



February 7, 2023

COMMITTEE AGENDA ITEM 3A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the November 1, 2022 Committee meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the November 1, 2022 TAC meeting.

**ATTACHMENT**

Attachment 1: November 1, 2022 TAC Minutes



## TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, NOVEMBER 1, 2022 (9:00 AM - 11:00 AM)

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### Meeting Minutes

Members Present: Eric Gooch, City of Tallahassee City Engineering; Charles Wu, Leon County Public Works, Transportation; Beshoy Elnemr; City of Tallahassee Growth Management; Justin Stiel, Gadsden County Planning & Community Development; Artie White; Department of PLACE; Michelle Metcalf, Wakulla County Planning & Community Development; Ronnie L. Shelly, Jr., StarMetro; Pat Maurer, Ride on Commuter Services; Kwentin Eastberg, Apalachee Regional Planning Council; Mike Alfano; Blueprint IA

Staff and others Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Lindsay Slautterback, KHA; Kate Widness, KHA (Virtual); Brian Powers, RSH (Virtual); Chris Muehlemann, Leon County Public Works

The meeting was called to order at 9:05 AM.

1. **AGENDA MODIFICATIONS**
2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
3. **CONSENT AGENDA**
  - A. Minutes of the September 6, 2022 TAC Meeting
  - B. TAC 2023 Calendar
  - C. FY 2023 – FY 2027 TIP Amendments
  - D. Unified Planning Work Program Amendment

**Committee Action:** Mr. Alfano made a motion to approve the Consent Agenda. Mr. Wu seconded the motion. The motion was unanimously passed.

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**4. CONSENT ITEMS PULLED FOR DISCUSSION****5. PRESENTATION/DISCUSSION/ACTION****A. Tallahassee to Havana Trail Feasibility Study**

A feasibility study evaluating potential multi-use trail connections between Tallahassee and Havana has been completed.

RECOMMENDED ACTION: For Committee Approval

Mr. Burke stated last spring the CRTPA began the Tallahassee to Havana Trail Feasibility Study evaluating the connection between Tallahassee and Havana. He stated the study was developed by KHA. Ms. Widness presented the Tallahassee to Havana Trail Feasibility Study.

Ms. Widness introduced the Trail Feasibility Study and stated this study was different from other feasibility studies. She noted this study didn't have Public Engagement phase nor preferred alternative route. Ms. Widness noted that this study was more of an existing conditions assessment that developed several alternatives.

The purpose of the project was to evaluate a connection from Orchard Pond Parkway (Leon County) to Salem Road (Gadsden County). She noted this included an existing conditions assessment as well as local coordination with stakeholders in Havana and Gadsden County. Ms. Widness discussed the regional significance of the proposed trail noting that the CRTPA has requested the proposed trail be moved from the Florida Department of Environmental Protection (FDEP) Office of Greenways and Trails "Opportunity Trails Map" to the "Priority Trails Map". The proposed trail would provide a connection from Tallahassee to Havana as well as connect to the Orchard Pond Greenway, Bannerman Greenway, and the Meridian Greenway.

Ms. Widness discussed the stakeholder coordination and noted coordination with Gadsden County Public Works, Gadsden County Growth Management and the Town Manager of Havana. Key takeaways from the stakeholder meetings were that most were enthusiastic about the possibility of the trail and the trail would improve multimodal connectivity in and beyond Gadsden County. Ms. Widness discussed the next steps. If the project moves to subsequent phases, she noted the next step will include public engagement to allow for citizen comment and provide feedback. Lastly, she stated currently no funding was available for additional phases.

**Committee Action: Mr. Wu made a motion to recommend approval of the Tallahassee to Havana Trail Feasibility Study. Mr. Alfano seconded the motion. The motion was unanimously passed.**

**B. Stadium Drive at Lake Bradford Road Intersection Study**

The Stadium Drive at Lake Bradford Road Intersection Study will be presented.

RECOMMENDED ACTION: For Committee Approval

Mr. Kostrzewa introduced Mr. Powers from RS&H. Mr. Powers outlined the Stadium Drive at Lake Bradford Road Intersection Study including previously presented Goals and the completed Existing Conditions Report. The remainder of the presentation focused on the Alternatives and Preferred Alternative.

### **Alternatives**

Mr. Powers provided detailed information regarding the alternatives developed and evaluated for the intersection project, including:

**Alternative 1** - No Build (Slip-Lane Removal)

**Alternative 2A and 2B** - Eppes Drive Extension

**Alternative 3** - Quadrant System

**Alternative 4** – East-West Overpass

**Alternative 5** – Existing Intersection “Build-Out”

**Alternative 6** – Two-Lane Roundabout

**Alternative 7** - Realignment

**Alternative 8** - Eppes Drive Extension and Quadrant Movement with sub alternatives (8A and 8B)

**Alternative 8A** – Eppes Drive Extension and Quadrant System “Full Build-Out”

**Alternative 8B** – Eppes Drive Extension and Quadrant System “Reduced Build-Out”

Mr. Powers stated that the Preferred Alternative was option 8B- Eppes Drive Extension and Quadrant System “Reduced Build-out” which he described as a combination of Alternative 2- Eppes Drive Extension and Alternative 3- Quadrant System.

After Mr. Powers described the alternative details, he stated that the next step for the project was to present the Preferred Alternative to the CRTPA Board for approval at the November 15, 2022 CRTPA Board meeting.

Mr. Gooch asked if the intersection timing delays will be studied at the other intersections where vehicles will potentially be rerouted and does the preferred alternatives change the Level of Services (LOS) at the other intersections. Mr. Powers stated as a part of the LOS analysis, staff evaluated time delays; however, it was not included in the presentation. He stated the time delays were studied at the Stadium Drive/Lake Bradford Road intersection and four other intersections (one upstream/downstream) but noted there was not an in-depth timing analysis for those other intersections. Additionally, Mr. Kostrzewa stated the funding was not available to provide additional analysis on the surrounding intersections.

Mr. Shelly asked if the transit stop location at the Stadium Drive/Lake Bradford Road intersection was included in the study analysis. Mr. Powers stated the transit locations were considered and all improvements will be designed to allow for transit stops, but there are no proposed changes to routes in the study area at this time.

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**Committee Action: Mr. Gooch made a motion to recommend approval of the Stadium Drive at Lake Bradford Road Intersection Study with the understanding that additional analysis needed to be completed on the impacts to the surrounding intersections. Mr. Wu seconded the motion. The motion was unanimously passed.**

**C. Election of Year 2023 Chair and Vice Chair**

Annually, the TAC elects a new Chair and Vice Chair to serve for the subsequent year. Current leaders may be re-elected, and the current Chair and Vice Chair are Mr. Ryan Guffey and Mr. Eric Houge, respectively.

RECOMMENDED ACTION: Elect a Chair and Vice Chair to serve in 2023

**Committee Action: Mr. Gooch nominated Artie White for Chair. Mr. Wu seconded the motion. The motion was unanimously passed.**

**Committee Action: Mr. Shelly volunteered to serve as Vice Chair, with no further nominations. Mr. Alfano seconded the motion, and the motion was unanimously passed.**

**6. INFORMATION**

**A. Future Meeting Dates**

**7. ITEMS FROM COMMITTEE MEMBERS OR STAFF**

**8. ADJOURNMENT**

The meeting was adjourned at 10:00 AM