



February 28, 2023

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the November 15, 2022, CRTPA Meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the November 15, 2022, CRTPA Meeting.

**ATTACHMENT**

Attachment 1: Minutes of the November 15, 2022, CRTPA Meeting



## **CRTPA BOARD**

MEETING OF TUESDAY, NOVEMBER 15, 2022 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Minutes**

#### **Members Present:**

Commissioner Kristin Dozier, Leon County, Chair  
Commissioner Quincee Messersmith, Wakulla County  
Commissioner Dianne Williams-Cox, City of Tallahassee  
Commissioner Curtis Richardson, City of Tallahassee  
Commissioner Jeremy Matlow, City of Tallahassee  
Commissioner Minor, Leon County  
Commissioner Nick Maddox, Leon County

**Staff Present:** Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA, Ronnie Shelley, StarMetro

#### **1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order with a roll call at 1:35 p.m.

#### **2. AGENDA MODIFICATIONS**

Commissioner Matlow presented awards to Commissioners Viegbesie, Dozier, Merritt, and Barfield.

#### **3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

#### **4. CONSENT AGENDA**

- A. Minutes of the October 18 CRTPA Meeting**
- B. CRTPA 2023 Calendar**
- C. CRTPA Fiscal Year 2021 Financial Statements**
- D. Unified Planning Work Program (UPWP) Amendment**

**Board Action:** Commissioner Minor made a motion to accept the consent agenda as presented. Commissioner Maddox seconded the motion. The motion was unanimously passed.

**5. CONSENT ITEMS PULLED FOR DISCUSSION****6. ROLL CALL VOTE AGENDA ITEMS****A. Fiscal Year (FY) 2023– FY 2027 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2023 – FY 2027 TIP is proposed to be amended to reflect the addition of the following projects:

- SR 20 (US 27/US 319) from east of Kaptain Drive to Madison County Line (Project 452212-1): Provide funding in FY 23 for a rumble strip pilot project (Jefferson County).
- SR 8 (I-10) Jefferson County Rest Area Truck Parking Availability (Project 452230-1): Provide funding in FY 23 associated with truck parking facilities (Jefferson County).

Mr. Slay summarized the proposed amendments. He stated the first amendment was a pilot program from FDOT Central Office to install rumble strips in Jefferson County (US 27) to improve safety. Mr. Slay noted that the second amendment was a proposal to provide funding for PD&E and design for large truck parking facilities to be added to the rest areas in Jefferson County and noted that there was a problem statewide in terms of parking for large trucks at rest areas. He stated that the funding source for the second amendment is from the Carbon Reduction funds that came from the latest federal transportation bill and that the project currently proposes restriping to add truck spaces. Mr. Slay noted in a worse case scenario, would be to remove a portion of the current parking area and rebuild/expand the area for truck parking.

**Board Action: Commissioner Richardson made a motion to option 1: Approve Resolution No. 2022-11-6A amending the CRTPA Fiscal Year (FY) 2023 – FY 2027 Transportation Improvement Program (TIP). Commissioner Maddox seconded the motion, and a roll call vote was conducted. The motion was unanimously passed.**

**7. CRTPA ACTION****A. Tallahassee to Havana Trail Feasibility Study**

A feasibility study evaluating potential multi-use trail connections between Tallahassee and Havana has been completed.

Mr. Burke stated last spring the CRTPA began the Tallahassee to Havana Trail Feasibility Study evaluating a multiuse trail between Tallahassee and Havana and noted the Feasibility Study was developed by KHA. Ms. Widness presented the Tallahassee to Havana Trail Feasibility Study.

Kate Widness provided background on the Trail Feasibility Study. She stated the purpose of the project was to evaluate a connection from Orchard Pond Parkway (Leon County) to Salem Road (Gadsden County). Ms. Widness noted this included an existing conditions assessment as well as local

coordination with stakeholders in Havana and Gadsden County. Ms. Widness discussed the regional significance with this proposed trail and stated the CRTPA proposed the trail being updated to move it from the "Opportunity Trail Map" to the "Priority Trail Map" as a part of the Department of Environmental Protection (FDEP) Office of Greenways and Trails. Ms. Widness noted this trail was identified as the Chipola-Apalachicola-Ochlocknee Corridor and would provide a connection from Tallahassee to Havana including providing a connection to the Orchard Pond Greenway, Bannerman Greenway (under design), and the Meridian Greenway (under feasibility).

Ms. Widness discussed the stakeholder coordination noting coordination with Gadsden County Public Works, Gadsden County Growth Management and with the Town Manager in Havana. Ms. Widness stated key takeaways from the stakeholder meetings were that most were enthusiastic about the possibility of the trail and the trail would improve multimodal connectivity in and beyond Gadsden County. Ms. Widness provided information on the three evaluated alternatives and noted that all would include design variations reflecting portions being a separated trail, sharrows and neighborhood roadways. She noted the project team made many trips to the proposed areas to understand which neighborhood roads were most appropriate to have cyclist and possibly pedestrians on a designated path to connect into downtown Havana.

Ms. Widness stated the next steps, if the project moves into subsequent phases, would include public engagement to receive citizen comment on the alternative routes. Lastly, Ms. Widness noted there were currently no additional funding available at this time.

Mr. Slay briefly discussed the CRTPA's proposed changes to the SUNTrails Priority Network that were presented to the Board in May. He noted these changes include revising the route of the US 90 Trail that currently goes through downtown Tallahassee to shift it northward. Ultimately, the proposed changes connect the trail's route towards Bannerman Road and further north to Iron Bridge Road. Mr. Slay stated that the Tallahassee to Havana Trail project will be put on hold until the changes to SUNTrails Priority Network are finalized. The project could then be revisited with a public involvement component and the CRTPA would request SUNTrails funding to move the project forward.

**Board Action: Commissioner Richardson made a motion to approve the Tallahassee to Havana Trail Feasibility Study. Commissioner Matlow seconded the motion. The motion was unanimously passed.**

#### **B. Stadium Drive at Lake Bradford Intersection Study**

The Stadium Drive at Lake Bradford Intersection Study will be presented.

Mr. Kostrzewa provided a brief background on the Stadium Drive at Lake Bradford Intersection Study. He stated back in March 2022, the board was provided with about ten different options that staff reviewed to improve the intersection. Mr. Kostrzewa stated there were three viable options that were further evaluated, and the results of the evaluation would be presented to be board at the meeting by the Consultant, Bryan Powers, RSH. Lastly, he stated this wasn't the end of this project and there was more work to be done, including coordination with the state and City of Tallahassee. Staff was seeking to move one option forward to discuss with the state and local organizations.

Mr. Powers outlined the Stadium Drive at Lake Bradford Road Intersection Study including previously presented Goals and the completed Existing Conditions Report. The remainder of the presentation focused on the Alternatives and Preferred Alternative.

### **Alternatives**

Mr. Powers stated the three favorable options, Alternative 3-Quadrant System, 8A-Eppes/Quadrant System and 8B- Eppes Drive Extension and Quadrant System. He noted all alternatives were close in ranking. Mr. Powers provided detailed information regarding the alternatives developed and evaluated for the intersection project, including:

**Alternative 1** - No Build (Slip-Lane Removal)

**Alternative 2A and 2B** - Eppes Drive Extension

**Alternative 3** - Quadrant System

**Alternative 4** – East-West Overpass

**Alternative 5** – Existing Intersection “Build-Out”

**Alternative 6** – Two-Lane Roundabout

**Alternative 7** - Realignment

**Alternative 8** - Eppes Drive Extension and Quadrant Movement with sub alternatives (8A and 8B)

**Alternative 8A** – Eppes Drive Extension and Quadrant System “Full Build-Out”

**Alternative 8B** – Eppes Drive Extension and Quadrant System “Reduced Build-Out”

Commissioner Dozier discussed eliminating the slip lanes stating those can be difficult for pedestrians. Mr. Kostrzewa stated it was a tradeoff between improving LOS or improving pedestrian safety. He noted that leaving the slip lanes would improve the LOS but that would affect pedestrian safety. Mr. Kostrzewa stated eliminating the slip lanes would improve pedestrian safety by forcing the intersection to stop at the intersection.

Commissioner Matlow stated this intersection doesn’t fit with the surrounding area and this area was not designed for pedestrians. He noted there was not a perfect solution, but this proposal was an improvement of the intersection.

Commissioner Williams Cox discussed the need to begin thinking of raising the crosswalks to protect pedestrians. She stated there should be plans to move pedestrians away from the vehicles to improve pedestrian safety.

**Board Action: Commissioner Maddox made a motion to approve the Stadium Drive at Lake Bradford Intersection Study. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.**

### **C. US 90 SUN Trails Application**

This item seeks Board support of a resolution related to the CRTPA’s upcoming solicitation of SUN Trails funding for the US 90 Multi-Use Trail.

Mr. Slay noted FDOT has opened up the first cycle of applications for SUNTrails funding. CRTPA Staff felt US 90 Multi-Use Trail was a good project to move forward and would be submitting an application for SUNTrails funding and requested a letter of support from the board.

**Board Action: Commissioner Minor made a motion to approve the US 90 SUN Trails Application Resolution. Commissioner Matlow seconded the motion. The motion was unanimously passed.**

**D. Election of Chair/Vice Chair**

Annually, CRTPA member elect a new Chair and Vice Chair to serve for the upcoming calendar year. Currently, Commissioner Kristin Dozier and Commissioner Betsy Barfield hold the CRTPA Chair and Vice Chair positions, respectively.

**Board Action Chair: Commissioner Williams Cox made a motion to appoint Commissioner Minor to the Chair position. Commissioner Matlow seconded the motion. The motion was unanimously passed.**

**Board Action Vice-Chair: Commissioner Richardson made a motion to appoint Commissioner Messersmith to the Vice-Chair position. Commissioner Williams Cox seconded the motion. The motion was unanimously passed.**

**Board Action MPOAC Alternate: Commissioner Williams Cox made a motion to appoint Commissioner Richardson to the MPOAC Alternate position. Commissioner Maddox seconded the motion. The motion was unanimously passed.**

**8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

**9. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay updated the Board on the crosswalk at Nims Middle School noting that a crosswalk has been painted at Holton Street and Orange Avenue. Mr. Slay stated he requested an update from FDOT but had not received it at the time of the meeting.

Commissioner Williams-Cox requested information regarding rail. Mr. Slay noted staff has been working with a consultant on the Regional Freight Study and passenger rail will be a component of that study. He also noted the current real system was in poor condition and would require a lower speed limit due to the condition of the railway.

**10. CRTPA INFORMATION**

**A. Future Meeting Dates**

**B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

**11. ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

**12. ADJOURNMENT**

**The meeting was adjourned at 3:00 PM**