

January 31, 2022



AGENDA ITEM 9 C

**QUARTERLY BUDGET REPORTS**

TYPE OF ITEM: Information

A status report on the Quarter 1 (July - September) Fiscal Year 2022 Unified Planning Work Program budget utilization is provided for the following:

- CRTPA Budget Report PL Funds (***Attachment 1***)
- CRTPA Budget Report SU Funds (***Attachment 2***)

Unified Planning Work Program - Fiscal Years 2020/21-2021/22					Contract# G1115 (PL FUNDS)
Invoice #: PL-5					FPID# 439323-3-14-01
Invoice Period: 07/01/2021 - 09/30/2021					
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 193,000.00	\$ -	\$ -	\$ 193,000.00	
Sub Total:	\$ 193,000.00	\$ -	\$ 0.00	\$ 193,000.00	0.00%
Consultant Services					
Contract/Consultant Services					
Audit	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	0.00%
Legal	\$ 32,000.00	\$ -	\$ -	\$ 32,000.00	0.00%
Sub Total:	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0.00%
Other Direct Expenses					
Travel/Training					
Operating Staff Services	\$ 91,245.00	\$ -	\$ -	\$ 91,245.00	0.00%
Office/Administrative Costs	\$ 51,425.00	\$ -	\$ -	\$ 51,425.00	0.00%
Sub Total:	\$ 142,670.00	\$ -	\$ -	\$ 142,670.00	0.00%
	\$ 385,670.00	\$ -	\$ -	\$ 385,670.00	0.00%
Task 2.0 - Data Collection					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 10,900.00		\$ -	\$ 10,900.00	
Sub Total:	\$ 10,900.00	\$ -	\$ -	\$ 10,900.00	-
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 10,900.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,900.00</b>	<b>0%</b>
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 20,300.00			\$ 20,300.00	
Sub Total:	\$ 20,300.00		\$ -	\$ 20,300.00	-
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 20,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,300.00</b>	<b>0%</b>
Task 4.0 - Short-Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 31,375.00			\$ 31,375.00	
Sub Total:	\$ 31,375.00		\$ -	\$ 31,375.00	-
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Other Direct Expenses					
TIP Software	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 31,375.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,375.00</b>	<b>0%</b>

PL-5 ITEMIZED EXPENDITURE DETAIL REPORT  
 July 1, 2021 - September 30, 2021

Unified Planning Work Program - Fiscal Years 2020/21-2021/22	Contract# G1115 (PL FUNDS)
Invoice #: PL-5	FPID# 439323-3-14-01
	Invoice Period: 07/01/2021 - 09/30/2021

Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	
Sub Total:	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 26,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,700.00</b>	<b>0%</b>
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00	
Sub Total:	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00	
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 28,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,000.00</b>	<b>0%</b>
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (PL) Budgeted Amount	2021/2022 FHWA (PL) Previous Payments	2021/2022 FHWA (PL) Current Cost (Q5)	2021/2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 17,700.00	\$ -	\$ -	\$ -	
Sub Total:	\$ 17,700.00	\$ -	\$ -	\$ -	
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 17,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,700.00</b>	<b>0%</b>
<b>PL-5</b>					
<b>GRAND TOTAL EXPENDITURE DETAIL :</b>	<b>\$ 520,645.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 520,645.00</b>	<b>0%</b>

FY2022 PL Budget

Capital Region Transportation Planning Agency Unified Planning Work Program - Fiscal Years 2020-21/2021-22			Contract# G1L 15 (SU FUNDS)		
SU Invoice #: SU-5		Invoice Period: 07/01/2021 - 9/30/2021			
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 24,100.00	\$ -	\$ 24,100.00	\$ -	
Sub Total:	\$ 24,100.00	\$ -	\$ 24,100.00	\$ -	100%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Other Direct Expenses					
Audit Fees	\$ -	\$ -	\$ -	\$ -	
Legal Fees	\$ -	\$ -	\$ -	\$ -	
Direct/Operating Expenses	\$ -	\$ -	\$ -	\$ -	
Travel	\$ 12,000.00	\$ -	\$ 2,864.52	\$ 9,135.48	
Sub Total:	\$ 12,000.00	\$ -	\$ 2,864.52	\$ 9,135.48	24%
<b>Total:</b>	\$ 36,100.00	\$ -	\$ 26,964.52	\$ 9,135.48	75%
Task 2.0 - Data Collection and Safety					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 21,950.00	\$ 15,401.48	\$ 2,260.27	\$ 4,288.25	
Sub Total:	\$ 21,950.00	\$ 15,401.48	\$ 2,260.27	\$ 4,288.25	80%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	\$ 21,950.00	\$ 15,401.48	\$ 2,260.27	\$ 4,288.25	80%
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 61,300.00	\$ 37,736.73	\$ 3,521.08	\$ 20,042.19	
Sub Total:	\$ 61,300.00	\$ 37,736.73	\$ 3,521.08	\$ 20,042.19	67%
Consultant Services					
3.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
3.1 Long Range Transportation Plan (RMP 2045)	\$ 240,650.00	\$ 240,649.50	\$ -	\$ 0.50	100%
Sub Total:	\$ 270,650.00	\$ 240,649.50	\$ -	\$ 30,000.50	89%
<b>Total:</b>	\$ 331,950.00	\$ 278,386.23	\$ 3,521.08	\$ 50,042.69	85%
Task 4.0 - Short-Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 39,250.00	\$ 5,775.59	\$ 2,655.77	\$ 30,818.64	
Sub Total:	\$ 39,250.00	\$ 5,775.59	\$ 2,655.77	\$ 30,818.64	21%
Consultant Services					
4.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
Sub Total:	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
Other Direct Expenses					
TIP Software	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
<b>Total:</b>	\$ 69,250.00	\$ 5,775.59	\$ 2,655.77	\$ 60,818.64	12%

Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
<b>Personnel Services</b>					
Salaries and Fringe	\$ 101,250.00	\$ 11,304.33	\$ 35,096.33	\$ 54,849.34	
Sub Total:	\$ 101,250.00	\$ 11,304.33	\$ 35,096.33	\$ 54,849.34	46%
<b>Consultant Services</b>					
5.0 Planning Support Work	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
5.8.1 Thomasville Rd. Path Feasibility Study (FS) Ph. I	\$ 89,955.00	\$ 59,970.00	\$ 14,992.50	\$ 14,992.50	83%
5.8.2 Thomasville Rd. Path FS Ph. IL Public Involvement	\$ 82,000.00	\$ 64,021.78	\$ 12,042.45	\$ 5,935.77	93%
5.9 Wakulla Springs (SR 267) Feasibility Study	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0%
5.10 Apalachee Pkwy Trail Feasibility Study	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.11 Oak Ridge Road Trail Feasibility Study	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	0%
5.12 Midtown Phase II	\$ 2,500.00	\$ 1,909.50	\$ -	\$ 590.50	76%
5.18 Comprehensive Operational Analysis (Transit)	\$ 250,000.00	\$ 175,302.94	\$ 42,188.74	\$ 32,508.32	87%
5.19 Regional Transit Study Update	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.25 Congestion Management Plan Process Phase II	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	0%
5.29 Iron Bridge Road Multi-use Trail Feasibility Study	\$ 100,000.00	\$ -	\$ -	\$ -	0%
Other Trail Studies/Mobility Projects (TBD)**	\$ 63,290.00	\$ -	\$ -	\$ 63,290.00	0%
Sub Total:	\$ 1,037,745.00	\$ 301,204.22	\$ 69,223.69	\$ 667,317.09	36%
<b>Total:</b>	\$ 1,138,995.00	\$ 312,508.55	\$ 104,320.02	\$ 722,166.43	37%
<b>Task 6.0 - Public Involvement</b>					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
<b>Personnel Services</b>					
Salaries and Fringe	\$ 33,000.00	\$ 1,145.26	\$ 3,183.38	\$ 28,671.36	
Sub Total:	\$ 33,000.00	\$ 1,145.26	\$ 3,183.38	\$ 28,671.36	13%
<b>Consultant Services</b>					
6.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
Sub Total:	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
<b>Total:</b>	\$ 63,000.00	\$ 1,145.26	\$ 3,183.38	\$ 58,671.36	7%
<b>Task 7.0 - Special Projects</b>					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	
<b>Personnel Services</b>					
Salaries and Fringe	\$ 158,107.00	\$ 75,004.78	\$ 4,385.38	\$ 78,716.84	
Sub Total:	\$ 158,107.00	\$ 75,004.78	\$ 4,385.38	\$ 78,716.84	50%
<b>Consultant Services</b>					
7.1.1 US90 Bike/Ped Tr. Feasibility Study (FS) Phase I	\$ 43,754.00	\$ 38,892.00	\$ -	\$ 4,862.00	89%
7.1.2 US90 Bike/Ped Tr. FS Phase II Public Involvement	\$ 100,000.00	\$ 48,623.25	\$ -	\$ 51,376.75	49%
7.2 Stadium/Lk. Bradford/Gaines/Varsity Int. Study	\$ 180,575.00	\$ 47,238.24	\$ 57,360.72	\$ 75,976.04	58%
7.3 Other Special Projects/Safety Studies (TBD)**	\$ 125,583.00	\$ -	\$ -	\$ 125,583.00	0%
Corridor/Complete Streets (TBD)**	\$ 59,994.00	\$ -	\$ -	\$ 59,994.00	0%
7.4 Pensacola St./St. Augustine Operational Analysis	\$ 30,000.00	\$ 21,067.80	\$ 7,402.20	\$ 1,530.00	95%
Sub Total:	\$ 539,906.00	\$ 155,821.29	\$ 64,762.92	\$ 319,321.79	41%
<b>Total:</b>	\$ 698,013.00	\$ 230,826.07	\$ 69,148.30	\$ 398,038.63	43%
<b>SU-5 GRAND TOTAL CONSULTANT EXPENDITURE DETAIL</b>	\$ 2,359,258.00	\$ 844,043.18	\$ 212,053.33	\$ 1,303,161.49	45%