



December 2, 2024

EXECUTIVE COMMITTEE AGENDA ITEM 4B
FISCAL YEAR 2025 - FISCAL YEAR 2029
TRANSPORTATION IMPROVEMENT PROGRAM
AMENDMENTS

TYPE OF ITEM: ROLL CALL

STATEMENT OF ISSUE

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2025 – FY 2029 Transportation Improvement Program to add projects and associated funding. This agenda item is time sensitive.

Staff is seeking approval of Resolution 2024-12-4B (Attachment 1) to add the following projects:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County) (**Attachment 2**)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County) (**Attachment 3**)
- SR 10 (US 90) West Tennessee Street from CR 1581 Aeon Church Road to SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting. (Leon County) (**Attachment 4**)
- StarMetro Section 5339 Low or No Emission Grant (Project No. to be assigned): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro's Rolling Stock Project. This funding replaces four 35' and four 40' diesel buses with battery electric buses of the same size. (Leon County) (**Attachment 5**)
- StarMetro Section 5339 Capital Items (Project No. to be assigned): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County) (**Attachment 6**)

HISTORY AND ANALYSIS

Adopted annually, the CRTPA's TIP reflects those projects in the region that have received state and federal funding in the Florida Department of Transportation (FDOT) Work Program. After adoption, changes to a project can require an amendment to the CRTPA's TIP. In order for the projects to be amended into the State Transportation Improvement Program and subsequently authorized by the Federal Highway Administration (FHWA) or the Federal Transit Administration, the projects must be reflected in the CRTPA's current FY 2025- FY 2029 TIP.

FDOT requested the CRTPA amend the FY 2025 - FY 2029 TIP to add the highway improvement projects and funding in FY 2025. The first two capacity projects rolled forward from the previous TIP as the funding was not authorized in the prior year. The Tennessee Street lighting improvement is a new project. In order for the funding to be authorized it needs to be added the CRTPA's and State's Transportation Improvement Program.

StarMetro was awarded a Low or No Emission 5339 competitive grant which provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses as well as acquisition, construction, and leasing of required supporting facilities. The FTA 5339 grant also requires a portion of the award be spent on training and workforce development. These two projects were amended into to the CRTPA FY 2024 – FY 2028 TIP, however, were not subsequently amended into the State TIP. Therefore, the projects are being amended into the current TIP.

Timely approval allows FDOT to initiate the projects. The Executive Committee is authorized to approve time-sensitive items pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee. The CRTPA By-laws Section IV.D. is provided as **Attachment 7**. After the Executive Committee approval, the FY 2025 - 2029 TIP will be updated to reflect the amendments and transmitted, along with Resolution 2024-01-4A to the FDOT.

RECOMMENDED ACTION (ROLL CALL)

Option 1: Recommend adoption of the Executive Committee Resolution No. 2024-12-4B amending the FY 2025 – FY 2029 Transportation Improvement Program to reflect the addition of projects and funding as follows:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)

- SR 10 (US 90) West Tennessee Street from CR 1581 Aenon Church Road to /SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting. (Leon County)
- StarMetro Section 5339 Low or No Emission Grant (*Project No. to be assigned*): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro’s Rolling Stock Project. This funding replaces four 35’ and four 40’ diesel buses with battery electric buses of the same size. (Leon County)
- StarMetro Section 5339 Capital Items (*Project No. to be assigned*): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County)

Option 2: As desired by the Committee.

ATTACHMENTS

Attachment 1: CRTPA Executive Committee Resolution No. 2024-12-4B

Attachment 2: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 220495-7

Attachment 3: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 415782-9

Attachment 4: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 454522-1

Attachment 5: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. *To Be Assigned*

Attachment 6: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. *To Be Assigned*

Attachment 7: CRTPA Bylaws (Adopted September 2023) Section IV.D

CRTPA RESOLUTION 2024-12-4B

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) EXECUTIVE COMMITTEE ENDORSING
THE AMENDMENTS TO THE FY 2025 – FY 2029 TRANSPORTATION IMPROVEMENT PROGRAM**

Whereas, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

Whereas, the Transportation Improvement Program (TIP) shall be endorsed annually by the CRTPA and submitted to the Governor of the State of Florida, to the Federal Transit Administration, and to the Federal Highway Administration, through the State of Florida;

Whereas, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program and;

Whereas, The Executive Committee is authorized to approve time-sensitive documents pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee;

Whereas, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the CRTPA's TIP, and required for the authorization of the federal funding for Projects in Federal FY 2025.

NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) THAT:

The CRTPA amends the FY 2025 – FY 2029 Transportation Improvement Program to reflect:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)
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- StarMetro Section 5339 Low or No Emission Grant (*Project No. to be assigned*): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro's Rolling Stock Project. This funding replaces four 35' and four 40' diesel buses with battery electric buses of the same size. (Leon County)
- StarMetro Section 5339 Capital Items (*Project No. to be assigned*): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County)

Passed and duly adopted by the Capital Region Transportation Planning Agency on this 2nd day of December 2024.

Capital Region Transportation Planning Agency

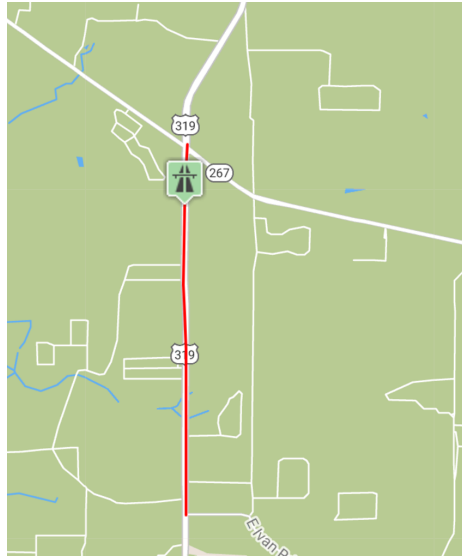
By: _____

Quincee Messersmith, Chair

Attest

Greg Slay, Executive Director

**CRAWFORDVILLE RD (SR 369/US 319) FROM EAST IVAN RD TO N OF BLOXHAM CUTOFF ROAD (SR 267)
2204957 Non-SIS**



Project Description: ADDLANES AND RECONSTRUCT - FUTURE CAPACITY
Lead Agency: MANAGED BY FDOT **From:** EAST IVAN ROAD
County: LEON **To:** N OF SR 267 BLOXAHAM
Length: 3.87 CUTOFF ROAD
Phase Group: CONSTRUCTION

Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	ACNP	723,600	0	0	0	0	723,600
CST	NHPP	3,273	0	0	0	0	3,273
		726,873					726,873

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

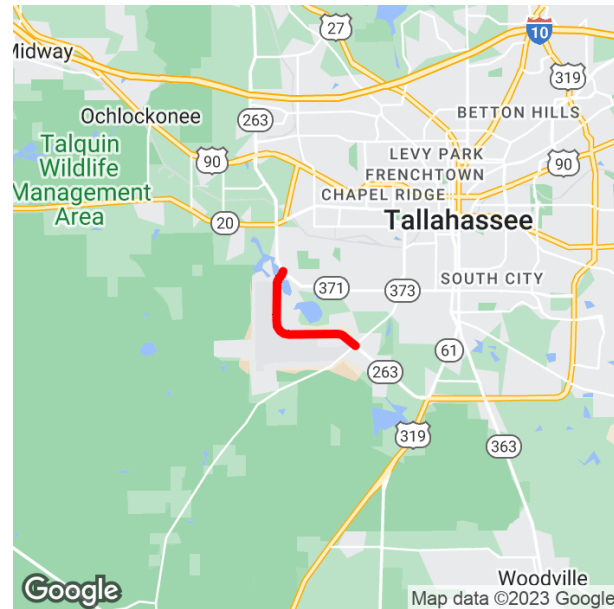
Prior Year Cost: 133,781,781

Future Year Cost: 0

Total Project Cost: 134,508,654

LRTP: 2045 RMP Cost Feasible Roadway Plan - Page 5-4

**SR 263 CAPITAL CIRCLE FROM CR 2203 SPRINGHILL RD TO SR 371 ORANGE AVE
4157829 SIS**



Project Description: ADD LANES & RECONSTRUCT
Lead Agency: MANAGED BY FDOT **From:** CR 2203 SPRINGHILL RD
County: LEON **To:** SR 371 ORANGE AVE
Length: 4.47
Phase Group: PRELIMINARY ENGINEERING, RAILROAD & UTILITIES, CONSTRUCTION, ENVIRONMENTAL

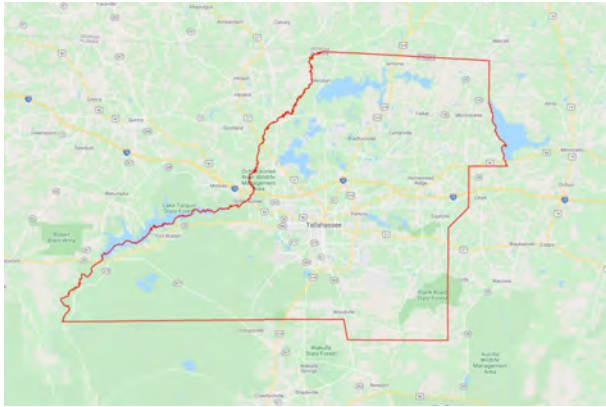
Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	LF	5,193,456	0	0	0	0	1,300,000
CST	ACNP	37,743	0	0	0	0	37,743
		5,231,199					5,231,199

Prior Year Cost: 81,034,894
Future Year Cost: 0
Total Project Cost: 86,228,350
LRTP: 2045 RMP Cost Feasible Roadway Plan
- Page 5-4

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

SR 10 TENNESSEE ST FROM AENON CHURCH ROAD (CR 1581) TO BLOUNTSTOWN ST (SR 20)

454522-1 NON-SIS



Project Description: LIGHTING IMPROVEMENTS
Lead Agency: MANAGED BY CITY OF TALLAHASSEE
County: LEON
Length: 1.816 MI
Phase Group: Construction (Utilities)

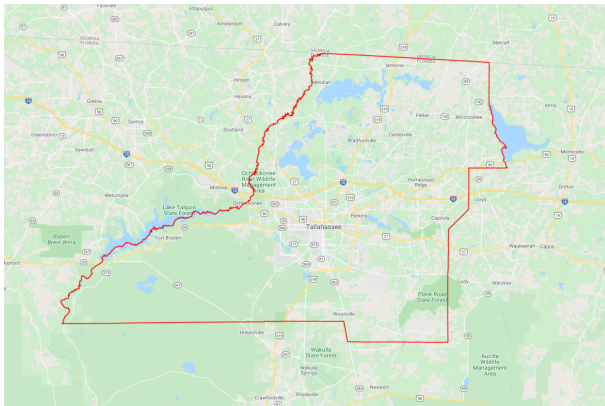
From: AENON CHURCH ROAD (CR 1581)
To: BLOUNTSTOWN ST (SR 20)

Phase	Fund Code	2025	2026	2027	2028	2029	Total
RRU	ACSS	100,000	0	0	0	0	100,000
		100,000					100,000

This project was amended into the TIP at the December 2, 2024 Executive Committee Meeting.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 100,000
LRTP: 2045 RMP Page 5-8 - Table 5-4

StarMetro 5339 Battery Electric Buses
Project No. to be assigned. Non-SIS



Project Description: Capital, Battery Electric Buses
Lead Agency: MANAGED BY STARMETRO - CITY OF TALLAHASSEE
County: LEON
Length: 00

Phase	Fund Code	PRIOR YEAR	2025	2026	2027	2028	2029	Total
CAP	FTA 5339		8,004,790	0	0	0	0	8,004,790
			8,004,790					8,004,790

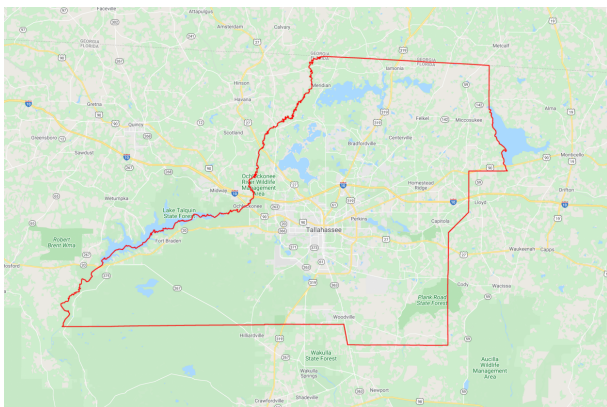
The City of Tallahassee has programmed \$2.4 million dollars as a match for this project.

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

StarMetro Section 5339 Low or No Emission Grant: Provides FY 2023 FTA funds and the City of Tallahassee match to fund StarMetro’s Rolling Stock Project. This funding replaces four 35’ and four 40’ diesel buses with battery electric buses of the same size.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 10,404,790
LRTP: 2045 RMP Page 5-11 - Table 5-10

StarMetro 5339 Capital Items Projects
Project No. to be assigned. Non-SIS



Project Description: Phase One of the Appleyard Charging Infrastructure
Lead Agency: MANAGED BY STARMETRO - CITY OF TALLAHASSEE
County: LEON
Length: 00

Phase	Fund Code	PRIOR YEAR	2025	2026	2027	2028	2029	Total
PE/CST	FTA 5339		12,366,002	0	0	0	0	12,366,002
			12,366,002				12,366,002	

The City of Tallahassee has programmed **\$1,511,546 million dollars** as a match for this project.

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

StarMetro Section 5339 provides FY 2023 FTA funding in the amount of \$13,877,548 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard transit facility, along with funding for workforce development.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 13,877,548
LRTP: 2045 RMP Page 5-11 - Table 5-10

IV. CRTPA Bylaws

§D. Administration

The administration of the CRTPA shall be as set forth in Sections 6.01 through 6.05 of the Interlocal Agreement. The Chairperson shall serve as the principle administrative officer of the Board. The Executive Director shall serve as the principal administrator of the CRTPA's operations and staff and shall have responsibility for advising the Board regarding official CRTPA business and administration.

1. The Executive Director shall serve at the pleasure of the Board and shall report directly to the CRTPA Board for all matters regarding the administration and operation of the CRTPA and any additional personnel as deemed necessary. CRTPA staff will report directly to the Executive Director and serve at the pleasure of the director. The Executive Director shall have authority to:
 - a. Approve expenditures for the normal operations of staff not to exceed \$5,000;
 - b. Approve routine staff travel;
 - c. Hire, fire, assign duties to, and evaluate CRTPA staff, subject to review and concurrence of the Chairperson; and
 - d. Sign invoices, grant applications, and routine communications with local, state and federal agencies, except in those instances when the signature of the chair is required.
2. The Executive Director, or designee, is responsible for the CRTPA meeting minutes and all notices and agendas for future meetings. The Executive Director shall also perform such other and additional duties as are necessary to carry out the objectives and functions of the CRTPA and the directives from the CRTPA membership.
3. The CRTPA General Counsel shall be under a legal services contract, the term of which is not to exceed thirty-six (36) months and shall serve at the pleasure of the Board and shall perform such duties assigned by the Board, the Chairperson or the Executive Director.
4. Executive Committee
 - a. The CRTPA shall establish an Executive Committee comprised of the Chair, Vice-Chair and immediate Past-Chair. The Executive Committee shall meet as directed by the Chair for any items not requiring board