on WCOT and provide post-meeting streaming of the video via the CRTPA website and YouTube Channel. (Monthly)
- 6.9 Periodically review and update Public Involvement Plan (PIP) to comply with the FAST Act, Title VI and other applicable requirements. (Ongoing)
- 6.10 Monitor Public Involvement Process Plan for measures of effectiveness. (Ongoing)

PUBLIC INVOLVEMENT - ANTICIPATED ACTIVITIES (CONT.)

- 6.11 Monitor for updates to the Limited English Proficiency Plan for the CRTPA planning area to include a Community Characteristics Inventory using 2020 Census data. (Ongoing)
- 6.12 Conduct safety programs at public schools, as requested, in Gadsden, Leon, Jefferson, and Wakulla counties. (Ongoing)
- 6.13 Continue to coordinate with FDOT on the Annual Work Program Hearing. (Fall/Winter 2026/27, 2027/28) Initiate public education campaign in coordination with the local colleges. (Ongoing)

END PRODUCT

Effective program to provide the public information regarding the transportation planning process and specific projects. (Ongoing)

Minor updates to Public Involvement Process Plan. (Ongoing)

Updates of CRTPA website. (Ongoing)

RESPONSIBLE AGENCY

CRTPA

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 6.0 - FISCAL YEAR 2027

Task 6 Public Involvement							
2027							
Funding Source	FHWA				FY 2027 Total		
Contract Number	G2026						
Source Level	PL	SU			Total	FY 2027 Total	
MPO Budget Reference							
Lookup Name	2027 FHWA G2026 (PL)		2027 FHWA G2026 (SU)		FHWA G2026 (Total)		
Personnel (salary and benefits)							
Salaries and Fringe	\$ 30,000	\$ 12,831			-	\$ 42,831	
					-	\$ -	
Personnel (salary and benefits) Subtotal	\$ 30,000	\$ 12,831	\$ -	\$ 42,831	\$ 42,831		
Consultant							
Consultant Support Task 6 Activities		\$ 25,000			-	\$ 25,000	
Consultant Subtotal	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000		
Direct Expenses							
					-	\$ -	
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies							
					-	\$ -	
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 30,000	\$ 37,831	\$ -	\$ 67,831	\$ 67,831		

ESTIMATED TASK BUDGET & FUNDING SOURCES TASK 6.0 - FISCAL YEAR 2028

2028						
	FHWA				FY 2028 Total	
Contract Number	G2026					
Source	PL	SU		Total		
MPO Budget Reference						
Lookup Name	2028 FHWA G2026 (PL)	2028 FHWA G2026 (SU)			FHWA G2026 (Total)	
Personnel (salary and benefits)						
Fringe	\$ 29,000	\$ 12,831		-	\$ 41,831	
(Fringe and benefits) Subtotal	\$ 29,000	\$ 12,831	\$ -	\$ 41,831	\$ 41,831	
Consultant						
Import Task 6 Activities				-	\$ -	
(Fringe and benefits) Subtotal				-	\$ -	
total	\$ -	\$ -	\$ -	\$ -	\$ -	
Direct Expenses						
(Fringe and benefits) Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies						
(Fringe and benefits) Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
total	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 29,000	\$ 12,831	\$ -	\$ 41,831	\$ 41,831	

TASK 7.0 – SPECIAL PROJECTS

The Special Projects task identifies the activities that are non-recurring studies or implementation studies dealing with various transportation and safety issues.

OBJECTIVE

Conduct identified studies and surveys to improve the overall operations and safety of the transportation system.

PREVIOUS WORK

CRTPA

Take the Safe Route - Safe Access to School Study

Safe Streets and Roads for All (SS4A) Safety Action Plan - Adopted in 2023

- ✓ North Monroe Street/US27 SS4A Implementation Plan (Phase I) – June 2024
- ✓ North Monroe Street/US 27 SS4A Implementation Grant for Submission – June 2024
- ✓ North Monroe Street/US 27 Intersection & Operational Analysis (Phase II) – Mar 2026
- ✓ Update North Monroe/US 27 Street SS4A Grant for Resubmittal – June 2025
- ✓ SS4A High Injury Network Tallahassee City Corridors Safety Analysis – June 2025
- ✓ West Tennessee Street/US90 SS4A Safety Action Plan Grant Submittal – June 2024
- ✓ West Tennessee Street/US90 SS4A Safety Action Plan Grant Resubmittal – June 2025
- ✓ West Tennessee Street/US90 SS4A Safety Action Plan Initiated – May 2026



ANTICIPATED ACTIVITIES

7.1 SUPPLEMENTAL STUDY TO SAFE STREETS FOR ALL SAFETY ACTION PLAN

- 7.1.1 Continue coordination with Leon County, FDOT, BPIA and stakeholders on implementation of North Monroe Street safety improvements.
- 7.1.2 West Tennessee Street/US90 SS4A Safety Action Plan [Consultant] (Winter 2028) Conduct a comprehensive corridor safety study of West Tennessee Street and US 90, a 6-mile corridor from Monroe Street to Aenon Church Road in Tallahassee. Tasks include planning-level existing conditions analysis, crash data evaluation, traffic counts and analysis, stakeholder and public engagement, development of safety alternatives and countermeasures, and a final report with prioritized recommendations to inform implementation of the Safety Action Plan. Supplemental analysis as Phase II for operational and locational improvements.
- 7.1.3 Conduct Demonstration or Other Supplemental Planning Activities related to the High Injury Network (HIN) Supplemental Corridor Implementation Plan(s) [Consultant] Tasks may include planning-level existing conditions analysis, crash data evaluation, traffic counts and analysis, stakeholder and public engagement, development of safety alternatives and countermeasures, and a final report with prioritized recommendations to inform implementation of the Safety Action Plan. The UPWP will be updated as projects are identified.

END PRODUCT

- [SS4A] High Injury Network Safety Analysis as Identified (Ongoing)
- West Tennessee St/US90 SS4A Safety Action Plan (TBD)
- Corridor and Operational Studies as Identified (Ongoing)

RESPONSIBLE AGENCY

CRTPA

7.1.2 West Tennessee Street Safe Streets for All Safety Action Plan

Budget: \$750,000

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Conduct a comprehensive corridor safety study of West Tennessee St./US 90, a 6-mile corridor from Monroe Street to Aenon Church Road. Complete SS4A Safety Action Implementation Plan. (Task initiated in prior year UPWP.)

Required Activity	End Products	Completion Date
Engage SS4A Task Force and stakeholders. Compile additional/supplemental data (crash and speed data, field review, environmental and community surveys, and site geometry).	Task Force/list of stakeholders. Meeting schedules, materials, and summaries. Data collected by location.	Identified with the project scope.
Conduct planning-level existing conditions analysis, crash data evaluation, traffic counts and analysis. Development of safety alternatives and recommended countermeasures as short, mid and long-term improvements	Analysis of data. Recommended countermeasures Supplemental material as identified may be programmed as Phase II.	Identified with the project scope.
Conduct public engagement.	Documentation/summary of public engagement, community character and context classification.	Identified with the project scope.
A draft and final report with prioritized recommendations to inform implementation of the Safety Action Plan.	Draft and final reports that includes recommendations for short, mid and long-term improvements.	Identified with the project scope.

The adopted UPWP will be updated to include the schedule as the contract with FHWA has not been executed.

7.1.3 *Supplemental Studies/Updates to the Safe Streets for All Safety Action Plan*

Budget: \$223,093

Responsible Agency: CRTPA (Consultant support will be used to complete this task.)

Purpose: Complete supplemental planning activities/updates in support of SS4A Action Plan through additional data collection and analysis of corridors and intersection identified on the High Injury Network. The studies will drill down to understand the existing conditions and the contributing factors, evaluate/update crash cluster locations, and identify challenges and opportunities for improvements, including recommendations for construction, operational and educational responses.

Required Activity	End Products	Completion Date
Engage SS4A Task Force and stakeholders. Compile additional/supplemental data (crash and speed data, field review, environmental and community surveys, and site geometry).	Task Force/list of stakeholders. Meeting schedules, materials, and summaries. Data collected by location.	Identified with the project scope.
Analyze and summarize data collected. Identify any supplemental information to be collected.	Analysis of locational data. Supplemental material as identified.	Identified with the project scope.
Solicit input from the public/stakeholders. Consider community character/context classification.	Documentation/summary of public engagement, community character and context classification.	Identified with the project scope.
Draft and Final Reports to include short, medium, and long-term recommendations for project implementation.	Draft and Final Reports that connects to, and enhances, an SS4A Action Plan or study.	Identified with the project scope.

As a supplemental study and/or implementation plan is initiated the UPWP will be updated/modified to include the schedule, budget and specific work to be completed on the High Injury Network.

ESTIMATED TASK BUDGET AND FUNDING SOURCES TASK 7.0 - FISCAL YEAR 2027

Task 7 Special Projects							
2027							
Funding Source	FHWA				Federal Other		FY 2027 Total
Contract Number	G2026				SS4A		
Source Level	PL	SU			Total	Total	
MPO Budget Reference							
Lookup Name	2027 FHWA G2026 (PL)	2027 FHWA G2026 (SU)			FHWA G2026 (Total)	Federal Other SS4A (Total)	
Personnel (salary and benefits)							
Salaries and Fringe	\$ 40,000	\$ 47,832			-	-	\$ 87,832
	\$ -	\$ -			-	-	\$ -
Personnel (salary and benefits) Subtotal	\$ 40,000	\$ 47,832	\$ -	\$ 87,832	\$ -	\$ -	\$ 87,832
Consultant							
Consultant Support Task 2 Activities	\$ -	\$ 25,000			-	-	\$ 25,000
West Tennessee St SS4A Phase I Impl Plan	\$ -	\$ -				\$ 600,000	\$ -
West Tennessee St SS4A Phase II Imp Plan	\$ -	\$ 150,000			-	-	\$ 150,000
SS4A Projects TBD*	\$ -	\$ 141,075					\$ 141,075
<i>*UPWP will be updated for SS4A Projects</i>							
					-	-	\$ -
Consultant Subtotal	\$ -	\$ 316,075	\$ -	\$ 316,075	\$ -	\$ -	\$ 316,075
Total	\$ 40,000	\$ 363,907	\$ -	\$ 403,907	\$ -	\$ -	\$ 403,907

ESTIMATED TASK BUDGET AND FUNDING SOURCES TASK 7.0 - FISCAL YEAR 2028

2028								FY 2028 Total	
Funding Source	FHWA								
Contract Number	G2026								
Source	PL	SU			Total				
MPO Budget Reference									
Lookup Name	2028 FHWA G2026 (PL)		2028 FHWA G2026 (SU)		FHWA G2026 (Total)		(Total)		
Personnel (salary and benefits)									
Salaries and Fringe	\$ 50,951	\$ 37,831			-			\$ 88,782	
Personnel (salary and benefits) Subtotal	\$ 50,951	\$ 37,831	\$ -	\$ 88,782	\$ -	\$ 88,782			
Consultant									
Consultant Support Task 7 Activities			\$ 25,000			-			
West Tennessee St SS4A Phase I Impl Plan					-			\$ -	
West Tennessee St SS4A Phase II Imp Plan									
SS4A Projects TBD*									
<i>*UPWP will be updated for SS4A Projects</i>									
Consultant Subtotal	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000			
Direct Expenses									
					-			\$ -	
					-			\$ -	
Direct Expenses Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Supplies									
					-			\$ -	
Supplies Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Equipment									
					-			\$ -	
Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total	\$ 50,951	\$ 62,831	\$ -	\$ 113,782	\$ -	\$ 113,782			

Table I
FAST ACT PLANNING FACTORS

UPWP Tasks							
FAST ACT Planning Factors	Admin	Data Collection	LRP	SRP	Mobility Planning	Public Involvement	Special Projects
Support Economic Vitality	X		X	X	X	X	X
Increase Safety	X	X	X	X	X	X	X
Increase Security		X	X	X	X	X	X
Increase Accessibility	X	X	X	X	X	X	X
Protect Environment		X	X	X	X	X	
Enhance Connectivity		X	X	X	X	X	X
Promote Efficient Operation		X	X	X	X	X	X
Emphasize System Preservation		X	X	X	X	X	X
Improve Resiliency/Reliability	X	X	X	X	X	X	X
Enhance Travel and Tourism	X	X	X	X	X	X	X

Table II: Schedule of Selected Projects FY 2027/FY2028

**TABLE III FY 2026/27 and FY 27/28
Funding Sources by Agency**

Contract	Funding Source	Source Level	FY 2027 Funding Source						FY 2028 Funding Source					
			2027		2028		Soft Match	Federal	Local	Soft Match	Federal	Local		
G2026	FHWA	PL	\$ 895,798	\$ 895,798	\$ 197,571.95	\$ 895,798.00	\$ -	\$ 197,571.95	\$ 895,798.00	\$ -	\$ -	\$ -	\$ -	\$ -
		SU	\$ 1,476,808	\$ 371,678	\$ 325,716.14	\$ 1,476,808.14	\$ -	\$ 81,975.15	\$ 371,678.16	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		FHWA G2026 TOTAL	\$ 2,372,606	\$ 1,267,476	\$ 523,288	\$ 2,372,606	\$ -	\$ 279,547	\$ 1,267,476	\$ -	\$ -	\$ -	\$ -	\$ -
G2026	Local	Local	\$ 7,250	\$ 7,250	\$ -	\$ -	\$ 7,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,250.00
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Local G2026 TOTAL	\$ 7,250	\$ 7,250	\$ -	\$ -	\$ 7,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,250

**TABLE IV - FY 2026/27 & FY 2027/28
Funding by Agency**

Agency Participation			
Funding Source Contract Fiscal Year	FHWA G2026		
	2027	2028	
	Total Budget	\$ 2,372,606	\$ 1,267,477
Task 1 Administration			
Personnel (salary and benefits)	\$ 398,379	\$ 442,600	
Consultant	\$ 100,000	\$ 103,000	
Travel	\$ 16,250	\$ 16,250	
Direct Expenses	\$ 138,000	\$ 138,000	
Indirect Expenses	\$ -	\$ -	
Supplies	\$ 3,500	\$ 3,500	
Equipment	\$ 5,000	\$ 5,000	
Sub Total	\$ 661,129	\$ 708,350	
Task 2 Data Analytics			
Personnel (salary and benefits)	\$ 57,831	\$ 54,310	
Consultant	\$ 25,000	\$ -	
Direct Expenses	\$ 80,000	\$ 80,000	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 162,831	\$ 134,310	
Task 3 Long Range Planning			
Personnel (salary and benefits)	\$ 72,831	\$ 53,428	
Consultant	\$ 75,000	\$ -	
Direct Expenses	\$ -	\$ -	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 147,831	\$ 53,428	
Task 4 Short Range Planning			
Personnel (salary and benefits)	\$ 56,331	\$ 66,331	
Consultant	\$ 25,000	\$ -	
Direct Expenses	\$ 18,000	\$ 18,000	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 99,331	\$ 84,331	
Task 5 Mobility Planning			
Personnel (salary and benefits)	\$ 87,546	\$ 106,442	
Consultant	\$ 742,198	\$ 25,000	
Direct Expenses	\$ -	\$ -	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 829,744	\$ 131,442	
Task 6 Public Involvement			
Personnel (salary and benefits)	\$ 42,831	\$ 41,831	
Consultant	\$ 25,000	\$ -	
Direct Expenses	\$ -	\$ -	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 67,831	\$ 41,831	
Task 7 Special Projects			
Personnel (salary and benefits)	\$ 87,832	\$ 88,782	
Consultant	\$ 316,075	\$ 25,000	
Direct Expenses	\$ -	\$ -	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
Sub Total	\$ 403,907	\$ 113,782	
TOTAL PROGRAMMED		\$ 2,372,606	\$ 1,267,476
		\$ -	
		\$ -	

APPENDIX

APPENDIX I.

Forms

Debarment and Suspension Certification
Certification of Restrictions of Lobbying
Title VI Nondiscrimination Policy Statement
Disadvantaged Business Enterprise Utilization
MPO Joint Certification Statement

APPENDIX II.

FY 2026/27 Estimated Expense Operating Budget Detail
Salary, Fringe, Administrative, Facility and Office

FY 2027/28 Estimated Expense Operating Budget Detail
Salary, Fringe, Administrative, Facility and Office

CRTPA Resolution No. 2022-10-7D Adopted Travel Policy

APPENDIX III.

Agency Comments

APPENDIX I

Required Forms

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Capital Region TPA hereby certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Capital Region TPA also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

Name: Nick Maddox
MPO Chairman (or designee)

May 19 2026
Date

LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Capital Region TPA that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Capital Region TPA, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Capital Region TPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Name: Nick Maddox

Title: MPO Chairman (or designee)

May 19, 2026

Date

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Capital Region TPA that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Capital Region TPA, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Capital Region TPA, in a non-discriminatory environment.

The Capital Region TPA shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code

Name: Nick Maddox
Title: MPO Chairman (or designee)

May 19, 2026
Date

DRAFT - Forms will be updated in the Final UPWP

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Capital Region TPA assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Capital Region TPA further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Nick Maddox
Title: MPO Chairman (or designee)

May19 2026

Date

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

(6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)

APPENDIX II

*Operating Budgets
CRTPA Adopted Travel Resolution*

Resolution 2022-10-7D

A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY HEREBY REFERRED TO AS THE "CRTPA" ADOPTING THE CRTPA TRAVEL AND TRAINING POLICY AND APPROVING THE PER DIEM, MEALS (SUBSISTENCE) AND MILEAGE RATES CONSISTENT WITH THE FEDERAL GENERAL SERVICES ADMINISTRATION TRAVEL RATES.

WHEREAS, the CRTPA is the designated and constituted body responsible for the urban transportation planning and programming process in the Capital Region; and

WHEREAS, Florida Statute 112.061(14)(a)5 states that "any metropolitan planning organization created pursuant to s. 339.175 or any other separate legal or administrative entity created pursuant to s. 339.175 of which a metropolitan planning organization is a member" may establish per diem, meals (subsistence) and mileage rates by enactment of a resolution; and

WHEREAS, the CRTPA is required to attend meetings and training opportunities outside of its jurisdiction, and

WHEREAS, the CRTPA has conducted travel and training in accordance the City of Tallahassee Travel and Training Policy 602; and

WHEREAS, the CRTPA has established a Travel and Training Policy in accordance the CRTPA Staff Services Agreement with the City of Tallahassee; and

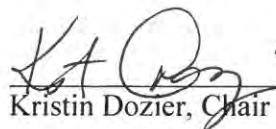
WHEREAS, the CRTPA wishes to be reimbursed for travel according to rates consistent with the City of Tallahassee and the Federal General Services Administration standards.

NOW THEREFORE, BE IT RESOLVED BY THE CRTPA THAT:

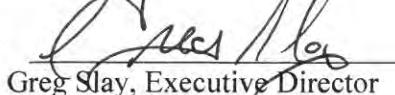
1. The CRTPA has the right to establish per diem, meals (subsistence) and mileage rates beyond the State of Florida rates, and
2. The CRTPA establishes that the staff and elected officials will be compensated for per diem, meals (subsistence) and mileage costs consistent with Federal General Services Administration rates and the CRTPA Travel and Training Policy.

DONE, ORDERED, AND ADOPTED THIS 18th DAY OF OCTOBER 2022

CAPITAL REGION TRANSPORTATION PLANNING AGENCY


Kristin Dozier, Chair

ATTEST:


Greg Slay, Executive Director

**FY 2026/27 Estimated Expense Budget Detail
Salary, Fringe, Administrative, Facility and Office**

**FY 2027/28 Estimated Expense Budget Detail
Salary, Fringe, Administrative, Facility and Office**

Will be updated and included with the adoption.

APPENDIX III

FDOT, FTA and FHWA Comments



February 17, 2026

AGENDA ITEM 5 E

CITIZENS MULTIMODAL ADVISORY COMMITTEE APPOINTMENT

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

This item seeks board approval of the appointment of Justin Baldwin to serve on the [CRTPA's Citizens Multimodal Advisory Committee \(CMAC\)](#). The application of Mr. Baldwin is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the appointment of Justin Baldwin to serve as a member of the CRTPA's Citizens Multimodal Advisory Committee.

BACKGROUND

The CMAC is an advisory committee to the CRTPA composed of volunteers who dedicate their time to the CRTPA on issues pertaining to transportation planning within the region. In addition to the CMAC, the CRTPA is advised by the Technical Advisory Committee (TAC), which is composed of local and state planners and engineers with expertise in the area of transportation.

Pursuant to Article III, Section 2 of the CMAC Bylaws, the CMAC may consist of a maximum of fifteen (15) voting representatives from the four (4) county CRTPA region. Currently, the CMAC is comprised of fourteen (14) members, and with the appointment of Mr. Baldwin, the CMAC will be at full membership.

ATTACHMENT

Attachment 1: Application of Justin Baldwin

**Capital Region Transportation Planning Agency
CITIZEN'S MULTIMODAL ADVISORY COMMITTEE (CMAC)
APPLICATION**

Please return to:

Capital Region Transportation
Planning Agency
300 S. Adams St., 3rd Floor
Tallahassee, Florida 32301

Or:

Email:
yulonda.mitchell@crtpa.org



This application will remain in active files for two years.

Please contact the CRTC to advise of any changes regarding the information on this application.

Email: yulonda.mitchell@crtpa.org

PHONE: 850-891-8628

Name: Justin Baldwin
Phone: (518) 307-6048

Date: 10/29/25

Email: baldjm78@gmail.com

Please list your specific employer/occupation if employed by a State, Federal, or local government:

Employer: Florida Department of Environmental Protection.

Please provide your home and work address (if applicable). Please check that box of your preferred mailing address.

Home Address:

City/State/Zip: 1549 Yance Street, Tallahassee FL 32303

Work Address:

City/State/Zip:

The Capital Region Transportation Planning Agency strives to ensure that its citizens multimodal advisory committee is representative of the community's demographic makeup.

To assist in this endeavor, please provide the following information (voluntary).

Please also note if you are physically challenged Yes No

Race:	<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Black	<input type="checkbox"/> Other	Gender:	<input type="checkbox"/> Female
	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Hispanic	<input checked="" type="checkbox"/> White		<input checked="" type="checkbox"/> Male

Please identify any potential conflicts. Such conflicts may include pursuit of CRTC consultant work related to the provision of professional services:

Do you ride the bus?

No

Do you drive a car?

No

Do you bicycle to work/shopping?

Yes No

Do you bicycle for recreation?

Yes No

Do you walk to work/shopping?

Yes No

Do you walk for recreation?

Yes No

Please circle your age bracket
18 – 25 / 26 - 35 / 36 - 49 /
50 and over

Can you serve a multi-year term?

Yes No

Can you regularly attend meetings?

Yes No

Conflicts:

Please circle any special population interests you may represent:

Road Cyclists, Off-Road Cyclists, Transit Users, Transportation Disadvantaged

Child, Youth, or Senior Pedestrian Advocates, Students, Seniors, Persons with Disabilities

CITIZEN'S MULTIMODAL ADVISORY COMMITTEE APPLICATION

Please tell us something about yourself. This information will help us create an advisory board that is reflective of a broad spectrum of the community. If you have any interests, hobbies, community activities, previous experience on committees, or anything else you would like us to know in consideration of your application please write it here. You may also attach this information.

I previously worked with FDEP's Office of Greenways + Trails from 2019 to 2024. During this time I served on the CRTPA TCC. I commute by bike to work everyday and to other events around Tallahassee and the surrounding communities. I have a Master's degree in planning and I am AICP certified.

All statements and information provided in this application are true to the best of my knowledge.

Signature:



If you have a disability requiring accommodations, or need assistance filling out this application, please contact the Capital Region Transportation Planning Agency at 850-891-8630.

The telephone number for the Florida Relay TDD Service is 711 or 1-800-955-8771.



AGENDA ITEM 8 A

**CRTCRA ANNUAL SAFETY TARGETS
ADOPTION**

TYPE OF ITEM: Action

STATEMENT OF ISSUE

As required annually by the Federal Highway Administration (FHWA), this item requests the adoption, by resolution, of the CRTCRA's 2026 Safety Performance Targets for the following five (5) safety performance measures on public roads within the CRTCRA region:

Number of Fatalities	Rate of Fatalities per 100 million vehicle miles traveled (VMT)
Number of Serious Injuries	Rate of Serious Injuries per 100 million vehicle miles traveled (VMT)
Number of Non-Motorized Fatalities and Serious Injuries	

Furthermore, the item recommends continuing the CRTCRA's long-term safety goal of achieving zero fatalities and serious injuries in the region, consistent with the Florida Department of Transportation's (FDOT) Target Zero initiative to eliminate all roadway deaths and serious injuries by 2040.

CRTCRA COMMITTEE ACTIONS

The CRTCRA's Technical Advisory Committee and Citizen's Multimodal Advisory Committee met on February 3 and both committees voted to recommend the CRTCRA adopt the recommended 2026 CRTCRA Safety Targets and the long-term safety goal of zero fatalities and serious injuries for the CRTCRA region to be achieved by the year 2040.

RECOMMENDED ACTION

Option 1: Adopt, by resolution, the 2026 CRTCRA Safety Performance Targets and affirm a long-term safety goal of zero fatalities and serious injuries for the CRTCRA region to be achieved by the year 2040, as shown in ***Attachment 1***.

BACKGROUND

As a Metropolitan Planning Organization (MPO), the CRTPA is [mandated by the federal government](#) to annually adopt safety targets for the following five (5) safety performance measures for all public roads:

1. Number of fatalities;
2. Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT);
3. Number of serious injuries;
4. Rate of serious injuries per 100 Million VMT; and
5. Number of non-motorized fatalities and non-motorized serious injuries.

In development of the annual adoption of safety targets, the CRTPA (like other MPOs within the State of Florida) has the option to:

- (1) support the measures developed by the FDOT (Note: FDOT has adopted a target of “Zero” for each of the five (5) safety performance measures supportive of the agency’s “Target Zero” goal of achieving zero fatalities and serious injuries Statewide); or,
- (2) develop and adopt the agency’s own safety targets.

HISTORY

Although achieving zero traffic deaths remains a long-term safety goal for the CRTPA region, the FHWA has encouraged MPOs to set realistic and data-driven goals when developing safety targets. Accordingly, the CRTPA has elected to develop and adopt its own safety targets since first establishing them in 2018.

The methodology used by the CRTPA to develop its annual safety targets has remained consistent since 2022 and is based on applying a reduction factor to the previous year’s adopted targets. Specifically, a five percent (5%) reduction factor is applied annually to the CRTPA’s targets.

2026 SAFETY TARGETS

The CRTPA’s draft 2026 safety targets have been developed consistent with CRTPA Board direction to *annually apply a 5% reduction factor* to each of the agency’s safety targets.

Additionally, as in past years, staff is recommending maintaining the CRTPA’s adoption of a long-term safety goal of zero fatalities and serious injuries for the CRTPA region, consistent with the FDOT’s long term [Target Zero](#) initiative, as the CRTPA works towards reducing serious injuries and fatalities on the region’s roadways with achievement of this goal by the year 2040.

2026 Proposed Safety Targets

The targets proposed for adoption are as follows:

2026 Safety Performance Measures	Proposed Targets
Number of fatalities (1)	45
Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT) (2)	.9842
Number of serious injuries (3)	195
Rate of serious injuries per 100 Million VMT (4)	4.264
Number of non-motorized fatalities and non-motorized serious injuries (5)	32

(1) The average number of fatalities per year is the sum of the annual total fatalities for each year in the range divided by 5.

(2) The average fatality rate is an average of the yearly rate figures for the years in the range, to three decimal places.

(3) The average number of serious injuries per year is the sum of the annual total serious injuries for each year in the range divided by 5.

(4) The average serious injury rate is an average of the yearly rate figures for the years in the range, to three decimal places. Each yearly rate is calculated by dividing the total number of serious injuries for the year by the total traffic volume for the year.

(5) The average number of combined fatalities and serious injuries for bicyclists and pedestrians is per year is the sum of the annual total bicyclist and pedestrian fatalities and total bicyclist and pedestrian serious injuries for each year in the range divided by 5

(Source: FDOT Office of Transportation Data and Analytics)

CRTPA Safety Trends Analysis

Annual development of safety targets provides the CRTPA an opportunity to assess the region's safety trends and progress towards meeting its adopted safety goals using the most recent data provided by the FDOT. This data is reported by the FDOT as a 5-year rolling average to present a comprehensive view of long-term trends without excluding years with significant increases or decreases.

The most recent 5-year data provided by FDOT is for 2020-2024, *shown below*. For comparison purposes, the data is presented along with the previous 5-year data (2019-2023). As shown, the most recent five-year data indicate slight increases in both total fatalities and pedestrian and bicycle fatalities and serious injuries. However, serious injuries in the CRTPA region have decreased.

5-Year Average CRTPA Trends			
Performance Measure	2019 - 2023 Average*	2020 - 2024 Average	CRTPA Trend
Fatalities	62.2	64.4	↑
Fatality Rate	1.394	1.428	↑
Serious Injuries	232	226	↓
Serious Injuries Rate	5.195	5.016	↓
Pedestrian & Bicyclist Fatalities and Serious Injuries	43.8	44.4	↑

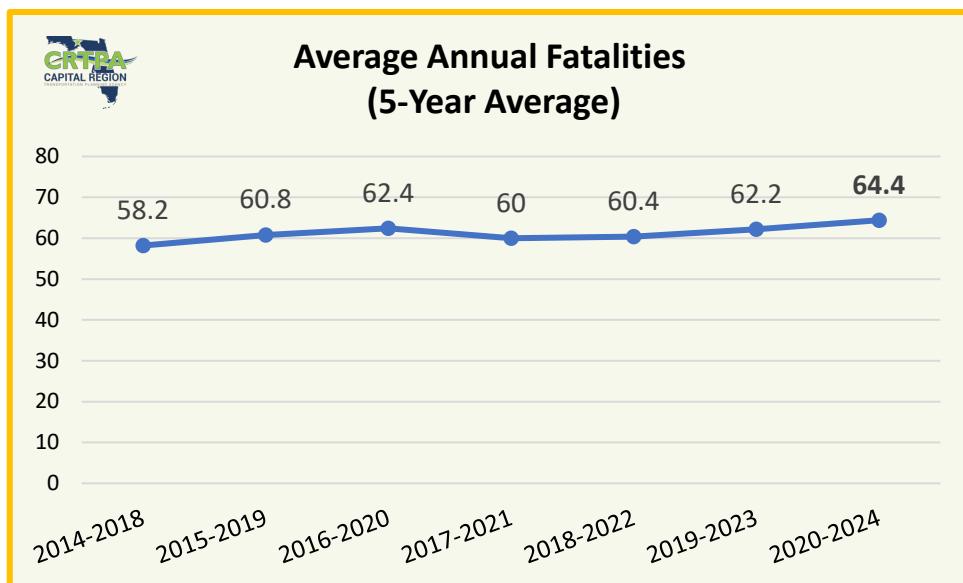
* - Source: FDOT Office of Transportation Data and Analytics

Attachment 2 provides historical performance measure data including the agency's performance related to its adopted safety targets since the CRTPA began adopting such measures in 2018.

CRTPA SAFETY DATA TRENDS

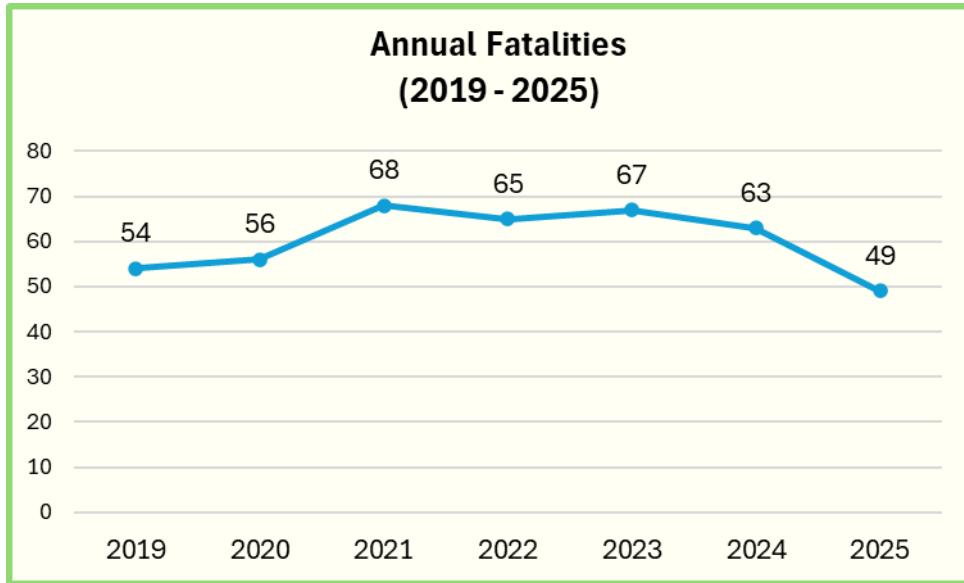
Use of FDOT 5-Year average data reflects the following long term safety trends for 3 of the required safety targets over a 10-year period (since 2014):

- CRTPA Average Annual FATALITIES (2014 – 2024)

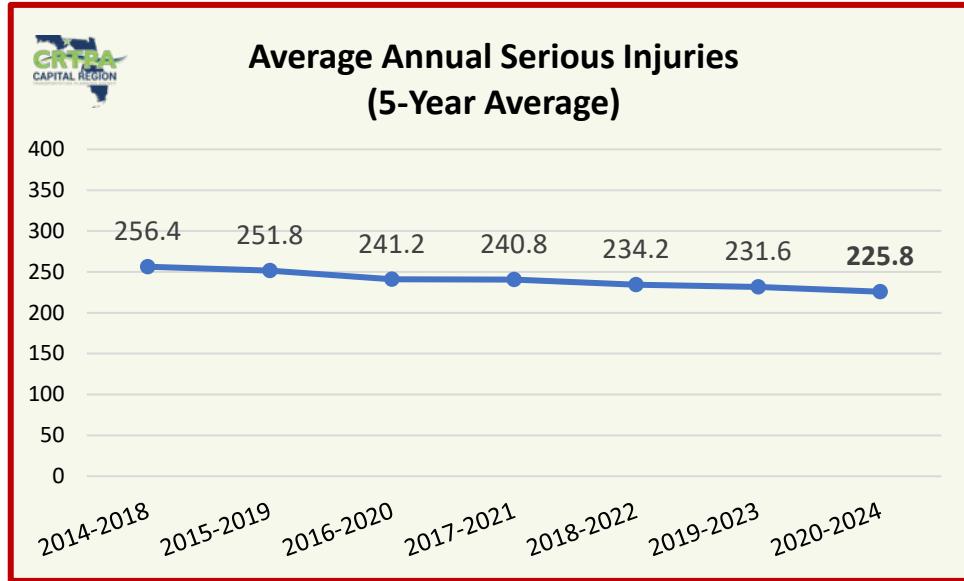


As reflected above, average annual fatalities in the region generally been trending upwards. The most recent data reflects an approximate **10% increase** between 2014-2018 and 2020-2024.

NOTE: Although most recent 5-year average annual fatalities data shows an increase, *annual data* for fatalities from [Florida Highway Safety and Motor Vehicles \(FLHSMV\)](#) (which includes year 2025 data) reflects a recent downward trend:

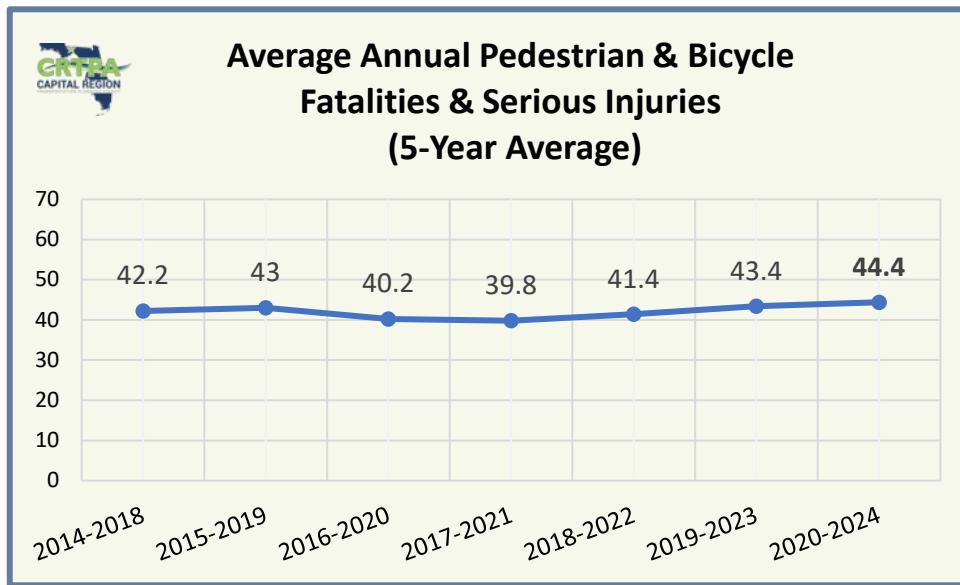


- CRTPA Average Annual SERIOUS INJURIES (2014 - 2024)



The above shows that annual serious injuries in the region generally been consistently decreasing. Most recent data reflect an approximate **14% decrease** between 2014-2018 and 2020-2024.

- CRTPA Average Annual PEDESTRIAN & BICYCLE FATALITIES & SERIOUS INJURIES (2014 - 2024)



As may be seen above, annual pedestrian and bicyclist fatalities & serious injuries have been slightly rising over the last few years with a **5% increase** between 2014-2018 and 2020-2024.

Pedestrian & Bicycle Fatalities & Serious Injuries Annual Data

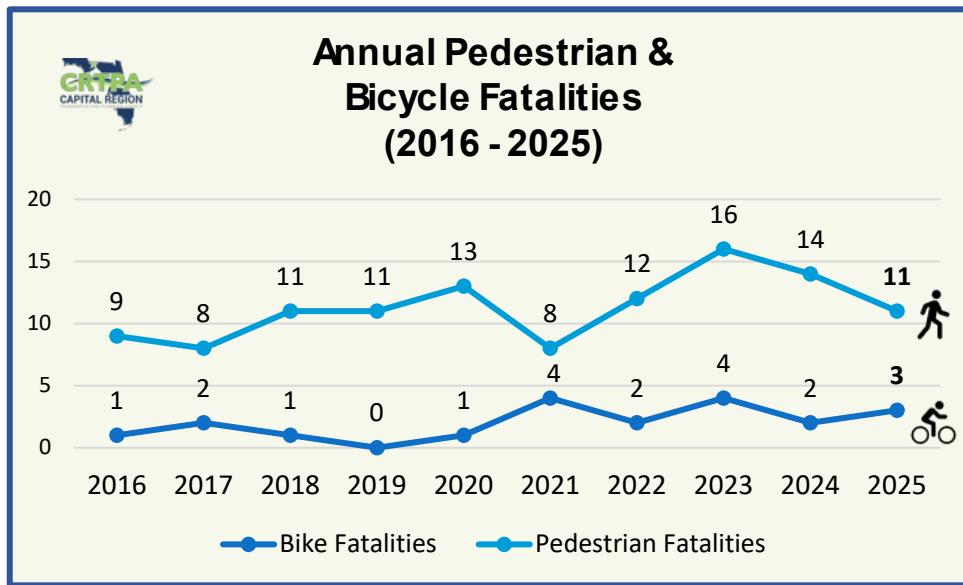
The FDOT provides pedestrian & bicycle data consistent with the required safety target (which combines both the modes as well as fatalities & serious injuries). To provide a more detailed assessment of each of these modes, the CRTPA has used both [Signal Four Analytics](#) and [Florida Highway Safety and Motor Vehicle \(FLHSMV\)](#) data. Signal Four Analytics allows modes (such as pedestrian & bicycle) and injury type (including fatalities & serious injuries) to be analyzed separately

- Pedestrian & Bicycle SERIOUS INJURIES in the CRTPA Region



The above reflects that pedestrian serious injuries have **increased** (28) in 2025 from the previous year (26); however, bicycle serious injuries **decreased** in 2025 (4) from the previous year (7).

- Pedestrian & Bicycle FATALITIES in the CRTPA Region



As may be seen from the above chart, pedestrian fatalities have decreased in 2025 (11) and bicycle fatalities increased in 2025 (3).

ENHANCING SAFETY THROUGHOUT THE CRTPA REGION

Adoption of the CRTPA's annual safety targets provides an opportunity to highlight ongoing safety efforts undertaken by the CRTPA and its transportation partners. Safety enhancement is integrated throughout the CRTPA's planning process, including the development of plans and programs, the identification and implementation of projects, and coordination of safety initiatives with partner agencies.

The following highlights recent examples of such efforts:

Newly Funded Safety Projects

- **Highland Drive** (Buck Lake Road to US 90) (Leon County project) Sidewalk construction funded (\$1.8 million – Transportation Alternatives funds) in FY 2028 (Leon County)
- **Blountstown Highway/SR 20** (Silverlake Road to Aenon Church Road (2.4 miles)) – Lighting improvements (\$200,000) along the roadway in FY 2026
- **Interstate 10** (Ochlockonee River Bridge) – Safety project adding High Friction Surface Treatment at all approached to the bridge (\$668,000) in FY 2027 (Leon County)
- **Springwood Elementary School** (N. Settlers Boulevard & Fred George Road) – Sidewalk construction (\$509,000) in 2029 (Design) & 2031 (Construction) (Safe Routes to School) (Leon County)
- **Hawks Rise Elementary School** – Sidewalk construction (\$684,000) in FY 2029 (PE) & FY 2031 (CST) (Safe Routes to School) (Leon County)

CRTPA Community Events Conducted

- **Helmet Fitting & Training Events** – CRTPA staff and partners conducted several helmet fitting events in the region in May and June (2025). These events included helmet giveaways as well as a coordinated helmet training events to train helmet fitters for future events including in November 2025.

Safety Studies Initiated & Adopted

- **Safe Streets and Roads for All (SS4A) Plan - High Injury Network (HIN) Update** – Initiated in late 2024, this update to the 2023 plan updates the top 20 segments and intersections identified in the adopted SS4A plan using the most recent data (2020 – 2024). Additionally, ten (10) roadways are being reviewed to identify potential safety improvements.

The following efforts have pursued funding for projects on the HIN for implementation by CRTPA & its partners subsequent to the adoption of the CRTPA's SS4A plan:

- **N. Monroe Street Safety Implementation Grant Resubmittal & Award** (Tharpe Street to Capital Circle, NW) Improvements identified to enhance safety for vulnerable roadways users as identified in the CRTPA's adopted N. Monroe Street Safety Implementation Plan. The CRTPA coordinated with Leon County on the resubmittal of this grant seeking \$21 million in corridor improvements. Awarded in December 2025.
- **W. Tennessee Street SS4A Planning Grant Resubmission & Award** (Aenon Church Road to Monroe Street) – The CRTPA resubmitted a grant application in Spring 2025 to address safety concerns along this corridor. Awarded in December 2025.
- **N. Monroe Street Safety Study, Phase II** (Tharpe Street to Capital Circle, NW) this project builds on efforts associated with the N. Monroe Street Safety Implementation Plan (adopted in September 2024) to refine recommendations related to maintaining crossing safety for vulnerable roadway user on the corridor.

High Visibility Enforcement (HVE)

- High Visibility Enforcement (HVE) is an FDOT program that provides funding to law enforcement agencies to increase awareness of — and compliance with — traffic laws and regulations that protect the safety of pedestrians and bicyclists on Florida's roadways. Within the CRTPA region, Leon County and the City of Tallahassee rank among the highest local governments in terms of pedestrian and bicyclist crashes resulting in serious injuries and fatalities. As a result, HVE efforts are currently underway by the Tallahassee Police Department (TPD) and the Leon County Sheriff's Office (LCSO) along several high-crash corridors, including North Monroe Street, Lake Bradford Road, Gaines Street, Pensacola Street, Tennessee Street, Orange Avenue, Thomasville Road, and Apalachee Parkway.

Speed Zone Camera Installation

- Both the City of Tallahassee and Leon County are in various stages of implementing automated speed detection and enforcement programs within school zones to enhance the safety of school zones. Such programs use cameras to enforce speed limits throughout the school day.



Regional Trail Expansion through studies and Sun Trail Funding

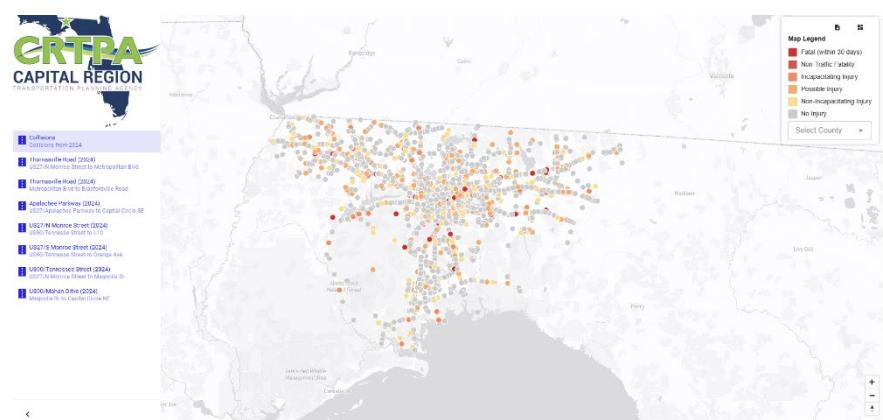
- Expanding the CRTPA's regional trail network through development of trail project studies and pursuit of SUN Trail funding opportunities continues in the region. Phases of the following trails were recently funded:

- [Wakulla Springs Trail](#) (Wakulla Springs Road to St Marks Trail) Construction funded in FY 2031 (\$9.8M) (Wakulla County)
- [US 90 Trail](#) (Edenfield Road to Jefferson Countyline) Design funded in FY 29 (Leon County):
 - [Edenfield Road to Crump Road](#) Design in FY 2029 (\$2.5M)
 - [Crump Road to Veterans Memorial Drive](#) Design in FY 2029 (\$3M)
 - [Veterans Memorial Drive to Jefferson County Line](#) Design in FY 2029 (\$2.4M)
- [Tallahassee to Havana Trail](#) (Leon County segment: [Environmental Impact and Alternatives Study](#))/Project Development and Environment Study initiated in 2025) (Gadsden County segment: Design initiated by Gadsden County in 2025)
- [US 90 West Trail](#) (Chattahoochee to Quincy) Planning Study initiated in 2025 (Gadsden County)

Urban SDK Data Platform & & CRTPA Crash Report Monitoring

- The CRTPA continues to employ the Urban SDK Traffic Management data platform to gather, analyze, and visualize traffic conditions and reporting. Furthermore, the CRTPA has provided access to local law enforcement related to use of the Urban SDK data platform with regards to speed data information.

A [dashboard](#) created by Urban SDK highlighting generalized crash locations and crash types in the CRTPA as well as speed data for select roadways was added to the CRTPA's webpage in late 2025.



- The CRTPA monitors safety issues within the region through ongoing review of crash reports to identify trends including increasing crashes involving e-bikes.

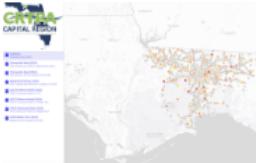
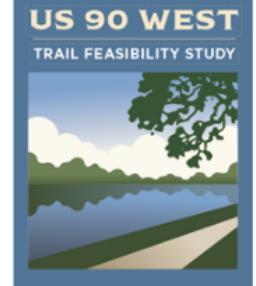
Focus on Safety Page

- Since 2023, the CRTPA's safety page ("[Focus on Safety](#)") has highlighted safety efforts in the CRTPA region. The following provides a screenshot image of the page:

Focus on Safety

THE LATEST:

- [The CRTPA Dashboard](#) identifies crash locations in the region using the most recent full year of data (2024). The dashboard also provides speed data for select high-volume corridors.
- The CRTPA adopted the agency's annual safety targets at the February 18, 2025 CRTPA Meeting. For more information, [click here](#).

INITIATIVE		DETAILS	MORE INFORMATION
CRTPA Dashboard		View CRTPA region crash locations (2024) as well as speed data for selected high volume corridors.	Go to Dashboard
Tallahassee to Havana Trail (Leon County Segment)		A Project Development and Environment (PD&E) Study was initiated in 2025 for the Leon County segment of Tallahassee to Havana Trail.	Learn More
US 90 West Trail Feasibility Study		This study was initiated in 2025 to explore the feasibility of constructing a paved 10 to 12-foot multi-use trail along US 90 West from Chattahoochee east to SR 12 in Quincy, a distance of approximately 22 miles	Learn More
W. Tennessee Street Safety Plan Grant Award		A grant to fund the identification of corridor safety improvements was awarded to the CRTPA in December 2025.	Learn More

OPTIONS

Option 1: Adopt, by resolution, the 2026 CRTPA Safety Performance Targets and affirm a long-term safety goal of zero fatalities and serious injuries for the CRTPA region to be achieved by the year 2040, as shown in ***Attachment 1***.
(Recommended)

Option 2: CRTPA Board Discretion.

ATTACHMENT

Attachment 1: Adoption Resolution

Attachment 2: Summary of Historical CRTPA Safety Measures

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA)
ADOPTING TARGETS FOR SAFETY PERFORMANCE MEASURES**

Whereas, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

Whereas, the Federal Highway Administration issued a final rule based on section 1203 of the Moving Ahead for Progress in the 21st Century (MAP-21) and with considerations to provisions in the Fixing America's Surface Transportation (FAST) Act, which established five safety performance measures; and

Whereas, the Florida Department of Transportation, as part of their annual development of the State Highway Safety Improvement Plan has developed safety targets for each of the five safety performance measures; and each Metropolitan Planning Organization shall establish safety targets for each state by February 27, 2024 and report progress over time in reaching the adopted target; and

Whereas, CRTPA review, in coordination with the Florida Department of Transportation and local transportation partners has identified opportunities for inclusion of safety improvements in projects, and the monitoring of safety criteria, in order to achieve higher safety measures in the CRTPA region.

NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY THAT:

The CRTPA adopts the following targets for Safety Performance Measures for 2026:

2026 Safety Performance Measures	Target
Number of fatalities	45
Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT)	.9842
Number of serious injuries	195
Rate of serious injuries per 100 Million VMT	4.264
Number of non-motorized fatalities and non-motorized serious injuries	32

Furthermore, the CRTPA adopts a long-term safety goal of zero fatalities and serious injuries for the CRTPA region to be achieved by 2040.

Passed and duly adopted by the Capital Region Transportation Planning Agency on this 17th day of February 2026.

Capital Region Transportation Planning Agency

Attest:

By: _____

Nick Maddox, Chair

By: _____

Greg Slay, Executive Director

CRTPA ADOPTED SAFETY TARGETS & REPORTED DATA*
2018 to 2024

SAFETY PERFORMANCE MEASURE	Adopted Target 2018	Reported 2014 -2018	Adopted Target 2019	Reported 2015- 2019	Adopted Target 2020	Reported 2016 - 2020	Adopted Target 2021	Reported 2017 - 2021
Number of fatalities	56	58.2	54	60.8	58	62.4	58	60.4
Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT)	1.279	1.286	1.203	1.329	1.273	1.38	1.273	1.35
Number of serious injuries	266	256.4	258	251.8	256	241.2	252	240.8
Rate of serious injuries per 100 Million VMT	7.313	5.592	5.842	5.508	5.684	5.323	5.513	5.365
Number of non-motorized fatalities and non-motorized serious injuries	44	42.2	43.8	43	42.2	40.2	42.2	39.8

SAFETY PERFORMANCE MEASURE	ADOPTED Target 2022	Reported 2018 - 2022	ADOPTED Target 2023	Reported 2019 - 2023	ADOPTED Target 2024	Reported 2020 - 2024
Number of fatalities	55	60.4	52	62.2	49	64.4
Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT)	1.209	1.354	1.148	1.394	1.091	1.428
Number of serious injuries	239	234.2	227	231.6	216	225.8
Rate of serious injuries per 100 Million VMT	5.237	5.236	4.975	5.187	4.726	5.016
Number of non-motorized fatalities and non-motorized serious injuries	40	41.4	38	43.4	36	44.4

* - source: Annual Safety Data for FHWA Performance Measures by MPO provided by the Florida Department of Transportation



February 17, 2026

AGENDA ITEM 11 A

FUTURE MEETINGS

TYPE OF ITEM: CRTPA Information

Meeting Date	Meeting Type	Location
Mar 23 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Apr 21 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
May 19 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Jun 15 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Sept 15 (Tuesday) * Sept 21 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Oct 20 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Nov 17 (Tuesday) ** Nov 23 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Dec 15 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm

*- September 15 meeting was changed due to a Leon County Board of County Commissioners conflict.

**- November 17 meeting was changed due to a Leon County Board of County Commissioners conflict.



AGENDA ITEM 11 B

CRTPA COMMITTEE ACTIONS (CITIZEN'S MULTIMODAL ADVISORY COMMITTEE & TECHNICAL ADVISORY COMMITTEE)

TYPE OF ITEM: CRTPA Information

STATEMENT OF ISSUE

This item provides information on the activities of the Technical Advisory Committee (TAC) and the Citizens Multimodal Advisory Committee (CMAC) to the Capital Region Transportation Planning Agency (CRTPA).

TAC and CMAC: The committees each met on November 4, 2025, and acted on the following:

- **Minutes of the November 4, 2025, CMAC Meetings**
 - **TAC Action:** Approved.
 - **CMAC Action:** Approved.
- **Draft Fiscal Year 2027 & FY 2028 Unified Planning Work Program**
 - **TAC Action:** Recommended approval.
 - **CMAC Action:** Recommended approval.
- **CRTPA 2026 Safety Targets**
 - **TAC Action:** Recommended approval, with 1 member voting in opposition.
 - **CMAC Action:** Recommended approval.

February 17, 2026



AGENDA ITEM 11C

BUDGET UTILIZATION

JULY THROUGH SEPTEMBER 2025

TYPE OF ITEM: Information

With the beginning of the second year of the UPWP contract, any remaining funds from the previous year are rolled into the current year budget. Therefore, the utilization of some line items may reflect a decrease from the previous report.

A status report on the July through September 2025, Unified Planning Work Program budget utilization is provided for the following:

- CRTPA Budget Report PL Funds July through September 2025 (***Attachment 1***)
- CRTPA Budget Report SU Funds July through September 2025 (***Attachment 2***)
- CRTPA Budget Report CM Funds July through September 2025 (***Attachment 3***)

Unified Planning Work Program - Fiscal Years 2024/25 & 2025/26				FPID#	439323-5-14-01
Contract # G2U25 Invoice #:		Invoice Period:			
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance	Utilization
Salaries and Fringe	\$ 598,161.00	\$ 384,464.69	\$ 96,674.14	\$ 117,022.17	80.44%
Sub Total:	\$ 598,161.00	\$ 384,464.69	\$ 96,674.14	\$ 117,022.17	
1.7 Professional Services WCOT	\$ 16,000.00	\$ 962.50	\$ 550.00	\$ 14,487.50	9.45%
1.12 Professional Services Audit	\$ 52,000.00	\$ -	\$ 25,000.00	\$ 27,000.00	48.08%
1.16 Professional Services Legal	\$ 110,000.00	\$ 32,292.50	\$ 13,125.00	\$ 64,582.50	41.29%
Sub Total:	\$ 178,000.00	\$ 33,255.00	\$ 38,675.00	\$ 106,070.00	
Travel/Training	\$ 30,450.00	\$ 5,176.86	\$ 4,700.42	\$ 20,572.72	32.44%
Sub Total:	\$ 30,450.00	\$ 5,176.86	\$ 4,700.42	\$ 20,572.72	
Operational Expenses (Tel/Ins/Ads/Postage/Profess Fees)	\$ 104,445.00	\$ 23,489.29	\$ 135.87	\$ 80,819.84	22.62%
Computer Software/IT Services	\$ 12,000.00	\$ 3,120.53	\$ 1,213.89	\$ 7,665.58	36.12%
Staff Services	\$ 168,674.00	\$ 81,404.14	\$ 20,339.91	\$ 66,929.95	60.32%
Sub Total:	\$ 285,119.00	\$ 108,013.96	\$ 21,689.67	\$ 155,415.37	
Office Supplies	\$ 6,500.00	\$ 513.65	\$ 11.81	\$ 5,974.54	8.08%
Sub Total:	\$ 6,500.00	\$ 513.65	\$ 11.81	\$ 5,974.54	
Computer Equipment	\$ 10,000.00	\$ 1,765.32	\$ -	\$ 8,234.68	17.65%
Sub Total:	\$ 10,000.00	\$ 1,765.32	\$ -	\$ 8,234.68	
Total:	\$ 1,108,230.00	\$ 533,189.48	\$ 161,751.04	\$ 413,289.48	
Task 2.0 - Data Collection					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance	
Salaries and Fringe	\$ 59,193.00	\$ 4,949.57	\$ 11,296.13	\$ 42,947.30	27.45%
Sub Total:	\$ 59,193.00	\$ 4,949.57	\$ 11,296.13	\$ 42,947.30	
2.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
2.7 Transportation Data Mangement	\$ 151,000.00	\$ 75,500.00	\$ 75,500.00	\$ -	100.00%
Sub Total:	\$ 151,000.00	\$ 75,500.00	\$ 75,500.00	\$ -	
Total:	\$ 210,193.00	\$ 80,449.57	\$ 86,796.13	\$ 42,947.30	
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance	
Salaries and Fringe	\$ 165,727.00	\$ 128,052.36	\$ 36,574.70	\$ 1,099.94	99.34%
Sub Total:	\$ 165,727.00	\$ 128,052.36	\$ 36,574.70	\$ 1,099.94	
3.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
3.5 Connections 2045 RMP	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 165,727.00	\$ 128,052.36	\$ 36,574.70	\$ 1,099.94	
Task 4.0 - Short-Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance	
Salaries and Fringe	\$ 70,366.00	\$ 31,267.67	\$ 7,443.30	\$ 31,655.03	55.01%
Sub Total:	\$ 70,366.00	\$ 31,267.67	\$ 7,443.30	\$ 31,655.03	
4.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
4.4 TIP Software	\$ 13,516.00	\$ 13,470.00	\$ -	\$ 46.00	99.66%
Sub Total:	\$ 13,516.00	\$ 13,470.00	\$ -	\$ 46.00	
Total:	\$ 83,882.00	\$ 44,737.67	\$ 7,443.30	\$ 31,701.03	

Unified Planning Work Program - Fiscal Years 2024/25 & 2025/26				FPID#	439323-5-14-01
Invoice #:		Invoice Period:			
Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance
Salaries and Fringe		\$ 78,270.00	\$ 25,454.43	\$ 7,507.37	\$ 45,308.20
Sub Total:	\$ 78,270.00	\$ 25,454.43	\$ 7,507.37	\$ 45,308.20	
5.0 Consultant Support Task 5 Activities		\$ -	\$ -	\$ -	\$ -
5.11 Congestion Management Plan Studies (Cont)		\$ -	\$ -	\$ -	\$ -
5.21 SR267 Bloxham Cutoff SUP FS		\$ -	\$ -	\$ -	\$ -
5.22 (Bradfordville Connect) Tville Rd to Wel FS		\$ -	\$ -	\$ -	\$ -
5.23 US 90 West SUP FS (Cont)		\$ -	\$ -	\$ -	\$ -
5.24.1 T2H Feasibility Study Public Involve.		\$ -	\$ -	\$ -	\$ -
5.24.2 T2H Project Impact Assessment (Cont)		\$ -	\$ -	\$ -	\$ -
*5.26 Context Based Planning/Complete Streets Planning TBD		\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
*Context Based Planning Requires an UPWP Amendment		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Sub Total:	\$ 22,000.00	\$ -	\$ -	\$ -	\$ 22,000.00
Total:	\$ 100,270.00	\$ 25,454.43	\$ 7,507.37	\$ 67,308.20	
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance
Salaries and Fringe		\$ 46,342.00	\$ 25,401.71	\$ 5,474.68	\$ 15,465.61
Sub Total:	\$ 46,342.00	\$ 25,401.71	\$ 5,474.68	\$ 5,474.68	\$ 15,465.61
6.0 Contract/Consultant Services		\$ 1,000.00			\$ 1,000.00
6.9 Public Involvement Software		\$ 5,000.00			\$ 5,000.00
6.9 Public Involvement Outreach					\$ -
Sub Total:	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
Total:	\$ 52,342.00	\$ 25,401.71	\$ 5,474.68	\$ 5,474.68	\$ 21,465.61
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (PL) Budgeted Amount	FY 2026 FHWA (PL) Previous Payments	FY 2026 FHWA (PL) Current Cost	FY 2026 FHWA (PL) Remaining Balance
Salaries and Fringe		\$ 117,372.00	\$ 70,426.36	\$ 18,348.28	\$ 28,597.36
Sub Total:	\$ 117,372.00	\$ 70,426.36	\$ 18,348.28	\$ 18,348.28	\$ 28,597.36
7.0 Consultant Support		\$ -	\$ -	\$ -	\$ -
7.1 SS4A Implementation TBD		\$ 24,781.00	\$ -	\$ -	\$ 24,781.00
7.1.1a SS4A Implement. Plan N. Monroe St.		\$ 20,730.00	\$ 20,730.00	\$ -	\$ -
7.1.1b SS4A Implement. Pl. Update N Monroe (SS4A 25)		\$ -	\$ -	\$ -	\$ -
7.1.1c SS4A Supplemental Analysis N Monroe (Int/Ped/Cross)		\$ -	\$ -	\$ -	\$ -
7.1.2 SS4 US 90 Tennessee St. SS4A Corridor SAP		\$ -	\$ -	\$ -	\$ -
7.1 **SS4A Implementation HIN Corridors		\$ -	\$ -	\$ -	\$ -
7.2 Safe School Access		\$ 24,220.00	\$ 24,220.00	\$ -	\$ -
7.3 Intelligent Trans. System Master Plan Update		\$ -	\$ -	\$ -	\$ -
Sub Total:	\$ 69,731.00	\$ 44,950.00	\$ -	\$ -	\$ 24,781.00
Total:	\$ 187,103.00	\$ 115,376.36	\$ 18,348.28	\$ 18,348.28	\$ 53,378.36
G2U25 GRAND TOTAL EXPENDITURE DETAIL :	\$ 1,907,747.00	\$ 952,661.58	\$ 323,895.49	\$ 631,189.93	

Unified Planning Work Program - Fiscal Years 2024/25 & 2025/26					FPID# 439323-5-14-02	
Contract # G2U25 Invoice #: SU-5					Invoice Period: May 1, 2025 -- September 30, 2025	
Task 1.0 - Administration					Utilization 0.00%	
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance		
Salaries and Fringe	\$ 152,489.00	\$ -	\$ -	\$ 152,489.00		
Sub Total:	\$ 152,489.00	\$ -	\$ -	\$ 152,489.00		
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
1.7 Professional Services WCOT	\$ -	\$ -	\$ -	\$ -		
1.12 Professional Services Audit	\$ -	\$ -	\$ -	\$ -		
1.16 Professional Services Legal	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Travel/Training	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Operational Expenses (Tel/Ins/Ads/Postage/Profess Fees)	\$ -	\$ -	\$ -	\$ -	85.75%	
Computer Software	\$ -	\$ -	\$ -	\$ -		
Staff Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Office Supplies	\$ -	\$ -	\$ -	\$ -		
Computer Equipment	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 152,489.00	\$ -	\$ -	\$ 152,489.00		
Task 2.0 - Data Collection						
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance		
Salaries and Fringe	\$ 95,079.00	\$ 81,530.01	\$ -	\$ 13,548.99		
Sub Total:	\$ 95,079.00	\$ 81,530.01	\$ -	\$ 13,548.99		
2.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
2.1 Transportation Data Mangement	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 95,079.00	\$ 81,530.01	\$ -	\$ 13,548.99		
Task 3.0 - Long Range Planning					0.00%	
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance		
Salaries and Fringe	\$ 84,057.00	\$ -	\$ -	\$ 84,057.00		
Sub Total:	\$ 84,057.00	\$ -	\$ -	\$ 84,057.00		
3.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
3.5 Connections 2045 RMP	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 84,057.00	\$ -	\$ -	\$ 84,057.00		
Task 4.0 - Short-Range Planning						
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance		
Salaries and Fringe	\$ 9,456.00	\$ -	\$ -	\$ 9,456.00	0.00%	
Sub Total:	\$ 9,456.00	\$ -	\$ -	\$ 9,456.00		
4.0 Contract/Consultant Services	\$ 21,530.00	\$ -	\$ -	\$ 21,530.00		
Sub Total:	\$ 21,530.00	\$ -	\$ -	\$ 21,530.00		
4.4 TIP Software	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00		
Sub Total:	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00		
Total:	\$ 44,986.00	\$ -	\$ -	\$ 44,986.00		

						FPID# 439323-5-14-02	Utilization	
Invoice #: SU-5			Invoice Period: May 1, 2025 -- September 30, 2025					
Task 5.0 - Mobility Planning								
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance			
Salaries and Fringe		\$ 39,363.00	\$ -	\$ -	\$ 39,363.00		0.00%	
Sub Total:		\$ 39,363.00	\$ -	\$ -	\$ 39,363.00			
5.0 Consultant Support Task 5 Activities		\$ 27,490.00	\$ -	\$ -	\$ 27,490.00		0.00%	
5.11 Congestion Management Plan Studies		\$ 150,000.00	\$ -	\$ -	\$ 150,000.00		0.00%	
5.21 SR267 Bloxham Cutoff SUP FS		\$ 200,000.00	\$ -	\$ -	\$ 200,000.00		0.00%	
5.22 (Bradford Connect) Tville Rd to Wel FS		\$ 125,000.00	\$ -	\$ -	\$ 125,000.00		0.00%	
5.23 US 90 West SUP FS		\$ -	\$ -	\$ -	\$ -			
5.24.1 T2H Feasibility Study Public Involve.		\$ 10,140.00	\$ 6,362.00	\$ 3,776.00	\$ 2.00		99.98%	
5.24.2 T2H Project Impact Assessment		\$ 25,000.00	\$ -	\$ -	\$ 25,000.00		0.00%	
*5.26 Context Baseline Planning/Complete Streets Planning TBD		\$ 161,954.00	\$ -	\$ -	\$ 161,954.00		0.00%	
*Context Based Planning Requires a UPWP Amendment								
Sub Total:		\$ 699,584.00	\$ 6,362.00	\$ 3,776.00	\$ 689,446.00			
Total:		\$ 738,947.00	\$ 6,362.00	\$ 3,776.00	\$ 728,809.00			
Task 6.0 - Public Involvement								
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance			
Salaries and Fringe		\$ 5,210.00	\$ -	\$ -	\$ 5,210.00		0.00%	
Sub Total:		\$ 5,210.00	\$ -	\$ -	\$ 5,210.00			
6.0 Contract/Consultant Services				\$ -	\$ -			
6.0.1 LEPP & Comm. Characteristics		\$ 21,530.00	\$ -	\$ 15,154.90	\$ 6,375.10		70.39%	
6.9 Public Involvement Software		\$ 15,500.00	\$ -	\$ -	\$ 15,500.00		0.00%	
6.9 Public Involvement Outreach				\$ -	\$ -			
Sub Total:		\$ 37,030.00	\$ -	\$ 15,154.90	\$ 21,875.10			
Total:		\$ 42,240.00	\$ -	\$ 15,154.90	\$ 27,085.10			
Task 7.0 - Special Projects								
EXPENDITURE CATEGORY AND DESCRIPTION		FY 2026 FHWA (SU) Budgeted Amount	FY 2026 FHWA (SU) Previous Payments	FY 2026 FHWA (SU) Current Cost	FY 2026 FHWA (SU) Remaining Balance			
Salaries and Fringe		\$ 92,460.00	\$ 40,730.00	\$ -	\$ 51,730.00		44.05%	
Sub Total:		\$ 92,460.00	\$ 40,730.00	\$ -	\$ 51,730.00			
7.0 Consultant Support Task 7 Activities		\$ 21,530.00	\$ -	\$ -	\$ 21,530.00		0.00%	
7.1 SS4A Implementation TBD		\$ 303,680.00	\$ -	\$ -	\$ 303,680.00		0.00%	
7.1.1a SS4A Implementation Plan N. Monroe St.		\$ 19,270.00	\$ 10,365.00	\$ -	\$ 8,905.00		53.79%	
7.1.1b SS4A Application Update N. Monroe St. (SS4A 25)		\$ 21,000.00	\$ -	\$ 20,975.00	\$ 25.00		99.88%	
7.1.1c SS4A Supplemental Analysis N. Monroe St. (Int/Ped/Cross)		\$ 200,000.00	\$ -	\$ 32,528.00	\$ 167,472.00		16.26%	
7.1.2 SS4A US 90 Tennessee St. SS4A Corridor		\$ 14,000.00	\$ 8,198.00	\$ -	\$ 5,802.00		58.56%	
7.1 SS4A Implementation HIN Corridors		\$ 208,320.00	\$ 77,103.00	\$ 11,862.00	\$ 119,355.00		42.71%	
7.2 Safe School Access		\$ 93,000.00	\$ 92,779.70	\$ -	\$ 220.30		99.76%	
7.3 Intelligent Transportation System Master Plan Update		\$ 150,000.00	\$ -	\$ -	\$ 150,000.00		0.00%	
Sub Total:		\$ 1,030,800.00	\$ 188,445.70	\$ 65,365.00	\$ 776,989.30			
Total:		\$ 1,123,260.00	\$ 229,175.70	\$ 65,365.00	\$ 828,719.30			
*G2U25 GRAND TOTAL EXPENDITURE DETAIL :		\$ 2,281,058.00	\$ 317,067.71	\$ 84,295.90	\$ 1,879,694.39			
Page 2 of 2						* Remaining Balance adjusted by a penny due to rounding.		

Unified Planning Work Program - Fiscal Years 2024/25 & 2025/26				FPID#	439323-5-14-03
Contract # G2U25 Invoice #: CM-5		Invoice Period:	May 1, 2025--September 30, 2025		
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	Utilization
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
1.7 Professional Services WCOT	\$ -	\$ -	\$ -	\$ -	
1.12 Professional Services Audit	\$ -	\$ -	\$ -	\$ -	
1.16 Professional Services Legal	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Travel/Training	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Operational Expenses (Tel/Ins/Ads/Postage/Profess Fees)	\$ -	\$ -	\$ -	\$ -	
Computer Software	\$ -	\$ -	\$ -	\$ -	
Staff Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Office Supplies	\$ -	\$ -	\$ -	\$ -	
Computer Equipment	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	
Task 2.0 - Data Collection					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
2.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
2.1 Transportation Data Mangement	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
3.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
3.5 Connections 2045 RMP	\$ 450,000.00	\$ 203,592.60	\$ 125,696.40	\$ 120,711.00	
Sub Total:	\$ 450,000.00	\$ 203,592.60	\$ 125,696.40	\$ 120,711.00	
Total:	\$ 450,000.00	\$ 203,592.60	\$ 125,696.40	\$ 120,711.00	
Task 4.0 - Short-Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
4.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
4.4 TIP Software	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	

73.18%

Unified Planning Work Program - Fiscal Years 2024/25 & 2025/26				FPID#	439323-5-14-03
Invoice #: CM-5		Invoice Period:	May 1, 2025--September 30, 2025		
Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
5.0 Contract/Consultant Services Support Task 5 Activities	\$ -	\$ -	\$ -	\$ -	
5.7 Tallahassee to Havana Trail Feasibility Study	\$ -	\$ -	\$ -	\$ -	
5.11 Congestion Management Plan Update	\$ -	\$ -	\$ -	\$ -	
5.21 SR267 Bloxham Cutoff Trail Feasibility Study	\$ -	\$ -	\$ -	\$ -	
5.22 Thomasville Road to Welaunee Grnwy SUP FS	\$ -	\$ -	\$ -	\$ -	
5.23 US 90 West SUP FS	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
6.0 Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
6.9 Public Involvement Software	\$ -	\$ -	\$ -	\$ -	
6.9 Public Involvement Outreach	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION	FY 2026 FHWA (CM) Budgeted Amount	FY 2026 FHWA (CM) Previous Payments	FY 2026 FHWA (CM) Current Cost	FY 2026 FHWA (CM) Remaining Balance	
Salaries and Fringe	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
7.0 Consultant Support Task 7 Activities	\$ -	\$ -	\$ -	\$ -	
7.1 SS4A Implementation TBD	\$ -	\$ -	\$ -	\$ -	
7.1.1a SS4A Implementation Plan N. Monroe St.	\$ -	\$ -	\$ -	\$ -	
7.1.1b SS4A Application Update N. Monroe St.	\$ -	\$ -	\$ -	\$ -	
7.1.1c SS4A Supplemental Analysis N. Monroe St.	\$ -	\$ -	\$ -	\$ -	
7.1.2 SS4A US 90 Tennessee St. SS4A Corridor	\$ -	\$ -	\$ -	\$ -	
7.1 SS4A Implementation HIN Corridors	\$ -	\$ -	\$ -	\$ -	
7.2 Safe School Access	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ -	\$ -	\$ -	\$ -	
G2U25 GRAND TOTAL EXPENDITURE DETAIL :	\$ 450,000.00	\$ 203,592.60	\$ 125,696.40	\$ 120,711.00	

Utilization