



February 18, 2025

AGENDA ITEM 6A

**FISCAL YEAR 2025 - FISCAL YEAR 2029  
TRANSPORTATION IMPROVEMENT PROGRAM  
AMENDMENTS**

TYPE OF ITEM: ROLL CALL

**STATEMENT OF ISSUE**

The purpose of this item is to ratify an amendment to the CRTPA Fiscal Year (FY) 2025 – FY 2029 Transportation Improvement Program adopted by the Executive Committee at the December 2, 2024 meeting. Adopted Resolution No. 2024-12-4B (Attachment 1) approved the time-sensitive TIP Amendment to add the following projects and funding:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provides \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County) **(Attachment 2)**
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provides \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County) **(Attachment 3)**
- SR 10 (US 90) West Tennessee Street from CR 1581 Aeon Church Road to SR 20 (Blountstown Street) (Project No. 454522-1): Provides \$100,000 in funding in FY 25 to add roadway lighting. (Leon County) **(Attachment 4)**
- StarMetro FY 2023 Section 5339(b) Buses and Bus Facilities Discretionary Grant (Project No. 456181-1): Provides StarMetro with \$20,370,792 in FY 2023 Federal Transit Authority (FTA) money and \$3,911,546 in matching local monies from the City of Tallahassee (COT). The project funds the purchase of battery-electric buses, supports charging infrastructure and the development of a workforce training program for its mechanics and operators to maintain the fleet. The project will help reduce emissions and improve service and reliability for riders in and around Tallahassee. (Leon County) **(Attachment 5)**
- StarMetro Section 5339(c) Low or No Emission Discretionary Grant (Project No. to be assigned): Provides \$ 10,702,365 in FY 2024 FTA funding, \$646,687 in State funds (toll credits) and \$1,200,000 (COT) local funds to StarMetro to buy new battery-electric buses to replace older vehicles and install charging equipment. The project will reduce emissions, improve service and reliability, and help the city achieve its goal for 100% battery electric bus transportation by 2035. (Leon County) **(Attachment 6)**

## **HISTORY AND ANALYSIS**

Adopted annually, the CRTPA's TIP reflects those projects in the region that have received state and federal funding in the Florida Department of Transportation (FDOT) Work Program. After adoption, changes to a project, or the addition of a project, can require an amendment to the CRTPA's TIP. In order for the projects to be amended into the State Transportation Improvement Program and subsequently authorized by the Federal Highway Administration (FHWA), or the Federal Transit Administration (FTA), the projects must be reflected in the CRTPA's current FY 2025- FY 2029 TIP.

FDOT requested the CRTPA amend the FY 2025 - FY 2029 TIP to add the highway improvement projects and funding in FY 2025. The first two capacity projects rolled forward from the previous TIP as the funding was not authorized in the prior year. The Tennessee Street lighting improvement is a new project.

In FY 2023 StarMetro was awarded a Bus and Bus Facilities 5339(b) competitive grant which provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses as well as acquisition, construction, and leasing of required supporting facilities. The FTA 5339 grant also requires a portion of the award be spent on training and workforce development. Originally the FY 2023 FTA project was amended into the CRTPA FY 2024 – FY 2028 as two separate projects, however, were not subsequently amended into the State TIP. Therefore, the project was amended into the current FY 2025 – FY 2029 TIP as one single project consistent with the project as programmed by FDOT,

In addition, Star Metro was awarded a FY 2024 Low or No Emission 5339(c) competitive grant to buy new battery-electric buses to replace older vehicles and install charging equipment. The project will reduce emissions, improve service and reliability, and help the city achieve its goal for 100% battery electric bus transportation by 2035.

The Executive Committee is authorized to approve time-sensitive items pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee. The CRTPA By-laws Section IV.D. is provided as Attachment 7. After the Executive Committee approval, the FY 2025 - 2029 TIP was updated to reflect the amendments and transmitted, along with Resolution 2024-01-4A, to the FDOT.

Timely approval allowed FDOT and StarMetro to initiate funding authorization for the respective projects.

## **RECOMMENDED ACTION (ROLL CALL)**

Option 1: Ratify Resolution No. 2024-12-4B (Attachment 1) approving the time-sensitive TIP Amendment adding the following projects to the CRTPA Fiscal Year (FY) 2025 – FY 2029 Transportation Improvement Program:

- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provides \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provides \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)
- SR 10 (US 90) West Tennessee Street from CR 1581 Aeon Church Road to /SR 20 (Blountstown Street) (Project No. 454522-1): Provides \$100,000 in funding in FY 25 to add roadway lighting. (Leon County)
- StarMetro FY 2023 Section 5339(b) Buses and Bus Facilities Discretionary Grant Discretionary Grant (Project No. 456181-1): Provides StarMetro with \$20,370,792 in FY 2023 FTA money and \$3,911,546 in matching local monies from the City of Tallahassee (COT). The project funds the purchase of battery-electric buses, supports charging infrastructure and the development of a workforce training program for its mechanics and operators to maintain the fleet. The project will help reduce emissions and improve service and reliability for riders in and around Tallahassee. (Leon County)
- StarMetro Section 5339(c) Low or No Emission Discretionary Grant (Project No. to be assigned): Provides \$10,702,365 in FY 2024 FTA funding, \$646,687 in State funds (toll credits) and \$1,200,000 [COT] local funds to StarMetro to buy new battery-electric buses to replace older vehicles and install charging equipment. The project will reduce emissions, improve service and reliability, and help the city achieve its goal for 100% battery electric bus transportation by 2035. (Leon County)

## **ATTACHMENTS**

Attachment 1: CRTPA Executive Committee Resolution No. 2024-12-4B

Attachment 2: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 220495-7

Attachment 3: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 415782-9

Attachment 4: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 454522-1

Attachment 5: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. 456181-1

Attachment 6: Amended CRTPA FYs 2025-2029 TIP Project Page, Project No. *To Be Assigned*

Attachment 7: CRTPA Bylaws (Adopted September 2023) Section IV.D

## CRTPA RESOLUTION 2024-12-4B

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) EXECUTIVE COMMITTEE ENDORSING  
THE AMENDMENTS TO THE FY 2025 – FY 2029 TRANSPORTATION IMPROVEMENT PROGRAM**

**Whereas**, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

**Whereas**, the Transportation Improvement Program (TIP) shall be endorsed annually by the CRTPA and submitted to the Governor of the State of Florida, to the Federal Transit Administration, and to the Federal Highway Administration, through the State of Florida;

**Whereas**, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program and;

**Whereas**, The Executive Committee is authorized to approve time-sensitive documents pursuant to Section IV. CRTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee;

**Whereas**, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the CRTPA's TIP, and required for the authorization of the federal funding for Projects in Federal FY 2025.

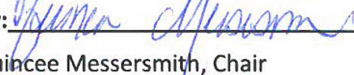
**NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) THAT:**

The CRTPA amends the FY 2025 – FY 2029 Transportation Improvement Programs to reflect:

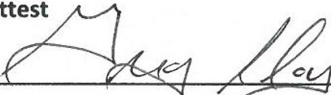
- SR369 (US319) from S of East Ivan Road to SR267 (Bloxham Cutoff Road) (Project No. 220495-7): Provide \$726,873 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase] (Wakulla County)
- SR263 Capital Circle from CR2203 Springhill Rd to SR371 Orange Avenue (Project No. 415782-9): Provide \$5,231,199 in funding in FY 25 to add lanes and reconstruct roadway [Construction Phase]. (Leon County)
- SR 10 (US 90) West Tennessee Street from CR 1581 Aeon Church Road to SR 20 (Blountstown Street) (Project No. 454522-1): Provide \$100,000 in funding in FY 25 to add roadway lighting. (Leon County)
- StarMetro FY 2023 Section 5339(b) Buses and Bus Facilities Discretionary Grant (Project No. 456181-1): Provides StarMetro with \$20,370,792 in FY 2023 FTA money and \$3,911,546 in matching local monies from the City of Tallahassee (COT) to fund the purchase of battery-electric buses, to support charging infrastructure and the development of a workforce training program for its mechanics and operators to maintain the fleet. The project will help reduce emissions and improve service and reliability for riders in and around Tallahassee. (Leon County)
- StarMetro Section 5339(c) Low or No Emission Discretionary Grant (Project No. 456181-2): Provides \$10,702,365 in FY 2024 FTA funding, \$646,687 in State funds (toll credits) and \$1,200,000 (COT) local funds to StarMetro to buy new battery-electric buses to replace older vehicles and install charging equipment. The project will reduce emissions, improve service and reliability, and help the city achieve its goal for 100% battery electric bus transportation by 2035. (Leon County)

Passed and duly adopted by the Capital Region Transportation Planning Agency on this 2<sup>nd</sup> day of December 2024.

**Capital Region Transportation Planning Agency**

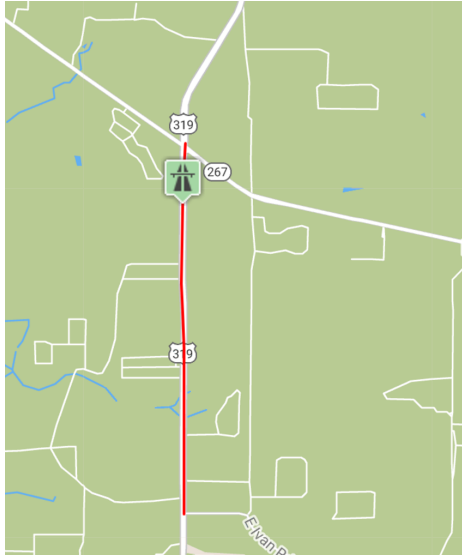
By:   
Quincee Messersmith, Chair

Attest



Greg Slay, Executive Director

**CRAWFORDVILLE RD (SR 369/US 319) FROM EAST IVAN RD TO N OF BLOXHAM CUTOFF ROAD (SR 267)  
2204957 Non-SIS**



**Project Description:** ADDLANES AND RECONSTRUCT - FUTURE CAPACITY  
**Lead Agency:** MANAGED BY FDOT **From:** EAST IVAN ROAD  
**County:** WAKULLA **To:** N OF SR 267 BLOXAHAM  
**Length:** 3.87 CUTOFF ROAD  
**Phase Group:** CONSTRUCTION

Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	ACNP	723,600	0	0	0	0	723,600
CST	NHPP	3,273	0	0	0	0	3,273
		<b>726,873</b>					<b>726,873</b>

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

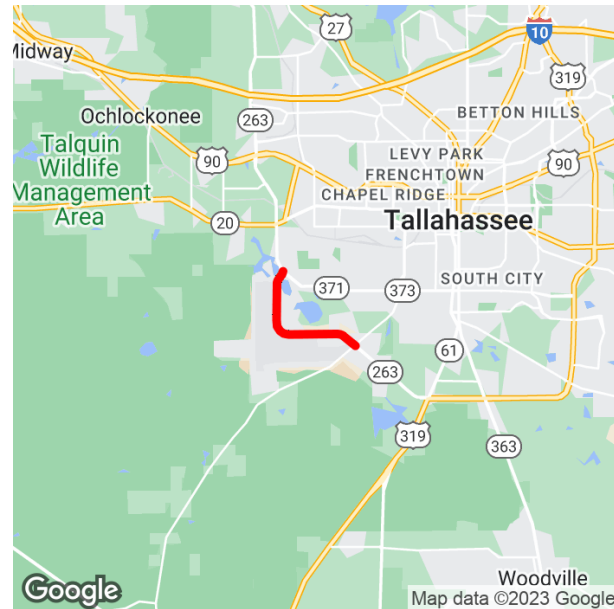
**Prior Year Cost: 133,781,781**

**Future Year Cost: 0**

**Total Project Cost: 134,508,654**

**LRTP: 2045 RMP Cost Feasible Roadway Plan - Page 5-4**

**SR 263 CAPITAL CIRCLE FROM CR 2203 SPRINGHILL RD TO SR 371 ORANGE AVE  
4157829 SIS**



**Project Description:** ADD LANES & RECONSTRUCT  
**Lead Agency:** MANAGED BY FDOT **From:** CR 2203 SPRINGHILL RD  
**County:** LEON **To:** SR 371 ORANGE AVE  
**Length:** 4.47  
**Phase Group:** PRELIMINARY ENGINEERING, RAILROAD & UTILITIES, CONSTRUCTION, ENVIRONMENTAL

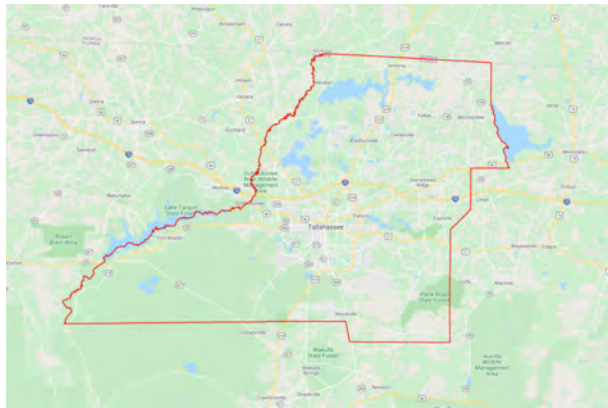
Phase	Fund Code	2025	2026	2027	2028	2029	Total
CST	LF	5,193,456	0	0	0	0	1,300,000
CST	ACNP	37,743	0	0	0	0	37,743
		<b>5,231,199</b>					<b>5,231,199</b>

**Prior Year Cost: 81,034,894**  
**Future Year Cost: 0**  
**Total Project Cost: 86,228,350**  
**LRTP: 2045 RMP Page 5-4- CFP Table 5-2**

This project was amended into the TIP at the December 2, 2024 Executive Committee meeting.

**SR 10 TENNESSEE ST FROM AENON CHURCH ROAD (CR 1581) TO BLOUNTSTOWN ST (SR 20)**

**454522-1 NON-SIS**



**Project Description:** LIGHTING IMPROVEMENTS  
**Lead Agency:** MANAGED BY CITY OF TALLAHASSEE  
**County:** LEON  
**Length:** 1.816 MI  
**Phase Group:** Construction (Utilities)

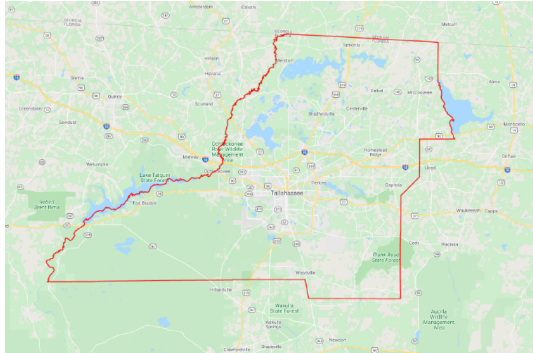
**From:** AENON CHURCH ROAD (CR 1581)  
**To:** BLOUNTSTOWN ST (SR 20)

Phase	Fund Code	2025	2026	2027	2028	2029	Total
RRU	ACSS	100,000	0	0	0	0	100,000
		<b>100,000</b>					<b>100,000</b>

This project was amended into the TIP at the December 2, 2024 Executive Committee Meeting.

**Prior Year Cost: 0**  
**Future Year Cost: 0**  
**Total Project Cost: 100,000**  
**LRTP: 2045 RMP Page 5-8 - Table 5-4**

**STAR METRO 5339(B)BUS AND BUS FACILITIES DISCRETIONARY GRANT  
4561811 Non-SIS**



**Project Description:** 5339(b) BUS AND BUS FACILITIES DISCRETIONARY GRANT

**County:** LEON

**Length:**

**Phase Group:** CAPITAL & OPERATIONS

Phase	Fund Code	2025	2026	2027	2028	2029	Total
CAP	FTA	20,370,792	0	0	0	0	20,370,792
CAP	LF	3,911,546	0	0	0	0	3,911,546
		<b>24,282,338</b>					<b>24,282,338</b>

**Prior Year Cost: 0**

**Future Year Cost: 12,549,052**

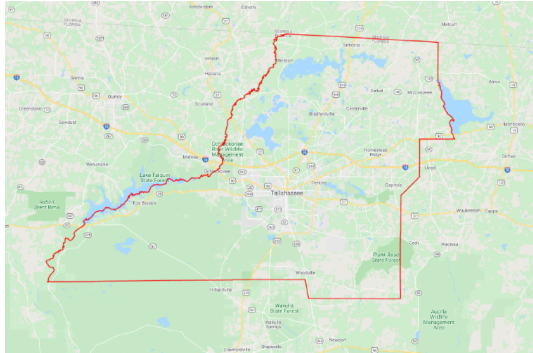
**Total Project Cost: 36,831,390 LRTP:**

**2045 RMP Page 5-11- Table 5-10**

This project was amended at the December 2, 2024 Executive Committee Meeting to add the project and associated project costs.

FY 2023 FTA money and matching local monies from the City of Tallahassee (COT) to fund the purchase of battery-electric buses, to support charging infrastructure and the development of a workforce training program for its mechanics and operators to maintain the fleet. The project will help reduce emissions and improve service and reliability for riders in and around Tallahassee.

**STAR METRO 5339(C) LOW OR NO EMISSION DISCRETIONARY GRANT 4561812**



**Project Description:** 5339(c) LOW OR NO EMISSIONS GRANT  
**County:** LEON  
**Length:**  
**Phase Group:** CAPITAL

Phase	Fund Code	2025	2026	2027	2028	2029	Total
CAP	FTA	10,702,365	0	0	0	0	10,702,365
CAP	LF	1,200,000	0	0	0	0	1,200,000
		<b>12,549,052</b>					<b>12,549,052</b>

**Prior Year Cost: 24,282,338**  
**Future Year Cost:**  
**Total Project Cost: 36,831,390 LRTP:**  
**2045 RMP Page 5-10 - Table 5-11**

This project was amended at the December 2, 2024 Executive Committee Meeting to add the project and associated project costs.

Provides \$10,702,365 in FY 2024 FTA funding, \$646,687 in State funds (toll credits) and \$1,200,000 (COT) local funds to StarMetro to buy new battery-electric buses to replace older vehicles and install charging equipment. The project will reduce emissions, improve service and reliability, and help the city achieve its goal for 100% battery electric bus transportation by 2035.

#### IV. CRTPA Bylaws

##### §D. Administration

The administration of the CRTPA shall be as set forth in Sections 6.01 through 6.05 of the Interlocal Agreement. The Chairperson shall serve as the principle administrative officer of the Board. The Executive Director shall serve as the principal administrator of the CRTPA's operations and staff and shall have responsibility for advising the Board regarding official CRTPA business and administration.

1. The Executive Director shall serve at the pleasure of the Board and shall report directly to the CRTPA Board for all matters regarding the administration and operation of the CRTPA and any additional personnel as deemed necessary. CRTPA staff will report directly to the Executive Director and serve at the pleasure of the director. The Executive Director shall have authority to:
  - a. Approve expenditures for the normal operations of staff not to exceed \$5,000;
  - b. Approve routine staff travel;
  - c. Hire, fire, assign duties to, and evaluate CRTPA staff, subject to review and concurrence of the Chairperson; and
  - d. Sign invoices, grant applications, and routine communications with local, state and federal agencies, except in those instances when the signature of the chair is required.
2. The Executive Director, or designee, is responsible for the CRTPA meeting minutes and all notices and agendas for future meetings. The Executive Director shall also perform such other and additional duties as are necessary to carry out the objectives and functions of the CRTPA and the directives from the CRTPA membership.
3. The CRTPA General Counsel shall be under a legal services contract, the term of which is not to exceed thirty-six (36) months and shall serve at the pleasure of the Board and shall perform such duties assigned by the Board, the Chairperson or the Executive Director.
4. Executive Committee
  - a. The CRTPA shall establish an Executive Committee comprised of the Chair, Vice-Chair and immediate Past-Chair. The Executive Committee shall meet as directed by the Chair for any items not requiring board