



February 18, 2020

AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the January 21, 2020 meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the January 21, 2020 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes of the January 21, 2020 CRTPA meeting.



CRTPA BOARD

MEETING OF TUESDAY, JANUARY 21, 2020 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Merritt, Chairman, Wakulla County
Commissioner Barfield, Jefferson County
Commissioner Dr. V, Gadsden County
Commissioner Minor, Leon County
Commissioner Dozier, Leon County
Commissioner Maddox, Leon County
Commissioner Desloge, Leon County
Commissioner Richardson, City of Tallahassee
Commissioner Williams-Cox, City of Tallahassee

Staff Present: Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Jack Kostrzewa, CRTPA; Suzanne Lex, CRTPA; Greg Burke, CRTPA; Yulonda Mitchell, CRTPA; Bryant Paulk, FDOT

1. CALL TO ORDER AND ROLL CALL

2. AGENDA MODIFICATIONS

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

Commissioner Bill Proctor, 300 South Monroe street, spoke on the Woodville Highway Project. Commissioner Proctor stated when the citizens met with Florida Department of Transportation, there was no resolution. He requested the Board empathize with the citizens of the south side and stated the people in the area do not want this project and have presented an alternative to the proposal by FDOT.

Sue Ellen Gardiner, requested the board take no action until the Board hears from the citizens of the south side. There will be a townhall meeting prior to the March meeting. No additional information was given on the townhall meeting.

4. **CONSENT AGENDA**

- A. Minutes of the November 19 meeting
- B. CRTPA Part-time Position

Board Action: Commissioner Richardson made a motion to accept the consent agenda. Commissioner Minor seconded the motion. The motion was unanimously passed.

5. **CONSENT ITEMS PULLED FOR DISCUSSION**

None

6. **CRTPA ACTION**

A. Transportation Alternative (TA) Evaluation Criteria

This item seeks approval of a minor update to the CRTPA's adopted TA evaluation criteria recommended by the CRTPA's TA Subcommittee.

Mr. Burke presented the minor changes to the CRTPA's adopted TA evaluation criteria. He stated the CRTPA coordinates both solicitation and ranking of projects. Applications will be accepted with a deadline of March 6, 2020. This process is guided by the CRTPA's TA subcommittee which consists of 3 members from the Technical Advisory Committee (TAC) and 3 members from the Citizens Multimodal Advisory Committee (CMAC). The committee proposed minor changes. Currently, there are 8 criteria with a total of 100 points. One criterion, the leveraging of funds criterion, is proposed to be removed with the criterions 5 points being added to the constructability criterion.

Board Action: Commissioner Minor made a motion to accept the update to the Transportation Alternative (TA) Evaluation Criteria. Commissioner Richardson seconded the motion. The motion passed with Commissioner Viegbesie voting in opposition.

B. FY 2018 CRTPA Financial Statements

Staff from Thomas, Howell and Ferguson and City of Tallahassee Financial Services will be on hand for questions related to the FY 2018 Financial Statements.

Mr. Slay noted most of the findings have been corrected in the past 2 years. He explained processes were currently in place to resolve many of the findings.

Board Action: Commissioner Viegbesie made a motion to accept the FY 2018 Financial Statements as presented. Commissioner Richardson seconded the motion. The motion was unanimously passed.

C. Regional Mobility Plan Update

This item will provide information regarding public feedback, present the 2045 RMP Goals, and present the schedule for the Needs Plan, Project Prioritization and Cost Feasible Plan to meet the June 2020 Cost Feasible Plan approval.

Mr. Kostrzewa stated the Regional Mobility Plan next steps will be adopting goals, objectives and a cost feasible plan.

Richard Barr, Kimley Horn and Associates, provided information on the goals and survey results. The Regional Mobility Plan has the following nine (9) goals: safety, connectivity, access, multimodalism, land use, security, economic development, natural resource protection and public health. Mr. Barr noted the survey was being conducted and, to date, received 270 responses. Feedback from the survey included that safety was the number one priority followed by environmental sustainability and congestion reduction. Respondents felt that bicycle transportation opportunities could use the most safety improvements. Mr. Barr noted the Traffic Jam, Winter Fest and the online survey were the ways in which the surveys were conducted and also, noted there was a mapping component to this project.

The Board discussed other ways for the surveys to be conducted. Commissioner Viegbesie noted the surveys could be conducted via churches in the smaller communities. Commissioner Williams-Cox noted there would be citizens who would not be able to complete online surveys and suggested a mailed or paper survey be sent to increase the public input on the Regional Mobility Plan. The Board expressed a desire to increase the response and Mr. Barr noted that there are additional opportunities to complete the survey. He also noted there were several more planned public meetings and the expectation is more survey respondents. Mr. Barr concluded his presentation by discussing upcoming milestones.

D. CRTPA Board Weighted Voting Update

This item provides an update related to the February 18, 2018 CRTPA meeting whereby members approved moving forward with changes to the CRTPA's Interlocal Agreement to reflect elimination of the weighted voting system of the CRTPA Board.

Mr. Slay discussed that, as noted in the agenda item, as staff initiated the process of updating the Interlocal Agreement, the membership of the CRTPA Board changed with the addition of a Leon County representative. As a result, the proposal to change the Board's weighted voting requires Board clarification. Specifically, under the proposal discussed at the February 2018 meeting, the City of Tallahassee and Leon County would each have 3 votes. Furthermore, Mr. Slay noted that updating the Interlocal Agreement requires all entities signing off on any change.

Board Action: Commissioner Maddox made a motion to approve the voting structure presented by staff, with Leon County having 4 members with .75% per vote (3 points total). Commissioner Desloge seconded the motion. The motion was unanimously passed.

E. Leon County CRTPA Executive Committee Representation

This item seeks appointment of a Leon County representative to serve on the CRTPA Executive Committee.

Mr. Slay provided information on the Executive Committee. He noted there was not currently a member representing Leon County. Currently on the committee is Commissioner Merritt, Commissioner Viegbesie and Commissioner Matlow.

Board Action: Commissioner Minor nominated Commissioner Dozier to represent Leon County. Commissioner Maddox seconded the nomination. The nomination was unanimously approved.

7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mr. Paulk provided an update on the US 319 capacity project in Wakulla County (East Ivan to SR 267) and noted that the project is scheduled to let on January 29, 2020 (with construction likely to occur around March 2020).

8. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities will be provided.

9. CRTPA INFORMATION

A. TIP Administrative Amendment

B. Future Meeting Dates

C. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)

10. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

11. ADJOURNMENT

Attest:

Yulonda Mitchell, Recording Secretary

Randy Merritt, Chairman