



February 6, 2024

COMMITTEE AGENDA ITEM 3A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the November 7, 2023, TAC meeting is provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the November 7, 2023, TAC meeting.

**ATTACHMENT**

Attachment 1: November 7, 2023, TAC Minutes



## TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, NOVEMBER 7, 2023  
(9 AM – 11 AM)

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### Meeting Minutes

Members Present: Eric Hogue, Tallahassee Airport; Charles Wu, Leon County Public Works, Transportation; Beshoy Elnemr; City of Tallahassee Growth Management; Ronnie L. Shelly, Jr., StarMetro; Mike Alfano; Blueprint IA; Justin Baldwin, Office of Greenways & Trails; Laurel Harbin, Department of PLACE; Pat Maurer, Ride-on Services; Allen Secrest City of Tallahassee Traffic Management; Melissa Corbett, Wakulla County Planning & Community Development

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. AGENDA MODIFICATIONS
2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA
3. CONSENT AGENDA
  - A. Minutes of the September 5, 2023, TAC Meeting
  - B. Unified Planning Work Program (UPWP) Amendment
  - C. Fiscal Year (FY) 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment
  - D. Regional Trails Project Priority List Amendment
  - E. TAC 2024 Calendar

**Committee Action:** Mr. Baldwin made a motion to approve the consent agenda. Ms. Corbett seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

## 5. PRESENTATION/DISCUSSION/ACTION

### A. CRTPA Transportation Alternatives (TA) Program

This item provides a discussion related to a proposed update to the evaluation criteria for use in the review of TA applications as well an update to guidance related to the maximum amount of funding that may be requested per TA project application.

RECOMMENDED ACTION: Recommend the CRTPA Board approve an update related to the TA evaluation criteria as well as the amount of funding that may be requested for each application.

Mr. Burke introduced the CRTPA Transportation Alternatives (TA) Program and stated that back on November 1, the CRTPA initiated a call for applications to be submitted for the TA Program. He discussed the recent federal changes to the program related to the 2021 the Bipartisan Infrastructure Law (BIL). Mr. Burke stated the changes included an increase in funding annually for the TA program exclusively dedicated to the CRTPA Region and that, as a result, the evaluation criteria needed to be reviewed. He stated that in October the TA subcommittee met and discussed the criteria including the new requirement regarding equity. Other minor changes proposed for the TA evaluation criteria include removal of the "Project Constructability" criterion as the Subcommittee noted that if a project was not constructable it would be ineligible for TA funding consideration.

Mr. Burke also discussed funding noting that the BIL included an increase to the TA program. He stated this funding increase almost doubled the anticipated TA funds for the CRTPA region to approximately \$660,000 annually over the next five years. Mr. Burke stated the next steps would include the criteria to be presented to the board for approval at the November 21 Board meeting for approval; a virtual public meeting in November/December; applications are due January 19, 2024; in February, the TA subcommittee will review and rank the applications, lastly the Draft FY 2026-2030 TA Project Priority List will be developed for CRTPA Board adoption.

**Committee Action: Mr. Wu made a motion to recommend approval the CRTPA Transportation Alternatives evaluation criteria for the TA applications. Ms. Corbett seconded the motion. The motion was unanimously passed.**

### B. Election of Year 2024 Chair and Vice Chair

Annually, the TAC elects a new Chair and Vice Chair to serve for the subsequent year. Current leaders may be re-elected, and the current Chair and Vice Chair are Mr. Artie White and Mr. Ronnie Shelly, respectively.

RECOMMENDED ACTION: Elect a Chair and Vice Chair to serve in 2024.

**Committee Action:** Mr. Charles Wu nominated Ms. Corbett as Chair. The nomination was seconded by Mr. Shelley and the motion was unanimously passed.

**Committee Action:** Vice-Chair-Mr. Shelley volunteered to continue serving as the Vice-Chair. Ms. Maurer seconded the motion, and the motion was unanimously passed.

**6. INFORMATION**

**A. Tentative Work Program (Fiscal Year (FY) 2025 - FY 2029)**

The Florida Department of Transportation tentative work program is scheduled to be presented at the November 21 CRTPA meeting.

**B. Future Meetings**

**7. ITEMS FROM COMMITTEE MEMBERS OR STAFF**

**8. ADJOURNMENT**

The meeting was adjourned at 9:53 am.