

EXECUTIVE DIRECTOR'S QUARTERLY TIMESHEETS APPROVAL

Type of Item: Consent

STATEMENT OF ISSUE

This item seeks Board approval of the Executive Director's timesheets for the last two fiscal quarters (July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022).

RECOMMENDED ACTION

Option 1: Approve Executive Director's timesheets for the period of July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022.

BACKGROUND

The Florida Department of Transportation (FDOT) annually evaluates and certifies the CRTPA program activities. A component of the certification review is monitoring fiscal records and procedures. One monitoring item requested is documentation that the Board or the Executive Committee has approved the Executive Director's timesheets.

As a result, staff is seeking Board approval of Greg Slay's timesheets for the most recent fiscal quarter (July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022).

OPTIONS

Option 1: Approve Executive Director's timesheets for the period of July 1, 2022 - September 30, 2022, and October 1, 2022 - December 31, 2022. (Recommended)

Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1: Greg Slay Timesheets for 7/1/22 – 9/30/22 and 10/1/22-12/30/22

ATTACHMENT 1

ENAD MANAE	0 01	DAY/DOLL DATE	7100100	
EMP NAME:	Greg Slay	PAYROLL DATE:	7/22/22	
EMP#		DATE RANGE:	7/4/22	7/15/22
DEPT:	460101			
		CRTPA EMPLOYI	EE TIME SHEET	
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	7/4/22			8 - Holiday
Tues	7/5/22			
Wed	7/6/22			
Thurs	7/7/22			
Fri	7/8/22			
Mon	7/11/22			
Tues	7/12/22			
Wed	7/13/22			
Thurs	7/14/22			
Fri	7/15/22			
Comments:				
	and that aside from with his/her job red		nas worked during the pa	ayroll period July 15, 2022
EMPLOYEE SI	GNATURE			DATE
APPROVED BY	(DATE
PAYROLL CLE	RKS SIGNATURE			DATE
For Payroll CI Paid Holiday Personal Leav Sick Leave Administrative Catastrophic I Wellness Lea Floating Holid Personal Day	Leave Leave ve ay			
TOTAL	naintained for admini	strative purposes only and does no	t in any way impact the en	nployees

Employee Name Greg Slay
Employee Number 14156 Department CRTPA

VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 07/22/22 Payroll Range

07/04/22

07/15/22

_								
		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon	07/04/22	8						
Tues	07/05/22	8						
Wed	07/06/22	8						
Thurs	07/07/22	8						
Fri	07/08/22	8						
Mon	07/11/22	6				1	1	
Tues	07/12/22	4		1		1	2	
Wed	07/13/22	2		3		2		1
Thurs	07/14/22	2			2	2	1	1
Fri	07/15/22	2		1	3		2	

Hours

Holiday

8 MPOAC, Floridians for Better Trasportation (FBT) travel - Boca Raton

MPOAC P&T Subcommittee, FBT 8

FBT

8 FBT, travel

8 Admin, bylaws, federal planning certification virtual meeting, CMP, website

8 FHWA/FDOT certification, TMC manager apps, PIP

Admin, budget, TMC manager interviews, ITS, Havana Trail

8 Admin, SS4A, CMP, PIP, Freight study

8 Admin, staff meeting, SS4A, PIP

CRTPA Empl	CRTPA Employee: Slay, G						
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location Activity Conducted					

EMP NAME:	Greg Slay	PAYROLL DATE:	8/5/22	
EMP#		DATE RANGE:	7/18/22	7/29/22
DEPT:	460101			
		CRTPA EMPLOY	EE TIME SHEET	
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	7/18/22			
Tues	7/19/22			
Wed	7/20/22			
Thurs	7/21/22			
Fri	7/22/22			
	TIZZIZZ			
Mon	7/25/22			
Tues	7/26/22			
Wed	7/27/22			
Thurs	7/28/22			
Fri	7/29/22			
Comments:				
Comments.				
	with his/her job red			July 29, 2022
EMPLOYEE S	IGNATURE			DATE
APPROVED B	Υ			DATE
PAYROLL CLE	ERKS SIGNATURE			DATE
				DATE
Paid Holiday	lerks Use Only:			
Personal Lea	NA			
Sick Leave	ive			
Administrative	e Leave			
Catastrophic				
Wellness Lea				
Floating Holiday				
Personal Day				
TOTAL				
		strative purposes only and does no	t in any way impact the en	nployees
wages or exem	not status.			

Employee Name Greg Slay

Employee Number 14156 Department CRTPA

VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date Payroll Range

08/05/22 07/18/22

07/29/22

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
Mon	07/18/22	3			2	2		1
Tues	07/19/22	2	1		2	2	1	
Wed	07/20/22	2			3	3		
Thurs	07/21/22	3			3	2		
Fri	07/22/22	3	2	1	1	1		
Mon	07/25/22	3				2	2	1
Tues	07/26/22	1	2	2		3		
Wed	07/27/22		2	1	1	2		2
Thurs	07/28/22	8						
Fri	07/29/22	4	2			2		

Hours

8

Admin, FDOT SU discussion, SS4A, CMP, regional trails, Stadium/LB

8 DBE, budget, crash date, SS4A, CMP

8 Admin, SS4A,

8 Admin, budget, Kittleson, SS4A, CMP

8 Staff meeting, Dozier/Shoaf meeting, crash data, LRTP, PPLs, Havana Trail

8 Admin, budget, bylaws, SS4A, ITS, PIP, Havana Trail

8 Budget, U-SDK procurement, U-SDK training, Smart Cities, SS4A Crash data, D. Allen, Freight Study

MPOAC - Gainesville

8 Staff meeting, travel policy, UPWP, crash data, Reconnecting Communities Grant

CRTPA Empl	CRTPA Employee: Slay, G						
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location Activity Conducted					

EMP NAME:	Greg Slay	PAYROLL DATE:	8/19/22						
EMP#	14156	DATE RANGE:	8/1/22	8/12/22					
DEPT:	460101								
	CRTPA EMPLOYEE TIME SHEET								
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE					
Mon	8/1/22								
Tues	8/2/22								
Wed	8/3/22								
Thurs	8/4/22								
Fri	8/5/22								
Mon	8/8/22								
Tues	8/9/22								
Wed	8/10/22								
Thurs	8/11/22								
Fri	8/12/22	4							
Comments:		<u> </u>							
	with his/her job red		Thas worked during the pay	August 12, 2022					
EMPLOYEE SI	GNATURE			DATE					
APPROVED BY	(DATE					
PAYROLL CLE	RKS SIGNATURE			DATE					
For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day									
TOTAL This record is mages or exemi		istrative purposes only and does r	not in any way impact the emp	oloyees					
waucs of exemi	Ji Siaius.								

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 08/19/22

Payroll Range 08/01/22 thru

08/12/22

		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon	08/01/22	3		1	1	3		
Tues	08/02/22	1		4	1	1		1
Wed	08/03/22	3	1	2	1			1
Thurs	08/04/22	2		3	1	1	1	
Fri	08/05/22	2		2		2		2
Mon	08/08/22	4			2	2		
Tues	08/09/22	3	2			2		1
Wed	08/10/22			2	2	2	1	1
Thurs	08/11/22	3		2	1	1		1
Fri	08/12/22	8						

Hours	Activity
8	Timesheets, procurement policy, budget, SS4A, Sabal Plam Walking Audit, CMP
8	FDOT Coordination, Orange Ave, Reconnecting Communities, TATMS, Telecommuting Study
8	Admin, crash data, SS4A, SR 267 Trail
8	Admin, Budget, SS4A, PIP
8	Travel policy, Ethics, Reconnecting Communities, Freight study scope
8	Admin, Exec Comm agenda prep,
8	Admin, budget, crash data, Wakulla Springs Management Plan, CMP
8	Reconnecting Communities, SS4A, T2H Trail, PIP, Freight Study
8	Admin, BIL, TDC, PPLs, Telecommute study
8	Admin, staff meeting, personal leave

CRTPA Empl	CRTPA Employee: Greg Slay						
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	rs in the Field Location Activity Conducted					
1-Aug	2	Sabal Palm Elementary	Connectivity review				

EMP NAME:	Greg Slay	PAYROLL DATE:	9/2/22					
EMP#	14156	DATE RANGE:	8/15/22	8/26/22				
DEPT:	460101							
	CRTPA EMPLOYEE TIME SHEET							
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE				
Mon	8/15/22							
Tues	8/16/22							
Wed	8/17/22							
Thurs	8/18/22							
Fri	8/19/22							
Mon	8/22/22							
Tues	8/23/22							
Wed	8/24/22							
Thurs	8/25/22							
Fri	8/26/22							
Comments:								
	with his/her job r			August 26, 2020				
EMPLOYEE S	IGNATURE			DATE				
				August 26, 2020				
APPROVED B	Υ			DATE				
PAYROLL CLE	ERKS SIGNATURE			DATE				
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Paid Holiday	lerks Use Only:							
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Personal Leave Sick Leave								
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EMP NAME: Greg Slay PAYROLL DATE: 9/16/22 EMP # 14156 DATE RANGE: 8/29/22 9/9/22 DEPT: 460101 CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 8/29/22 Tues 8/30/22 Wed 8/31/22 Fin 9/2/22 8 Mon 9/5/22 Fin 9/2/22 8 Mon 9/5/22 Tues 9/6/22 T					
DEPT: 460101 CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 8/29/22 Tues 8/30/22 Wed 8/31/22 Thurs 9/1/22 Fri 9/2/22 8 Mon 9/5/22 Wed 9/7/22 Tues 9/6/22 Wed 9/7/22 Thurs 9/6/22 Wed 9/7/22 Thurs 9/8/22 Fri 9/9/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. September 9, 2022 EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE This record is maintained for administrative purposes only and does not in any way impact the employees TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	EMP NAME:	Greg Slay	PAYROLL DATE:	9/16/22	
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DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 8/29/22	DEPT:	460101			
Mon 8/29/22 Tues 8/30/22 Wed 8/31/22 Thurs 9/1/22 Fri 9/2/22 8 Mon 9/5/22 Tues 9/6/22 Wed 9/7/22 Thurs 9/6/22 Wed 9/7/22 Thurs 9/6/22 Wed 9/7/22 Thurs 9/6/22 Fri 9/9/22 Entry 9/8/22 Fri 9/9/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. September 9, 2022 EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Calastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees			CRTPA EMPLOY	EE TIME SHEET	
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Tues 9/6/22 Wed 9/7/22 Thurs 9/8/22 Fri 9/8/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. September 9, 2022 EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Fri	9/2/22	8		
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By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. September 9, 2022 EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees					
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APPROVED BY DATE PAYROLL CLERKS SIGNATURE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL	in accordance	1			September 9, 2022
PAYROLL CLERKS SIGNATURE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	EMPLOYEE SI	IGNATURE			DATE
For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	APPROVED B	Y			DATE
Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	PAYROLL CLE	RKS SIGNATURE			DATE
This record is maintained for administrative purposes only and does not in any way impact the employees	Paid Holiday Personal Lea Sick Leave Administrative Catastrophic Wellness Lea Floating Holid	ve e Leave Leave ive day			
	This record is n		istrative purposes only and does no	ot in any way impact the em	nployees

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 09/16/22

Payroll Range 08/29/22 thru 09/09/22

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects				
Duy	Dute	701	989	703	990	706	705	995				
Mon	08/29/22	2	1	3	1	1						
Tues	08/30/22	3		2	2	1						
Wed	08/31/22	3		2	2	1						
Thurs	09/01/22	2	1	1	1	2		1				
Fri	09/02/22	8										
Mon	09/05/22	8										
Tues	09/06/22	6		1		1						
Wed	09/07/22	1	1	1	2	3						
Thurs	09/08/22	3		2	1	1	1					
Fri	09/09/22	2	2	2	2							

Hours	Activity
8	Admin, Crash data, Reconnecting Communities, SS4A, TIP
8	Admin, bylaws, Reconnecting Communities, Thomasville Road MUP
8	Budget, bylaws, Reconnecting Communiteis, SS4A, ITS
8	Admin, bylaws, crash data, ARPC, CMP
8	Personal leave
8	Holiday
8	Admin, committees, Bridge Grant,
8	Finance, crash data, Bridge Grant, GHG PMs
8	Admin, budget, UPWP, Reconnecting communities, SS4A,
8	Admin, crash data, SS4A, TIP/PPLs

CRTPA Em	CRTPA Employee: Greg Slay							
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE							
Date Hours in the Field Location Activity Conducted								
8/1/2022	2	Sabal Palm Elementary	Connectivity review					
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review					

Employee Name Greg Slay
Employee Number 14156

Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date
Payroll Range 09/02/22

08/15/22 thru 08/26/22

		Task 1.0 Admin	Task 2.0 Data	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility	Task 6.0 Public	Task 7.0 Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
		,	,			,		
Mon	08/15/22	4		1	1	2		
Tues	08/16/22	2		1	1	2	2	
Wed	08/17/22	2		4		1		1
Thurs	08/18/22	2	2	2	2			
Fri	08/19/22	2		2	2			2
Mon	08/22/22	5		1	2			
Tues	08/23/22	2		4		1		1
Wed	08/24/22	4		1	2	1		
Thurs	08/25/22	3			4	1		
Fri	08/26/22	3	1	2		1	1	

Hours	Activity
8	Admin, Exec. Comm., T2H Trail,
8	Admin, Safety Action Plan, PPLs, ITS
8	Admin, Safety Action Plan, T2H Trail
8	Bylaws, U-SDK, ARPC meeting,
8	
8	Office setup, Census data reivew, FDOT Drone discussion
8	Admin, SS4A, Reconnecting Communities, PPLs, Telecommuting Study
8	Admin, office move, legislative review, PPLs, ITS
8	Admin, FDOT Priorities meeting
8	Bylaws, Brevard VZ Acion Plan, SS4A, Reconnecting Communities, e-bikes, website

CRTPA Empl	CRTPA Employee: Greg Slay							
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE							
Date	Hours in the Field	Location	Activity Conducted					
1-Aug	2	Sabal Palm Elementary	Connectivity review					

DEPT: 460101 CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 9/13/22 Tues 9/13/22 Tues 9/13/22 Thus 9/15/22 Tives 9/15/22 Ti					
CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 8/12/22 Tues 9/13/22 Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Tues 9/20/22 Wed 9/14/22 Tues 9/20/22 Fri 9/16/22 Wed 9/21/22 Tues 9/20/22 Fri 9/23/22 Employee 1 9/23	EMP NAME:	Greg Slay	PAYROLL DATE:	9/30/22	
CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Men 9/12/22 Tues 9/13/22 Fri 9/16/22 Men 9/19/22 Tues 9/20/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/20/22 Tues 9/20/22 Wed 9/21/22 Thes 9/20/22 Wed 9/21/22 Thes 9/20/22 Wed 9/21/22 Thurs 9/20/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that asside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE To Payroll Clerks Use Only: Paid Holiday Personal Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	EMP#	14156	DATE RANGE:	9/12/22	9/23/22
DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 9/12/22 Tues 9/13/22 Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Trues 9/20/22 Wed 9/21/22 Trues 9/20/22 Wed 9/21/22 Trues 9/20/22 Wed 9/21/22 Thurs 9/20/22 Wed 9/21/22 Thurs 9/20/22 Fri 9/30/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that saide from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	DEPT:	460101			
Mon 9/12/22 Tues 9/13/22 Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLE CLERKS SIGNATURE DATE PAYROLE CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees			CRTPA EMPLOY	EE TIME SHEET	
Tues 9/13/22 Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Wed 9/21/22 Fri 9/23/22 Fri 9/23/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Tues 9/13/22 Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Wed 9/21/22 Fri 9/23/22 Fri 9/23/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees					
Wed 9/14/22 Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE To Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Mon	9/12/22			
Thurs 9/15/22 Fri 9/16/22 Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/23/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Tues	9/13/22			
Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that salde from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Administrative Leave Administrative Leave Catestrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Wed	9/14/22			
Mon 9/19/22 Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Thurs 9/22/22 Thurs 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Wellness Leave Wellness Leave Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Thurs	9/15/22			
Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS USE Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Fri	9/16/22			
Tues 9/20/22 Wed 9/21/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS USE Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees					
Wed 9/21/22 Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Mon	9/19/22			
Thurs 9/22/22 Fri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Tues	9/20/22			
Tri 9/23/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE Carparyoll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Wed	9/21/22			
By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE APPROVED BY DATE PAYROLL CLERKS SIGNATURE DATE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Thurs	9/22/22			
By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE POTAL Catastrophic Leave Gatastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Fri	9/23/22			
By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements. EMPLOYEE SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE PAYROLL CLERKS SIGNATURE DATE POTAL Catastrophic Leave Gatastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	Commonts				
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APPROVED BY DATE PAYROLL CLERKS SIGNATURE PAYROLL CLERKS SIGNATURE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	in accordance	1			
PAYROLL CLERKS SIGNATURE For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	EMPLOYEE SI	GNATURE			DATE
For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	APPROVED B	Y			DATE
Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees	PAYROLL CLE	RKS SIGNATURE			DATE
This record is maintained for administrative purposes only and does not in any way impact the employees	Paid Holiday Personal Lea Sick Leave Administrative Catastrophic Wellness Lea	ve e Leave Leave ive lay			
			strative purposes only and does n	ot in any way impact the em	ployees

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 09/30/22

Payroll Range

09/12/22 thru 09/23/22

		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon	09/12/22	3		3		1	1	
Tues	09/13/22		2	2	2	1		1
Wed	09/14/22		2	3	1	2		
Thurs	09/15/22	2	2	2		2		
Fri	09/16/22	2		2	1	3		
Mon	09/19/22	2	2	2	1	1		
Tues	09/20/22	1	1	3		2	1	
Wed	09/21/22	1	1	1	2	2		1
Thurs	09/22/22	2	2	1		2		1
Fri	09/23/22	2	2		2		1	1

Hours	Activity
8 8 8 8	Admin, bylaws, staff meeting, Reconnecting Communites, Carbon Reduction, CMP, Crash data, RC, SS4A, TATMS SDK, Crash data, RC, SS4A, Carbon Reduction Program Admin, budger, crash data, RC, Admin, RC, PPLs, Costal Trail
8 8 8 8	Admin, staff meeting, crash data (bite/ped), RC, SS4A, Insurance (cyber), crash data (Tharpe), RC, SS4a, DEP priority/opportunity maps , Admin, crash data (Tharpe), RC, regional trails, ITS Billing, Journal encircles, safety data (Tharpe), RC, Admin, Briefing (Minor), crash data (TPD),

CRTPA Emp	CRTPA Employee: Greg Slay						
	FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location	Activity Conducted				
8/1/2022	2	Sabal Palm Elementary	Connectivity review				
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review				
9/16/2022	3	Coastal Trail/Tharpe Street	Field review				

EMP NAME:	Greg Slay	PAYROLL DATE:	10/14/22	
EMP#	14156	DATE RANGE:	9/26/22	10/7/22
DEDT	400404			
DEPT:	460101			
		CRTPA EMPLOYE	EE TIME SHEET	
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	9/26/22			
Tues	9/27/22			
Wed	9/28/22			
Thurs	9/29/22			
Fri	9/30/22			
Mon	10/3/22			
Tues	10/4/22			
Wed	10/5/22			
Thurs	10/6/22			
Fri	10/7/22			
Comments:				
in accordance	with his/her job red			
EMPLOYEE S	IGNATURE			DATE
APPROVED B	Υ			DATE
DAVBOLL CLE	ERKS SIGNATURE			DATE
PATROLL CLI	ERRO SIGNATURE			DATE
For Payroll C	lerks Use Only:			
Paid Holiday				
Personal Lea	ive			
Sick Leave				
Administrative	e Leave			
Catastrophic	Leave			
Wellness Lea				
Floating Holid	day			
Personal Day	•			
TOTAL				
This record is r	maintained for admin	istrative purposes only and does not	t in any way impact the er	nployees
wages or exem	npt status.			

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 10/14/22

Payroll Range 09/26/22 thru

10/07/22

Day	Date	Task 1.0 Admin	Task 2.0 Data Collection	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility Planning	Task 6.0 Public Inv.	Task 7.0 Special Projects
		701	989	703	990	706	705	995
							,	
Mon	09/26/22	2	2	2	1	1		
Tues	09/27/22	2	1		2	2	1	
Wed	09/28/22	2	1	2		2		1
Thurs	09/29/22	3		2	1	2		
Fri	09/30/22			2	2	3		1
Mon	10/03/22	3	2	1		1		1
Tues	10/04/22	2	2	2	1		1	
Wed	10/05/22	2		2	1	2		1
Thurs	10/06/22	8						
Fri	10/07/22	8						

Hours	Activity
8	Admin, crash data, SS4A, Reconnecting Communities, TIP, CMP
8	Bylaws, crash data, ITS
8	Admin, crash data, RC, regional trails
8	Admin, DBE, bylaws, SS4A, CMP
8	RC, SS4A, TD, CMP, SR 267 Trail
8	Admin, staff meeting, bylaws, CTST, RC, TD, SR 267 Trail
8	Urban SDK, RC,
8	Admin, MPOAC, RC, CMP, SR 267 Trail
8	Personal leave
8	Personal leave

CRTPA Emp	CRTPA Employee: Greg Slay							
	FIELDWORK	DOCUMENTATION FOR LIABIL	ITY INSURANCE					
Date	Hours in the Field	Location	Activity Conducted					
8/1/2022	2	Sabal Palm Elementary	Connectivity review					
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review					
9/16/2022	3	Coastal Trail/Tharpe Street	Field review					

EMP NAME:	Greg Slay	PAYROLL DATE:	10/28/22							
EMP#	14156	DATE RANGE:	10/10/22	10/21/22						
DEPT:	460101									
CRTPA EMPLOYEE TIME SHEET										
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE						
Mon	10/10/22	8								
Tues	10/11/22									
Wed	10/12/22									
Thurs	10/13/22									
Fri	10/14/22									
Mon	10/17/22									
Tues	10/18/22									
Wed	10/19/22									
Thurs	10/20/22									
Fri	10/21/22									
Comments:										
	with his/her job red		riad worked during the pa	October 21, 2022						
EMPLOYEE SI	GNATURE			DATE						
APPROVED BY	(DATE						
PAYROLL CLE	RKS SIGNATURE			DATE						
For Payroll Cland Holiday Personal Leave Sick Leave Administrative Catastrophic I Wellness Lea Floating Holid Personal Day	Leave Leave ve									
TOTAL This record is mages or exemi		istrative purposes only and does r	not in any way impact the em	ployees						
waues of exemi	Ji Slalus.									

Employee Name Greg Slay
Employee Number 14156

Department CRTPA

VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 10/28/22

Payroll Range

/22

		Task 1.0 Admin	Task 2.0 Data	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility	Task 6.0 Public	Task 7.0 Special
Day	Date	7.0	Collection		0.1.1	Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon	10/10/22	8						
Tues	10/11/22	3		2		1		2
Wed	10/12/22	2	1	1	1	1		2
Thurs	10/13/22	4		1	2	1		
Fri	10/14/22		2	2	2		1	1
Mon	10/17/22	2	1	2	1	2		
Tues	10/18/22	4		2	1	1		
Wed	10/19/22	2		2	2	2		
Thurs	10/20/22	2		2	1	3		
Fri	10/21/22	3		1		2		2

Hours	Activity
8	Personal leave
8	Admin, Reconnecting Communities, regional trails, T2H trail
8	Admin, crash data, CC SW, T2H trail
8	Admin, Bylaws, Equity & Walkable Communities webinar
8	Crash data, LRTP Revenue Forecasts, UA data, website, T2H Trail
8	Admin, staff meeting, crash data, Census data, regional trails
8	Board meeting, FMPP, Nims Middle
8	Admin, CMP,
8	MPOAC Freight Committee, ARPC meeting, SunTrail, bike/ped funding
8	Admin, sharedrive management, Suntrail, Stadium/LB

CRTPA Emp	CRTPA Employee: Greg Slay							
	FIELDWORK	DOCUMENTATION FOR LIABIL	ITY INSURANCE					
Date	Hours in the Field	Location	Activity Conducted					
8/1/2022	2	Sabal Palm Elementary	Connectivity review					
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review					
9/16/2022	3	Coastal Trail/Tharpe Street	Field review					

EMP NAME:	Greg Slay	PAYROLL DATE:	11/11/22	
EMP#	14156	DATE RANGE:	10/24/22	11/4/22
DEPT:	460101			
		CRTPA EMPLOYE	EE TIME SHEET	
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	10/04/00			_
Mon	10/24/22 10/25/22			
Tues Wed	10/26/22			
Thurs	10/27/22			
Fri				
FII	10/28/22			
Mon	10/31/22			
Tues	11/1/22			
Wed	11/2/22			
Thurs	11/3/22			
Fri	11/4/22	4		
	, .,==	·		
Comments:				
	with his/her job red			November 4, 2022
EMPLOYEE SI	GNATURE			DATE
APPROVED BY	Y			DATE
PAYROLL CLE	RKS SIGNATURE			DATE
				DATE
Paid Holiday	erks Use Only:			
Personal Lea	VA			
Sick Leave	ve			
Administrative	a Leave			
Catastrophic				
Wellness Lea				
Floating Holid				
Personal Day				
TOTAL				
This record is n wages or exem		istrative purposes only and does no	t in any way impact the en	nployees

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 11/11/22

Payroll Range 10/24/22 thru 11/04/22

		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
_		Admin		LKP	SKP			
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
			,		,			
Mon	10/24/22	4		1	2	1		
Tues	10/25/22	2	1	1	1	2	1	
Wed	10/26/22	4		2	1	1		
Thurs	10/27/22	8						
Fri	10/28/22	8						
Mon	10/31/22	4		1	1	1		1
Tues	11/01/22	4		1	2	1		
Wed	11/02/22	1	1	1	2	2		1
Thurs	11/03/22	1		2	1	1		3
Fri	11/04/22	6		2				

Hours	Activity
8 8 8	Admin, UPWP amendment, journal entries, MPOAC agenda, regional trails Admin, regional trails, FAMU interview (Nims Middle) MPOAC travel, US 90 resurfacing, MPOAC
8 8 8 8 8	MPOAC travel Admin, staff meeting, SS4A, PPLs, T2H Trail Admin, committees, Nims Middle, Admin, crash data, Nims Middle, regional trails, T2H Trail Carbon Reduction Program, Starmetro 5320 funding, T2H Trail Admin, personal leave, BIL

CRTPA Emp	CRTPA Employee: Greg Slay							
	FIELDWORK	DOCUMENTATION FOR LIABIL	ITY INSURANCE					
Date	Hours in the Field	Location	Activity Conducted					
8/1/2022	2	Sabal Palm Elementary	Connectivity review					
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review					
9/16/2022	3	Coastal Trail/Tharpe Street	Field review					

EMP NAME: Greg Slay PAYROLL DATE: 11/25/22 EMP # 14156 DATE RANGE: 11/7/22 11/18/22 DEPT: 460101 CRTPA EMPLOYEE TIME SHEET DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE Mon 11/7/22 8 - H Wed 11/8/22 8 - H Thurs 11/10/22 8 - H Mon 11/14/22 8 - H Mon 11/14/22 8 - H Wed 11/15/22 11/16/22 Thurs 11/16/22 11/18/22 Wed 11/17/22 11/18/22 Fri 11/18/22 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period in accordance with his/her job requirements.											
CRTPA EMPLOYEE TIME SHEET	EMP NAME:	Greg Slay	PAYROLL DATE:	11/25/22							
DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE	EMP#	14156	DATE RANGE:	11/7/22	11/18/22						
DAY DATE VACATION HOURS SICK HOURS OTHER LEAVE	DEPT:	460101									
Mon 11/7/22 8-H Tues 11/8/22 8-H Wed 11/9/22 8-H Thurs 11/10/22 8-H Mon 11/14/22 8-H Mon 11/14/22 8-H Mon 11/14/22 8-H Mon 11/15/22 8-H Set 11/15/22 8-H Tues 11/15/22 8-H Wed 11/16/22 8-H Thurs 11/17/22 8-H Thurs 11/17/22 8-H Thurs 11/17/22 8-H Thurs 11/17/20 8-H Thurs 1	CRTPA EMPLOYEE TIME SHEET										
Mon 11/7/22	DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE						
Tues 11/8/22 8 - H Wed 11/9/22 Thurs 11/10/22 Fri 11/11/22 8 - H Mon 11/14/22 Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Thurs 11/17/22 Fri 11/18/22 Sysigning below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period											
Thurs 11/10/22 Fri 11/11/22 8 - H Mon 11/14/22 Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Mon	11/7/22									
Thurs 11/10/22 Fri 11/11/22 8 - H Mon 11/14/22 Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Tues	11/8/22			8 - H						
Fri 11/11/22 8 - H Mon 11/14/22	Wed	11/9/22									
Mon 11/14/22 Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Thurs	11/10/22									
Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Fri	11/11/22			8 - H						
Tues 11/15/22 Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period											
Wed 11/16/22 Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Mon	11/14/22									
Thurs 11/17/22 Fri 11/18/22 Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Tues	11/15/22									
Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Wed	11/16/22									
Comments: By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period											
By signing below the employee indicates that the foregoing are the hours of leave taken during the payroll period and that aside from such leave time, the employee has worked during the payroll period	Fri	11/18/22									
payroll period and that aside from such leave time, the employee has worked during the payroll period	Comments:	- I									
payroll period and that aside from such leave time, the employee has worked during the payroll period											
November 18, 2022		vith his/her job red	quirements.	nao nonta aaning mo paj							
EMPLOYEE SIGNATURE DATE	EMPLOYEE SIG	NATURE			DATE						
APPROVED BY DATE	APPROVED BY				DATE						
PAYROLL CLERKS SIGNATURE DATE	PAYROLL CLER	RKS SIGNATURE			DATE						
For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day	Paid Holiday Personal Leave Sick Leave Administrative Catastrophic Le Wellness Leave Floating Holida	Leave eave									
TOTAL This record is maintained for administrative purposes only and does not in any way impact the employees wages or exempt status.	This record is ma		istrative purposes only and does r	not in any way impact the emp	ployees						

Employee Name Greg Slay
Employee Number 14156 Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 11/25/22

Payroll Range 11/07/22

thru 11/18/22

Day D	A	sk 1.0 dmin	Task 2.0	Task 3.0				
Day D		dunin		1 ask 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
Davi D		amm	Data	LRP	SRP	Mobility	Public	Special
Day D	ate		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon 11/	07/22	3		1	1	2		1
Tues 11/	08/22	8						
Wed 11/	09/22	2	1	2	1	2		
Thurs 11/	10/22	1	1	2	1	2		1
Fri 11/	11/22	8						
Mon 11/	14/22	3	1	1	2	1		
Tues 11/	15/22	5			1	1		1
Wed 11/	16/22			4	2	2		
Thurs 11/	17/22	2			3		1	2
Fri 11/	18/22	2	1	1	1	3		

Hours	Activity
Hours	Activity
8	Admin, staff meeting, US 98/St. Marks Trail parking area, regional trails
8	Election Day
8	Admin, Briefing - Minor, crash data, LCSO-SS4A discussion, TIP, regional trails
8	Admin, Crash data, SS4A, Thriving Communitues - Charles WU, CMP
8	Veterans Day
8	Admin, Staff meeting, agenda review w/ Chair, crash data, BPIA TCC meeting, TIP, regional trails
8	Board meeting, TIP amendment, regional trails, freight study
8	SS4A, EV conversion discussion w/ City Fleet, Carbon Reduciton program review, TWP review, regional trail
8	Admin, FDOT TWP meeting, TWP review, website,
8	Admin, crash data, SS4A, LC SUN Trail agenda item

CRTPA Emp	CRTPA Employee: Greg Slay					
FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location	Activity Conducted			
8/1/2022	2	Sabal Palm Elementary	Connectivity review			
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review			
9/16/2022	3	Coastal Trail/Tharpe Street	Field review			

EMP NAME:	Greg Slay	PAYROLL DATE:	12/9/22	
EMP#	14156	DATE RANGE:	11/21/22	12/2/22
DEPT:	460101			
		CRTPA EMPLOY	EE TIME SHEET	
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE
Mon	11/21/22	8		
Tues	11/22/22	8		
Wed	11/23/22	8		
Thurs	11/24/22			8 - H
Fri	11/25/22			8 - H
Mon	11/28/22			
Tues	11/29/22		8	
Wed	11/30/22		8	
Thurs	12/1/22			
Fri	12/2/22			
Comments:				
	with his/her job re		ias worked during the pa	December 2, 2022
EMPLOYEE SI	GNATURE			831)
APPROVED BY	Y			DATE
PAYROLL CLE	RKS SIGNATURE			DATE
For Payroll CI Paid Holiday Personal Leav Sick Leave Administrative Catastrophic I Wellness Lea Floating Holid Personal Day	e Leave Leave ve ay			
TOTAL				
This record is not wages or exemption		istrative purposes only and does no	ot in any way impact the em	ployees

Employee Name Greg Slay
Employee Number 14156

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK Department

Payroll Date 12/09/22

Payroll Range 11/21/22 thru 12/02/22

		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
Mon	11/21/22	8						
Tues	11/22/22	8						
Wed	11/23/22	8						
Thurs	11/24/22	8						
Fri	11/25/22	8						
Mon	11/28/22	3	2		1	2		
Tues	11/29/22	8						
Wed	11/30/22	8						
Thurs	12/01/22	3		2	1	2		
Fri	12/02/22			8				
		•			•			

Hours	Activity
8 8 8 8	Personal leave Personal leave Personal leave Holiday Holiday
8 8 8 8	Admin, staff meeting, Magnolia/Monroe Safety studies, crash data, regional trails Sick Leave Sick Leave Admin, contract closeout, SS4A, TiP, regional trails, SS4A (Winterfest)

CRTPA Emp	CRTPA Employee: Greg Slay					
FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location	Activity Conducted			
8/1/2022	2	Sabal Palm Elementary	Connectivity review			
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review			
9/16/2022	3	Coastal Trail/Tharpe Street	Field review			

EMP NAME:	Greg Slay	PAYROLL DATE:	12/23/22		
EMP#	14156	DATE RANGE:	12/5/22	12/16/22	
DEPT:	460101				
		CRTPA EMPLOY	EE TIME SHEET		
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE	
Mon	12/5/22				
Tues	12/6/22				
Wed	12/7/22				
Thurs	12/8/22				
Fri	12/9/22				
Mon _	12/12/22				
Tues	12/13/22				
Wed	12/14/22		3		
Thurs	12/15/22				
Fri	12/16/22				
Comments:					
EMPLOYEE SI				DATE	
APPROVED B	ī			DATE	
PAYROLL CLE	ERKS SIGNATURE			DATE	
For Payroll Clerks Use Only: Paid Holiday Personal Leave Sick Leave Administrative Leave Catastrophic Leave Wellness Leave Floating Holiday Personal Day TOTAL					
This record is n	maintained for admir	nistrative purposes only and does no	t in any way impact the em	nployees	
wages or exem					

Employee Name Greg Slay
Employee Number 14156

Department

CRTPA VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 12/23/22

Payroll Range

12/05/22 thru 12/16/22

		Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
		Admin	Data	LRP	SRP	Mobility	Public	Special
Day	Date		Collection			Planning	Inv.	Projects
		701	989	703	990	706	705	995
							•	•
Mon	12/05/22	4				2		2
Tues	12/06/22	1			2	3		2
Wed	12/07/22		1	2	1	3	1	
Thurs	12/08/22	2		2	1	2		1
Fri	12/09/22	2			2	2		2
Mon	12/12/22	1		2	2	2		1
Tues	12/13/22	1			2	3		2
Wed	12/14/22	4		1	1	2		
Thurs	12/15/22	1		3		4		
Fri	12/16/22	1		3	1	3		
	•	•						

Hours	Activity
8 8 8 8	Admin, staff meeting, invoice review, SS4A, SunTrail - US 90, SR 267 Trail, freight study Admin, SR 267 Trail, Strutrail - US 90, SS49 Crash data, BILL, TilP, CMP, Suntrial - US 90, SS49 Admin, UPWP, BP meeting, Crawfordville Rd, CMP, Suntrial - US 90 Admin, Grants review, SS4A, Crawfordville Rd, regional trails, SS4A
8 8 8 8	Carbon Reduction webinar, SS4A Admin, Wakulla TiP review, TiP, regional trails, Leon County Board meeting (US 90 Trail) Staff meeting, sick leave, Crawfordville Rd, regional trails (US 90), Admin, SS4A, Crawfordville Rd, regional trails (US 90), CMP Admin, Crawfordville Rd, PPLs, regional trails, CMP

CRTPA Emp	CRTPA Employee: Greg Slay					
FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE						
Date	Hours in the Field	Location	Activity Conducted			
8/1/2022	2	Sabal Palm Elementary	Connectivity review			
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review			
9/16/2022	3	Coastal Trail/Tharpe Street	Field review			

EMP NAME:	Greg Slay	PAYROLL DATE:	1/6/22			
EMP#	14156	DATE RANGE:	12/19/21	12/30/21		
"		271121041021	,	12,00,2		
DEPT:	460101					
		CRTPA EMPLOYE	EE TIME SHEET			
DAY	DATE	VACATION HOURS	SICK HOURS	OTHER LEAVE		
Mon	12/19/21					
Tues	12/20/21					
Wed	12/21/21					
Thurs	12/22/21					
Fri	12/23/21			Floating Holiday		
Mon	12/26/21			Holiday		
Tues	12/27/21	8				
Wed	12/28/21	8				
Thurs	12/29/21	8				
Fri	12/30/21	8				
Comments:						
in accordance	e with his/her job red					
EMPLOYEE S	IGNATURE			DATE		
APPROVED B	Υ			DATE		
PAYROLL CLI	ERKS SIGNATURE			DATE		
For Payroll C	lerks Use Only:					
Paid Holiday	·					
Personal Leave						
Sick Leave						
Administrativ	e Leave					
Catastrophic	Catastrophic Leave					
Wellness Lea						
Floating Holid	day					
Personal Day	/					
TOTAL						
This record is r	maintained for admin	istrative purposes only and does not	t in any way impact the er	mployees		
wages or exem	npt status.					

Employee Name Greg Slay
Employee Number 14156 Department CRTPA

VACATION, SICK, HOLIDAY OR OTHER TIME SHOULD BE LISTED UNDER THE ADMIN TASK

Payroll Date 01/06/22

Payroll Range 12/19/21

thru 12/30/21

		Task 1.0 Admin	Task 2.0 Data	Task 3.0 LRP	Task 4.0 SRP	Task 5.0 Mobility	Task 6.0 Public	Task 7.0 Special		
Day	Date		Collection			Planning	Inv.	Projects		
		701	989	703	990	706	705	995	Hours	urs Activity
Mon	12/19/21	3		2	1	2			8	
Tues	12/20/21	2		3	2	1			8	
Wed	12/21/21	2	2	2		2			8	
Thurs	12/22/21	3		2		2		1	8	
Fri	12/23/21	8							8	Floating Holiday
Mon	12/26/21	8							8	Chirstmas Holiday
Tues	12/27/21	8							8	Personal Leave
Wed	12/28/21	8							8	Personal Leave
Thurs	12/29/21	8							8	Personal Leave
Fri	12/30/21	8							8	Personal Leave

CRTPA Employee: Greg Slay											
FIELDWORK DOCUMENTATION FOR LIABILITY INSURANCE											
Date	Hours in the Field	Location	Activity Conducted								
8/1/2022	2	Sabal Palm Elementary	Connectivity review								
9/9/2022	1	Gadsden Sidewalk @ 6/7th St	Field review								
9/16/2022	3	Coastal Trail/Tharpe Street	Field review								