



February 19, 2019

## AGENDA ITEM 6 A

### CRTPA REGIONAL MOBILITY PLAN CONSULTANT SELECTION

TYPE OF ITEM: Discussion

#### STATEMENT OF ISSUE

This item seeks the CRTPA Board to select a consultant for the Regional Mobility Plan (RMP) 2045 Update.

#### RECOMMENDED ACTION

- Option 1: Approve the Consultant Selection Committee recommendation of Kimley-Horn and Associates to perform Regional Mobility Plan 2045 Update.
- Option 2: Provide the CRTPA Chairperson, Commissioner Anthony Viegbesie, the authority to sign the negotiated contract and CRTPA Executive Director, Greg Slay, the authority to negotiate and administer the executed contract.

#### HISTORY AND ANALYSIS

The CRTPA is required to update the long range transportation plan (LRTP), known as the Regional Mobility Plan (RMP), every five years. The currently adopted RMP was approved by the Board in November of 2015 with the RMP 2045 Update scheduled to be adopted in November of 2020.

The Request for Proposals (RFP) was released on December 14, 2018 with a dues date of January 17, 2019. The CRTPA received two (2) responses to the RFP, including:

- FuturePlan Consulting
- Kimley-Horn and Associates

CRTPA staff convened a Consultant Selection Committee (CSC) that included members from The CRTPA Board, StarMetro, the Apalachee Regional Planning Council, and two members from CRTPA staff.

The CSC met on Friday, February 1, 2019 to discuss and shortlist the proposals. The scores were averaged and ranked as follows:

- |                               |   |                                 |
|-------------------------------|---|---------------------------------|
| 1. Kimley-Horn and Associates | - | 130.65 points out of 150 points |
| 2. FuturePlan Consulting      | - | 125.75 points out of 150 points |

The proposal score was then zeroed out moving into the presentation/interview phase to put both consulting teams on the same score level.

On Friday, February 8, 2019 the CSC met again for the second part of the selection process which was a presentation/interview with each consulting team. The presentation/interview lasted 45 minutes with the scoring including points for the presentation, understanding of project requirements, and response to question during the interview phase. These scores were as follows:

- |                               |   |                                 |
|-------------------------------|---|---------------------------------|
| 1. Kimley-Horn and Associates | - | 188.25 points out of 200 points |
| 2. FuturePlan Consulting      | - | 166.25 points out of 200 points |

Based on these scores, the CSC is recommending approval of Kimley-Horn and Associates for the Regional Mobility Plan 2045 Update.

### **NEXT STEPS**

Upon approval by the CRTPA Board, staff will start the negotiating process and working on the contract to begin this project.

### **OPTIONS**

- Option 1: Approve the Consultant Selection Committee recommendation of Kimley-Horn and Associates to perform Regional Mobility Plan 2045 Update. **(Recommended)**
- Option 2: Provide the CRTPA Chairperson, Commissioner Anthony Viegbesie, the authority to sign the contract, and the CRTPA Executive Director, Greg Slay, the authority to negotiate and administer the executed contract. **(Recommended)**
- Option 3: Provide other direction.