



CRTPA EXECUTIVE COMMITTEE

MEETING OF MONDAY, DECEMBER 2, 2024, AT 10:00 AM

TALLAHASSEE CITY HALL
CRTPA CONFERENCE ROOM (3RD FLOOR)
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long-range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

FINAL AGENDA

1. **CALL TO ORDER AND ROLL CALL**

2. **AGENDA MODIFICATIONS**

3. **CONSENT AGENDA**
 - A. Minutes of the September 5, 2024, Executive Committee Meeting
 - B. CRTPA 2025 Calendar

4. **CRTPA EXECUTIVE COMMITTEE ACTION**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the Executive Committee.

- A. **Federal Emergency Management Agency (FEMA) Functional Classification Maps**
The FEMA Functional Classification Maps for the CRTPA region have been updated for adoption.

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.

B. Fiscal Year (FY) 2025– FY 2029 Transportation Improvement Program (TIP) Amendments

This item seeks roll call approval of a resolution amending the FY 2025 – FY 2029 TIP to reflect the following:

- SR 369 (US 319) from S of East Ivan Road to SR 267 (Bloxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR 263 Capital Circle from CR 2203 Springhill Rd to SR 371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Leon County)
- SR 10 (US 90) West Tennessee Street from CR 1581 Aenon Church Road to SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting (Leon County)
- StarMetro Section 5339 Low or No Emission Grant (Project No. to be assigned): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro’s Rolling Stock Project. This funding replaces four 35’ and four 40’ diesel buses with battery electric buses of the same size (Leon County)
- StarMetro Section 5339 Capital Items (Project No. to be assigned): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development (Leon County)

5. CRTPA CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA Executive Committee should complete a speaker request form. Speakers are requested to limit their comments to three (3) minutes.

6. EXECUTIVE DIRECTOR’S REPORT**7. ITEMS FROM CRTPA EXECUTIVE COMMITTEE MEMBERS**

This portion of the agenda is provided to allow CRTPA Executive Committee members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

8. ADJOURNMENT

December 2, 2024



EXECUTIVE COMMITTEE AGENDA ITEM 3 A

MINUTES

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The minutes from the September 5, 2024, Executive Committee Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the September 5, 2024, Executive Committee Meeting.

ATTACHMENTS

Attachment 1 – September 5, 2024, Meeting Minutes



CRTPA EXECUTIVE COMMITTEE

MEETING OF THURSDAY, SEPTEMBER 5, 2024, AT 10:00 AM

TALLAHASSEE CITY HALL
CRTPA CONFERENCE ROOM (3RD FLOOR)
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

MEMBERS PRESENT: Commissioner Quincee Messersmith, Chair; Commissioner Dianne Williams-Cox, Vice-Chair and Commissioner Rick Minor, Past Chair

STAFF PRESENT: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Ben Clark, James Moore & Co.; Christie Battles, James Moore & Co.; Roberta McManus, Director of Grants & Enterprise Resources; Vanessa Williams, Grants & Enterprise Resources; Linda Caines, Finance & Accounting Department; Rita Stevens, Finance & Accounting Department

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:15 AM, with a quorum present.

2. AGENDA MODIFICATIONS

There were no agenda modifications.

3. CONSENT AGENDA

A. Minutes of the January 4, 2024, Executive Committee Meeting

Committee Action: Commissioner Williams-Cox made a motion to approve the consent agenda. Commissioner Minor seconded the motion. The motion was unanimously passed.

4. CRTPA EXECUTIVE COMMITTEE ACTION

A. CRTPA Annual Audit – Fiscal Year 2023 Financial Statements

This item provided information related to the Annual Single Audit Report. Staff from James Moore and Company, and City of Tallahassee Financial Services and Grants Departments will be on hand for questions related to the FY 2023 Annual Financial Statements.

Mr. Ben Clark introduced his Audit Team, Christie Battles, Zach Chalford. Mr. Clark outlined the required communications, the auditor's responsibilities and the significant estimates and disclosures. He noted there were no audit adjustments or corrections and there were no difficulties or disagreements with management for this year's audit.

Mr. Clark discussed the Audit Reports. He stated there are 5 reports and briefly discussed the reports. He stated the audit received an unmodified opinion and explained that meant all numbers were materially correct and all accounting practices were followed proper accounting standards. Next, Mr. Clark discussed the Report on Internal Controls and Compliance, and noted there were no items identified in the report and noted there were proper internal controls, and the controls are functioning properly. Next, Mr. Clark discussed the Federal Single Audit and noted this report was required due to the CRTPA's receipt of grant funds. Mr. Clark noted there were no issues were identified in the single audit. Finally, he outlined the Revenues and Total Fund Balances and explained the negative balance shown in the governmental activities-unrestricted deficit was due to the Net Pension Liability.

Committee Action: Commissioner Williams Cox made a motion to recommend approval of the CRTPA Annual Audit-Fiscal Year 2023 Financial Statements. Commissioner Minor seconded the motion, and the motion was unanimously passed.

B. Fiscal Year 2025 CRTPA Budget

The CRTPA's budget for Fiscal Year 2025 was developed for Executive Committee discussion and approval.

Ms. Lex presented information on the Fiscal Year 2025 CRTPA Budget. She noted there was a decrease of 2.37% in the overall budget and that employee health insurance coverage has decreased due to family plans being reduced to employee +1 or employee only plans. Ms. Lex noted there was also a cost-of-living adjustment of 4.2% instead of 5%, as in previous years.

Committee Action: Commissioner Minor made a motion to recommend approval of the CRTPA Fiscal Year 2025 Budget. Commissioner Williams-Cox seconded the motion, and the motion was unanimously passed.

C. CRTPA Attorney Contract

This item provided a discussion on the proposed one-year extension of the CRTPA's legal contract with the Williams Law Group, P.A.

Mr. Slay introduced the CRTPA Attorney Contract. He stated the Attorney's new rate will be \$350.00 per hour.

Committee Action: Commissioner Williams-Cox made a motion to recommend approval of the CRTPA Attorney Contract. Commissioner Minor seconded the motion, and the motion was unanimously passed.

D. Annual Evaluation of the Executive Director

The annual evaluation of the Executive Director was discussed.

Mr. Slay introduced the Annual Evaluation of the Executive Director item. There was a strong consensus among Executive Committee members that Mr. Slay does an excellent job and was well connected to members and the public as it relates to projects. It was also noted that Mr. Slay does a good job with showing patience when dealing with passionate members of the public.

Committee Action: This item was for discussion only, and no action was taken on the item.

5. CRTPA CITIZEN COMMENT

6. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay provided information on the awarding of approximately \$200,000 in grant funds for the North Monroe Street Safe Streets and Roadways for All (SS4A) application. He noted the total amount of funding requested in the application was \$21 million dollars and expressed disappointment with the partial award. Mr. Slay also noted the City of Tallahassee was awarded \$9.6 million dollars for sidewalk projects.

Committee Action: This item was for informational only, and no action was taken on the item.

7. ITEMS FROM CRTPA EXECUTIVE COMMITTEE MEMBERS

This portion of the agenda is provided to allow CRTPA Executive Committee members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

8. ADJOURNMENT



December 2, 2024

EXECUTIVE COMMITTEE AGENDA ITEM 3 B

2025 MEETING CALENDAR

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

The 2025 CRTPA Meeting Calendar has been developed for adoption.

RECOMMENDED ACTION

Option 1: Approve the 2025 CRTPA Meeting Calendar.

Meeting Date	Meeting Type	Location
Jan 21 (Tuesday)	Retreat	9:00 AM-1:00 PM Location: TBD
Feb 18 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Mar 17 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
Apr 15 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
May 19 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
June 16 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
September 16 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
October 21 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
November 17 (Monday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm
December 16 (Tuesday)	Board Meeting	Tallahassee City Hall, Commission Chambers, 2 nd Floor, 1:30 pm – 4:00 pm

December 2, 2024



EXECUTIVE COMMITTEE AGENDA ITEM 4A

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FUNCTIONAL CLASSIFICATION MAPS

TYPE OF ITEM: Action

STATEMENT OF ISSUE

This item seeks CRTPA Board approval of the Federal Emergency Management Agency (FEMA) Functional Classification maps.

BACKGROUND AND ANALYSIS

Federal Functional Classification (FC) is the assignment of roads according to the service they provide in relation to the total road network. All roadways are examined every 10 years through a cooperative effort between the Florida Department of Transportation (FDOT) District Offices and the local governments and must be approved by the Federal Highway Administration (FHWA).

As with all communities, the transportation system will evolve in a ten-year period, and therefore, as changes occur on the roadway system, FC should be reviewed for necessary changes. Not updating this map would make roadways that have been constructed in the last ten years ineligible for federal funds should a natural disaster strike this area.

The FEMA FC does not supersede the functional classification of the roadway system as provided in any of the local government comprehensive plans (if they have separate FC maps) and is used exclusively to determine if Federal funds or Federal Emergency Management Agency (FEMA) funds will be used for road restoration after a natural disaster.

FUNCTIONAL CLASSIFICATION MAPS

The process of updating these maps was initiated in 2023 by reviewing the previous maps against the current conditions of the roadway system and adding roads that may not have existed in 2010. After this review, each county was provided opportunities to discuss the process, recommended changes, and receive comments on the maps for any other changes. Concurrently, discussions were being held with Florida Department of Transportation (FDOT) District 3 staff to ensure consistency amongst other areas in the district and state. Additionally, FDOT was meeting with staff from the Federal Highway Administration (FHWA) for review and approval of the changes to the maps. Once these changes were

agreed upon by all parties, the maps were distributed for signatures from the CRTPA Chair, the FDOT District 3 Secretary and FHWA in October of 2024.

Since the CRTPA Board did not have a meeting in October or November, and the September Board meeting had already occurred, staff discussed the maps and changes with the CRTPA Chair to ensure she was aware of the process.

The 2020 FC maps can be viewed using the following links:

[Gadsden County](#)

[Jefferson County](#)

[Leon County](#)

[Wakulla County](#)

OPTIONS

Option 1: Approve the 2020 Functional Classification Maps
(Recommended)

Option 2: Provide other direction.



December 2, 2024

EXECUTIVE COMMITTEE AGENDA ITEM 4B
FISCAL YEAR 2025 - FISCAL YEAR 2029
TRANSPORTATION IMPROVEMENT PROGRAM
AMENDMENTS

TYPE OF ITEM: ROLL CALL

STATEMENT OF ISSUE

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2025 – FY 2029 Transportation Improvement Program to add projects and associated funding. This agenda item is time sensitive.

Staff is seeking approval of Resolution 2024-12-4B (Attachment 1) to add the following projects:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County) **(Attachment 2)**
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County) **(Attachment 3)**
- SR 10 (US 90) West Tennessee Street from CR 1581 Aeon Church Road to SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting. (Leon County) **(Attachment 4)**
- StarMetro Section 5339 Low or No Emission Grant (Project No. to be assigned): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro's Rolling Stock Project. This funding replaces four 35' and four 40' diesel buses with battery electric buses of the same size. (Leon County) **(Attachment 5)**
- StarMetro Section 5339 Capital Items (Project No. to be assigned): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County) **(Attachment 6)**

HISTORY AND ANALYSIS

Adopted annually, the CRTPA's TIP reflects those projects in the region that have received state and federal funding in the Florida Department of Transportation (FDOT) Work Program. After adoption, changes to a project can require an amendment to the CRTPA's TIP. In order for the projects to be amended into the State Transportation Improvement Program and subsequently authorized by the Federal Highway Administration (FHWA) or the Federal Transit Administration, the projects must be reflected in the CRTPA's current FY 2025- FY 2029 TIP.

FDOT requested the CRTPA amend the FY 2025 - FY 2029 TIP to add the highway improvement projects and funding in FY 2025. The first two capacity projects rolled forward from the previous TIP as the funding was not authorized in the prior year. The Tennessee Street lighting improvement is a new project. In order for the funding to be authorized it needs to be added the CRTPA's and State's Transportation Improvement Program.

StarMetro was awarded a Low or No Emission 5339 competitive grant which provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses as well as acquisition, construction, and leasing of required supporting facilities. The FTA 5339 grant also requires a portion of the award be spent on training and workforce development. These two projects were amended into to the CRTPA FY 2024 – FY 2028 TIP, however, were not subsequently amended into the State TIP. Therefore, the projects are being amended into the current TIP.

Timely approval allows FDOT to initiate the projects. The Executive Committee is authorized to approve time-sensitive items pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee. The CRTPA By-laws Section IV.D. is provided as **Attachment 7**. After the Executive Committee approval, the FY 2025 - 2029 TIP will be updated to reflect the amendments and transmitted, along with Resolution 2024-01-4A to the FDOT.

RECOMMENDED ACTION (ROLL CALL)

Option 1: Recommend adoption of the Executive Committee Resolution No. 2024-12-4B amending the FY 2025 – FY 2029 Transportation Improvement Program to reflect the addition of projects and funding as follows:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)

- SR 10 (US 90) West Tennessee Street from CR 1581 Aenon Church Road to /SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting. (Leon County)
- StarMetro Section 5339 Low or No Emission Grant (*Project No. to be assigned*): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro’s Rolling Stock Project. This funding replaces four 35’ and four 40’ diesel buses with battery electric buses of the same size. (Leon County)
- StarMetro Section 5339 Capital Items (*Project No. to be assigned*): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County)

Option 2: As desired by the Committee.

ATTACHMENTS

Attachment 1: CRTPA Executive Committee Resolution No. 2024-12-4B

Attachment 2: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 220495-7

Attachment 3: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 415782-9

Attachment 4: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 454522-1

Attachment 5: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. *To Be Assigned*

Attachment 6: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. *To Be Assigned*

Attachment 7: CRTPA Bylaws (Adopted September 2023) Section IV.D

CRTPA RESOLUTION 2024-12-4B

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) EXECUTIVE COMMITTEE ENDORSING
THE AMENDMENTS TO THE FY 2025 – FY 2029 TRANSPORTATION IMPROVEMENT PROGRAM**

Whereas, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

Whereas, the Transportation Improvement Program (TIP) shall be endorsed annually by the CRTPA and submitted to the Governor of the State of Florida, to the Federal Transit Administration, and to the Federal Highway Administration, through the State of Florida;

Whereas, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program and;

Whereas, The Executive Committee is authorized to approve time-sensitive documents pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee;

Whereas, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the CRTPA's TIP, and required for the authorization of the federal funding for Projects in Federal FY 2025.

NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) THAT:

The CRTPA amends the FY 2025 – FY 2029 Transportation Improvement Program to reflect:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)
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- StarMetro Section 5339 Low or No Emission Grant (*Project No. to be assigned*): Provides FY 2023 FTA money in the amount of \$8,004,790 and the City of Tallahassee match in the amount of \$2.4 million to fund StarMetro's Rolling Stock Project. This funding replaces four 35' and four 40' diesel buses with battery electric buses of the same size. (Leon County)
- StarMetro Section 5339 Capital Items (*Project No. to be assigned*): Provides FY 2023 FTA funding in the amount of \$12,366,002 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard facility, along with funding for workforce development. (Leon County)

Passed and duly adopted by the Capital Region Transportation Planning Agency on this 2nd day of December 2024.

Capital Region Transportation Planning Agency

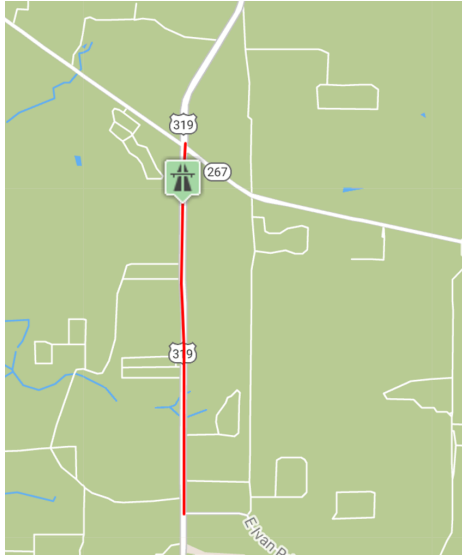
By: _____

Quincee Messersmith, Chair

Attest

Greg Slay, Executive Director

**CRAWFORDVILLE RD (SR 369/US 319) FROM EAST IVAN RD TO N OF BLOXHAM CUTOFF ROAD (SR 267)
2204957 Non-SIS**



Project Description: ADDLANES AND RECONSTRUCT - FUTURE CAPACITY
Lead Agency: MANAGED BY FDOT **From:** EAST IVAN ROAD
County: LEON **To:** N OF SR 267 BLOXAHAM
Length: 3.87 CUTOFF ROAD
Phase Group: CONSTRUCTION

Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	ACNP	723,600	0	0	0	0	723,600
CST	NHPP	3,273	0	0	0	0	3,273
		726,873					726,873

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

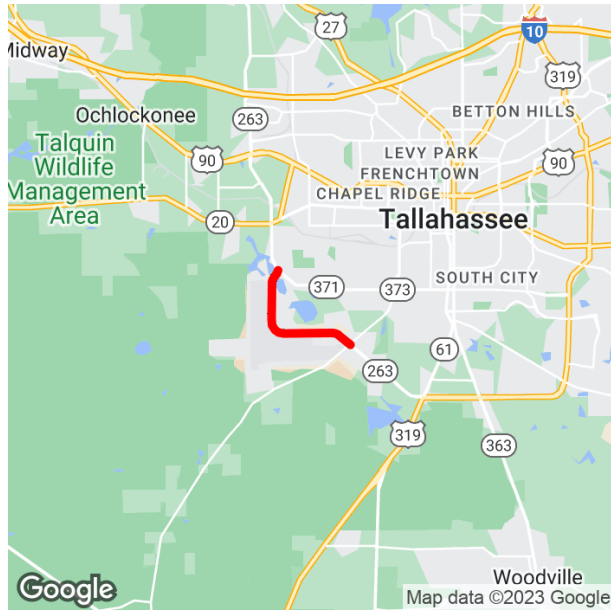
Prior Year Cost: 133,781,781

Future Year Cost: 0

Total Project Cost: 134,508,654

LRTP: 2045 RMP Cost Feasible Roadway Plan - Page 5-4

**SR 263 CAPITAL CIRCLE FROM CR 2203 SPRINGHILL RD TO SR 371 ORANGE AVE
4157829 SIS**



Project Description: ADD LANES & RECONSTRUCT
Lead Agency: MANAGED BY FDOT **From:** CR 2203 SPRINGHILL RD
County: LEON **To:** SR 371 ORANGE AVE
Length: 4.47
Phase Group: PRELIMINARY ENGINEERING, RAILROAD & UTILITIES, CONSTRUCTION, ENVIRONMENTAL

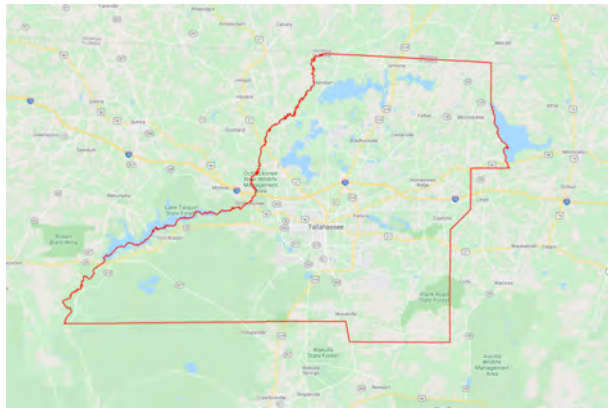
Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	LF	5,193,456	0	0	0	0	1,300,000
CST	ACNP	37,743	0	0	0	0	37,743
		5,231,199					5,231,199

Prior Year Cost: 81,034,894
Future Year Cost: 0
Total Project Cost: 86,228,350
LRTP: 2045 RMP Cost Feasible Roadway Plan
- Page 5-4

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

SR 10 TENNESSEE ST FROM AENON CHURCH ROAD (CR 1581) TO BLOUNTSTOWN ST (SR 20)

454522-1 NON-SIS



Project Description: LIGHTING IMPROVEMENTS
Lead Agency: MANAGED BY CITY OF TALLAHASSEE
County: LEON
Length: 1.816 MI
Phase Group: Construction (Utilities)

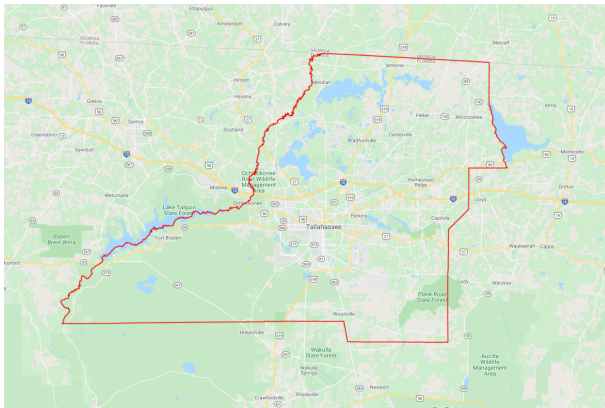
From: AENON CHURCH ROAD (CR 1581)
To: BLOUNTSTOWN ST (SR 20)

Phase	Fund Code	2025	2026	2027	2028	2029	Total
RRU	ACSS	100,000	0	0	0	0	100,000
		100,000					100,000

This project was amended into the TIP at the December 2, 2024 Executive Committee Meeting.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 100,000
LRTP: 2045 RMP Page 5-8 - Table 5-4

StarMetro 5339 Battery Electric Buses
Project No. to be assigned. Non-SIS



Project Description: Capital, Battery Electric Buses
Lead Agency: MANAGED BY STARMETRO - CITY OF TALLAHASSEE
County: LEON
Length: 00

Phase	Fund Code	PRIOR YEAR	2025	2026	2027	2028	2029	Total
CAP	FTA 5339		8,004,790	0	0	0	0	8,004,790
			8,004,790					8,004,790

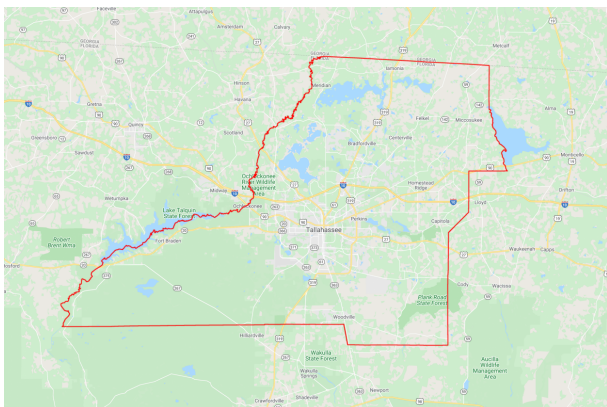
The City of Tallahassee has programmed \$2.4 million dollars as a match for this project.

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

StarMetro Section 5339 Low or No Emission Grant: Provides FY 2023 FTA funds and the City of Tallahassee match to fund StarMetro’s Rolling Stock Project. This funding replaces four 35’ and four 40’ diesel buses with battery electric buses of the same size.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 10,404,790
LRTP: 2045 RMP Page 5-11 - Table 5-10

StarMetro 5339 Capital Items Projects
Project No. to be assigned. Non-SIS



Project Description: Phase One of the Appleyard Charging Infrastructure
Lead Agency: MANAGED BY STARMETRO - CITY OF TALLAHASSEE
County: LEON
Length: 00

Phase	Fund Code	PRIOR YEAR	2025	2026	2027	2028	2029	Total
PE/CST	FTA 5339		12,366,002	0	0	0	0	12,366,002
			12,366,002					12,366,002

The City of Tallahassee has programmed **\$1,511,546 million dollars** as a match for this project.

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

StarMetro Section 5339 provides FY 2023 FTA funding in the amount of \$13,877,548 and the City of Tallahassee local funding match in the amount of \$1,511,546 for the design, construction, and installation of Phase One of the Charging Infrastructure at the Appleyard transit facility, along with funding for workforce development.

Prior Year Cost: 0
Future Year Cost: 0
Total Project Cost: 13,877,548
LRTP: 2045 RMP Page 5-11 - Table 5-10

IV. CRTPA Bylaws

§D. Administration

The administration of the CRTPA shall be as set forth in Sections 6.01 through 6.05 of the Interlocal Agreement. The Chairperson shall serve as the principle administrative officer of the Board. The Executive Director shall serve as the principal administrator of the CRTPA's operations and staff and shall have responsibility for advising the Board regarding official CRTPA business and administration.

1. The Executive Director shall serve at the pleasure of the Board and shall report directly to the CRTPA Board for all matters regarding the administration and operation of the CRTPA and any additional personnel as deemed necessary. CRTPA staff will report directly to the Executive Director and serve at the pleasure of the director. The Executive Director shall have authority to:
 - a. Approve expenditures for the normal operations of staff not to exceed \$5,000;
 - b. Approve routine staff travel;
 - c. Hire, fire, assign duties to, and evaluate CRTPA staff, subject to review and concurrence of the Chairperson; and
 - d. Sign invoices, grant applications, and routine communications with local, state and federal agencies, except in those instances when the signature of the chair is required.
2. The Executive Director, or designee, is responsible for the CRTPA meeting minutes and all notices and agendas for future meetings. The Executive Director shall also perform such other and additional duties as are necessary to carry out the objectives and functions of the CRTPA and the directives from the CRTPA membership.
3. The CRTPA General Counsel shall be under a legal services contract, the term of which is not to exceed thirty-six (36) months and shall serve at the pleasure of the Board and shall perform such duties assigned by the Board, the Chairperson or the Executive Director.
4. Executive Committee
 - a. The CRTPA shall establish an Executive Committee comprised of the Chair, Vice-Chair and immediate Past-Chair. The Executive Committee shall meet as directed by the Chair for any items not requiring board