

February 28, 2023



AGENDA ITEM 4 B

EXECUTIVE DIRECTOR'S QUARTERLY TIMESHEETS APPROVAL

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

This item seeks Board approval of the Executive Director's timesheets for the last two fiscal quarters (July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022).

RECOMMENDED ACTION

Option 1: Approve Executive Director's timesheets for the period of July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022.

BACKGROUND

The Florida Department of Transportation (FDOT) annually evaluates and certifies the CRTPA program activities. A component of the certification review is monitoring fiscal records and procedures. One monitoring item requested is documentation that the Board or the Executive Committee has approved the Executive Director's timesheets.

As a result, staff is seeking Board approval of Greg Slay's timesheets for the most recent fiscal quarter (July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022).

OPTIONS

Option 1: Approve Executive Director's timesheets for the period of July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022.
(Recommended)

Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1: Greg Slay Timesheets for 7/1/22 – 9/30/22 and 10/1/22-12/30/22